

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORK SESSION/REGULAR MEETING

OF

December 7, 2015

A work session/regular meeting of the Board of Education was held on Monday evening, December 7, 2015 in the High School Cafeteria. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Chu, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, Mr. Recine and Mr. Novosielski. Also present were Mr. Hurley and Mr. Kelly.

Absent: Mr. Arce

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

MINUTES APPROVAL

Regular Meeting, November 16, 2015

Executive Session Meeting – November 16, 2015

No corrections. Minutes approved as recorded.

SPECIAL PRESENTATION:

Art Awards – Mr. Denis Mullin

Mr. Mullins presented certificates to students whose artwork is displayed in Borough Hall.

Lincoln School

Hipolito Alzola

Molly Bohan

Ella Gill

Marco Gonzalez

Cate Metzger

Matous Pospichal

Isabella Rodriguez

Juliana Schmidt
Washington School

Jinun Kim
Michelle Lee
Maureen Mellett
John Moers
Sara Narvaez
Kaya Noguchi
Parshv Shah
Shlok Shah

PARCC SCORES

Mr. Hurley provided an overview of the scores from the 2015 PARCC testing. With the exception of Algebra II, district scores were above the state average.

REPORT OF THE SUPERINTENDENT:

Mr. Hurley offered his condolences on the passing of Mr. Thomas Casadonte, long-serving member of the Rutherford Board of Education (2001-13) who also served as president (2007-13). He noted that Thom was an active and respected member of the Board with many significant contributions to the students and the community. He will be missed.

Mr. Hurley further provided updates on the following:

- There is a motion before the Board tonight to support the application for relief from QSAC reporting and monitoring. Relief is offered to those districts which demonstrate strong operational management on a consistent basis.
- His Coffee with the Superintendent program, on November 21, was a success, with a small turnout but a wonderful exchange of ideas.
- With regard to the upcoming reorganization of the district, the implementation is underway and the committees will begin meeting in January.
- He congratulated the Rutherford High School football team on reaching the finals last week, after a perfect season. Unfortunately, the team lost to Madison, but they made a valiant effort and had the full, vocal support of the entire Rutherford community.

REPORT OF THE PRESIDENT:

Mr. Novosielski offered his condolences on the passing of Thom Casadonte, noting that he was an energetic and dynamic member of the Board for many years, and served as President with distinction.

Mr. Novosielski distributed two versions of a proposed 2016 BOE meeting schedule, noting that Version B is consistent with the schedule in prior years, with many months having a worksession and a regular meeting. Version A would schedule a regular meeting approximately every three weeks. While this would result in three fewer meetings per year, all the meetings would include Board discussion and action on all matters before the Board. He asked the Board to consider these options, noting that all dates within are tentative for the time being, and to be prepared to discuss and approve one at the January 4 meeting.

Finally, due to his pending relocation out of Rutherford, Mr. Novosielski tendered his resignation from the presidency and from the Board of Education, effective at 12:00 p.m. on December 31, 2015. He thanked the Board and the community for their support over the years.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 8:46 P.M.

Mr. Ray Tomczak commented on his interest in the upcoming community meetings to discuss reorganization issues. He also questioned the PARCC testing which was addressed by Mr. Hurley.

Meeting closed at 8:49 P.M.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mr. McLellan to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [8-0-1]

Motion by Mrs. Ahmed, seconded by Mr. Recine to approve Personnel Items #1 thru #8:

SALARY LEVEL CHANGES

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level change effective September 1, 2015 due to additional credits:

Courtney McManus

From: \$50,084 (step 2, level 1) To: \$55,716 (step 2, level 3)

LAURIE SABATINO

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Laurie Sabatino, science teacher at Pierrepont School, effective March 14, 2016 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2016.

ELIZABETH GILMORE

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Elizabeth Gilmore as a long-term substitute teacher assistant at Pierrepont School effective January 19, 2016 through April 1, 2016 at the hourly rate of \$19.20 for 6.25 hours per day.

LEONARD WILLIAMS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Leonard Williams, Family and Consumer Science teacher at Rutherford High School effective June 30, 2016.

COACHING ASSIGNMENTS

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2015-2016 school year:

Approve:

- Daniel Hennessy – Volunteer Girls’ Basketball Coach
- Jiana Muscio –Volunteer Assistant Girls’ Basketball Coach
- Heather Gearity – Volunteer Assistant Spring Track Coach
- Jennifer Moloughney – Girls’ Assistant Softball Coach – Step 3 - \$5,074
- Curtis Arsi – Assistant Boys’&Girls’ Winter Track Coach – Step 1 - \$4,547

Rescind:

- Heather Gearity – Assistant Spring Track Coach

CAROL DREWES

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Carol Drewes, business education teacher at Rutherford High School effective June 30, 2016.

GLORIA SAMPEDRO

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve an extension of a leave of absence under the Family Leave Act without pay through January 9, 2016.

BOARD GRANTED SICK DAYS

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a maximum of ten (10) Board granted sick days to Employee “A” (name on file in the office of the superintendent) to take employee “A” through her disability leave to February 5, 2016 after her sick days have been exhausted, to be deducted from her total upon retirement.

Roll Call Vote on Personnel Items # 1 thru #8

Mrs. Ahmed – Aye-#1-7, No-#8	Mrs. Jones – Aye-#1-7, No-#8	Mr. Mc Lean – Aye-#1-7, No-#8
Mr. Arce – absent	Mrs. Lanni – Aye-#1-7, No-#8	Mr. Recine – Aye-#1-7, No-#8
Mr. Chu – Aye-#1-7, No-#8	Mrs. Librera – Aye-#1-7, No-#8	Mr. Novosielski – Aye-#1-7, No-#8

Motion by Mrs. Ahmed, seconded by Mrs. Jones to approve Personnel Items #9 thru #13 plus Addendums #1A & 2A:

SIDEBAR AGREEMENT

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the sidebar agreement between the Rutherford Board of Education and the Rutherford Education Association to permit staff members to donate up to a

maximum of ten (10) sick days to employee "A" to take her through her disability leave to February 5, 2016.

SUBSTITUTE TEACHERS

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2015-2016 school year effective December 8, 2015 at the per diem rate of \$80.00 and in accordance with law:

Angelica Fernandez
Jeffrey Jones

CHERYL LOURENZO

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Cheryl Lourenzo, as a lunch monitor at Pierrepont School effective November 30, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for two hours per day.

TARAH ENGELS

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tarah Engels as a special education teacher at Pierrepont School effective January 1, 2016 through June 30, 2016 at the annual salary of \$49,098 (step 1, level 1). This is a replacement position.

TRAVEL REIMBURSEMENTS

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Nicole Zayat	Teacher	Math Workshop	3/2/16	\$195	\$33.14	none	none	none
Michael DiBell	Teacher	Math Conference	1/6/16	\$179	none	none	none	none
Anthony Paterno	Supervisor	B&G Annual Conf.	3/14-16/16	\$125	\$100.74	\$136	\$194	none
David Frazier	Supervisor	Athletic Director Conf.	3/22-24/16	\$350	\$71.30	none	none	none
Kim Huzzy-Simansky	SAC	Behavioral Wkshop	12/4/15	\$219	none	none	none	none
Carmela LaFranca	Teacher	Math Workshop	1/26/16	\$239	none	none	none	none
Joseph Kelly	Business Admin.	ASBO Leadership	2/18-20/16	none	none	none	none	none

Addendums:

PATRICIA CORMACK

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a leave of absence for Patricia Cormack under the Family Medical Leave Act without pay through January 3, 2016.

GINA MENTA

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Gina Menta, bus assistant for the district effective December 18, 2015.

Roll Call Vote on Personnel Items #9 thru #13 plus Addendums #1A & 2A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – absent	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Jones, seconded by Mrs. Lanni to approve Curriculum and Instruction Items #1 thru #6 plus

Addendum 1A:

OUT-OF-DISTRICT
PLACEMENTS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

FIELD TRIP APPROVALS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.

HOME INSTRUCTION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent) effective as indicated:

Student #17094 (10/15/15)

Student #10854 (11/12/15)

Student #11692 (11/12/15)

OVERNIGHT TRIP

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FCCLA State Leadership Conference – Cherry Hill, NJ March 22-23, 2016

Sponsor – Geraldine Howard

OVERNIGHT TRIP

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for the Wrestling State Championship – Atlantic City, NJ March 4-6, 2016

Sponsors: Jeff Rehain
 Cory Dunn

PRE-SCHOOL APPROVAL

6. WHEREAS, the Rutherford Board of Education has identified a need in its educational program to provide a quality half-day preschool program, in-district, to service certain classified students, ages three and four, in accordance with their Individualized Education Programs (IEP); and

WHEREAS, such a program could also serve non-classified students, on a tuition-paying basis, space permitting; and

WHEREAS, a half-day preschool program could provide substantial educational and developmental benefits to all participating students;

THEREFORE, BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to establish a half-day preschool program for Rutherford residents at Lincoln and Washington Schools for all interested and qualified classified (on an IEP-prescribed basis) and non-classified (on a tuition-paying basis) students, space permitting, effective September 1, 2016, and to authorize the administration to take the necessary steps, effective immediately, to plan for budgetary and facilities resources to provide this program; and

BE IT FURTHER RESOLVED to direct the administration to establish a tuition rate for non-classified students participating in the half-day preschool program that is commensurate with equivalent programs in the vicinity.

Addendum:

QSAC EQUIVALENCY

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to support the equivalency application requesting relief from having to complete the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) and from undergoing QSAC monitoring.

Roll Call Vote on Curriculum and Instruction Items # 1 thru #6 plus Addendum 1A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – absent	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

FINANCE:

Motion by Mr. McLean, seconded by Mr. Chu to approve Finance Items #1 thru #6:

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	531,543.58
Offline Check	450,667.96
Food Service Checks	0.00
Payroll Expense	1,212,790.17
General Activities	<u>15,796.66</u>
Total	2,210,798.37

TRANSPORTATION CONTRACTS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to transport two students for the East Rutherford School District to area schools to be billed for the 2015/2016 school year. The total amount by Rutherford will be \$9,102.86.

NEGOTIATIONS CONSULTANT

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the appointment of Mr. Raymond Wiss of the law firm of Wiss & Bouregy, P.C. to provide consultation services with regard to negotiations with the Rutherford Education Association at the hourly rate of \$175.00, effective immediately.

AGENT/ADVISOR SERVICES

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the appointment of Phoenix Advisors, LLC to provide Continuing Disclosure Agent Services and to serve as the district’s Independent Registered Municipal Advisor of Record for the 2015/16 fiscal year at an annual cost of \$650.

APPLE DIRECT
CUSTOMER

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Apple Direct Customer Agreement to permit the administration to purchase equipment directly from Apple, Inc. in the absence of a cooperative purchasing agreement.

INTERNET BANDWITH
CAPACITY

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the amendment to the agreement with Netcarrier Telecom, Inc. to double the district’s internet bandwidth capacity at an additional monthly cost of \$837.13.

Roll Call Vote on Finance Items # 1 thru #6:

Mrs. Ahmed – aye, abstained on Ck # 15904	Mrs. Jones – aye	Mr. McLean–aye
Mr. Arce – absent	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

POLICY:

Motion by Mr. Chu, seconded by Mrs. Jones to approve Policy Items #1 thru #15:

BOARD OF EDUCATION
MEETINGS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120 Board of Education Meetings on second reading. (See attached.)

NEEDLESS PUBLIC
LABELING

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120.1 Needless Public Labeling on second reading. (See attached.)

NEEDLESS PUBLIC
LABELING REGULATION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R1120.1 Needless Public Labeling Regulation on second reading. (See attached.)

USE OF SCHOOL FACILITIES/
GROUNDS REGULATION

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.1 Use of School Facilities/Grounds Regulation on second reading. (See attached.)

USE OF PHYSICAL
EDUCATION FIELDS/
GROUNDS REGULATION

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.2 Use of Physical Education Fields/Grounds Regulation on second reading. (See attached.)

RELATIONS WITH OTHER
PUBLIC AGENCIES

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1410 Relations with Other Public Agencies on second reading. (See attached.)

RELATIONS BETWEEN
OTHER ENTITIES AND
THE DISTRICT

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve approve the following revisions to Policy #1600 Relations Between Other Entities and the District on second reading. (See attached.)

CONCEPTS AND ROLES IN
ADMINISTRATION: GOALS
AND OBJECTIVES

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #2010 Concepts and Roles in Administration: Goals and Objectives on second reading. (See attached.)

CHIEF SCHOOL ADMINISTRATOR

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #2131 Chief School Administrator on second reading. (See attached.)

ROLE OF THE BOARD

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9000 Role of the Board on second reading. (See attached.)

EXPENSES AND REIMBURSEMENTS

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9250 Expenses and Reimbursements on second reading. (See attached.)

CODE OF ETHICS

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9271 Code of Ethics on second reading. (See attached.)

MINUTES

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9326 Minutes on second reading. (See attached.)

TRANSFERS

14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #5119 Transfers on second reading. (See attached.)

SPECIAL EDUCATION

15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6171.4 Special Education on second reading. (See attached.)

Roll Call Vote on Policy Items # 1 thru #15:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – absent	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

BUILDINGS AND GROUNDS:

Motion by Mrs. Librera, seconded by Mrs. Ahmed to approve Building and Grounds Items #1 and #2:

CHANGE ORDER

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the change order presented by ARCO Construction, Inc. with regard to the Yankee Gutter Replacement project at Pierrepont School. The change order details additional costs totaling \$1,133 for the painting of cornices and an additional roof drain, and the release of unused allowances totaling \$3,500, for a total decrease to the contract value of \$2,367.00.

CHANGE ORDER

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the change order presented by ARCO Construction, Inc. with regard to the Roof Replacement project at Pierrepont School. The change order details additional costs totaling \$2,058 for roofing labor and materials and the release of unused allowances totaling \$5,000, for a total decrease to the contract value of \$2,942.

Roll Call Vote on Building and Grounds Items # 1 thru #2:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – absent	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

OLD BUSINESS:

➤ **Legislative Update**

Mrs. Jones provided an update on A1455 “Abigail’s Law” which would require additional safety equipment on school buses and on A4044/S1594 which would require a daily 20 minute recess for all K-5 students.

MEETING OPEN TO THE PUBLIC: (Any Topic) [None] 9:26 P.M.

Mrs. Liz Forte and Mrs. Stephanie McGowan spoke about the approved Preschool program and thanked the Board for their attention to this matter. As representatives of the Special Education Parents Advisory Board and the Access for All committee, they offered their services in addressing the district’s special education needs.

Meeting closed at 9:29 P.M.

EXECUTIVE SESSION:

Motion by Mr. McLean, seconded by Mr. Recine that an Executive Session be held at 9:30 P.M. for the purpose of discussing Student Matters. Action will not be taken. The Board expects to return within 15 minutes.

Approved by Voice Vote. [8-0-1]

ADJOURNMENT:

Motion by Mr. Novosielski, seconded by Mrs. Ahmed that the meeting be adjourned at 9:43 P.M.

Approved by Voice Vote. [8-0-1]

Respectfully submitted,

Joseph P. Kelly
Business Administrator/Board Secretary