

# RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

FEBRUARY 9, 2015

## AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

### TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

**MINUTES APPROVAL**                      **Worksession/Regular Meeting, January 12, 2015**

**SPECIAL PRESENTATION:**        **Art Students – Mr. Jack Hurley**

**EXECUTIVE SESSION:**              Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ that an Executive Session be held at \_\_\_\_\_ P.M. for the purpose of discussing \_\_\_\_\_ . Action may or may not be taken. The Board expects to return within \_\_\_\_\_ minutes.

Vote \_\_\_\_\_

The Board returned at \_\_\_\_\_ P.M.

**SPECIAL PRESENTATIONS: Pre-Kindergarten – Mr. Jason Killian  
Budget Update – Mr. Joseph Kelly**

**REPORT OF THE SUPERINTENDENT:**

**REPORT OF THE PRESIDENT:**

**REPORT OF THE STUDENT REPRESENTATIVE:**

**MEETING OPEN TO THE PUBLIC: (Agenda Items Only)**

**NEW BUSINESS (Action to be Taken)**

**PERSONNEL:** Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote \_\_\_\_\_

DAVID CLARK 1. Motion by M \_\_\_\_\_, seconded by M \_\_\_\_\_ to accept the resignation of David Clark, courier for the district effective January 21, 2015.

Vote \_\_\_\_\_.

NICOLE JIRAS 2. Motion by M \_\_\_\_\_, seconded by M \_\_\_\_\_ to accept the resignation of Nicole Jiras, teacher assistant at the Lincoln School Annex effective January 26, 2015.

Vote \_\_\_\_\_.

RETIREMENT MONIES 3. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retiree as per agreement between the Rutherford Board of Education and the Rutherford Education Association:

|               |         |        |
|---------------|---------|--------|
| Anthony Bucco | 98 days | \$3920 |
|---------------|---------|--------|

On roll call all members present voted \_\_\_\_\_.

SUBSTITUTE TEACHERS

4. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective February 10, 2015 (unless otherwise noted) at the per diem rate of \$80.00 and in accordance with law:

Joanne Berta (February 2, 2014)  
Mohamad Ghazoul  
Lindsay Shaner  
David Walensky  
Chelsea Leary

On roll call all members present voted \_\_\_\_.

SUBSTITUTE TEACHER ASSISTANT

5. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistant for the 2014-2015 school year effective February 10, 2015 at the hourly rate of \$10.00:

Mohamad Ghazoul

On roll call all members present voted \_\_\_\_.

MARIANNE KUNZMANN

6. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Marianne Kunzmann, as a long term substitute teacher assistant at Washington School, effective January 20, 2015 at the hourly rate of \$19.00 (step 1) for 6.25 hours per day.

On roll call all members present voted \_\_\_\_.

SANDRA GONZALEZ

7. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Sandra Gonzalez, as a Lunch Monitor/Hall Monitor at the Lincoln School Annex effective January 26, 2015 through June 30, 2015 at the hourly rate of \$10.00 (step 1) per hour for four hours per day. This is a replacement position.

On roll call all members present voted \_\_\_\_.

HOME INSTRUCTORS

8. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors for the 2014-2015 school year at the hourly rate indicated below effective February 2, 2015:

Lynn Rosenzweig, Speech Therapist - \$60.00 per hour

Michelle Raybeck - \$35.00 per hour

On roll call all members present voted \_\_\_\_.

KAITLYN MASTROFILIPPO

9. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Kaitlyn Mastrofilippo, as a long-term substitute math teacher at Pierrepont School effective January 28, 2015 through April 13, 2015, at the per diem rate of \$240 (step 1, level 1).

On roll call all members present voted \_\_\_\_.

SANDRA GONZALEZ

10. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Sandra Gonzalez, as a substitute bus assistant for the 2014-2015 school year at the hourly rate of \$9.00 effective February 10, 2015.

On roll call all members present voted \_\_\_\_.

KENNETH BERK

11. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with the regret, the retirement of Kenneth Berk, physical education teacher at Rutherford High School effective June 30, 2015.

On roll call all members present voted \_\_\_\_.

JANE CHADWICK

12. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with the regret, the retirement of Jane Chadwick, teacher assistant at Pierrepont School effective June 30, 2015.

On roll call all members present voted \_\_\_\_.

CHARLES GOLDY

13. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Charles Goldy, as a part-time bus driver, effective February 10, 2015 through June 30, 2015 for 4.9 hours per day at the hourly rate of \$24.00 (step 1). This is a replacement position.

On roll call all members present voted \_\_\_\_.

COACHING ASSIGNMENT

14. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignment for the 2014-2015 school year:

Cherryl Bott-Melfa    Girls' Assistant Softball Coach  
\$5,074 (step 3)

On roll call all members present voted \_\_\_\_.

BOARD GRANTED

SICK DAYS

15. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a maximum of twenty (20) Board granted sick days to Employee "B" (name on file in the office of the superintendent) to take employee "B" through her disability leave to March 6, 2015 after her sick days have been exhausted, to be deducted from her total upon retirement.

On roll call all members present voted \_\_\_\_.

SIDEBAR AGREEMENT

16. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the sidebar agreement between the Rutherford Board of Education and the Rutherford Education Association to permit staff members to donate up to a maximum of twenty (20) sick days to Employee "B" to take her through her disability leave to March 6, 2015.

On roll call all members present voted \_\_\_\_.

MICHELE MULLER

17. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Michele Muller, as a lunch monitor at Washington School, effective February 10, 2015 through June 30, 2015 at the hourly rate of \$10.00 (step 1) for two hours per day. This is a replacement position.

On roll call all members present voted \_\_\_\_.

TRAVEL REIMBURSEMENTS

18. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

| <u>Name</u>    | <u>Position</u> | <u>Name of Activity</u> | <u>Dates</u> | <u>Fee</u> | <u>Trans.</u> | <u>Meals</u> | <u>Lodgings</u> | <u>Other</u> |
|----------------|-----------------|-------------------------|--------------|------------|---------------|--------------|-----------------|--------------|
| Jennifer Gaxis | Teacher         | Foreign Lang. Conf.     | 02/27/15     | \$165      | none          | none         | none            | none         |
| Nicole Bowden  | Teacher         | PARCC Workshop          | 02/12/15     | \$175      | none          | none         | none            | none         |
| Brian Ersalesi | Supervisor      | Broadway Workshop       | 7/9-11/15    | \$699      | none          | none         | none            | none         |
| Sharon Lopaty  | Trainer         | Athletic Trainer Conf.  | 03/02/15     | \$135      | \$60          | none         | none            | none         |
| Andrew Howello | Teacher         | Football Clinic         | 02/13-14/15  | \$397      | none          | none         | none            | none         |

On roll call all members present voted \_\_\_\_.

**CURRICULUM AND INSTRUCTION:**

SEMI PROGRAM WAIVER

1. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare initiative (SEMI) Program for the 2015-2016 school year, and

WHEREAS, the Rutherford Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projections of the district’s SEMI reimbursement for the 2015-2016 budget year.

Therefore, BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to approve the submission of a request for a waiver from participation in the SEMI program in the 2015/2016 year.

On roll call all members present voted \_\_\_\_\_.

HOME INSTRUCTION

2. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #10064 – effective 1/15/15

Student #11465 – effective 1/26/15

On roll call all members present voted \_\_\_\_.

OUT-OF DISTRICT  
PLACEMENTS

3. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2014-2015 school year.

On roll call all members present voted \_\_\_\_.

SERVICE PROVIDERS

4. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts of service providers for the Child Study Team to utilize for the 2014-2015 school year.

On roll call all members present voted \_\_\_\_.

OVERNIGHT TRIP

5. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FBLA (Future Business Leaders of America) State Competition:  
FBLA State Competition – East Brunswick, NJ – February 26-27, 2015  
Sponsor – Judith Leonard

On roll call all members present voted \_\_\_\_.

**FINANCE:**  
APPROVAL OF BILLS

1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

|                     |                 |
|---------------------|-----------------|
| Accounts Payable    | 319,983.71      |
| Offline Checks      | 1,225,124.27    |
| Food Service Checks | 0.00            |
| Payroll             | 2,467,518.00    |
| General Activities  | <u>9,731.17</u> |
| Total               | 4,022,357.15    |

On roll call all members present voted \_\_\_\_\_.

SECY/TREAS REPORT  
DECEMBER 2014

2. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 31, 2014, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted \_\_\_\_\_.

BUDGET  
TRANSFERS

3. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period December 1, 2014 through December 31, 2014 as attached.

On roll call all members present voted \_\_\_\_\_.

IDEA AMENDMENT

4. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the February 3, 2015 submission of the amended IDEA application for the 2014/2015 year. Amendment was made to include 2013/2014 carryover amounts.

On roll call all members present voted \_\_\_\_\_.

EDUCATIONAL BUSINESS  
SERVICES

5. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the January 12, 2015 proposal from Educational Business Services, PC to provide fixed asset reporting services for the year ended June 30, 2015, at a cost not to exceed \$3,250.00.

On roll call all members present voted \_\_\_\_\_.



APPROVAL OF BILLS

6. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

|                     |                  |
|---------------------|------------------|
| Accounts Payable    | 828,677.80       |
| Offline Checks      | 410,204.25       |
| Food Service Checks | 0.00             |
| Payroll             | 0.00             |
| General Activities  | <u>30,045.36</u> |
| Total               | 1,268,927.41     |

On roll call all members present voted \_\_\_\_\_.

**POLICY:**

**BUILDINGS AND GROUNDS:**

USE OF SCHOOL BUS  
RECREATION SUMMER  
CAMP

1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of one Board of Education school bus by Rutherford Recreation Summer Day Camp Program 2015, Monday through Friday from June 29, 2015 through August 7, 2015 from 7:30 a.m. to 4:30 p.m.

On roll call all members present voted \_\_\_\_\_.

**OLD BUSINESS:**

➤ **Legislative Update**

**MEETING OPEN TO THE PUBLIC: (Any Topic)**

**ADJOURNMENT:**

Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ P.M.

Vote\_\_\_\_\_