

RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

FEBRUARY 10, 2014

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald, South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

MINUTES APPROVAL

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession/Regular Meeting of January 13, 2014 and the minutes of the Executive Session of January 13, 2014 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATION:

REPORT OF THE PRESIDENT:

REPORT OF THE SUPERINTENDENT:

REPORT OF THE STUDENT REPRESENTATIVE:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____

KATHLEEN GONZALES

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Kathleen Gonzales, learning disabilities teacher-consultant for Washington/Lincoln Schools effective June 30, 2014.

On roll call all members present voted _____.

ROXANE DI VUOLO

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Roxane DiVuolo, art teacher at Union School effective June 30, 2014.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school year effective February 11, 2014 at the per diem rate of \$80.00 and in accordance with law:

Christian Spinella
Robert Zalewski
Albina Lala
Melissa Toscano
Jatinkumar Patel
Luz Morales

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2013-2014 school year effective February 11, 2014 at the hourly rate of \$10.00:

Christian Spinella
Jatinkumar Patel
Luz Morales

On roll call all members present voted ____.

DOROTHEA CRAYTON

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a lunch monitor at Union School effective February 11, 2014 through June 30, 2014 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted ____.

ROBERT MATHISEN

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Robert Mathisen as a part-time physics teacher at Rutherford High School effective March 1, 2014.

On roll call all members present voted ____.

ROBERT MATHISEN

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Robert Mathisen as a long-term substitute physics teacher at Rutherford High School effective March 3, 2014 at the per diem rate of \$132.20.

On roll call all members present voted ____.

DOROTHEA CRAYTON

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a substitute bus assistant for the district at the hourly rate of \$9.00 effective February 11, 2014.

On roll call all members present voted ____.

DENYS GARDEAZABAL

9. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Denys Gardezabal as a leave replacement grade 3 teacher at Washington school effective January 29, 2014 through June 30, 2014 at the annual salary of \$47, 217 (step 1, level 1) (pro-rate). This is a replacement position.

On roll call all members present voted ____.

COACHING ASSIGNMENTS

10. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2013-2014 school year:

Rescind:

Christine Dyson Girls Softball Assistant

Approve:

Julianne Sundberg Spring Track Coordinator - \$7834 (step 1)

Frank Viola Spring Track Assistant - \$5003 (step 3)

Anthony Tesoriero Spring Track Assistant - \$5003 (step 3)

Justin Van Dyk Spring Track Assistant - \$5003 (step 3)

Season Lyons Spring Track Assistant - \$5003 (step 3)

Donald Daborn Spring Track Volunteer

Kellie Dunn Spring Track Volunteer

Marisa Yoda Girls Softball Assistant - \$5003 (step 3)

Cheryl Bott Girls Softball Volunteer

On roll call all members present voted ____.

DONNA RYAN-O’CONNOR

11. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the end date for Donna Ryan-O’Connor, long term substitute at Washington School from February 13, 2014 to February 28, 2014.

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

12. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Carol Drewes	Teacher	Google Apps.	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	NJECC Workshop	03/13/14	\$190	none	none	none	none
Jennifer Hoch	Teacher	Google in Education	03/13-14/14	\$249	none	none	none	none

Brenda Hernandez	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Pat Germain	Teacher	Google Apps.	03/12/14	\$190	none	none	none	none
Jamie Truncellito	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	Google Apps	02/20-21/14	\$299	none	none	none	none
Kim Fecanin	Teacher	Childhood Neurology	03/17/14	\$189.99	none	none	none	none
Michael Mayerczak	Teacher	Good Ideas – Math	03/21/14	\$165.00	none	none	none	none
Bernadette Kratzer	Teacher	Kindergarten Conf.	02/24-25/14	\$369	none	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2013/2014 school year.

On roll call all members present voted ____.

HOME INSTRUCTION

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):
Student #11792 –effective - 1/27/14
Student #11923 – effective – 1/20/14
Student #29430 – effective – 1/23/14

On roll call all members present voted ____.

SCHOOL CALENDAR

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following school calendar for the 2014-2015 school year:

**RUTHERFORD PUBLIC SCHOOLS
SCHOOL CALENDAR
2014-2015**

Tuesday, September 2	Orientation of Teachers
Wednesday, September 3	Teachers Professional Development Day
Thursday, September 4	Schools Open
Monday, October 13	Schools Closed, Columbus Day Teachers Professional Development Day
Tuesday, November 4	Schools Closed, Election Day

Thursday & Friday, Nov. 6, 7	Schools Closed, NJEA Convention
Thursday, November 13	One Session Day, Conferences (K-5 ONLY)
Friday, November 14	Schools Closed, Conferences (K-5 ONLY)
Wednesday, Nov. 26	One-Session Day
Thursday & Friday, Nov. 27, 28	Schools Closed, Thanksgiving
Tuesday, December 23	One-Session Day
December 24 – January 2	Schools Closed, Holiday Recess
Monday, January 5	Schools Reopen
Monday, January 19	Schools Closed, Dr. King's Birthday
Friday, February 13 & Monday, February 16	Schools Closed, Winter Recess
Monday, March 2	One-Session Day (Students) Prof. Development for Teachers p.m.
Friday, April 3	Schools Closed, Good Friday
April 6 - 10	Schools Closed, Spring Recess
Friday, May 22	Schools Closed (Schools will be open if <u>all</u> emergency closing days have been used.)
Monday, May 25	Schools Closed, Memorial Day
June 19, 22, 23	One-Session Days for Students
Friday, June 19	Union Graduation
Monday, June 22	High School Graduation
Tuesday, June 23	Pierrepoint Graduation
	Last Day of School for Students/Teachers
	K-12 Report Cards Issued

NUMBER OF DAYS SCHOOLS ARE IN SESSION

September	19	February	18
October	22	March	22
November	15	April	16
	14 (K-5 Only)		
December	17	May	20
January	19	June	17
Total:	92	Total:	93
	(91) K-5 Only		
 		Total Days:	185 (students 6-11)
(faculty)			184 (students K-5) 188
			(184) 12 Grade

The above calendar is subject to change if deemed necessary by the Board of Education. The Board of Education wishes to apprise all employees, students and parents that any recess period may be utilized for days lost due to inclement weather. Accordingly, the Board advises employees not to make travel plans that are non-refundable during any of these times since school may be in session.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION 4. Resolution by M _____, seconded by M _____.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2013-007, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted _____.

HARASSMENT/INTIMIDATION 5. Resolution by M _____, seconded by M _____.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2013-008, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted _____.

OVERNIGHT TRIP

6. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FBLA (Future Business Leaders of America) State Competition:

FLBA State Competition – East Brunswick, NJ – March 27, 2014
Sponsor – Judith Leonard

On roll call all members present voted _____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved. (January 14-February 3, 2014)

Accounts Payable	277,962.90
Offline Checks	0.00
Food Service Checks	5,602.29
Payroll	2,351,427.89
General Activities	<u>8,058.02</u>
Total	2,643,051.10

On roll call all members present voted _____.

APPROVAL OF BILLS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved. (February 4-February 10, 2014)

Accounts Payable	764,645.89
Offline Checks	367,239.99
Food Service Checks	0.00
Payroll	0.00
General Activities	<u>24,768.57</u>
Total	1,156,654.45

On roll call all members present voted _____.

SECY/TREAS REPORT
DECEMBER 2013

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 31, 2013, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period December 1, 2013 through December 31, 2013, as attached.

On roll call all members present voted _____.

TRANSPORTATION
CONTRACT

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a transportation contract between the Rutherford Board of Education and Mr. Alex Dwek to transport a student up to 214 days @ \$20.00 per day at a cost of \$4,280.

On roll call all members present voted _____.

REQUEST WAIVER OF FEES
PROJECT GRADUATION

6. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of three to four Rutherford Board of Education school buses to provide round-trip transportation for Project Graduation on 6/24/14 at no charge.

On roll call all members present voted _____.

POLICY:
HEALTH

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on first reading. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M _____, seconded by M _____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote _____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M _____, seconded by M _____ that the meeting be adjourned at _____ P.M.

Vote _____