

RUTHERFORD BOARD OF EDUCATION

REGULAR MEETING
NOVEMBER 14, 2016

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. A video of the meeting can also be viewed on our website, www.rutherfordschools.org. The video link can be found by opening the Board of Education link and clicking on "Public Meetings" and then "Videos". Any member of the public who wishes to view a DVD of the meeting can make that request in writing to the board secretary.

MINUTES APPROVAL

Regular Minutes - October 24, 2016
Executive Session - October 24, 2016

SPECIAL PRESENTATION:

BOARD SELF-EVALUATION – MATTHEW LEE
NEW JERSEY SCHOOL BOARDS ASSOCIATION

REPORT OF THE STUDENT REPRESENTATIVE: DANIEL SULLIVAN

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

AMANDA KILEY

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Amanda Kiley, as a leave replacement elementary teacher at Washington School effective December 5, 2016 through June 30, 2017 at the annual salary of \$49,349 (step 1, level 1). This is a replacement position.

On roll call all members present voted _____.

SAMANTHA SINGER

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Samantha Singer, as a leave replacement physical education teacher at Rutherford High School effective January 3, 2017 through June 30, 2017 at the annual salary of \$49,349 (step 1, level 1). This is a replacement position.

On roll call all members present voted _____.

ELIZABETH DISPENZA

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Elizabeth Dispenza, as a leave replacement RTI teacher at Pierrepont School School effective December 5, 2016 through June 30, 2017 at the annual salary of \$50,336 (step 2, level 1). This is a replacement position.

On roll call all members present voted _____.

JAMIE TRUNCELLITO

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following length of service payment for Jamie Truncellito as established in the Collective Bargaining Agreement between the Board and the Rutherford Education Association:

Jamie Truncellito \$122.00 (One tenth of \$1220.00 for 10-15 years of service)

On roll call all members present voted ____.

MIDDLE SCHOOL
CO-CURRICUAR ASSIGNMENT

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Union School co-curricular assignments:

Drama Club Advisor	Melissa McHugh	\$1676.00
Music Director – Play	Melissa McHugh	677.00

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2016-2017 school year effective November 15, 2016 at the per diem rate of \$80.00 and in accordance with law:

Kristin Davis
Lindsay Acker (10-28-16)
Lucille Dinan
Gerald J. Ferraro
Nana Gigineishvili
Monika Mittal
Jesse Schnackenberg

On roll call all members present voted ____.

SUBSTITUTE TEACHER
ASSISTANTS

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2016-2017 school year effective November 15, 2016 at the hourly rate of \$10.00:

Kristin Davis
Monika Mittal
Jesse Schnackenberg

On roll call all members present voted ____.

MEGHAN WILK

8. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve an unpaid leave under the Federal Family and Medical Leave Act for Meghan Wilk effective October 20, 2016 through December 23, 2016.

On roll call all members present voted _____.

KELLY LANCASTER

9. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Kelly Lancaster, as a long term substitute English teacher at Rutherford High School effective October 21, 2016 through December 23, 2016 at the per diem rate of \$246.75 (step 1, level 1).

On roll call all members present voted _____.

JOYCE GARDELLA-HAYES

10. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to increase the hours for Joyce Gardella-Hayes, hall/lunch monitor at the Kindergarten Center from 2 hours per day to 4.5 hours per day effective November 15, 2016.

On roll call all members present voted _____.

TRAVEL REIMBURSEMENTS

11. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Kristy DelMastro	teacher	AMTNJ Wkshp	3/22/17	\$195	none	none	none	none
Alayne Lamba	teacher	AMTNJ Wkshp	3/22/17	\$195	none	none	none	none
Nicole Zayatz	teacher	Math Wkshp	12/9-10/16	\$175	\$30	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HARASSMENT/INTIMIDATION
BULLYING DECISION

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-01, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-02, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-03, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-04, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-05, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to

transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2016-06, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

FIELD TRIPS

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of field trips for the 2016-2017 school year.

On roll call all members present voted ____.

CURRICULUM GUIDES

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new/revised Curriculum Guides:

English Language Arts

Advanced Placement English Language and Composition

Advanced Placement English Literature and Composition

Broadcast Journalism – Grade 5

Creative Expression – Grades 7 & 8

Creative Writing – elective for Grades 10, 11 & 12

Digital Media Studies – Grades 7 & 8

Digital Storytelling – Grade 4

English Language Arts – English 100 – Grade 9

English Language Arts – English 107/207

English Language Arts – English 200 – Grade 10

English Language Arts – English 300 – Grade 11

English Language Arts – English 307/407

English Language Arts – English 400 – Grade 12

English Language Arts – Kindergarten

English Language Arts – Grade 1

English Language Arts – Grade 2

English Language Arts – Grade 3

English Language Arts – Grade 4
English Language Arts – Grade 5
English Language Arts – Grade 6
English Language Arts – Grade 7
English Language Arts Accelerated – Grade 7
English Language Arts – Grade 8
English Language Arts Accelerated – Grade 8
Film and Literature – elective for Grades 10, 11 & 12
Generational Media: Mass Communication in an Ever-Changing World –
elective for Grades 10, 11 & 12
Honors English 200 – Grade 10
Honors English 100 – Grade 9
Honors English 300 – Grade 11
Honors English 400 – Grade 12
Honors Humanities Seminar – elective for Grades 11 & 12
Integrated Arts – Grade 6
Journalism in the 21st Century – Grades 10, 11 & 12
Library Media Studies – Grades K – 3
Library Media Studies – Grades 4 & 5
Library Media Studies – Grade 6
Library Media Studies – Grades 7 & 8
Library Media Studies – Grades 9 - 12
Not Your Traditional Literature Class – Grades 7 & 8
Pop Culture in Literature and the Media – Grades 7 & 8
Public Speaking – elective for grades 10, 11, & 12
RTI English
Science Fiction and Fantasy: Literature and Media – elective for Grades
10, 11 & 12
Sports in Literature – elective for Grades 10, 11, & 12
The Musical on Broadway and in Hollywood – Grades 7 & 8
Writing for College – elective for Grade 12

On roll call all members present voted ____.

COURSE APPROVALS

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following new elective courses for the 2017-2018 school
year:

English Language Arts

Got Game? (Union Middle School)

Social Studies

Advanced Placement Human Geography (RHS)
Sociology (RHS)

STEM

Advanced Placement Physics C: Mechanics (RHS)
Robotics I (RHS)
Technological Foundations (RHS)
On roll call all members present voted ____.

OUT-OF-DISTRICT
PLACEMENTS

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the attached list of contracts for tuition and other services
provided for out-of-district placements for the 2016-2017 school year.

On roll call all members present voted ____.

FINANCE:
APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the
bills listed below be approved.

Accounts Payable	1,277,610.56
Offline Checks	453,878.53
Food Service Checks	0.00
Payroll	1,226,900.57
Student Activities	<u>2,510.13</u>
Total	2,960,899.79

On roll call all members present voted _____.

SECY/TREAS REPORT
SEPTEMBER, 2016

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
that it has received and accepts the financial reports of the
Secretary and Treasurer of School Monies for the month ending
September 30, 2016, and certifies that the reports indicate that no
major account or fund is over expended in violation of NJAC 6:20-2.13
and that sufficient funds are available to meet the district's financial
obligations for the remainder of the school year.
Summary pages are included in the official minute book and a detailed
summary is on file in the office of the Board Secretary.

On roll call all members present voted ____.

SECY/TREAS REPORT
OCTOBER, 2016

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
that it has received and accepts the financial reports of the

Secretary and Treasurer of School Monies for the month ending October 31, 2016, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted ____.

BUDGET
TRANSFERS

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period September 1, 2016 through September 30, 2016 as attached.

On roll call all members present voted ____.

BUDGET
TRANSFERS

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period October 1, 2016 through October 30, 2016 as attached.

On roll call all members present voted ____.

BUDGET TRANSFER

6. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a 2015/2016 budget transfer, as follows, necessitated by an audit adjustment:

11-190-100-610	\$(1,531.51)
11-000-217-320	\$1,531.51

On roll call all members present voted ____.

TRANSPORTATION
CONTRACTS

7. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to transport two students for the East Rutherford School District to area schools to be billed for the 2016/2017 school year. The total amount to be billed by Rutherford will be \$10,110.40.

On roll call all members present voted ____.

NON-PUBLIC
NURSING

8. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to amend the agreement of September 12, 2016 with the Board of Health of the Borough of Rutherford to provide nursing services to the non-public schools in the Borough of Rutherford for the 2016/17 school year, at a cost not to exceed \$32,850, using Non-Public Nursing Aid to be received from the State of New Jersey.

On roll call all members present voted ____.

NON-PUBLIC SECURITY AID

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the 2016/17 acquisition of security services, equipment and/or technology that will be provided to the local nonpublic schools as part of the NJDOE Nonpublic School Security Program, as follows:

St. Mary's High School: TBD, not to exceed \$11,150.

Academy at St. Mary's: TBD, not to exceed \$7,100.

On roll call all members present voted ____.

ARCHITECT OF RECORD
(RESCIND)

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the motion, approved at its June 20, 2016 Regular Meeting, appointing the firm of Chapin Architectural Services, P.A. of Netcong, New Jersey as the school district architect of record. Such rescission is to take effect on October 27, 2016.

On roll call all members present voted ____.

ARCHITECT OF RECORD
(APPOINT)

11. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the firm of Parette Somjen Architects, LLC of Rockaway, New Jersey as the school district architect of record to provide architectural services, effective October 28, 2016, for the remainder of the 2016/2017 school year with fees paid in accordance with their professional fee schedule, and

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education in the following form:

"RUTHERFORD SCHOOL DISTRICT BOARD OF EDUCATION

Notice of Award of Professional Services Contract

At its meeting on November 14, 2016, the Board of Education authorized the awarding of a contract for professional architectural services to Parette Somjen Architects, LLC, with offices in Rockaway, New Jersey, to provide special purpose architectural services to the district, effective October 28, 2016, for the remainder of the 2016/2017 school year. The contractual amount shall be at a fee to be determined for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education's offices located at 176 Park Avenue, Rutherford, New Jersey."

On roll call all members present voted ____.

ALLIANCE FOR
COMPETITIVE
TELECOMMUNICATIONS

12. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the district's participation in the Alliance for Competitive Telecommunications (ACT). ACT, whose lead agency is the Educational Services Commission of New Jersey, is a cooperative purchasing instrument designed to use the combined buying power of many school districts and municipalities to reduce telecommunications costs and to fulfill school districts' obligations under N.J.S.A. 18A:55-3.

On roll call all members present voted _____.

POLICY

BUILDINGS AND GROUNDS:

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M _____, seconded by M _____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote _____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M _____, seconded by M _____ that the meeting be adjourned at _____ P.M.

Vote _____