

RUTHERFORD BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 16, 2015

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request in writing to the board secretary.

MINUTES APPROVAL

Worksession Meeting – November 2, 2015
Executive Session Meeting – November 2, 2015

SPECIAL PRESENTATIONS:

High School Blended Curriculum
The Flipped Classroom – Mr. Morano
On-line Text Books – Mrs. Rodriguez

Preschool Proposal – Mr. Hurley

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

SUBSTITUTE TEACHERS

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2015-2016 school year effective November 17, 2015 at the per diem rate of \$80.00 and in accordance with law:

John DeMan

Erica Risch

Adrian Bockian (effective 11/4/15)

Kyle Pak (effective 11/9/15)

Gary Schnapp

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2015-2016 school year effective November 17, 2015 at the hourly rate of \$10.00:

John DeMan

Erica Risch

Gary Schnapp

On roll call all members present voted _____.

LINDA SZABLICKI

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Linda Szabllicki, as a lunch monitor at Union School effective November 17, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted _____.

SUBSTITUTE BUS DRIVER

4. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as substitute bus driver for the 2015-2016 school year at the hourly rate of \$18.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted _____.

SUBSTITUTE CUSTODIAN

5. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute custodian for the 2015-2016 school year at the hourly rate of \$11.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted _____.

TRAVEL REIMBURSEMENTS

6. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Jaclyn Levine	Teacher	Math Workshop	2/1/16	\$195	none	none	none	none
Nicole Zayatz	Teacher	Math Conf.	1/6/16	\$179	none	none	none	none
Joseph Kelly	Bus. Admin	Affordable Care Wkshp	12/3/15	\$50	\$37.00	none	none	none
Jason Killian	Admin.	SE Law	12/10/15	\$359	none	none	none	none
M. McKenna-Holt	Secretary	Affordable Care Wkshp	12/3/15	\$50	none	none	none	none
Ellen Gittleson	Teacher	Speech Workshop	12/9-10/15	\$399	none	none	none	none
Jay Faigenbaum	Teacher	iPad Workshop	1/19/16	\$239	none	none	none	none
Steve Arce	Bd Member	NJSBA Conference	10/27/15	\$50	\$78.00	none	none	none

On roll call all members present voted _____.

COACHING ASSIGNMENT

7. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following coaching assignment for the 2015-2016 school year:

Anthony Tesoriero Assistant Winter Track Coach

On roll call all members present voted _____.

CHRISTINA HAYUNGA

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Christina Hayunga, special education teacher at Pierrepont School effective December 31, 2015.

On roll call all members present voted ____.

RETIREMENT MONIES

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days as per agreement between the Rutherford Board of Education and the Rutherford Supervisor Association:

Alison Heinzl \$8745.00

On roll call all members present voted ____.

CHRISTINE DYSON

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Christine Dyson, math teacher at Rutherford High School effective November 13, 2015.

On roll call all members present voted ____.

KYLE PAK

11. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Kyle Pak, as a math teacher at Rutherford High School effective November 16, 2015 through June 30, 2016 at the annual salary of \$48,098 (step 1, level 1). This is a replacement position.

On roll call all members present voted ____.

ADRIAN BOCKIAN

12. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Adrian Bockian, as a long-term substitute French teacher at Union/Pierrepont Schools effective November 9, 2015 at the per diem rate of \$262.88 (step 2, level 2). This is a replacement position.

On roll call all members present voted ____.

MORGAN O'BRIEN

13. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Morgan O'Brien, as a basic skills teacher at Washington School effective January 1, 2016 at the annual salary of \$50,951 (step 4, level 1) pro-rated. This is a replacement position.

On roll call all members present voted ____.

GLORIA SAMPEDRO 14. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve a leave of absence under the Family Leave Act without pay
through December 9, 2015.

On roll call all members present voted _____.

DANIELLE MURRAY 15. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve Danielle Murray, as a lunch monitor at Washington School
effective November 17, 2015 through June 30, 2016 at the hourly rate of
\$10.25 (step 2) for three hours per day. This is a replacement position.

On roll call all members present voted _____.

MILDRED JIMENEZ 16. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept
the resignation of Mildred Jimenez, lunch monitor at Pierrepont School
effective October 23, 2015.

On roll call all members present voted _____.

CHRISTINE EUSTICE 17. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve Christine Eustice, as a long-term math substitute at Rutherford
High School effective November 23, 2015 through February 5, 2016 at
the per diem rate of \$245.49 (step 1, level 1). This is a replacement
position.

On roll call all members present voted _____.

JENNIFER PEEPLES 18. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve Jennifer Peeples, as a lunch monitor at the Kindergarten Center
effective November 17, 2015 through June 30, 2016 at the hourly rate
of \$10.00 (step 1) for two hours per day.

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS 1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the attached list of contracts for tuition and other services
provided for out-of-district placements for the 2015-2016 school year.

On roll call all members present voted _____.

FIELD TRIP APPROVALS

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.
On roll call all members present voted _____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

3. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2015-06, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.
On roll call all members present voted _____.

CURRICULUM GUIDES

4. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new/revised curriculum guides:

- Fine, Practical and Performing Arts**
- Combined Band/Choir (Fall 2016)
- TV Production 3: Portfolio Development (Fall 2015)* New*

On roll call all members present voted _____.

FINANCE:
APPROVAL OF BILLS

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	887,989.88
Offline Checks	3,975.00
Food Service Checks	0.00
Payroll	1,411,969.39
General Activities	<u>11,733.59</u>
Total	2,315,667.86

On roll call all members present voted _____.

SECY/TREAS REPORT
OCTOBER, 2015

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending October 31, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted ____.

BUDGET
TRANSFERS

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period October 1, 2015 through October 31, 2015 as attached.

On roll call all members present voted ____.

BUDGET
TRANSFERS

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for November 1, 2015 as attached.

On roll call all members present voted ____.

BUDGET
TRANSFERS

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for December 31, 2014 as attached.

On roll call all members present voted ____.

NONPUBLIC
SECURITY AID

6. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the security services, equipment and technology that will be provided to the local nonpublic schools, as follows:

- St. Mary's High School: Public Address System Upgrades, not to exceed \$6,975.00.
- Academy at St. Mary's: video intercom system for the Day Care rear entrance door, installed, not to exceed \$3,725.00.

On roll call all members present voted ____.

POLICY

STUDENT SUPERVISION
AFTER SCHOOL DISMISSAL

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142.3 Student Supervision After School Dismissal on second reading. (See attached.)

On roll call all members present voted ____.

FIELD TRIPS

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6153 Field Trips on second reading. (See attached.)

On roll call all members present voted ____.

BOARD OF EDUCATION

MEETINGS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120 Board of Education Meetings on first reading. (See attached.)

On roll call all members present voted ____.

NEEDLESS PUBLIC

LABELING

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120.1 Needless Public Labeling on first reading. (See attached.)

On roll call all members present voted ____.

NEEDLESS PUBLIC

LABELING REGULATION

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R1120.1 Needless Public Labeling Regulation on first reading. (See attached.)

On roll call all members present voted ____.

USE OF SCHOOL FACILITIES/

GROUNDS REGULATION

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.1 Use of School Facilities/Grounds Regulation on first reading. (See attached.)

On roll call all members present voted ____.

USE OF PHYSICAL

EDUCATION FIELDS/

GROUNDS REGULATION

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.2 Use of Physical Education Fields/Grounds Regulation on first reading. (See attached.)

On roll call all members present voted ____.

RELATIONS WITH OTHER

PUBLIC AGENCIES

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1410 Relations with Other Public Agencies on first reading. (See attached.)

On roll call all members present voted ____.

RELATIONS BETWEEN
OTHER ENTITIES AND
THE DISTRICT

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #1600 Relations Between Other
Entities and the District on first reading. (See attached.)

On roll call all members present voted ____.

CONCEPTS AND ROLES IN
ADMINISTRATION: GOALS
AND OBJECTIVES

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #2010 Concepts and Roles in
Administration: Goals and Objectives on first reading. (See attached.)

On roll call all members present voted ____.

CHIEF SCHOOL
ADMINISTRATOR

11. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #2131 Chief School Administrator on
first reading. (See attached.)

On roll call all members present voted ____.

ROLE OF THE BOARD

12. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #9000 Role of the Board on first reading.
(See attached.)

On roll call all members present voted ____.

EXPENSES AND
REIMBURSEMENTS

13. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #9250 Expenses and Reimbursements on
first reading. (See attached.)

On roll call all members present voted ____.

CODE OF ETHICS

14. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #9271 Code of Ethics on first reading.
(See attached.)

On roll call all members present voted ____.

MINUTES

15. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9326 Minutes on first reading. (See attached.)
 On roll call all members present voted _____.

TRANSFERS

16. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #5119 Transfers on first reading. (See attached.)
 On roll call all members present voted _____.

SPECIAL EDUCATION

17. Resolution by M _____, seconded by M _____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6171.4 Special Education on first reading. (See attached.)
 On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

RHS LINTEL, BRICK
 REPOINTING PROJECTS

1. Resolution by M _____, seconded by M _____.
 WHEREAS, the Rutherford Board of Education, hereinafter referred to as the “Board”) advertised for bids for the Rutherford High School 230 Gym Lintel Repair and Wall Rehabilitation projects (hereinafter referred to as “the Projects”); and

WHEREAS, with regard to the Projects, the Board had previously applied for and been approved for NJDOE ROD Grant funding, under the following reference numbers:

PROJECT NAME	NJDOE PROJECT NO.	NJSDA PROJECT NO.
RHS Lintel Repair Project at 230 Gym	4600-050-14-1004	4600-050-14-G1GZ
RHS Wall Rehabilitation Project at 230 Gym	4600-050-14-1003	4600-050-14-G1GY

And WHEREAS, on October 27, 2015, the Board received six (6) bids for the Projects, as follows:

	BIDDER	BASE BID – LINTEL	BASE BID – WALL	TOTAL BID
a.	RVT Construction	\$310,000	\$130,000	\$440,000
b.	Akal Builders	\$465,000	\$ 35,000	\$500,000
c.	SMAC Corporation	\$370,000	\$228,000	\$598,000
d.	Tekcon Construction	\$663,936	\$ 55,575	\$719,511
e.	ML, Inc.	\$774,000	\$184,000	\$958,000
f.	NEIE	\$844,900	\$129,400	\$989,300

WHEREAS, the bid submitted by RVT Construction, Inc. is materially defective insofar as the bidder did not submit a School Development Authority (“SDA”) prequalification notice, a Division of Property Management and Construction (“DPMC”) 701 Form setting forth the total amount of uncompleted projects for its HVACR and Asbestos subcontractors, the Bidder Certification for each of its subcontractors, and the Public Works Contractor Registration Act (“PWCRA”) certification for two of its subcontractors as required by the bid documents, the bid specifications and applicable statutes and regulations, which are material, nonwaivable defects; and

WHEREAS, the bid submitted by Akal Builders of NY, Inc. (“Akal”) is materially defective insofar as the bidder did not submit a DPMC 701 Form setting forth the total amount of uncompleted projects for its Asbestos subcontractor, the Bidder Certification and Affidavit of No Material Change form for each of its four (4) listed subcontractors, the PWCRA certifications and trade licenses for its HVACR and Electrical subcontractors, and a valid, unexpired asbestos license for its Asbestos subcontractor, as required by the bid documents, the bid specifications and applicable statutes and regulations, which are material, nonwaivable defects; and

WHEREAS, the bid submitted by SMAC Corp. (“SMAC”) is materially defective insofar as it did not list a Structural Steel and Ornamental Iron subcontractor, a

HVACR subcontractor, and an Electrical subcontractor as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect; and

WHEREAS, the bid submitted by Tekcon Construction Inc. (“Tekcon”) is materially defective insofar as it did not submit a DPMC 701 Form setting for the total amount of uncompleted projects for each of its subcontractors as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect; and

WHEREAS, the bids submitted by ML, Inc. (“ML”) and NEIE Construction Services, LLC (“NEIE”), respectively, are substantially in excess of the cost estimates and, as such, are not reasonable as to price on the basis of the cost estimates prepared on behalf of the Board; and

WHEREAS, all bids submitted in response to the advertisement for the Project were non-responsive or substantially exceed the cost estimate of the Project; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The bid submitted by RVT is hereby rejected as the bidder did not submit a SDA prequalification notice, a DPMC 701 Form setting forth the total amount of uncompleted projects for its HVACR and Asbestos subcontractors, the Bidder Certification for each of its subcontractors, and the PWCRA certification for two of its subcontractors as required by the bid documents, the bid specifications and applicable statutes and regulations, which are material, nonwaivable defects.

The bid submitted by Akal is hereby rejected as the bidder did not submit a DPMC 701 Form setting forth the total amount of uncompleted projects for its Asbestos subcontractor, the Bidder Certification and Affidavit of No Material Change form for each of its four (4) listed subcontractors, the PWCRA certification and trade licenses for its HVACR and electrical subcontractors, and a valid, unexpired asbestos license for its Asbestos subcontractor as required by the bid documents, the bid specifications and applicable statutes and regulations, which are material, nonwaivable defects.

The bid submitted by SMAC is hereby rejected as the bidder did not list a Structural Steel and Ornamental Iron subcontractor, a HVACR subcontractor, and an Electrical subcontractor as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect.

The bid submitted by Tekcon is hereby rejected as the bidder did not submit a DPMC 701 Form setting for the total amount of uncompleted projects for each of its subcontractors as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect.

The bids submitted by ML and NEIE, respectively, are hereby rejected as the bids substantially exceed the costs estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.

BE IT FURTHER RESOLVED that the Board Secretary/ Business Administration is hereby authorized to re-advertise the Project for bids.

On roll call all members present voted ____.

RHS PORTABLE
BUILDING TOILET
ROOM INSTALLATION

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the proposal from M.B.T. Contracting LLC of Lincoln Park, NJ to install a toilet room in the portable building located on the grounds of Rutherford High School, in accordance with the specifications on file in the office of the Business Administrator, at a total labor and material

cost of \$23,950.00, subject to the approval of needed budget transfers by the Bergen County Office of the New Jersey Department of Education. Pricing reflects the Educational Data Services Time and Materials Maintenance Contract currently in effect.

On roll call all members present voted ____.

BUS GARAGING

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION ("Board") to approve the License Agreement between the Board and Linque-H.C. Partners, LLC to use and occupy specified property located at the corner of Highland Cross and Veterans Boulevard in Rutherford, at no charge, for the purpose of school bus garaging, subject to insurance company and zoning official review and approval.

On roll call all members present voted ____.

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION:

Motion by M ____, seconded by M ____ that an Executive Session be held at ____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within ____ minutes.

Vote_____

The Board returned at ____ P.M.

ADJOURNMENT:

Motion by M ____, seconded by M ____ that the meeting be adjourned at ____ P.M.

Vote_____