

# RUTHERFORD BOARD OF EDUCATION

## WORKSESSION MEETING

MARCH 3, 2014

### AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

#### **N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

#### **OATH OF OFFICE**

1. Mr. Joseph Kelly, School Business Administrator/Board Secretary, to administer the oath of office to the newly appointed members of the Rutherford Board of Education:

Mr. Keith Chu  
Ms. Sally Librera

#### **ROLL CALL**

MINUTES APPROVAL

1A. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession/Regular Meeting of February 10, 2014 and the Executive Session of February 10, 2014 be approved as recorded.

On roll call all members present voted \_\_\_\_\_.

**DISTRIBUTION OF CODE OF ETHICS TO BOARD MEMBERS AND ACKNOWLEDGEMENT OF RECEIPT**

**REPORT OF THE SUPERINTENDENT:**

	<b>Annual District Violence and Vandalism Report</b>		
	<b>2013-2014</b>	<b>2012-2013</b>	<b>2011-2012</b>
	<b>(Report Period 1)</b>	<b>(Report Periods 1&amp;2)</b>	<b>(Report Periods 1&amp;2)</b>
Violence	5	9	11
Vandalism	0	2	2
Weapons	0	1	0
Substance Abuse	1	5	9
HIB	3	5	21

**SPECIAL PRESENTATIONS**

**Preliminary 2014/2015 Budget Presentation**

**REPORT OF THE PRESIDENT**

**REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD**

**MEETING OPEN TO THE PUBLIC (Action Items Only)**

**NEW BUSINESS (Action to be Taken)**

**PERSONNEL:**

Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote \_\_\_\_\_.

**CURRICULUM AND INSTRUCTION:**

HARASSMENT/INTIMIDATION 1A.Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2013-009, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted \_\_\_\_\_.

FULL-DAY KINDERGARTEN PROGRAM

2A. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to establish a full-day kindergarten program at Sylvan School for all interested and qualified students, effective September 1, 2014, and to authorize the administration to take the necessary steps to provide budgetary and facilities repair resources to provide this program.

On roll call all members present voted \_\_\_\_\_.

STATEMENT OF ASSURANCE ANTI-BULLYING BILL OF RIGHTS

3A. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it certifies that permission has been granted to apply for funds to support implementation of the *Anti-Bullying Bill of Rights Act* for the purposes described in the applications, in the amount of, \$9937.00 starting on July 1, 2013 and ending on June 30, 2014.

On roll call all members present voted \_\_\_\_\_.

**FINANCE:**  
APPROVAL OF BILLS

1A. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	244,140.96
Offline Checks	367,239.99
Food Service Checks	6,078.95
Payroll	2,512,548.31
General Activities	<u>20,907.55</u>
Total	3,150,915.76

On roll call all members present voted \_\_\_\_\_.

SECY/TREAS REPORT JANUARY 2014

2A. Resolution by M \_\_\_\_\_, seconded by M \_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending January 31, 2014, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted \_\_\_\_\_.

ACES BID  
ELECTRIC SERVICES

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Rutherford Public School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit

bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including,

for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

On roll call all members present voted \_\_\_\_.

ACES BID  
NATURAL GAS SERVICES

4A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Rutherford Public School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

On roll call all members present voted \_\_\_\_.

**NEW BUSINESS: (Action will not be taken)**

**PERSONNEL:**

**Chairperson Ahmed will report on items to be acted upon at the March 10, 2014 regular meeting.**



RETIREMENT MONIES

1. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retiree as per agreement between the Rutherford Board of Education and Rutherford Education Association:

Jorge Anel      189 days      \$6115.00

On roll call all members present voted \_\_\_\_.

MAUREEN TREPICCHIO

2. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Maureen Trepicchio, Child Study Team member at Rutherford High School, effective May 16, 2014 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through December 19, 2014.

On roll call all members present voted \_\_\_\_.

HELENE WETZEL

3. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve an unpaid leave under the Family Medical and Leave Act for Mrs. Helene Wetzel effective March 5, 2014 through May 16, 2014.

On roll call all members present voted \_\_\_\_.

ROSEMARY JONES

4. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Rosemary Jones, Superintendent of Schools effective June 30, 2014.

On roll call all members present voted \_\_\_\_.

BOARD GRANTED  
SICK DAYS

5. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a maximum of fifteen (15) Board granted sick days to Employee "A" (name on file in the office of the superintendent) to take Employee "A" through her disability leave to March 21, 2014, after her sick days have been used, to be deducted from her total upon retirement.

On roll call all members present voted \_\_\_\_.

SIDEBAR AGREEMENT

6. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the sidebar agreement between the Rutherford Board of Education and the Rutherford Education Association to permit staff members to donate up to a maximum of fifteen (15) sick days to Employee "A" to take her through her disability leave March 21, 2014.

On roll call all members present voted \_\_\_\_.

COACHING ASSIGNMENT

7. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignment for the 2013-2014 school year:

Curtis Arci      Football Coach Volunteer

On roll call all members present voted \_\_\_\_.

SUBSTITUTE TEACHERS

8. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school year effective March 11, 2014 at the per diem rate of \$80.00 and in accordance with law:

Judy Pinkney  
Patricia Hogan  
Reischell Castillo

On roll call all members present voted \_\_\_\_.

SUBSTITUTE TEACHER ASSISTANT

9. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistant for the 2013-2014 school year effective March 11, 2014 at the hourly rate of \$10.00:

Judy Pinkney

On roll call all members present voted \_\_\_\_.

TRAVEL REIMBURSEMENTS

10. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
David Frazier	Supervisor	NIAAA Summer Inst.	06/30/14	\$300	\$176.70	\$140	\$186	\$450
Maria Considine	Nurse	School Nurse Conf.	03/22/14	\$259	none	none	none	none
Damon Placenti	Admin.	ASCD Conference	3/15-17/14	-----				\$42
Kurt Schweitzer	Admin.	ASCD Conference	3/15-17/14	-----				\$55

On roll call all members present voted \_\_\_\_.

**CURRICULUM AND INSTRUCTION:**

**Chairperson Lanni will report on the meeting of the Curriculum and Instruction Committee and items to be acted upon at the March 10, 2014 regular meeting.**

TEXTBOOK APPROVALS

1. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following textbooks:

- The Norton Sampler -Cooley, Thomas - W.W. Norton and Company – 2013 (High School)
- Vocabulary Power Plus for the New SAT -Reed, Daniel A. – Prestwich House Incorporated – 2012 (High School)
- Media Today: Mass Communication In a Converging World, 5<sup>th</sup> Edition -Turrow, Joseph – Routledge, Taylor and Francis Group – 2014 (High School)
- The Language of Composition: Reading, Writing, Rhetoric, 2<sup>nd</sup> Edition -Shea, Scanlon, Aufses – Bedford St. Martin – 2013 (High School)

On roll call all members present voted \_\_\_\_.

CURRICULUM GUIDES

2. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.  
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new\*/revised curriculum guides:

- A. Art
  - Advanced Placement Studio Art\*
  - Ceramics 1
  - Ceramics 2

- B. Business Education
  - Advanced Computer Software Systems
  - Accounting 1
  - Honors Accounting 1
- C. Computer Education
  - Advanced Placement Computer Science – Java
  - Computer Programming 1
  - Introduction to Java
- D. English Language Arts
  - English 100
  - English 200
  - English 300
  - Honors English 100
  - Honors English 200
  - Honors English 300
- E. Gifted and Talented
  - House Design – new
- F. Mathematics
  - Curriculum Map – Kindergarten
  - Curriculum Map – Grade 1
- G. Music
  - Advanced Placement Music Theory
- H. Science
  - Grade 1\*
- I. Social Studies
  - United States History I

On roll call all members present voted \_\_\_\_.

**FINANCE:**

**Chairperson McLean will report on the meeting of the Finance Committee and items to be acted upon at the March 10, 2014 regular meeting.**

**POLICY:**

**Chairperson Novosielski will report on the items to be acted upon at the March 10, 2014 regular meeting.**

**HEALTH**

1. Resolution by M \_\_\_\_, seconded by M \_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on second reading. (See attached.)

On roll call all members present voted \_\_\_\_.

**BUILDINGS AND GROUNDS:**

**OLD BUSINESS: (No action to be Taken)**

**LEGISLATIVE UPDATE**

**MEETING OPEN TO THE PUBLIC:**

**EXECUTIVE SESSION:** Motion by M\_\_\_\_, seconded by M\_\_\_\_ that an Executive Session be held at \_\_\_\_\_ P.M. for the purpose of discussing \_\_\_\_\_ . Action may or may not be taken. The Board expects to return within \_\_\_\_\_ minutes.

Vote\_\_\_\_\_

The Board returned at \_\_\_\_\_ P.M.

**ADJOURNMENT:** Motion by M\_\_\_\_, seconded by M\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ P.M.

Vote\_\_\_\_\_