

RUTHERFORD BOARD OF EDUCATION
WORKSESSION MEETING
NOVEMBER 3, 2014

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL Regular Meeting, October 13, 2014

SPECIAL PRESENTATIONS: Mr. Tully – Board of Education Trustee

REPORT OF THE SUPERINTENDENT

REPORT OF THE PRESIDENT

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD

MEETING OPEN TO THE PUBLIC (Action Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

FINANCE:

APPROVAL OF BILLS

1A. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	1,123,338.28
Offline Checks	3,480.02
Food Service Checks	0.00
Payroll	2,475,505.45
General Activities	<u>10,657.86</u>
Total	3,612,981.61

On roll call all members present voted _____.

SECY/TREAS REPORT
September 2014

2A. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending September 30, 2014, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted ____.

BUDGET
TRANSFERS

3A. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period September 1, 2014 through September 30, 2014 as attached.

On roll call all members present voted ____.

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed will report on the meeting of the Personnel Committee and items to be acted upon at the November 10, 2014 regular meeting.

NANCY KENNY

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Nancy Kenny, English teacher at Rutherford High School, effective January 1, 2015.

On roll call all members present voted ____.

SERVICE PROVIDERS

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the following service providers for the 2014-2015 school year:

Specialty	Name	Fee
ABA Home Instructors	Cockcroft, Kathleen	\$35 per hour
	Curley, Megan	
	Nardelli, Laura	
	Canova, Rosemarie	
	Freudenberg, Adriane	
	Sabale, Jacqueline	
	Bijak, Krystyna	
	Van Dien, Linda	
	Rosamilia, Diane	
Wenzelberg, Cathy		
Griffiths, Carolyn		
ABA Home Program Coord.	Canova, Rosamarie	\$39 per hour
	Sabale, Jacqueline	
	Bijak, Krystyna	
	Freudenberg, Adriane	
Home Programming	Decker, Lynn	\$35 per hour
	Collins, Megan	
	Smallstey, Stephanie	
Listening Program	Van Dien, Linda	\$35 per hour
Reading Inst. 1:1	DeSanto, Jennifer	\$35 per hour

Social Skills	Grompone, Peter	\$35 per hour
	Freudenberg, Adriane	\$35 per hour

INDEPENDENT EVALUATIONS	Learning Network Association (Helen Roscoe)	\$400 LDT-C Evaluation w/report
	Comprehensive Educational Services – Frank Falcone	\$400 LDT-C Evaluation w/report
	Excel Educational Testing & Resources, LLC – Margaret Tiffner	\$400 LDT-C Evaluation w/report \$80 per hour consultation services
	Dr. Rocco R. Recchione, Ed.D.	\$400 LDT-C Evaluation w/report \$75 per hour consultation services

On roll call all members present voted ____.

KATHERINE BONGIOVANNI

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Katherine Bongiovanni, as a leave of replacement elementary teacher at Union School, effective November 10, 2014 through June 30, 2015 at the annual salary of \$53,442 (step 1, level 3) pro-rated. This is a leave replacement position.

On roll call all members present voted ____.

SALARY LEVEL CHANGES

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level change effective September 1, 2014 due to additional credits:

Danielle Angelson
From: \$50,805 (step 2, level 2) To: \$53,840 (step 2, level 3)

On roll call all members present voted ____.

ARACELIS MACHADO

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Aracelis Machado, as a part-time bus driver, for 4.9 hours per day at the hourly rate of \$24.00 (step 1) effective November 11, 2014. This is a new position.

On roll call all members present voted ____.

HOME INSTRUCTORS

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors for the 2014-2015 school year at the hourly rate of \$35.00 effective November 11, 2014:

Robert Giarraffa
Stephanie Smallstey

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective November 11, 2014 at the per diem rate of \$80.00 and in accordance with the law:

Kaitlyn Mastrofilippo
Blenda Johansen
Alicia Rodriguez
Jacqueline Nodarse

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANTS

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2014-2015 school year effective November 11, 2014 at the hourly rate of \$10.00:

Blenda Johansen
Alicia Rodriguez
Jacqueline Nodarse

On roll call all members present voted ____.

COACHING ASSIGNMENTS

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2014-2015 school year:

Rescind:

Danica Miller	Girls Varsity Basketball Coach
Edward Guy	Girls VJ Basketball Coach

Shannon Hopkins	Supervisor	Section 504	03/12/15	\$189.99	none	none	none	none
Nicole Zayatz	Teacher	Math Modeling	03/10/14	\$195	\$25	none	none	none
Helene Wetzel	Teacher	NJLearns	10/24/14	\$225	none	none	none	none
Rufina Rodriguez	Teacher	College Board	11/1/14	N/A				\$50
Connie DeFazio	Teacher	Music State Conf.	02/19-21/15	\$150	\$20	none	none	none
Kristy DelMastro	Teacher	Singapore Math	12/11/14	\$249	none	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

Chairperson Jones will report items to be acted upon at the November 10, 2014 regular meeting.

HOME INSTRUCTION

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #13118 – effective 10/14/14

Student #11388 – effective 10/17/14

On roll call all members present voted ____.

PROFESSIONAL DEVELOPMENT PLAN

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the 2014-2015 District Professional Development Plan. (See attached.)

On roll call all members present voted ____.

NURSING SERVICES PLAN

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the 2014-2015 Rutherford District Nursing Services Plan. (See attached.)

On roll call all members present voted ____.

NJQSAC

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to attest to the Accuracy of the NJQSAC Statement of Assurance for the 2014-2015 school year.

On roll call all members present voted ____.

OUT-OF-DISTRICT
PLACEMENTS

5. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2014-2015 school year.

On roll call all members present voted _____.

FINANCE:

Chairperson McLean will report on items to be acted upon at the November 10, 2014 regular meeting.

DONATION

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with gratitude, the donation of 30 Dell Chromebooks, chargers and storage cart totaling \$12,087.09 from the Lincoln School PTA, to be used to benefit the students and complement the curriculum in Lincoln school.

On roll call all members present voted _____.

EDUCATIONAL SERVICES
CONTRACT AGREEMENT

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to agree to the contract with the Department of Children and Families Office of Education to educate student #13069 at a rate of \$1,185.30 per month from 9/1/14 thru 6/30/15.

On roll call all members present voted _____.

CONTRACT
AWARDS

3. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION (Board) to authorize the Business Administrator/Board Secretary to enter into contracts, using state contracts and/or cooperative pricing agreements, on behalf of the Board in amounts equal to or greater than \$17,500 but not to exceed \$36,000.

On roll call all members present voted _____.

POLICY:

Chairperson Librera will report on items to be acted upon at the November 10, 2014 regular meeting.

LOCAL WELLNESS/
NUTRITION

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3542.1 Local Wellness/Nutrition on second reading. (See attached.)

On roll call all members present voted _____.

ELECTRONIC
COMMUNICATION BY
SCHOOL STAFF

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4119.26 Electronic Communication by School Staff on second reading. (See attached.)

On roll call all members present voted _____.

ELECTRONIC
COMMUNICATION BY
SCHOOL STAFF

3. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4219.26 Electronic Communication by School Staff on second reading. (See attached.)

On roll call all members present voted _____.

STUDENT ACCESS TO
AND USE OF
NETWORKED
INFORMATION

4. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.10 Student Access to and Use of Networked Information Resources Rutherford Public Schools on second reading. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

Chairperson Arce will report on the meeting of the Buildings and Grounds Committee and items to be acted upon at the November 10, 2014 regular meeting.

AHERA

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following proposal for services provided by ER&M/ENVIROVISION to oversee and implement the annual and tri-annual requirements in compliance with the Asbestos Hazard Emergency Response Act [AHERA]. The fee associated with these services is \$5850, plus \$20 per person for awareness training.

On roll call all members present voted _____.

RIGHT TO KNOW

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following proposal for Right to Know services provided by ER&M/ENVIROVISION for fiscal year 2014/2015. The fee associated with these services is: \$9000.

On roll call all members present voted _____.

RIGHT TO KNOW
DATA ENTRY

3. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following proposal for Right to Know Data Entry services provided by ER&M/ENVIROVISION for the fiscal year 2014/2015 at a total fee of \$3000.

On roll call all members present voted _____.

INTERVIEW OF APPLICANTS FOR OPEN BOARD OF EDUCATION SEAT

OLD BUSINESS: (No action to be Taken)

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC:

EXECUTIVE SESSION: Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M_____, seconded by M_____ that the meeting be adjourned at _____ P.M.

Vote_____