

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE REGULAR MEETING OF May 11, 2015

A regular meeting of the Board of Education was held on Monday evening, May 11, 2015 in the High School Cafeteria. Meeting was called to order by Vice President McLean at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Arce, Mr. Chu, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, and Mr. Recine.

Also present were Mr. Hurley and Mr. Kelly.

Absent: Mr. Novosielski

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request in writing to the board secretary.

MINUTES APPROVAL

Worksession Meeting, May 4, 2015
Executive Session Meeting, May 4, 2015

No corrections. Minutes approved as recorded.

SPECIAL PRESENTATION:

The Blended Curriculum Study – Mr. Charles Ryan

REPORT OF THE SUPERINTENDENT:

Mr. Hurley reminded the Board of the upcoming roundtable on the Blended Curriculum and Middle School proposals (May 21) as well as the next Bus Advisory Committee meeting scheduled for May 12. He further reminded the Board of the numerous upcoming year-end events for staff and students.

REPORT OF THE PRESIDENT: None

MEETING OPEN TO THE PUBLIC (Agenda Items Only) 8:00 – 8:04 P.M. No one spoke.

Ms. Ryan Ann Guglielmotti, Co-President of the Rutherford Education Association, had several questions about The Blended Curriculum, including the timing and logistics of the pilot program and the need to consider IT staffing and policy issues.

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by Mrs. Ahmed, seconded by Mrs. Jones to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [8-0-1]

Motion by Mrs. Ahmed, seconded by Mrs. Jones to approve Personnel Items #1 thru #13:

CONTRACT RENEWALS
(certificated staff)

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that in accordance with 18A:27-10, the following employees are being recommended for renewal positions in the 2015-2016 school year.

High School:

Billy Cunningham	Administrator
Brian Ersalesi	English Supervisor
Hera Kalu	Science
Ken Lacy	Social Studies
Frank Morano	Administrator
Cristina Nicolau	Guidance
Holly Rich*	Social Studies
Andrew Van Der Hoof	Social Studies
Lauren Winslow	Science
Candice Valdes	English

<u>Lincoln:</u>	Elba Cruz	BSI
	John Giordano	Gifted and Talented
	Sarafina Mammone	Elementary
	Jennifer Oddo*	Grade 1
	Rebekah Kasenberg	Elementary
	Tara Philp	Grade 3
<u>Annex</u>	Danielle Angelson	Kindergarten
	Joy DeVita	Kindergarten
	Rita Fallon	Nurse
	Jason Killian	Administrator
	Stephanie Raimo	Kindergarten
<u>Washington:</u>	Jennifer Krawiec	Grade 1
	Megan Joyce	Grade 2
	Meghan Pergolis*	Special Education
	Sarah Rylick	Grade 3
	Doreen Solter	LDT-C
<u>Union:</u>	Curtis Arsi	Physical Education
	Courtney Boyle	Special Education
	Amanda Callahan*	Science
	Lauren Chamberlain	Special Education
	Donna-Lynn Currie	Special Education
	Michael DiBella	Special Education
	Michael Faugno*	Music
	Julia Goggi	Art
	Sherrienne Herninko*	Media Specialist
	Kimberly Russomanno	Special Education
	Kurt Schweitzer	Administator
	Marisa Silverstein	Elementary
	Christine Stolarski*	Elementary
<u>Pierrepoint:</u>	Bonnie Crane Moscowitz	Math
	Burcu Demirbulakli	Special Education
	Erica Fata	Special Education
	Jamie Foy	Grade 4
	Megan Gramlich*	Reading
	Kaitlin Lucyk*	English
	Tara Motyka	Library Media Specialist
	Stephanie Natiello	Art
	Grisel Pacheco	Spanish
	James Parnofiello	Physical Education
	Elana Rudnick	Guidance
	Kaitlin Samra	Grade 4

District Office

John Hurley
Joseph Kelly
Brenda Fargo

Superintendent
Business Administrator
Research Assistant

* Eligible for tenure effective 9/1/15

ADDENDUM:

JENNIFER ANTONICELLO

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Jennifer Antonicello, Language Arts teacher at Pierrepont School effective June 30, 2015.

CONTRACT RENEWALS

(non-certificated
non-tenured)

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that in accordance with 18A:27-10, the following employees are being recommended for renewal positions in the 2015-2016 school year.

Teacher Assistants

Union

Carolynn Griffiths
Christine Warren

High School

Cynthia Frazier
Linda Van Dien

Pierrepont

Shea Bender
Nurhan (Lisa) Botas
Leslie Gherghetta
Meetu Khanuja
Nuala Maes
Erika Rodriguez
Diane Rosamilia
Martin Stio
Matthew Vaccaro
Kelly Walsh

Washington

Angela Feliciano
Tracey Kilmurray
Jennifer Tarantino
Laura Van Winkle
Cathy Wenzelberg

Lincoln

Jacqueline Berta
Patricia Hanlon
Sandra Maslag
Christina Ruglio

Lincoln Annex	Catherine Batra Kimberlee Bradley Molly Bush Mary Ann McCann Elizabeth Rizzi Donna Ryan-O'Connor
Out of District	Irene Amitsis

Clerical Assistants

Union	Wendy Armacost (PT) Marie Lawlor (PT)
Pierrepont	Maria Aldridge (PT) Susan Cicchetti (PT)
High School	Regina Buell (PT) Teresa Farrell (PT) Jennifer Nicodemo (PT) Debra Rovito (PT) Alisha Schmitt (PT) Susan Shortino (PT) Margaret Van Dyk (PT) Kristen Davis (PT)
Washington	Janice Guzman (PT) Lyn Hebert (PT)
Lincoln	Eileen Huelbig
District Office	Rhonda Villani
<u>Bus Assistants</u>	
Transportation	Todd Cory (PT) Loretta Lowther (PT) Gina Menta (PT) Suzanne Petronio (PT)
<u>Secretaries</u>	
Maintenance	Rhonda Sabatini
High School	Joy Scheibe
Pierrepont	Melissa Monaco

Computer Techs

Michael Kivowitz
Christopher Richmond

Hall Monitors

Valerie Albecker (PT)
Kris Ann Wronko (PT)

Bus Drivers

Paul Bezzina
Robert Civello
Carlos Duran
Thomas O'Hara
Jessie Takeall
Debra Zoller

Lunch Monitors

Union

Anna Caputo
Diane Carnevale
Cheryl Garcia
Sareh Gholamrez-Pour
Salvador Molina
Patricia Peebles
Eugenia Rodriguez
Carissa Scanlon
Tahereh Sharife Zadeh
Dana Spellman

High School

Margaret DeSteno
Min Wang

Pierrepont

Hattie Alston
Carole Baum
Jose Bernardes
Nora Clohessy
Joanne DeChellils
Lawrence Dzurillay
Mildred Jimenez
Vasiliki Magalias
Michele Maynard
Maria Pineiro

Washington

Michelle Caceres
Beverly Lally
Louise Micci
Michele Muller
Mamata Prabhu
Teresa Thomas
Barbara Vosbrink

Lincoln Vita Del Russo
Beverly Dibilio
Christine Farnum
Anne Matino
Jardine Rennie
Patricia Tosado

Lincoln Annex Sandra Gonzalez
Danielle Murray
Barbara Witter-Lembo

Custodians

Union John Kowal
Kathleen Regan

High School Lewis Mazzone
Lynn LaTorre
Michael Moore

Pierrepont Nancy Brundage
Joseph Schreckenstein

Washington Moises Garcia

Lincoln Denise Lorenc
Derrick Peebles

Lincoln Annex Arthur Schreckenstein
Brian McGlynn

Maintenance

Anthony Paterno
Tom Brundage
Mark Jannicelli
Anthony LaTorre
Joseph McTague
Alexander Miceli
Harry Western

LISA GIAMBRONE

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Lisa Giambrone, as a long term substitute special education teacher at Union School through June 23, 2015 at the per diem rate of \$252 (step 1, level 2) (pro-rated). This is a replacement position.

DENYS GARDEAZABAL

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Denys Gardezabal as a leave replacement grade 3 teacher at Washington School effective September 1, 2015 through June 30, 2016 at the annual salary of \$50,084 (step 3, level 1).

NICKOL MULLER

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Nickol Muller as a leave replacement at Union School effective May 11, 2015 through June 23, 2015.

SUBSTITUTE TEACHERS

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-15 school year effective May 12, 2015 at the per diem rate of \$80.00 and in accordance with law:

- Rebecca Zuniga
- Lorraine Caglio
- Erica Farrell (sub nurse)

TRAVEL REIMBURSEMENTS

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Barbara O'Donnell	Supervisor	Google Apps	7/14-15/15	\$289	none	none	none	none
David Frazier	Supervisor	NIAAA Institute	6/28-7/1/15	\$300	\$188	\$196	\$291	none

BERNA DEMIRBULAKLI

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Berna Demirbulakli, as a Special Education teacher at Lincoln School, effective September 1, 2015 through June 30, 2016 at the annual salary of \$50,084 (step 2, level 1). This is a new position.

KATHERINE BONGIOVANNI

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Katherine Bongiovanni, as a Language Arts teacher at Union School, effective September 1, 2015 through June 30, 2016 at the annual salary of \$55,716 (step 2, level 3). This is a replacement position.

JIANNA MUSCIO

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jianna Muscio, as a Spanish teacher at Rutherford High School and Union School, effective September 1, 2015 through June 30, 2016 at the annual salary of \$49,098 (step 1, level 1). This is a new position.

CHARLES RYAN

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Charles Ryan, as Assistant Principal at Union School, effective July 1, 2015 through June 30, 2016 at the annual salary of \$112,000. This is a replacement position.

NURHAN LISA BOTAS

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve an unpaid leave under the Family Leave Act for Nurhan Lisa Botas effective May 15, 2015 through May 29, 2015.

SUBSTITUTE CLERICAL ASSISTANT

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute clerical assistant for the 2014-15 school year effective May 12, 2015 at the hourly rate of \$9.00:

Christine Farnum

Roll Call Vote on Personnel Items # 1 thru #13 and Addendum #1A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – abstained on #1	Mr. Novosielski – absent

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Jones, seconded by Mr. Chu to approve Curriculum & Instruction Items #1 thru #9:

CURRICULUM GUIDES

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revised curriculum guides:

A. Art

Basic Drawing & Design 1

B. Business Education

Accounting 1

Advanced Computer Software Systems

Applied Computer Concepts

Computer Applications

Desktop Publishing

Elementary Keyboarding

Exploration in Business

Financial Literacy

Fundamentals of Contemporary Business

Honors Accounting 1

Investing and the Stock Market

Marketing

Personal Computer Keyboarding

Web Page Design

C. Computer Education

Advanced Placement Computer Science (Java)
Computer Cycle Grade 6
Computer Cycle Grade 7
Computer Cycle Grade 8
Computer Programming C++
Computer Programming 1
Introduction to Java
Multimedia Design

D. English Language Arts

RTI English

E. Mathematics

Algebra 1
RTI Math

NJSIAA

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Summer Athletic Practice for RHS during the NJSIAA Summer Recess period beginning June 8, 2015 through September 1, 2015.

SUMMER SCHOOLS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following 2015 summer programs:

Summer Music School – 7/7/15 – 7/31/15
Introduction to Algebra 1 - 7/6/15 – 7/30/15
Extended School Year Program - 7/6/15 – 8/6/15
Jumpstart Program - 7/6/15 – 8/6/15
Summer STEM Experience - 7/6/15 – 7/31/15

SPECIAL EDUCATION WEEK

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, the week of May 10 - 16, 2015 has been designated as Special Education Week by the New Jersey School Board Association and the Association of Schools and Agencies for the Handicapped; and NOW, THEREFORE, BE IT RESOLVED, that the Rutherford School District does hereby declare May 10 – 16, 2015 as Special Education Week in the Rutherford Public Schools. The Rutherford School District, furthermore is proud to provide exceptional programs that assist every child in reaching his or her potential.

HOME INSTRUCTION

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following student (name on file in the office of the superintendent):
Student #16715 – effective April 13, 2015

SERVICE PROVIDERS

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of service providers for the 2014-2015 school year.

TEACHER EVALUATION INSTRUMENT

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of the following teaching practice evaluation instruction for the 2015-2016 school year:

Charlotte Danielson: The Framework for Teaching (2007 Edition)

MARSHALL EVALUATION

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of the Marshall Evaluation Rubrics for the Rutherford School District administrators and supervisors for the 2015-2016 school year.

HARASSMENT/INTIMIDATION BULLYING DECISION

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-023, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

Roll Call Vote on Curriculum & Instruction Items # 1 thru #9:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – absent

FINANCE:

Motion by Mr. Arce, seconded by Mrs. Librera to approve Finance Items # 1 thru #4.

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	345,861.16
Offline Checks	410,969.47
Food Service Checks	0.00
Payroll	0.00
General Activities	<u>1,629.74</u>
Total	758,460.37

SECY/TREAS REPORT
APRIL 2015

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending April 30, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period April 1, 2015 through April 30, 2015 as attached.

LEASE PURCHASE
REIMBURSEMENT

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, the Rutherford Board of Education (the "Lessee") is a political subdivision organized and existing under the laws of New Jersey; and

WHEREAS, the Lessee will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the technology lease purchase project (the "Project"); and

WHEREAS, the Business Administrator/Board Secretary of the Lessee (the "Board") has determined that the money to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Lessee for the Expenditures from the proceeds of one or more issues of tax-exempt obligations (the "Obligations");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Lessee's intent to reimburse the Lessee with the proceeds of the Obligations for the Expenditures with respect to the Project made on and after the date hereof. The Lessee reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Obligations.

Section 2. Each Expenditure will be (a) of a type properly chargeable to the appropriate account under general federal income tax principles (determined in each case as of the date of the Expenditure) and (b) complies with all applicable General Fund regulations and regulations of the State of New Jersey.

Section 3. The maximum cost of the Project is expected to be \$384,712.00

Section 4. The Lessee will make a reimbursement allocation, which is a written allocation by the Lessee that evidences the Lessee’s use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts, expenditures by “small Lessees” (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

Roll Call Vote on Finance Items #1 thru #4:

Mrs. Ahmed – abstained on ck #014496	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – absent

POLICY:

Motion by Mr. Chu, seconded by Mrs. Ahmed to approve Policy Items # 1 thru #28.

GOALS AND OBJECTIVES 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6010 Goals and Objectives on second reading. (See attached.)

SCHOOL CALENDAR 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6111 School Calendar on second reading. (See attached.)

SCHOOL DAY 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6112 School Day on second reading. (See attached.)

EMERGENCY AND DISASTER PREPAREDNESS 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6114 Emergency and Disaster Preparedness on second reading. (See attached.)

NONDISCRIMINATION/
AFFIRMATIVE ACTION

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6121 Nondiscrimination/Affirmative Action on second reading. (See attached.)

ARTICULATION

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6122 Articulation on second reading. (See attached.)

SUBJECT FIELDS

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142 Subject Fields on second reading. (See attached.)

FAMILY LIFE EDUCATION

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.1 Family Life Education on second reading. (See attached.)

PHYSICAL EDUCATION
AND HEALTH

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.4 Physical Education and Health on second reading. (See attached.)

BASIC SKILLS

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following Policy #6142.6 Basic Skills on second reading. (See attached.)

EXTRACURRICULAR
ACTIVITIES

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6145 Extracurricular Activities on second reading. (See attached.)

INTERSCHOLASTIC
COMPETITION

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6145.1 Interscholastic Competition on second reading. (See attached.)

PUBLICATIONS

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6145.3 Publications on second reading. (See attached.)

GRADUATION/PROMOTION
POLICY RHS

14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6146.1 Graduation/Promotion Policy RHS on second reading. (See attached.)

- EVALUATION OF INDIVIDUAL STUDENT PERFORMANCE 15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6147.1 Evaluation of Individual Student Performance on second reading. (See attached.)
- ASSIGNMENT WITHIN DISTRICT 16. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6150 Assignment within District on second reading. (See attached.)
- FIELD TRIPS 17. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6153 Field Trips on second reading. (See attached.)
- HOMEWORK POLICY 18. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6154 Homework Policy on second reading. (See attached.)
- RESEARCH/STUDENT SURVEYS 19. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6162.5 Research/Student Surveys on second reading. (See attached.)
- INTERVENTION AND REFERRAL SERVICES FOR GENERAL EDUCATION STUDENTS 20. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6164.1 Intervention and Referral Services for General Education Pupils on second reading.
- CHILD STUDY TEAM 21. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6164.4 Child Study Team on second reading. (See attached.)
- REMEDIAL INSTRUCTION 22. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6171.1 Remedial Instruction on second reading. (See attached.)
- SPECIAL EDUCATION 23. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6171.4 Special Education on second reading. (See attached.)
- ALTERNATIVE EDUCATIONAL PROGRAMS 24. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6172 Alternative Educational Programs on second reading. (See attached.)

HOME AT SCHOOL PROGRAM – BYLAWS

25. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following Policy #6210 Home At School Program – By Laws on second reading. (See attached.)

REQUIRED ATTENDANCE IN BSI PROGRAM

26. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind Regulation #R6142.6 Required Attendance in Basic Skills Improvement Program on second reading. (See attached.)

GRADING SYSTEM GRADES K-3

27. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.3 Grading System Grades K-3 on second reading. (See attached.)

DISAFFECTED STUDENTS

28. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6172 Disaffected Students on second reading. (See attached.)

Roll Call Vote on Policy Items # 1 thru #28:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – absent

BUILDINGS AND GROUNDS:

Motion by Mr. Arce, seconded by Mrs. Jones to approve Finance Item #1:

DUAL USE OF ROOMS APPLICATIONS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Business Administrator/Board Secretary to submit applications to the Bergen County Office of the New Jersey Department of Education for the following dual usage of school space:

RHS: Room 221, Instructional/ Choir

ADDENDUM:

RHS 230 GYM LINTEL REPLACEMENT AND WALL REPAIR

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION **WHEREAS**, the Rutherford Board of Education (hereinafter referred to as the “Board”) advertised for bids for the 230 Gym Lintel Replacement and Wall Repair at Rutherford High School (hereinafter referred to as the “Project”);

WHEREAS, on May 5, 2015, the Board received two (2) bids for the Project;

WHEREAS, the lowest numerical bid was submitted by Building Restoration Contractors, LLC (hereinafter referred to as "Building Restoration"), with a base bid in the amount of \$575,000, along with Alternate No. 1 (add \$7,500), for a total contract sum of \$582,500, which bid is materially defective in that the structural steel and ornamental iron subcontractor listed by Building Restoration, Craft Machinery, Inc. (hereinafter referred to as "Craft Machinery"), is not prequalified by the New Jersey State Development Authority (hereinafter referred to as "SDA"), as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect;

WHEREAS, the next lowest numerical bid was submitted by Zenith Construction Services, Inc. (hereinafter referred to as "Zenith"), with a base bid in the amount of \$535,000, along with Alternate No. 1 (add \$49,000), for a total contract sum of \$584,000, which bid is materially defective in that (1) Zenith listed, but failed to provide any documentation for a subcontractor classified in the asbestos removal/treatment trade by the New Jersey Department of the Treasury, Division of Property Management and Construction (hereinafter referred to as the "DPMC") and the SDA, as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect; and (2) Zenith's subcontractor in the trade of structural steel and ornamental iron is not prequalified by the DPMC or the SDA, as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect; and

WHEREAS, all bids submitted in response to the advertisement for the Project were non-responsive; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1.The bid submitted by Building Restoration is hereby rejected as the structural steel and ornamental iron subcontractor listed by Building Restoration, Craft Machinery, is not prequalified by the SDA, as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defet.

2. The bid submitted by Zenith is hereby rejected as (1) Zenith listed, but failed to provide any documentation for a subcontractor classified in the asbestos removal/treatment trade by the DPMC and the SDA, as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect; and (2) Zenith’s subcontractor in the trade of structural steel and ornamental iron is not prequalified by the DPMC or the SDA, as required by the bid documents, the bid specifications and applicable statutes and regulations, which is a material, nonwaivable defect.

BE IT FURTHER RESOLVED that the Board Secretary/School Business Administrator is hereby authorized to re-advertise the Project for bids.

ALTERNATE TOILET FACILITIES APPLICATIONS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Business Administrator/Board Secretary to submit applications to the Bergen County Office of the New Jersey Department of Education for the following school’s alternate kindergarten toilet facilities accommodations:

Kindergarten Center at Sylvan School

COMMUNITY POOL PROGRAM

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a renewal contract between the Rutherford Board of Education and the Meadowlands YMCA to operate the community pool program from 9/1/15 through 8/31/16.

Roll Call Vote on Building And Grounds Items # 1 thru #3 and Addendum 1A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – absent

2015/2016 APPOINTMENTS AND OPERATIONS

BOARD OPERATIONS

1. Approves Board Policies and Bylaws
2. Adoption of Code of Ethics
3. Approves of Board Secretary to Conduct Organization Meeting
4. Approves Parliamentary Procedure

1. Approves Board Policies and Bylaws

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopts and shall be governed in all actions and business to come before this Board by the

written Board Policies, Regulations, and Bylaws previously duly adopted and contained in the Board of Education Policy Book as per Bylaws 9311, 9312 and 9313.

2. Adoption of Code of Ethics

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the following Code Ethics of as per N.J.S.A. 18A:12-21 et seq. and Bylaw 9271:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow board members or others on a personal, social, racial or religious basis.
- e. I will behave toward my fellow board members with the respect due their office – demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.
- f. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- g. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- h. I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- i. I will hold confidential all matters pertaining to the schools

which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

- j. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- k. I will support and protect school personnel in the proper performance of their duties.
- l. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

3. Approves Board Secretary to Conduct Organization Meeting

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the Board Secretary to serve as the acting chair of the Rutherford Board of Education at the annual organization meeting.

4. Approves Parliamentary Procedure

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, to the extent consistent with State Law, Policies and By-laws of the Board will be guided by "Robert's Rules of Order".

APPOINTMENTS AND DESIGNATIONS

- 1. Appoints Board Secretary
- 2. Appoints Purchasing Agent
- 3. Appoints Insurance Brokers of Record
- 4. Appoints Professional Services
- 5. Appoints Custodian of Records
- 6. Appoints Public Agency Compliance Officer
- 7. Designates Official for Investments and Wires
- 8. Appoints ADA Officer
- 9. Appoints Indoor Air Quality Coordinator
- 10. Appoints Right-To-Know Contact Person
- 11. Appoints Affirmative Action Officers

12. Appoints Section 504 Officers
13. Appoints IPM Coordinator and Approves IPM Plan
14. Appoints Issuing Officer for Working Papers
15. Appoints Safety and Health Designee
16. Appoints Asbestos/AHERA Coordinator
17. Appoints Chemical Hygiene Officer
18. Appoints Attendance Officers
19. Appoints Designee to NJ Department of Children and Family Services
20. Appoints Homeless Liaison
21. Appoints District Educational Stability Liaison
22. Appoints Representative to Jointure Commission
23. Appoints NJSIAA Membership
24. Appoints Worker's Compensation Participation

1. Appoints Board Secretary

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints Mr. Joseph Kelly as Board Secretary, (N.J.S.A. 18A: 13-13, N.J.S.A. 18A:17-2, 17-5), effective July 1, 2015 to June 30, 2016; and

BE IT FURTHER RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Superintendent of Schools as Acting Board Secretary to function in the absence of the Board Secretary effective July 1, 2015 to June 30, 2016.

2. Appoints Purchasing Agent

WHEREAS, N.J.S.A. 18A:18A-3 provides that contracts that do not annually exceed, in the aggregate, the bid threshold (currently \$36,000 for a Qualified Purchasing Agent) may be awarded by the purchasing agent without advertising for bids when so authorized by Board Resolution, and

WHEREAS, N.J.S.A. 18A:18A-37, provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations, if so authorized by Board Resolution,

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, approves the appointment of the School Business Administrator as the Purchasing Agent for the district according to the rules and regulations of P.L. 1999 c.440; and BE IT FURTHER RESOLVED, that the Purchasing Agent is authorized to award contracts up to his bid threshold of \$36,000 and establish the quote threshold at \$5,400 as per N.J.S.A. 18A:18A-2.

3. Appoints Insurance Brokers of Record

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, designates the following as Insurance Agents for the Rutherford School District Board of Education, in the County of Bergen, New Jersey, commencing July 1, 2015, through June 30, 2016:

Commercial Insurance	Morville Agency
Workers' Compensation	Morville Agency

4. Appoints Professional Services

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey, designates the following as Insurance Consultants for the Rutherford School District Board of Education, in the County of Bergen, New Jersey, commencing July 1, 2015, through June 30, 2016:

Computer Management Consultant	--Computer Solutions, Inc.
Environmental Consultant	--ER&M Management, Inc.
Security Consultant	--StoneGate Associates

5. Appoints Custodian of Records

RESOLVED, the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Board Secretary as Custodian of Records in accordance with N.J.S.A. 47:1A-1 et seq. for the 2015/2016 school year; and

BE IT FURTHER RESOLVED, the Rutherford School District Board of Education indemnifies the Custodian of Records for all legal costs which might arise from this appointment.

6. Appoints Public Agency Compliance Officer

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer , and

WHEREAS, the public agency compliance officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service providers shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors; and

WHEREAS, the Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey hereby designates the Board Secretary as the Public Agency Compliance Officer for the 2015/2016 school year in accordance with the provisions of N.J.A.C. 17:27-3.2.

7. Designates Official for Investments and Wires

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED that the Board Secretary or his designee be authorized to make wire transfers amongst the board accounts as may be necessary for the 2015/2016 school year.

8. Appoints ADA Officer

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Vice Principal the Americans with Disabilities Act (ADA) Officer for the 2015/2016 school year effective July 1, 2015.

9. Appoints Indoor Air Quality Coordinator

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Indoor Air Quality Coordinator for the 2015/2016 school year effective July 1, 2015.

10. Appoints Right-To-Know Contact Person

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Right-To-Know contact person for the 2015/2016 school year effective July 1, 2015.

11. Appoints Affirmative Action Officers

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey in accordance with N.J.A.C. 6A:7-1.5 appoints the following as Affirmative Action Officers for the 2015/2016 school year;

Affirmative Action Officers:

District	--Research Assistant
RHS	--Supervisor of Technology
Lincoln	--Principal
Washington	--Principal
Union	--Principal
Pierrepont	--Principal

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Affirmative Action Officer's office; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a).

12. Appoints Section 504 Officers

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey in accordance with 34 CFR 104.7(a) and Policy 6171 appoints the following school nurses for their respective schools, as Section 504 Officers for the 2015/2016 school year; and appoints the director of guidance as the District Section 504 Coordinator for the 2015/2016 school year.

Sec. 504 Coordinators:

RHS	-- School Nurse
Union	-- School Nurse
Pierrepont	-- School Nurse
Washington	-- School Nurse
Lincoln	-- School Nurse
Kindergarten Center	-- School Nurse

District 504 Coordinator

District	-- Director of Guidance
----------	-------------------------

13. Appoints IPM Coordinator and Approves IPM Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the district's designated Integrated Pest Management (IPM) Coordinator as per N.J.A.C. 7:30-13.3 for the 2015/2016 school year effective July 1, 2015; and

BE IT FURTHER RESOLVED, to approve the IPM Plan on file in the school offices.

14. Appoints Issuing Officer for Working Papers

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Guidance at Rutherford High School or her designee as the district's Issuing Officer for Working Papers for the 2015/2016 school year effective July 1, 2015.

15. Appoints Safety and Health Designee

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Director of Building and Grounds as the Safety and Health Designee for the 2015/2016 school year effective July 1, 2015.

16. Appoints Asbestos/AHERA Coordinator

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints Environmental Remediation and Management, Inc. as the district's designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 for the 2015/2016 school year effective July 1, 2015.

17. Appoints Chemical Hygiene Officer

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Supervisor of Science as the district's Chemical Hygiene Officer as per 29 CFR 1910.1450 for the 2015/2016 school year effective July 1, 2015.

18. Appoints Attendance Officer

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the following as the Attendance Officers for the 2015/2016 school year (N.J.S.A. 18A: 38-32);

Anthony Serrao
James Ahearn

19. Appoints Designee to NJ Department of Children and Family Services

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Director of Guidance or her designee as the liaison to the New Jersey Department of Children and Families, Child Protection and Permanency (CP&P) for the 2015/2016 school year.

20. Appoints Homeless Liaison

WHEREAS, pursuant to IASA, Section 323 of P.L. 103-382, each district needs to appoint a homeless liaison to serve the families of homeless children in the district,

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the Confidential Administrative Secretary in the Superintendent's Office as the Homeless Liaison for the district for the 2015/2016 school year.

21. Appoints District Educational Stability Liaison

RESOLVED, upon the recommendation of the Superintendent, the Rutherford School District Board of Education, in the County of Bergen, New Jersey, appoints the Director of Guidance or her designee as the District Education Stability Liaison for the 2015/2016 school year.

22. Appoints Representative to Jointure Commission

RESOLVED, upon the recommendation of the Superintendent, to appoint the Superintendent of Schools as the district's representative to the South Bergen Jointure Commission from July 1, 2015 until the 2016 reorganization meeting.

23. Approves N.J.S.I.A.A Membership

RESOLVED, upon the recommendation of the Superintendent, that Rutherford High School be enrolled as a member of the N.J.S.I.A.A. to participate in the approved interscholastic athletic programs sponsored by the N.J.S.I.A.A. under Ch. 172, L1979 (NJSA 18A:11-3, et seq) for the district for the 2015/2016 school year.

24. Appoints Worker's Compensation Participation

RESOLVED, upon the recommendation of the Superintendent, that authorization be granted for participation in the South Bergen Region VII Workers Compensation Pool for the 2015/2016 school year.

DISTRICT OPERATIONS

1. Approves Curriculum
2. Approves Textbooks
3. Approves Nursing Services Plan
4. Approves Emergency Management Plan
5. Approves Collection and Maintenance of Pupil Records
6. Approves Chart of Accounts
7. Designates Official Newspaper for Legal Notices

8. Approves the Investment of Funds
9. Approves Facsimile Signatures
10. Approves Petty Cash Organization Accounts
11. Approves District Travel Expenditures
12. Designates Tax Shelter Annuity Companies
13. Authorizes the Use of State Contracts
14. Authorizes the Use of Joint Purchasing Agreements
15. Approves Payment of Bills Between Meetings
16. Approves Transfers of Budgeted Funds Between Meetings
17. Approves Tax Payment Schedules
18. Approves Participation in ACT
19. Approves Participation in ACES

1. Approves Curriculum

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt all existing curriculum guides and all existing programs for the Rutherford Public Schools for the 2015/2016 school year as maintained on file in the office of the Superintendent of Schools, in accordance with N.J.S.A. 18A:33-1.

2. Approves Textbooks

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the textbooks as noted on the official textbook listing for the Rutherford Public Schools as maintained in the office of the Superintendent of Schools, for the 2015/2016 school year.

3. Approves Nursing Services Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the Nursing Services Plan on file in the office of the Superintendent of Schools, as required in NJAC 6A:16-2.1(b) for the 2015/2016 school year.

4. Approves Emergency Management Plan

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey adopt the Emergency Management Plan on file in the office of the Superintendent of Schools for the 2015/2016 school year.

5. Approves Collection and Maintenance of Pupil Records

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil

records as per N.J.A.C. 6A:32-7.3 and Policy 5125 for the 2015/2016 school year:

- a. The student's name, address, telephone number, date of birth, name of parent(s), gender, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;
- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities; and
- f. All other records required by the State of New Jersey Department of Education.

6. Approves Chart of Accounts

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district for the 2015/2016 school year; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designations (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

7. Designates Official Newspaper for Legal Notices

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the Record as the official newspaper for legal notices for the 2015/2016 school year and the Star Ledger be so designated should it be impossible to advertise in the Record for reasons of timely notice, emergency, or other reasons (N.J.S.A 18A: 22-11, 39-3 and 10:4-18); and

BE IT FURTHER RESOLVED, that personnel postings may also be placed on the district website, NJhire.com, and NJSchooljobs.com.

8. Approves the Investment of Funds

RESOLVED, that the Business Administrator/Board Secretary be authorized to invest funds not immediately needed in any authorized bank in the State of New Jersey in accordance with N.J.S.A. 18A:20-37, and report investments to the Board and also designate the state of New Jersey Cash Management Fund as a legal depository for the investment of funds for the 2015/2016 school year.

9. Approves Facsimile Signatures

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the use of facsimile signatures for the Board President, Board Secretary, Superintendent of Schools, Treasurer of School Monies for the ensuing term of the board on warrants, paychecks, and contracts for the 2015/2016 school year.

10. Approves Petty Cash Organization Accounts

WHEREAS, there has been a need to establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy;

WHEREAS, the State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13, and Policy 3451 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey authorizes the establishment of the following petty cash funds for the 2015/2016 school year in the amounts indicated below:

<u>Location</u>	<u>Acct. Amount</u>	<u>Single Expenditure</u>
High School	\$ 300	\$ 35
Lincoln School	\$ 250	\$ 35
Kindergarten Center	\$ 200	\$ 35
Special Services	\$ 250	\$ 35
Pierrepont School	\$ 250	\$ 35
Washington School	\$ 250	\$ 35
Maintenance Department	\$ 500	\$ 35
Union School	\$ 250	\$ 35

Gifted and Talented	\$ 100	\$ 35
Technology Dept.	\$ 100	\$ 35
Business Office	\$ 2,000	\$ 35
Athletic Department	\$ 100	\$ 35

Each primary signatory shall insure that:

- a. Petty cash funds are spent for budgeted items only.
- b. Funds are not used to subvert the regular purchasing procedures.
- c. The checking accounts are to be reconciled on a monthly basis.
- d. Petty cash is distributed in check form on the two signatures indicated above.
- e. All petty cash funds shall be established by board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

11. Approves District Travel Expenditures

WHEREAS, the Rutherford Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees to ensure that travel is educationally necessary and fiscally prudent; and rate per mile permitted by the State of New Jersey, Office of Management and Budget Guidelines, or, if the employee has an unexpired negotiated agreement, as permitted by the Internal Revenue Service, therefore be it

RESOLVED, that the Rutherford Board of Education authorizes travel for regular business at an amount not to exceed \$1,500.00 per employee for the 2015/2016 school year.

12. Designates Tax Shelter Annuity Companies

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey designates the current Tax Sheltered Annuity Companies, open for enrollment to any district employee for Section 403(B) and Section 403(b) Roth programs for the 2015/2016 school year as per N.J.S.A. 18A:66-127:

- Metropolitan Life (2)
- Equitable
- Lincoln National
- Lincoln Investment Planning
- American United

13. Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and
WHEREAS, the Rutherford School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rutherford School District Board of Education desires to authorize its purchasing agent for the 2015/2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property.

14. Authorizes the Use of Joint Purchasing Agreements

WHEREAS, N.J.S.A 18A:18A-11 provides that, “The boards of education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county”, and
WHEREAS, the Rutherford School District Board of Education has the need, on a timely basis, to procure goods and services utilizing joint purchasing agreements; and

WHEREAS, the Rutherford School District Board of Education desires to authorize its purchasing agent for the 2015/2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and therefore be it RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

15. Approves Payment of Bills Between Meetings

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Business Administrator as Claims Auditor to verify and pay bills as needed to protect the interests of the board between meetings in accordance with N.J.S.A. 18A:19-4.1.

Such bills which will be listed as paid at the next regular board meeting.

16. Approves Transfers of Budgeted Funds Between Meetings

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey appoints the Business Administrator to make budget transfers as needed to maintain account balances between meetings. Such transfers will be submitted to the board at the next regular board meeting.

17. Approves Tax Payment Schedules

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approves the schedule of tax payments from the municipality for the 2015/2016 school year as follows in accordance with N.J.S.A. 18A:13-23:

**Rutherford Board of Education – Tax Levy Collections
2015/2016**

	General Fund	Debt Service Fund	Total
July	3,820,435	282,945	4,103,380
August	3,820,435	0	3,820,435
September	2,865,326	0	2,865,326
October	2,865,326	0	2,865,326
November	2,865,326	0	2,865,326
December	2,865,328	0	2,865,328
Subtotal	19,102,176	282,945	19,385,121
January	3,183,696	1,202,944	4,386,640
February	3,183,696	0	3,183,696
March	3,183,696	0	3,183,696
April	3,183,696	0	3,183,696
May	3,183,696	0	3,183,696
June	3,183,695	0	3,183,695
Subtotal	19,102,175	1,202,944	20,305,119
Total	38,204,351	1,485,889	39,690,240

18. Approves Participation in ACT

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the district's participation in the Alliance for Competitive Telecommunications (ACT) program for the 2015/2016 school year, effective July 1, 2015.

19. Approves Participation in ACES

RESOLVED, that the Rutherford School District Board of Education, in the County of Bergen, New Jersey approve the district's participation in the Alliance for Competitive Energy Services (ACES) program for the 2015/2016 school year, effective July 1, 2015.

Mrs. Librera read the Code of Ethics aloud, for the benefit of the Board.

Roll Call Vote on Building and Grounds Items # 1 thru #3:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr . Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – absent

OLD BUSINESS: (No action to be Taken) None

LEGISLATIVE UPDATE None

MEETING OPEN TO THE PUBLIC: 8:42 P.M.

Mrs. Cynthia Howard asked when the nurse for the Jumpstart Program was to be appointed. Mr. Hurley responded that the appointment is planned for the June meeting.

Mrs. Howard also asked how the list of approved Birthday celebration foods was determined. Mr. Hurley responded that it was done at the school level but reflects national and state food nutrition requirements as well as Board policy.

Mr. Eugene Nicpon requested guidance on the best way to communicate his “story” about his Rutherford school experiences to Mr. Hurley and to the Board, and assurances that he would be granted a sufficient amount of time and that Mr. Hurley would understand his story. He was advised that Mr. Hurley would set aside 1-2 hours in his schedule to discuss his concerns and that if

he was not satisfied following that discussion he could submit his story, in writing, to the Board.

Meeting closed to the public at 9:05 P.M.

EXECUTIVE SESSION: Motion by Mrs. Ahmed, seconded by Mr. Arce , that an Executive Session be held at 9:06 P.M. for the purpose of discussing a student matter. Action may or may not be taken. The Board expects to return within 10 minutes.

Approved by Voice Vote. [8-0-1]

Motion by Mrs. Jones, seconded by Mrs. Lanni, for the board to come out of Executive Session.

The Board returned at 9:15 P.M.

ADJOURNMENT: Motion by Mr. Recine, seconded by Mr. Arce, that the meeting be adjourned at 9:15 P.M.

Approved by Voice Vote.

Respectfully submitted,

Joseph P. Kelly
Business Administrator/Board Secretary