

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORK SESSION/REGULAR MEETING

OF

January 12, 2015

A work session/regular meeting of the Board of Education was held on Monday evening, January 12, 2015 in the Rutherford High School Cafeteria. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Arce, Mr. Chu, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. McLean, Mr. Recine and Mr. Novosielski. Also present were Mr. Hurley and Mr. Kelly.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald, South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request to the board secretary.

MINUTES APPROVAL

Worksession/Regular Meeting, December 8, 2014
Executive Meeting, December 8, 2014
Reorganization Meeting, January 5, 2015
Executive Session, January 5, 2015

No corrections. Minutes approved as recorded.

REPORT OF THE STUDENT REPRESENTATIVE: Sean Sullivan

Mr. Sullivan reported that the students are preparing for mid-term/final exams, which will have a significant impact on grades.

SPECIAL PRESENTATION: (7:35 – 8:50 P.M.)

Alfred Annunziata – New Jersey School Boards Association, presented the Annual Ethics Training and the Review of the 2014 Board Self Evaluation.

REPORT OF THE PRESIDENT:

Mr. Novosielski reviewed the 2015 committee assignments and contact list.

REPORT OF THE SUPERINTENDENT:

Mr. Hurley reported on the following:

- He will be working on a preliminary schedule of Board committee meetings for the coming year, and will report to the Board at the February meeting. He expects that committee meetings will typically be scheduled for the evening of the second Monday of each month, with some exceptions.
- He has provided instructions to all Board members on forwarding messages from the district's email service to personal accounts and urged all Board members to check their district email frequently.
- He has provided a copy of the Bergen County Election Calendar to all Board members.
- With regard to preparations for PARCC testing and research into blended curriculum, he reported that both are well underway and the Board can expect a report on these initiatives at a Board meeting in April or May. A public forum on PARCC testing will be held on January 14.
- With regard to a possible middle school reconfiguration, preliminary research indicates that a reconfiguration could provide substantial benefits to middle school-age students, and asked for a consensus from the Board to support further research. With no objections raised by the Board, he reported that research will continue and the Board can expect a final report from the committee at a Board meeting in March or April.
- With regard to the possible implementation of a preschool program, he noted that there may be some cost savings to be realized, but that

additional study, including the need for busing, still needs to be completed. He will ask Mr. Killian to provide a detailed report at a February Board meeting.

- Due to low student participation, he is recommending that the district discontinue its Latin program in 2015/2016.
- He has provided a copy of the October 30, 2014 letter from Commissioner Hespe, in which it is stated that parents and students may not opt out of PARCC testing.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 9:41 P.M. – None.

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by Mrs. Ahmed, seconded by Mrs. Jones to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [9-0]

Motion by Mrs. Ahmed, seconded by Mr. Chu to approve Personnel Items #1 thru #16:

JENNIFER WYNNE

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Jennifer Wynne, lunch monitor at Washington School effective December 19, 2014.

GAIL SAVALAK

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Gail Savalak, lunch/hall monitor at the Lincoln School Annex effective December 23, 2014.

JENNIFER ANTONICELLO

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jennifer Antonicello, as a grade 8 language arts teacher at Pierrepont School effective February 1, 2015 through June 30, 2015 at the annual salary of \$50,177 (step 4, level 1) pro-rated. This is a replacement position.

RETIREMENT MONIES

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retirees as per agreement between the Rutherford Board of Education and the Rutherford Education Association:

Mary Frances Calocino	73 days	\$4,015
Diana Hecking	132 days	\$7,420
Nancy Kenny	96 days	\$3,840
Roberta Perez	194 days	\$8,230

SHANNON HOPKINS

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Shannon Hopkins as the District 504 Coordinator for the 2014-2015 school year.

SUBSTITUTE TEACHERS

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective January 13, 2015 at the per diem rate of \$80.00 and in accordance with the law:

Max Gruttadauria
Erin Connolly

SUBSTITUTE TEACHER ASSISTANT

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistant for the 2014-2015 school year effective January 13, 2015 at the hourly rate of \$10.00:

Ruth Barnes

JOANNE BERTA

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Joanne Berta, as long term substitute business education teacher at Rutherford High School, effective February 9, 2015 through June 12, 2015 at the per diem rate of \$250 (step 1, level 5). This is a replacement position.

LISA GIAMBRONE

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Lisa Giambrone, as a long term substitute special education teacher at Union School, effective January 5, 2015 through May 22, 2015 at the per diem rate of \$252 (step 1, level 2) (pro-rated). This is a replacement position.

JENNIFER NICODEMO

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jennifer Nicodemo, as a part-time clerical assistant at Rutherford High School, effective January 5, 2015 through June 30, 2015 for four hours per day at the hourly rate of \$18.10 (step 1). This is a replacement position.

DAVID CLARK

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve David Clark, as a part-time courier for the district, effective January 8, 2015 through June 30, 2015 at the annual salary of \$17,350(.50 FTE) (step 2) (pro-rated). This is a replacement position.

LAUREN BUCKLEY

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Lauren Buckley, guidance counselor at Rutherford High School, effective May 4, 2015 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2015.

NJSBA/BCSBA DELEGATES

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the following Board members be appointed effective January 5, 2015:

New Jersey School Boards Association Delegate –Diane Jones
 New Jersey School Boards Association Alternate – Steven Arce
 Bergen County School Boards Association Delegate – Mary Lanni
 Bergen County School Boards Association Alternate– Kevin McLean
 New Jersey School Boards Association Legislative Chair– Diane Jones
 New Jersey School Boards Association Legislative Chair/Alternate – Mary Lanni

TRAVEL REIMBURSEMENTS

14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Colleen Sartori	Teacher	CCSS Literacy	02/12/15	\$229	none	none	none	none
Jamie Truncellito	Teacher	Sage Day Conf.	03/20/15	\$130	\$30	none	none	none
Meghan Pergolis	Teacher	Comprehensive Train.	02/2-6/15	\$975	none	none	none	none
Kristen Boyer	Teacher	Music Conference	02/19-21/15	\$150	\$20	none	none	none
Nicole Zayatz	Teacher	AMTNJ Conference	01/07/15	\$179	none	none	none	none
Nicole Zayatz	Teacher	AMTNJ Conference	02/03/15	\$149	\$30	none	none	none
Brian Ersalesi	Supervisor	Data & Assessment	02/03/15	\$149	\$50	none	none	none
Brian Ersalesi	Supervisor	Data & Assessment	03/03/15	\$149	\$50	none	none	none
Diane Moe	Teacher	AMTNJ Conference	02/03/15	\$149	\$30	none	none	none
Michael DiBella	Teacher	AMTNJ Conference	02/03/15	\$179	\$30	none	none	none

SCHOOL BOARDS RECOGNITION MONTH

15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Rutherford Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Rutherford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Rutherford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Rutherford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

JOAN GISMOND

16. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Joan Gismond, grade 6 reading teacher at Union School effective June 30, 2015.

Roll Call Vote on Personnel Items # 1 thru #16:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Jones, seconded by Mrs. Lanni to approve Curriculum and Instruction Items #1 thru #9:

OVERNIGHT TRIP

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FCCLA Spring Conference: FCCLA Spring Conference – Cherry Hill, NJ – March 26 and 27, 2015 Sponsor – Geraldine Howard

SCHOOL CALENDAR

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following school calendar for the 2015-2016 school year:

**RUTHERFORD PUBLIC SCHOOLS
SCHOOL CALENDAR
2015-2016**

Wednesday, September 2	Orientation of Teachers
Thursday, September 3	Teachers Professional Development Day
Tuesday, September 8	Schools Open
Monday, October 12	Schools Closed, Columbus Day Teachers Professional Development Day
Tuesday, November 3	Schools Closed, Election Day
Thursday & Friday, Nov. 5, 6	Schools Closed, NJEA Convention
Thursday, November 12	One Session Day, Conferences (K-5 ONLY)
Friday, November 13	Schools Closed, Conferences (K-5 ONLY)
Wednesday, Nov. 25	One-Session Day
Thursday & Friday, Nov. 26, 27	Schools Closed, Thanksgiving
Wednesday, December 23	One-Session Day
December 24 – January 1	Schools Closed, Holiday Recess
Monday, January 4	Schools Reopen
Monday, January 18	Schools Closed, Dr. King's Birthday
Friday, February 12 & Monday, February 15	Schools Closed, Winter Recess
Friday, March 25	Schools Closed, Good Friday
April 11-15	Schools Closed, Spring Recess
Friday, May 27	Schools Closed (Schools will be open if <u>all</u> emergency closing days have been used.)
Monday, May 30	Schools Closed, Memorial Day
June 21, 22, 23	One-Session Days for Students
Tuesday, June 21	Pierrepont Graduation
Wednesday, June 22	High School Graduation
Thursday, June 23	Union Graduation
	Last Day of School for Students/Teachers
	K-12 Report Cards Issued

NUMBER OF DAYS SCHOOLS ARE IN SESSION

September	17
October	21
November	16
	15 (K-5 Only)
December	17
January	19
Total:	90
	(89) K-5 Only

February	19
March	22
April	16
May	21
June	17
Total:	95

Total Days: 185 (students 6-11)
 184 (students K-5) 188 (faculty)
 (184) 12 Grade

The above calendar is subject to change if deemed necessary by the Board of Education. The Board of Education wishes to apprise all employees, students and parents that any recess period may be utilized for days lost due to inclement weather. Accordingly, the Board advises employees not to make travel plans that are non-refundable during any of these times since school may be in session.

HOME INSTRUCTION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

- Student #27019 – effective 12/09/14
- Student #49404 – effective 12/15/14
- Student #11174 – effective 12/15/14

HARASSMENT/INTIMIDATION
BULLYING DECISION

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-010, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION
BULLYING DECISION

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-011, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION
BULLYING DECISION

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-012, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION BULLYING DECISION 7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-013, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION BULLYING DECISION 8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-014, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION BULLYING DECISION 9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-015, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

Roll Call Vote on Curriculum and Instruction Items # 1 thru #9:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Mc Lean – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

Mr. Hurley noted that the district’s HIB self-assessment scores, as presented by Dr. Hopkins at a previous meeting are now posted online.

FINANCE:

Motion by Mr. McLean, seconded by Mrs. Jones to approve Finance Items #1 thru #3:

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	1,321,963.82
Offline Check	464,675.83
Food Service Checks	35.40
Payroll Expense	2,457,831.44
General Activities	<u>37,613.46</u>
Total:	4,282,119.95

SECY/TREAS REPORT
NOVEMBER 2014

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending

November 30, 2014, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period November 1, 2014 through November 30, 2014 as attached.

Roll Call Vote on Finance Items # 1 thru #3:

Mrs. Ahmed – aye,abstained on ck#'s:13706-709	Mrs. Jones – aye	Mr. McLean–aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

POLICY: None

BUILDINGS AND GROUNDS: None

OLD BUSINESS: [None]

➤ **Legislative Update - None**

MEETING OPEN TO THE PUBLIC: (Any Topic) [None] 9:58 P.M. None

EXECUTIVE SESSION: None

ADJOURNMENT: Motion by Mr. McLean, seconded by Mrs. Ahmed that the meeting be adjourned at 10:02 P.M.

Approved by Voice Vote. [9-0]

Respectfully submitted,

Joseph P. Kelly
BusinessAdministrator/Board Secretary