

John J. Hurley  
*Superintendent of Schools*

Frank T. Morano  
*Principal*

Billy J. Cunningham  
*Assistant Principal*

Dr. Shannon D. Hopkins  
*Director of Guidance*

David G. Frazier  
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**RUTHERFORD HIGH SCHOOL**  
*A National School of Excellence*

April 2017

Dear Seniors and Parents:

The enclosed end of year schedule should be helpful as you plan for the busy weeks ahead. **Some seniors may have conflicts due to colleges requiring attendance on campus for testing or orientation. We can usually resolve these conflicts and cooperate with you, but we must have a copy of the letter from the college showing the dates.** Please consult the calendar on our website for dates and times of end of the year events.

Seniors are expected to be in attendance through Tuesday, June 20. It is absolutely essential that all seniors who intend to participate in the graduation ceremony be in attendance at rehearsals. Please do not request early dismissals for jobs, vacations, travel, college appointment, etc. Generally speaking, seniors will be dismissed at noon on rehearsal days.

Parents are invited to attend the Senior Awards Breakfast at The Fiesta in Wood-Ridge on Friday, June 2. Doors open at 8:00 a.m.; breakfast is served at 8:30 a.m. Seniors are invited free of charge but must pick up their tickets in the main office between May 22 and May 24 if they plan to attend the Awards Breakfast. Parent tickets are \$15.00 each and may be obtained when the student picks up his/her ticket. There are a limited number of tickets for parents. They are sold on a "first come, first served" basis.

The graduation ceremony will be held at Tryon Field on June 20 at 6:30 pm. Each graduating senior will receive eight tickets. **If there is inclement weather, the ceremony will be held in the Washington School gymnasium and tickets will be limited to TWO per student.** We have a dignified program planned for our seniors but wish to remind everyone that participation is a privilege. It is possible that some seniors, by virtue of previous unacceptable behavior in school or school-sponsored activities, or by being ineligible due to demerits, will be denied participation in the graduation ceremony. Individual seniors suspected of being under the influence of drugs or alcohol prior to the start of the ceremony, or who exhibit unacceptable behavior, will be barred from the ceremony. By Board of Education Policy, only students who meet all requirements for graduation are permitted to participate in the ceremony.

The alcohol/drug policy will be enforced at the prom, which will be held on June 2 at the Royal Manor, Garfield, New Jersey from 7:00 pm - 12:00 am. We urge parents not to serve alcohol at prom or graduation parties and to see that alcohol is not consumed in rented limos on the way to the prom site.

If you have any questions relative to end-of-the-year activities or obligations, please feel free to contact my office. I extend best wishes to all seniors as they begin the final months of their high school experience.

Sincerely,

A handwritten signature in dark ink, appearing to read 'FM', with a long horizontal flourish extending to the right.

Frank Morano  
Principal

FM/chg

# JUNE 2017

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7 Final Assessments C-Day	8 Final Assessments D-Day	9 Final Assessments A-Day
12 Final Assessments B-Day	13 Present/Make Up Final Assessments C-Day One Session	14 Present/Make Up Final Assessments D-Day One Session	15 Return Final Assessments A-Day One Session	16 Graduation Practice Return Final Assessments B-Day One Session
19 Graduation Practice Return Final Assessments C-Day One Session	20 Graduation Practice Return Final Assessments D-Day One Session GRADUATION	21 LAST DAY A-Day One Session	22	23
26	27	28	29	30

TO: All Parents & Students

FROM: Shannon D. Hopkins- Director of Guidance

RE: PARCC Testing- NJBCT Testing

DATE: April 1, 2017

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## **Partnership for the Assessment of Readiness for College and Career (PARCC)**

April 13	English 100, 200, 300 - Unit 1
April 24	English 100, 200, 300 - Unit 2
April 25	English 100, 200, 300 - Unit 3
April 26	Algebra 1, Algebra 2, Geometry - Unit 1
April 27	Algebra 1, Algebra 2, Geometry - Unit 2
April 28	Algebra 1, Algebra 2, Geometry - Unit 3
May 1-12	Make-ups

ALL STUDENTS TESTING will report to the proper testing location AT 7:55AM

### **IMPORTANT MESSAGES TO ALL STUDENTS TAKING THE TEST:**

- Students are to bring #2 pencils on all testing days.
- Students are to bring ear buds or headphones on all testing days. There are videos embedded into the test that will require headphones.
- Students may use graphing calculators ONLY and should bring one from home. There will be a graphing calculator embedded into the testing platform that can be utilized as well.
- Students are not permitted to use any type of dictionary or other reference materials during testing.
- Students are not permitted to eat or drink in the testing room.
- Students are to leave their coats and jackets in their lockers. They may not be brought to the testing room.
- Students are not permitted to bring cell phones, MP3 players, SMART watches or other unauthorized electronics into any testing room. Any student found to have unauthorized electronics in his or her possession while in a testing room will have his or her test voided (V2) for that test unit.

We wish our students the best of luck. Remember- you are prepared for the PARCC!!

Bring a positive and serious attitude to the testing situation.

Eat a good breakfast.

Get plenty of rest.

# **PARCC STUDENT SCHEDULE**

April 13<sup>TH</sup>  
April 24<sup>th</sup> through April 28<sup>th</sup>

ALL STUDENTS TESTING will report to the proper testing location at 7:55AM.

<b>Thursday, April 13<sup>th</sup></b> <b>English 100, 200, 300 – Unit 1</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:20AM</b> <b>Homeroom 10:25-10:30</b> <b>Block 3 – 10:33 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 5 – 11:54 - 12:50</b> <b>Block 6 – 12:53 - 1: 49</b> <b>Block 7 – 1:52 - 2:48</b>	<b>(C) DAY</b>	<b>Wed., April 26th</b> <b>Algebra 1, Algebra 2, Geometry – Unit 1</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:05AM</b> <b>Homeroom 10:10-10:15</b> <b>Block 5 – 10:18 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 1 – 11:54 - 12:50</b> <b>Block 2 – 12:53 - 1: 49</b> <b>Block 3 – 1:52 - 2:48</b>	<b>(B) DAY</b>
<b>Monday, April 24<sup>TH</sup></b> <b>English 100, 200, 300 – Unit 2</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:20AM</b> <b>Homeroom 10:25-10:30</b> <b>Block 3 – 10:33 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 5 – 11:54 - 12:50</b> <b>Block 6 – 12:53 - 1: 49</b> <b>Block 7 – 1:52 - 2:48</b>	<b>(D) DAY</b>	<b>Thursday, April 27<sup>th</sup></b> <b>Algebra 1, Algebra 2, Geometry – Unit 2</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:05AM</b> <b>Homeroom 10:10-10:15</b> <b>Block 5 – 10:18 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 1 – 11:54 - 12:50</b> <b>Block 2 – 12:53 - 1: 49</b> <b>Block 3 – 1:52 - 2:48</b>	<b>(C) DAY</b>
<b>Tuesday, April 25<sup>TH</sup></b> <b>English 100, 200, 300 – Unit 3</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:05AM</b> <b>Homeroom 10:10-10:15</b> <b>Block 3 – 10:18 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 5 – 11:54 - 12:50</b> <b>Block 6 – 12:53 - 1: 49</b> <b>Block 7 – 1:52 - 2:48</b>	<b>(A) DAY</b>	<b>Friday, April 28<sup>th</sup></b> <b>Algebra 1, Algebra 2, Geometry – Unit 3</b> <b>TESTING STUDENTS</b> <b>Report to testing location at 7:55AM</b> <b>ALL NON-TESTING STUDENTS REPORT</b> <b>at 10:05AM</b> <b>Homeroom 10:10-10:15</b> <b>Block 5 – 10:18 - 10:57</b> <b>LUNCH – 11:00 - 11:51</b> <b>Block 1 – 11:54 - 12:50</b> <b>Block 2 – 12:53 - 1: 49</b> <b>Block 3 – 1:52 - 2:48</b>	<b>(D) DAY</b>

**ALL STUDENTS WHO OPTED OUT OF PARCC**

-Report to assigned rooms for grade-level study groups at 7:55AM

## 2017 NJ Biology Competency Test (NJBCT)

**THE MORNINGS OF: Wednesday, May 31, 2017 and Thursday, June 1, 2017**

All New Jersey public high school students, regardless of grade level, who are enrolled in a biology course any time during the 2016-2017 school year, excluding AP Biology, must take the NJ Biology Competency Test (NJBCT).

**ALL STUDENTS TESTING:** Will report to the proper testing location at 7:55AM.

**ALL STUDENTS NOT TESTING:** Arrive in Homeroom at 7:55AM and follow your normal BLOCK schedule.

<b>Regular Bell Schedule</b>	
Homeroom	7:55 – 8:00
Block 1	8:03 – 8:59
Block 2	9:02 – 9:58
Block 3	10:01 – 10:57
Lunch (Block 4)	11:00 – 11:51
Block 5	11:54 – 12:50
Block 6	12:53 – 1:49
Block 7	1:52 – 2:48

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April 2017

Dear Students, Parents, and Guardians:

We have a very fair but firm attendance policy which places students in noncredit when they accrue more than eighteen (18) absences. It is vital that students be in school. Part of the policy allows for extenuating circumstances which require a student to arrive late or leave early on occasion. To accommodate these circumstances a student who arrives no later than 9:30 am and leaves no earlier than 1:30 pm is given credit for a full day of attendance and three academic blocks to be counted present for a half day of school.

Please be advised that the procedure for early dismissal will be strictly enforced with no exceptions. The regulations which follow may also be found in the *Handbook*:

The Board recognizes that from time to time compelling circumstances will require that a pupil be late to school or dismissed before the end of the school day.

As agent responsible for the education of the children of the district, the board shall require that the school be notified in advance of such absences by written request of the pupil's parent/guardian, which shall state the reason for the tardiness or early dismissal. Justifiable reasons may include:

- A. Illnesses which manifested themselves after the student reported to school;
- B. Medical or dental appointments which cannot be scheduled outside school hours;

- C. Driver's tests with verification of appointments;
- D. Emergencies sanctioned at the Principal's direction; and
- E. Interview for college entrance or employment.

Please note that illnesses will be verified by the nurse. A student under the age of 18 will only be released to a parent or guardian.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to be 'FM' with a long horizontal flourish extending to the right.

Frank Morano  
Principal

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April 2017

Dear Students, Parents, and Guardians:

Students who are assigned central detention and fail to attend will accrue demerits.

A student will receive central detention for being late to school or for various other school infractions. Retroactive notes will not be accepted.

If a student does not attend central detention, he/she will be assigned one demerit. If a student accumulates five or more demerits, the student will be listed as ineligible for all extra-curricular activities. This includes Popcert, the senior prom, and the graduation ceremony. The student will remain ineligible until the demerits are satisfied through attending central detention, based on the equation of one central detention for one demerit.

When the demerits reach a point of zero, the student will be removed from the ineligible list. Demerits will be cumulative throughout the current school year and will be rolled over each school year. Only the principal or his/her designee will assign demerits. The ineligible list will be accessible through the attendance office.

Central detention will be held three times a day, from 7:30 am to 7:50 am, 11:30 am to 11:50 am, and again at 2:55 pm to 3:15 pm. Students have the option of attending any or all.

Sincerely

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Principal

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April 2017

Dear Parents,

As the warm weather approaches, I am asking your help in insuring that students adhere to our code of conduct that is found in the *Handbook/Planner* which is distributed to every student in September.

I ask you to review the board approved student dress code. Despite current fashion trends the policy still prohibits clothing that exposes midriff, dresses, skirts, or shorts that are shorter than fingertip length, torn or ripped clothing, and other types of apparel specified in the policy. Please take the time to review the policy and discuss it with your son or daughter. I thank you for your cooperation. It is my desire to have students in class where they belong and not in the office calling home for a change of clothes. With your assistance I am certain that we will have full cooperation from the student body.

Sincerely,

Frank Morano  
Principal

FM/chg