

RUTHERFORD BOARD OF EDUCATION
REGULAR MEETING
APRIL 24, 2017

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. A video of the meeting can also be viewed on our website, www.rutherfordschools.org. The video link can be found by opening the Board of Education link and clicking on "Public Meetings" and then "Videos". Any member of the public who wishes to view a DVD of the meeting can make that request in writing to the board secretary.

MINUTES APPROVAL: **Regular Meeting – March 27, 2017**
 Executive Session Meeting – March 27, 2017

SPECIAL PRESENTATION: **ART STUDENTS – RUTHERFORD HIGH SCHOOL - Mr. Hurley**

PUBLIC HEARING 2017-2018 BUDGET

REPORT OF THE STUDENT REPRESENTATIVE:

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC:

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

JOHN GALLAGHER

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve John Gallagher, as a long-term substitute social studies teacher at Rutherford High School effective May 22, 2017 through June 21, 2017 at the per diem rate of \$246.75 (step 1, level 1).

On roll call all members present voted _____.

PATRICIA HANLON

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Patricia Hanlon, as a long-term substitute teacher at Lincoln School effective April 3, 2017 through June 21, 2017 at the per diem rate of \$246.75 (step 1, level 1).

On roll call all members present voted _____.

LAURIE JEFFERS

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Laurie Jeffers, as a long-term substitute teacher at Rutherford High School effective May 21, 2017 through June 21, 2017 at the per diem rate of \$279.84 (step 3, level 3).

On roll call all members present voted _____.

LOREN LICHTENBERGER

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Loren Lichtenberger, a teacher assistant at Union School effective March 31, 2017 through June 21, 2017 at the hourly rate of \$19.20 for 6.25 hours per day. This is a new position.

On roll call all members present voted _____.

TONIANNE PATERNO

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tonia Paterno, as an out-of-district teacher assistant effective April 25,

2017 through June 21, 2017 at the hourly rate of \$19.20 for 6.25 hours per day. This is a new position.

On roll call all members present voted ____.

JOSEPH ANNESE

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Joseph Annese, teacher assistant at Washington School effective May 1, 2017 through June 21, 2017 at the hourly rate of \$19.20 (step 1) for 6.25 hours per day. This is a replacement position.

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2016-2017 school year effective April 25, 2017 at the per diem rate of \$80.00 and in accordance with law:

John Gallagher
Lynn Kessopha

On roll call all members present voted ____.

MAUREEN TREPICCHIO

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the leave of Maureen Trepicchio through November 3, 2017.

On roll call all members present voted ____.

SARAH MANOCCHIO

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the leave of Sarah Manocchio from September 1, 2017 to January 23, 2018.

On roll call all members present voted ____.

LAUREN DEMATTEO

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Lauren DeMatteo, guidance counselor at Union School, effective September 1, 2017 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through November 24, 2017.

On roll call all members present voted ____.

ABOLISH/CREATE POSITION

11. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to abolish the position of Research Assistant to the Superintendent effective June 30, 2017; and
 BE IT FURTHER RESOLVED that the Board hereby creates the position of Supervisor of Planning, Research and Testing effective July 1, 2017.

On roll call all members present voted ____.

JOB DESCRIPTION

12. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached new job description #2-320 Supervisor of Planning, Research and Testing.

On roll call all members present voted ____.

JOB DESCRIPTION

13. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached revised job description #2-140 Confidential Administrative Secretary – District Office.

On roll call all members present voted ____.

JOB DESCRIPTION

14. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached new job description #2-111 Confidential Business Analyst.

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

15. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Brian Ersalesi	supervisor	Summer Institute	7/31/17	\$895	\$68	none	none	none
Emily Bregman	teacher	PESI workshop	6/9/17	\$200	none	none	none	none
Melissa Dougard	teacher	Summer Institute	7/31/17	\$895	\$68	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

HOME INSTRUCTION

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the Office of the Superintendent):

Student #10695

Student #22012

Student #13162

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-18, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-19, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

FIELD TRIPS

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2016-2017 school year.

On roll call all members present voted ____.

BILINGUAL/ESL THREE-
YEAR PLAN

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Bilingual/ESL Three-Year Program Plan for School Year 2017-2020.

On roll call all members present voted ____.

CURRICULUM GUIDES

6. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new/revised curriculum guides:

A. Business Education

Advanced Computer Software Systems – Half Year – Grades 10 – 12

Applied Computer Concepts – Half Year – Grades 9 - 12

Computer Applications – Half Year – Grades 9 – 12

Financial Literacy – Half Year – Grades 10 - 12

Investing and the Stock Market – Half Year – Grades 11-12

Marketing – Full Year – Grades 11-12

B. Computer Department

Advanced Placement Computer Science – Java – Full Year – Grades 11-12

Computer Tech 6 – Grade 6

Multimedia Design – Full Year – Grades 10 – 12

C. English Language Arts

Advanced Placement English Language and Composition

Advanced Placement English Literature and Composition

Broadcast Journalism – Grade 5

Creative Expression Workshop – Grade 7 & 8

Creative Writing

Digital Media Studies – Grade 7 & 8

Digital Storytelling – Grade 4

English – Grade K

English – Grade 1

English – Grade 2

English – Grade 3

English – Grade 4

English – Grade 5

English – Grade 6

English Language Arts – Grade 7

English Language Arts – Grade 7 – Accelerated

English Language Arts – Grade 8

English Language Arts – Grade 8 – Accelerated

English 100

English 100 - Honors

English 107/207

English 200

English 200 - Honors

English 300
English 300 - Honors
English 307/407
English 400
English 400 - Honors
Film and Literature
Generational Media
Humanities Seminar – Honors
Integrated Arts – Grade 6
Journalism in the 21st Century
Not Your Traditional Literature Class – Grades 7 & 8
Pop Culture in Literature and the Media – Grades 7 & 8
Public Speaking
RTI English
Science Fiction and Fantasy: Literature and Media
Sports in Literature
The Musical on Broadway and in Hollywood
Writing for College
Got Game? Elective Grades 7-8

D. Fine, Practical and Performing Arts

3-D Design – Elective – Grades 7 & 8
Advanced Placement Art History
Advanced Placement Studio Art
Advanced Textiles and Fashion Design
Art – Grades K – 3
Art – Grade 4
Art – Grade 5
Art – Grade 6
Art by Computer Design
Band and Choir Combined – RHS
Band and Choir Combined – Grades 7 & 8
Basic Drawing and Design 1
Basic Drawing and Design 2
Ceramics 1
Ceramics 2
Ceramics 3
Concert Band – RHS
Concert Band – Grades 7 & 8
Concert Choir – RHS

Concert Choir – Grades 7 & 8
Drama Comprehensive – Grades 7 & 8
Drawing and Design – Grades 7 & 8
Fitness through Nutrition – Grades 10 – 12
Foods
Instrumental Music – Grades 4 – 6
Music Theory and Technology – Grades 10 - 12
Painting
Photography 1
Photography 2
Studio Art – RHS – Grades 11 - 12
Studio Art – Grades 7 & 8
Textiles
Theatre
Vocal/General Music – Grades K - 3
Vocal/General Music – Grade 4
Vocal/General Music – Grade 5
Vocal/General Music – Grade 6
Wind Ensemble

E. Gifted & Talented

Enrichment – Full Year – Grades 1 & 2

F. Library Media Studies

Library Media Studies – Grades K – 3
Library Media Studies – Grades 4 – 5
Library Media Studies – Grade 6
Library Media Studies – Grades 7 -8

G. Social Studies

Advanced Placement European History
Advanced Placement Psychology
Advanced Placement US History
American Citizen
Citizen and the Law
Cultural History of America
Global Issues
Global Perspectives
Grade 1 Social Studies
Grade 2 Social Studies

Grade 3 Social Studies
Grade 4 Social Studies
Grade 5 Social Studies
Grade 6 Social Studies – Ancient Civilizations
Grade 7 World Geography
Grade 8 US History
Honors US History I
Honors US History II
Kindergarten Social Studies
Psychology 1
US History I
US History II
World History
World History Honors
Your Money and You

H. STEM/Mathematics/Science

Advanced Placement Biology
Advanced Placement Chemistry
Amusement Parks and Bridges
Anatomy and Physiology
Architecture
Brain Games and Puzzles
Chemistry
Discover, Dissect, and Delve into Science
Environmental Science
Forensic Science
Honors Biology
Honors Chemistry
Marine Biology
Myth Busters
Science 6
Science 7
Science 8

I. World Languages

Advanced Placement French
French 1
French 2
French 3 Honors

French 4 Honors
French – Grade 7
French – Grade 8
Advanced Placement Spanish
Spanish 1
Spanish 107
Spanish 2
Spanish 3
Spanish 3 Honors
Spanish 4 - Honors
Spanish – Kindergarten
Spanish – Grade 1
Spanish – Grade 2
Spanish – Grade 3
Spanish – Grade 7
Spanish – Grade 8

J. 18-21 Program

Community-Based Instruction

On roll call all members present voted ____.

TEXTBOOK APPROVALS

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following textbook and app:

The Cultural Landscape: An Introduction to Human Geography by James M. Rubenstein (Twelfth Edition). Published by Pearson. Copyright 2016.

Mystery Science. www.mysteryscience.com. Web-based platform in science for grades K – 5. Cost: \$13,485 for six years.

On roll call all members present voted ____.

OUT OF DISTRICT
PLACEMENTS

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services for out-of-district placements for the 2016-2107 school year.

On roll call all members present voted ____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	521,373.23
Offline Checks	497,429.86
Food Service Checks	9,359.30
Payroll	2,572,918.97
Student Activities	<u>19,526.11</u>
Total	3,620,607.47

On roll call all members present voted _____.

SECY/TREAS REPORT
FEBRUARY, 2017

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending February 28, 2017, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period February 1, 2017 through February 28, 2017 as attached.

On roll call all members present voted _____.

SECY/TREAS REPORT
MARCH, 2017

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending March 31, 2017, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve budget line transfers for the period March 1, 2017 through March
31, 2017 as attached.

On roll call all members present voted _____.

DONATION

6. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with
gratitude, the donation of 4 older-model violins from Ms. Tanya Balsky, 151
Woodland Avenue, Rutherford. Our music teachers have expressed interest
in utilizing them to benefit the students and the music department.

On roll call all members present voted _____.

COOPERATIVE PRICING

7. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
enter into a Cooperative Pricing System Agreement administered by
Educational Data Services, Inc. of Saddle Brook, NJ. The cost of the
Agreement covering bulk supply purchases for the school year 2017-2018
shall be \$7,090.

On roll call all members present voted _____.

COOPERATIVE PRICING

8. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
enter into a Cooperative Pricing System Agreement administered by
Educational Data Services, Inc. of Saddle Brook, NJ. The cost of the
Agreement covering skilled trades for the school year 2017-2018 shall be
\$1,990.

On roll call all members present voted _____.

BCSSD CONTRACT

9. Resolution by _____, seconded by _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to contract for
services covered under the Chapter 192/193 programs to non-public schools
with the Bergen County Special Services School District for the 2017-2018
school year.

On roll call all members present voted _____.

APPROVAL OF BUDGET
2017-2018

10. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
that the final School District Budget be approved for the 2017/2018 school
year as follows:

General Fund	\$44,389,727
Special Revenue Funds	830,700
Debt Service	<u>1,335,553</u>
Total	\$46,555,980

BE IT FURTHER RESOLVED, that for funding the School District budget for the 2017/2018 school year, the following are the amounts necessary to be raised by local taxation:

General Fund	\$40,196,620
Debt Service Fund	<u>1,335,013</u>
Total	\$41,531,633

BE IT FURTHER RESOLVED, that the 2017/2018 school year budget includes automatic adjustments for an increase in health care costs (\$303,292), and an increase in weighted enrollment of \$43,440.

BE IT FURTHER RESOLVED, that included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$732,850 for other capital project costs, as follows:

1. Roof Replacement at Rutherford High School (Mortimer Wing)	\$439,500
2. Facilities Improvements for Life Skills Program	\$137,000
3. Boiler Replacement at Washington School	\$108,350
4. Replacement of PA System at Union School	\$ 27,000
5. Replacement of Clock System at Pierrepont School	\$ 15,000
6. Replacement of Univent at Pierrepont School	\$ 6,000

The total cost of these projects is \$732,850, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

On roll call all members present voted ____.

COMPETITIVE
CONTRACTING

11. Resolution by M____, seconded by M____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Business Administrator/Board Secretary to use the competitive contracting process for the procurement of School Age Childcare Services in the district.

On roll call all members present voted____.

DELTA DENTAL
AMENDMENT

12. Resolution by M____, seconded by M____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the amendment to the agreement with Delta Dental of New Jersey, Inc. to provide dental benefits to eligible employees for the period July 1, 2017

through June 30, 2019 at rates 4% less than those in place for the year ended June 30, 2017.

On roll call all members present voted ____.

POLICY

BUILDINGS AND GROUNDS:

LIFE SKILLS PROGRAM

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, the Rutherford Board of Education (Board) authorizes Parette Somjen Architects, the District Architect of Record, to submit all necessary plans and supporting documents to the Department of Education concerning the project application below:

Rutherford Life Skills Program Renovation at Rutherford Public Library –
SPN 03-4600-050-17-1000

And WHEREAS, this submission shall serve as both an application to the Office of School Facilities and will be a request for amendment to the District's Long Range Facility Plan; and

WHEREAS, this project shall be an "Other Capital" project, the Board of Education is not seeking State funding and the project will be funded through the District's general fund budget.

On roll call all members present voted ____.

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC:

EXECUTIVE SESSION:

Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT:

Motion by M_____, seconded by M_____ that the meeting be adjourned at
_____ P.M.

Vote_____