

# **RUTHERFORD BOARD OF EDUCATION**

## **MINUTES OF THE REGULAR MEETING of October 13, 2014**

A regular meeting of the Board of Education was held on Monday evening, October 13, 2014 in the High School Cafeteria. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Arce, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, and Mr. Novosielski.

Absent: Mr. Chu

Also present were Mr. Hurley and Mr. Kelly.

### **N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

### **TAPING AND BROADCASTING OF MEETINGS**

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request to the board secretary.

### **MINUTES APPROVAL**

Worksession Meeting, October 6, 2014

Executive Session Meeting, October 6, 2014

No corrections. Minutes approved as recorded.

### **SPECIAL PRESENTATIONS:**

In presenting the Report of Student Achievement, Mrs. Fargo highlighted the longitudinal graphs that show growth on the state-mandated tests for each class over the years, noted the

percentage of students achieving scores in the advanced proficient range in mathematics at the elementary schools, and indicated the continuing improvement in SAT scores after a dip in 2010-2011 and 2011-2012. Mr. Hurley also spoke about the increased number of students participating in the Advanced Placement program and their success, and the 96% graduation rate for the Class of 2014.

**REPORT OF THE SUPERINTENDENT:**

Mr. Hurley reported that the results of the PARCC assessment will be accepted as a graduation requirement, that the NJ Meadowlands Commission has approved the Highland Cross Redevelopment Plan, and that Homecoming is scheduled for Saturday, October 18, 2014.

**REPORT OF THE PRESIDENT:**

Mr. Novosielski reported that there are five candidates for the open Board seat. Interviews will be held at the November 3, 2014 Board Meeting.

**MEETING OPEN TO THE PUBLIC (Action Items Only)** 8:15 P.M. No one spoke.

**NEW BUSINESS (Action to be Taken)**

**PERSONNEL:**

Motion by Mrs. Ahmed, seconded by Mr. McLean to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [7-0-1]

**Motion by Mrs. Ahmed, seconded by Mrs. Lanni to approve Personnel Items #1 thru #16.**

**SALARY LEVEL CHANGES**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level changes effective September 1, 2014 due to additional credits:

Jessica Saxon

From: \$69,669 (step 11, level 4) To: \$74,065 (step 11, level 5)

Danielle Sabato

From: \$91,594 (step 17, level 4) To: \$98,094 (step 17, level 5)

Tracey Scrimenti

From: \$56,665 (step 5, level 3) To: \$59,805 (step 5, level 4)

Stephanie Smallstey

From: \$52,584 (step 4, level 2) To: \$55,619 (step 4, level 3)

Laurie Catalano

From: \$50,177 (step 4, level 1) To: \$52,584 (step 4, level 2)

ELEM. CO-CURRICULAR

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following elementary co-curricular assignments and stipends for the 2014-2015 school year:

Rescind:

William Helpingstine – Literary Journal Advisor

Aundrea Georgatos – Drama Club Co-Advisor

Alan Goodman – School Story Advisor

Approve:

William Helpingstine – Literary Journal Co-Advisor \$351.00

Maggie M.-Doty – Literary Journal Co-Advisor \$351.00

Matthew Vaccaro – Drama Club Co-Advisor \$800.50

Julie Frattarola – School Store Advisor \$602.00

Jennifer Augusterfer – Technology Co-Advisor \$250.00

Louis Studer – Technology Co-Advisor \$250.00

Paula Risoli – Technology Advisor \$500.00

BUILDING WEBSITE/  
NEWSLETTER CONTACTS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as Building Website Newsletter Contacts as indicated at the annual stipend of \$150.00 for the 2014-2015 school year:

Eileen Huelbig – Lincoln School

Karen Travellin – Rutherford High School

LUNCH MONITORS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following lunch monitors effective September 1, 2014 through June 30, 2015 for two hours per day, as indicated below. These are replacement positions.

Dana Spellman \$10.25 (step 2) Union School (eff. 10/14/14)  
Maureen Kraus \$10.25 (step 2) Lincoln Annex (eff. 9/15/14)  
Danielle Murray \$10.00(step 1) Lincoln Annex (eff. 10/14/14)

BARBARA WITTER-LEMBO

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to increase the hours of Barbara Witter-Lembo, lunch monitor at the Lincoln School Annex from 2 hours per day to 3 hours per day effective September 9, 2014.

JOVAN EVTIMOVSKI

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jovan Evtimovski as an after school Orton-Gillingham tutor for two hours per week at the rate of \$35.00 per hour for the 2014-2015 school year.

LAURA VAN WINKLE

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the hours of Laura Van Winkle, teacher assistant at Washington School from 4.9 hours per day to 6.25 hours per day effective 9/1/14.

SUBSTITUTE TEACHERS

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective October 14, 2014 at the per diem rate of \$80.00 and in accordance with the law:

Kerry Procida-Greenwood  
Veronica Grace  
Megan Baldwin  
Asiah Lemon  
Christine Ferraioli  
MaryRose Curcio  
Alexander Calleros  
Kenya Carruthers  
Mark Dolaghan

SUBSTITUTE TEACHER ASSISTANTS

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2014-2015 school year effective October 14, 2014 at the hourly rate of \$10.00:

Ashiah Lemon  
Christine Ferraioli  
MaryRose Curcio

LINDSAY RICHMOND

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Lindsay Richmond, Business Education teacher at Rutherford High School, effective February 9, 2015 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2015.

MICHAEL GAYDOS

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Michael Gaydos as a substitute custodian for the 2014-2015 school year at the hourly rate of \$11.00.

SERVICE PROVIDER

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the following service provider for the 2014-2015 school year:

Rosemarie Canova – ABA Coordinator \$39.00 - per hour  
 Rosemarie Canova – ABA Instructor \$35.00 – per hour

BETH FESKEN

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Beth Fesken, special education teacher at Washington School, effective January 7, 2015 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2015.

TRAVEL REIMBURSEMENTS

14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

| <u>Name</u>        | <u>Position</u> | <u>Name of Activity</u> | <u>Dates</u> | <u>Fee</u> | <u>Trans.</u> | <u>Meals</u> | <u>Lodgings</u> | <u>Other</u> |
|--------------------|-----------------|-------------------------|--------------|------------|---------------|--------------|-----------------|--------------|
| Paula Risoli       | Teacher         | Reading Conf.           | 01/23/15     | \$180      | none          | none         | none            | none         |
| Thomas Tamburin    | Teacher         | Library Conf.           | 10/25-26/14  | \$145      | \$30.45       | none         | none            | none         |
| Elizabeth Reenstra | Teacher         | Reading Conf.           | 01/23/15     | \$180      | none          | none         | none            | none         |
| Ken Lacy           | Teacher         | History Wkshp           | 11/6/14      | \$265      | none          | none         | none            | none         |
| Jovan Evtimovski   | Teacher         | Orton-Gillingham        | 10/13-17/14  | \$975      | none          | none         | none            | none         |
| Jamie Tzeiler      | Teacher         | Reading Conf.           | 01/23/15     | \$180      | \$28.50       | none         | none            | none         |
| Lynn Rosenzweig    | Teacher         | Speech Conf.            | 12/8-9/14    | \$389      | none          | none         | none            | none         |
| Nicole Zayatz      | Teacher         | Standards Grading       | 01/16/15     | \$195      | \$25          | none         | none            | none         |
| Tom Potor          | Teacher         | NJAPHERD                | 09/26-28/14  | \$175      | none          | none         | none            | none         |
| Rufina Rodriguez   | Teacher         | AP Workshop             | 11/01/14     | \$215      | none          | none         | none            | none         |
| Shannon Hopkins    | Supervisor      | Student Records         | 12/9/14      | \$299      | none          | none         | none            | none         |
| Lorraine DeCaprio  | Teacher         | Common Core             | 11/25/14     | \$229      | none          | none         | none            | none         |
| Colleen Sartori    | Teacher         | Common Core             | 11/25/14     | \$229      | none          | none         | none            | none         |
| Nicole Zayatz      | Teacher         | Common Core             | 10/23/14     | \$205      | \$25          | none         | none            | none         |
| Maria DeTrizio     | Teacher         | Speech Conference       | 12/8-9/14    | \$389      | none          | none         | none            | none         |
| Doreen Solter      | Teacher         | Tests Achievement       | 11/21/14     | \$235      | none          | none         | none            | none         |

JENNIFER ANTONICELLO 15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Jennifer Antonicello, as a long term substitute Reading Teacher, at Pierrepont School through December 23, 2014.

JAY FAIGENBAUM 16. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the unpaid Child Rearing Leave of absence for Jay Faigenbaum, Kindergarten Teacher, effective September 16, 2014 through October 17, 2014.

Roll Call Vote on Personnel Items # 1 thru #16:

|                  |                    |                       |
|------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye | Mrs. Jones – aye   | Mr. Mc Lean – aye     |
| Mr . Arce – aye  | Mrs. Lanni – aye   | Mr. Novosielski – aye |
| Mr. Chu – absent | Mrs. Librera – aye |                       |

**CURRICULUM AND INSTRUCTION:**

**Motion by Mrs. Jones, seconded by Mrs. Librera to approve Curriculum & Instruction Items #1 thru #6.**

HOME INSTRUCTION 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #35368 – effective 9/5/14  
 Student #16715 – effective 9/15/14  
 Student #22534 – effective 10/9/14

OVERNIGHT TRIP 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for the NJSIAA State Wrestling Championship:

NJSIAA State Wrestling Championship – Atlantic City, NJ – March 6-8, 2015.

DISTRICT AND BOARD GOALS 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following District and Board Goals for the 2014-2015 school year:

District Goals

1. To increase student achievement in writing by developing a comprehensive writing program for grades K-12.
2. To implement a district-wide study for a Blended Curriculum resulting in a five year action plan to revise curriculum, develop a budget, and acquire and implement grade level appropriate technology platforms for students.

3. Develop a middle school schedule to be aligned with the requirements of the Common Core Content Standards.

Board Goals

1. Prepare a district budget that maintains the quality of the educational programs in a fiscally responsible manner and gains support from the community.
2. Develop a plan to address the building capacity issues as they relate to the instructional needs of students.
3. To identify and implement strategies to improve communication among the committees of the Board of Education and between the committees and the entire Board.
4. To ensure that the transition to a new district administrative team is a success.

SCHOOL GOALS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following school goals for the 2014-2015 school year. (See attached.)

OUT-OF-DISTRICT PLACEMENTS

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2014-2015 school year.

HARASSMENT/INTIMIDATION BULLYING DECISION

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-001, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

Roll Call Vote on Curriculum & Instruction Items # 1 thru #6:

|                  |                    |                       |
|------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye | Mrs. Jones – aye   | Mr. Mc Lean – aye     |
| Mr . Arce – aye  | Mrs. Lanni – aye   | Mr. Novosielski – aye |
| Mr. Chu – absent | Mrs. Librera – aye |                       |

**FINANCE:**

**Motion by Mr. McLean, seconded by Mrs. Ahmed to approve Finance Items # 1 thru # 5:**

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

|                     |                 |
|---------------------|-----------------|
| Accounts Payable    | 792,565.54      |
| Offline Checks      | 0.00            |
| Food Service Checks | 0.00            |
| Payroll             | 0.00            |
| General Activities  | <u>2,972.77</u> |
| Total               | 795,538.31      |

SECY/TREAS REPORT  
July 2014

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial report of the Secretary and Treasurer of School Monies for the month ending July 31, 2014 and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

SECY/TREAS REPORT  
August 2014

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial report of the Secretary and Treasurer of School Monies for the month ending August 31, 2014 and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET  
TRANSFERS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period July 1, 2014 through August 31, 2014 as attached.

CUSTODIAL  
OVERTIME  
AGREEMENT

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the Memorandum of Understanding between the Rutherford Board of Education and the Borough of Rutherford as pertains to payment of Custodial Overtime, as on file in the office of the Business Administrator/Board Secretary.

Roll Call Vote on Finance Items #1 thru # 5:

|                                                   |                    |                       |
|---------------------------------------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye, abstained on cks: 13109 & 13110 | Mrs. Jones – aye   | Mr. Mc Lean – aye     |
| Mr . Arce – aye                                   | Mrs. Lanni – aye   | Mr. Novosielski – aye |
| Mr. Chu – absent                                  | Mrs. Librera – aye |                       |



**POLICY:**

**Motion by Mrs. Librera, seconded by Mrs. Jones to approve Policy Items # 1 thru #4:**

LOCAL WELLNESS/  
NUTRITION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3542.1 Local Wellness/Nutrition on first reading. (See attached.)

ELECTRONIC  
COMMUNICATION BY  
SCHOOL STAFF

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4119.26 Electronic Communication by School Staff on first reading. (See attached.)

ELECTRONIC  
COMMUNICATION BY  
SCHOOL STAFF

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4219.26 Electronic Communication by School Staff on first reading. (See attached.)

STUDENT ACCESS TO  
AND USE OF  
NETWORKED  
INFORMATION

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.10 Student Access to and Use of Networked Information Resources Rutherford Public Schools on first reading. (See attached.)

Roll Call Vote on Policy Items # 1 thru # 4:

|                  |                    |                       |
|------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye | Mrs. Jones – aye   | Mr. Mc Lean – aye     |
| Mr . Arce – aye  | Mrs. Lanni – aye   | Mr. Novosielski – aye |
| Mr. Chu – absent | Mrs. Librera – aye |                       |

**BUILDINGS AND GROUNDS:**

**Motion by Mr. Arce, seconded by Mrs. Lanni to approve Building and Grounds Items # 1 thru # 3:**

COMPREHENSIVE  
MAINTENANCE  
PLAN

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, the New Jersey Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document of the various school facilities of the Rutherford School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their systems warranties valid, therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the submission of the annual three-year Comprehensive Maintenance Plan and Form M-1 by the Business Administrator to the Bergen County Executive County Superintendent of Schools.

SHARED SERVICES AGREEMENTS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following shared services agreements between the Rutherford Board of Education and the Borough of Rutherford effective 7/1/14 through 6/30/19:

- Facility Usage
- Shared Services:
  - Transportation Services
  - Vehicle Fueling
  - Solid Waste and Recycling
  - Office Space
  - Special Equipment
  - Computer Services

CONSTRUCTION FEES

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION in the interest of inter-governmental agency cooperation as well as the development and improvement of Rutherford's public school facilities, the Borough agrees to waive all construction and plan review fees for projects the Board of Education initiates in its facilities and grounds for the term of the shared services agreement between the two parties. The Board of Education would continue to cooperate with the Borough's construction officials in planning and executing such projects and would request permits, on a no-fee basis, as required by code and Borough ordinance.

Roll Call Vote on Building and Ground Items # 1 thru # 3:

|                  |                    |                       |
|------------------|--------------------|-----------------------|
| Mrs. Ahmed – aye | Mrs. Jones – aye   | Mr. Mc Lean – aye     |
| Mr . Arce – aye  | Mrs. Lanni – aye   | Mr. Novosielski – aye |
| Mr. Chu – absent | Mrs. Librera – aye |                       |

**OLD BUSINESS: (None)**

**LEGISLATIVE UPDATE: (None)**

**MEETING OPEN TO THE PUBLIC: 8:26 P.M.**

Mr. Raymond Tomczak requested clarification on the amount of homework given to students. Mr. Hurley responded that Board policy provides a guideline of 90 minutes daily for a sixth grader, but if the student is consistently spending more time than that, then the parents should meet with the guidance counselor to discuss the matter in more detail.

Mr. Tomczak also requested information on damaged sidewalks on district property, which Mr. Hurley said would be investigated.

Mrs. Christina Cole requested information on PARCC assessments, including the cost incurred by the district to implement the testing, accommodations to be made for Special Education and 504 students, and the policy toward parents choosing to opt out. Mr. Hurley responded that the PARCC assessments test critical thinking, and as a mandate of the NJDOE, are a requirement for district participation.

Meeting closed to the public at 8:56 P.M.

**EXECUTIVE SESSION:** None held.

**ADJOURNMENT:** Motion by Mr. McLean, seconded by Mrs. Ahmed, that the meeting be adjourned at 8:56 P.M.

Approved by Voice Vote. [7-0-1]

Respectfully submitted,

Joseph P. Kelly  
Business Administrator/Board Secretary