

RUTHERFORD BOARD OF EDUCATION
WORKSESSION MEETING
OCTOBER 5, 2015

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

Tonight's agenda is also posted on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Tonight's meeting of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request to the board secretary.

MINUTES APPROVAL: **Worksession/Regular Meeting, September 14, 2015**
 Executive Session Minutes, September 14, 2015

SPECIAL PRESENTATIONS: **Annual Board of Education Scholastic Awards – Dr. Hopkins**
 Proposal for Reorganization of Schools – Mr. Hurley

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD:

MEETING OPEN TO THE PUBLIC (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

SAMANTHA BELFI 1A. Motion by M_____, seconded by M_____ to accept the resignation of Samantha Belfi, out-of-district teacher assistant effective September 21, 2015.

Vote _____.

CAROL VILLANO 2A. Motion by M_____, seconded by M_____ to accept the retirement, with regret of Carol Villano, secretary at Pierrepont School effective March 1, 2016.

Vote _____.

TRAVEL REIMBURSEMENTS 3A. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Chris Richmond	Net. Sys. Admin	Google Apps Wkshp	10/15/15	\$295	\$10.35	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HARASSMENT/INTIMIDATION 1A. Resolution by M_____, seconded by M_____.
BULLYING DECISION BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to uphold the Superintendent’s decision in HIB investigation #2015-01, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

On roll call all members present voted _____.

UNIFORM MEMORANDUM
OF AGREEMENT

2A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Annual Uniform Memorandum of Agreement between the Rutherford Board of Education and the Rutherford Police Department for the 2015-2016 school year.

On roll call all members present voted _____.

FINANCE:
APPROVAL OF BILLS

1A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	383,215.31
Offline Checks	423,099.79
Food Service Checks	0.00
Payroll	1,216,809.09
General Activities	<u>14,904.23</u>
Total	2,038,028.42

On roll call all members present voted _____.

SECY/TREAS REPORT
AUGUST 2015

2A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending August 31, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

3A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period August 1, 2015 through August 21, 2015 as attached.

On roll call all members present voted _____.

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed will report on items to be acted upon at the October 19, 2015 regular meeting.

SALARY LEVEL CHANGES

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level changes effective September 1, 2015 due to additional credits:

Kristen Briggs-Boyer
From: \$53,442 (step 4, level 2) To: \$56,582 (step 4, level 3)
Lisa Sandmeyer
From: \$89,441 (step 17, level 3) To: \$92,840 (step 17, level 4)

On roll call all members present voted ____.

ELEM. CO-CURRICULAR

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following elementary co-curricular assignment for the 2015-2016 school year:

Rescind:
Nicole Zayatz – Yearbook Advisor – Union School

Approve:
Nicole Zayatz – Yearbook Co-Advisor – Union School \$411.50
Colleen Kiick – Yearbook Co-Advisor – Union School \$411.50

On roll call all members present voted ____.

COACH

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignment for the 2015-2016 school year:

Chelsea Leary – Volunteer Assistant Fall Cheering Coach

On roll call all members present voted ____.

SUBSTITUTE BUS ASSISTANT

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute bus assistant for the 2015-2016 school year effective September 15, 2015 at the hourly rate of \$9.00. This is a correction from the September 14, 2015 worksession/regular meeting:

Vermateen Mitchell

On roll call all members present voted ____.

SUBSTITUTE BUS ASSISTANT

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute bus assistant for the 2015-2016 school year effective October 19, 2015 at the hourly rate of \$9.00:

Carissa Scanlon

On roll call all members present voted ____.

LUNCH MONITOR

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following lunch monitor effective September 8, 2015 through June 30, 2016 for two hours per day, at the hourly rate of \$10.00 (step 1):

Cira Avecillas – Pierrepont School

On roll call all members present voted ____.

BUILDING WEBSITE/
NEWSLETTER CONTACTS

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind/ approve the following as Building Website/Newsletter Contacts for the 2015-2016 school year with an annual stipend of \$150.00:

Rescind:

Amanda Callahan – Union School

Approve:

Colleen Kiick – Union School

On roll call all members present voted ____.

SERVICE PROVIDERS

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the following service providers for the 2015-2016 school year:

Specialty

ABA Home Instructors

Name

Fee

Cockcroft, Kathleen	\$35 per hour
Nardelli, Laura	
Canova, Rosemarie	
Sabale, Jacqueline	
Bijak, Krystyna	
Van Dien, Linda	
Rosamilia, Diane	
Wenzelberg, Cathy	
Griffiths, Carolyn	

ABA Home Program Coord.

Canova, Rosemarie	\$39 per hour
Sabale, Jacqueline	

	Bijak, Krystyna	
Bilingual Evaluation	Dr. L Hanes and Associates	\$525.00 Bilingual Evaluation \$450 English Evaluations
Home Programming	Demirbulakli, Bercu Muller, Nickol Smallstey, Stephanie Collins, Megan Frazier, Cynthia	\$35 per hour
Independent Evaluations	Learning Network Association (Helen Roscoe)	\$400 LDT-C Evaluation w/report
	Comprehensive Educational Services – Frank Falcone	\$400 LDT-C Evaluation w/report
	Dr. Rocco R. Recchione, Ed.D.	\$400 LDT-C Evaluation w/report \$75 per hour consultation services
	Delta-T Group	Functional Behavior Assessment \$400
Listening Program	Van Dien, Linda	\$35 per hour
Neuropsychiatric Neurological	Dr. Poorvi Patel St. Joseph’s Hospital Neurology Group of Bergen County	\$450 Neurological Evaluation \$450 Neurodevelopmental Eval. \$500 per Evaluation with report
Neurodevelopment	Dr. Batul S. Ladak	\$500 per evaluation
Nursing Services	Delta-T Group	\$41.00 per hour RN Services \$33.00 per hour LPN Services
Psychiatric Evaluations	Mark Paul Faber	\$550 per evaluation
	Dr. Leslie Nagy	\$650 per evaluation
	Platt Psychiatric Associates	\$600 per evaluation
Reading Inst. 1:1	DeSanto, Jennifer	\$35 per hour
Social Skills	Grompone, Peter	\$35 per hour

On roll call all members present voted ____.

TITLE I INSTRUCTORS

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Lincoln School Annex teachers for the Title I after school program effective September 1, 2015 through June 30, 2016 at the hourly rate of \$60.00:

Danielle Angelson
Jay Faigenbaum
Stephanie Raimo

On roll call all members present voted ____.

MARY LORENCOVITZ

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mary Lorencovitz, as a long-term substitute guidance counselor at Rutherford High School, effective October 19, 2015 through December 23, 2015 at the per diem rate of \$273.65. This is a replacement position.

On roll call all members present voted ____.

JENNIFER HENDERSON

11. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jennifer Henderson, as a hall/lunch monitor at the Kindergarten Center, effective October 20, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for 3 hours per day. This is a new position.

On roll call all members present voted ____.

CUSTODIANS

12. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the salaries of the following custodians effective July 1, 2015 through June 30, 2016:

Brian McGlynn
From: \$17,850 (.50) (step 3) To: \$22,134 (.62) (step 3)

Alex Miceli
From: \$17,650 (.50) (step 1) To: \$21,886 (.62) (step 1)

On roll call all members present voted ____.

SUBSTITUTE BUS DRIVER

13. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute bus driver for the 2015-2016 school year effective October 20, 2015 at the hourly rate of \$18.00:

Fiodaliza Tejada-Monegro

On roll call all members present voted ____.

SUBSTITUTE TEACHER

14. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher for the 2015-2016 school year effective October 20, 2015 at the per diem rate of \$80.00 and in accordance with law:

Jillian Mulrain

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANTS

15. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2015-2016 school year effective October 20, 2015 at the hourly rate of \$10.00:

Martin Merezio
Robert Daily

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

16. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Anne Collins	Teacher	Reading Conf.	9/18/15	\$165	none	none	none	none
William Mulcahy	Administrator	RTI Workshop	10/21/15	\$159	\$57.05	none	none	none
Tracey Scrimenti	Teacher	PRISM	10/22/15	\$150	\$5.83	none	none	none
Maria DeTrizio	Teacher	Speech Conference	12/9-10/15	\$399	none	none	none	none
Lynn Rosenzweig	Teacher	Speech Conference	12/9-10/15	\$399	none	none	none	none
Sarah Kupryk	Teacher	Reading & Writing	1/13/16	\$175	none	none	none	none
Denys Gardezabal	Teacher	Reading & Writing	1/13/16	\$175	none	none	none	none
Meghan Gordon	Teacher	Orton Gillingham	1/11-14/16	\$975	none	none	none	none
Megan Fisher	Teacher	Orton Gillingham	1/11-14/16	\$975	none	none	none	none
Laurie Catalano	Teacher	Orton Gillingham	1/11-14/16	\$975	none	none	none	none
Rachel Mejias	Teacher	Orton Gillingham	1/11-14/16	\$975	none	none	none	none
Timothy Ajala	Teacher	STEM	11/23/15	\$293	none	none	none	none
Rufina Rodriguez	Teacher	AP Conference	10/31/15	\$215	none	none	none	none
Mary Bock	Librarian	NJASL Conference	11/15/15	\$95	\$32	none	none	\$35

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

Chairperson Jones will report on the meeting of the Curriculum and Instruction Committee and items to be acted upon at the October 19, 2015 regular meeting.

HOME INSTRUCTION

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent) effective September 21, 2015.

Student #11173

Student #22613

Student #13034

On roll call all members present voted ____.

FIELD TRIP APPROVALS

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.

On roll call all members present voted ____.

NJQSAC

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to attest to the Accuracy of the NJQSAC Statement of Assurance for the 2015-2016 school year.

On roll call all members present voted ____.

MIDDLE SCHOOL

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to establish an upper elementary school at Pierrepont School for students in grades four through six and a middle school at Union School for students in grades seven through eight effective September 1, 2016.

On roll call all members present voted ____.

OUT-OF-DISTRICT
PLACEMENTS

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

On roll call all members present voted ____.

FINANCE:

Chairperson McLean will report on items to be acted upon at the October 19, 2015 regular meeting.

TRANSPORTATION
CONTRACT

1. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a transportation contract between the Rutherford Board of Education and Mr. Alex Dwek to transport a student up to 205 days @ \$ 9.00 per day at a cost of \$1845.

On roll call all members present voted _____.

TRANSPORTATION
CONTRACT

2. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a transportation contract between the Rutherford Board of Education and Mr. & Mrs. A. Torino to transport a student up to 180 days @ \$ 9.00 per day at a cost of \$1620.

On roll call all members present voted _____.

ARCHITECT OF RECORD

3. Resolution by M _____, seconded by M _____.

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the firm of Chapin Architectural Services, P.A. of Netcong, New Jersey as the school district architect of record to provide architectural services for the 2015/2016 school year with fees paid in accordance with their professional fee schedule, and

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education in the following form:

“RUTHERFORD SCHOOL DISTRICT BOARD OF EDUCATION

Notice of Award of Professional Services Contract

At its meeting on October 19, 2015, the Board of Education authorized the awarding of a contract for professional architectural services to Chapin Architectural Services, P.A. with offices in Netcong, New Jersey, to provide special purpose architectural services to the district for the 2015/2016 school year. The contractual amount shall be at a fee to be determined for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 176 Park Avenue, Rutherford, New Jersey.”

On roll call all members present voted _____.

ATTORNEY OF RECORD

4. Resolution by M ____, seconded by M ____.

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the firm of Fogarty & Hara, Esqs. of Fair Lawn, New Jersey as the Board of Education attorney to provide legal services for the 2015/2016 school year with fees paid in accordance with their professional fee schedule, and

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the official school newspaper, stating its nature, duration, service, and amount, and that this resolution and contract are on file in the office of the Board of Education in the following form:

“RUTHERFORD SCHOOL DISTRICT BOARD OF EDUCATION

Notice of Award of Professional Services Contract

At its meeting on October 19, 2015, the Board of Education authorized the awarding of a contract for professional legal services to Fogarty & Hara, Esqs. with offices in Fair Lawn, New Jersey, to provide special purpose architectural services to the district for the 2015/2016 school year. The contractual amount shall be at a fee to be determined for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 176 Park Avenue, Rutherford, New Jersey.”

On roll call all members present voted ____.

POLICY:

Chairperson Chu will report on the meeting of the Policy Committee and items to be acted upon at the October 19, 2015 regular meeting.

STUDENT SUPERVISION
AFTER SCHOOL DISMISSAL

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142.3 Student Supervision After School Dismissal on first reading. (See attached.)

On roll call all members present voted ____.

FIELD TRIPS

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6153 Field Trips on first reading. (See attached.)

On roll call all members present voted ____.

BUILDINGS AND GROUNDS:

Chairperson Arce will report on the items to be acted upon at the October 19, 2015 regular meeting.

COMPREHENSIVE
MAINTENANCE
AGREEMENT

1. Resolution by M_____, seconded by M_____.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Rutherford School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Rutherford School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Rutherford in compliance with the Department of Education requirements.

On roll call vote all members present voted_____.

OLD BUSINESS: (No action to be Taken)

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC:

EXECUTIVE SESSION:

Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____ . Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT:

Motion by M_____, seconded by M_____ that the meeting be adjourned at _____ P.M.

Vote_____