



KINDERGARTEN CENTER

Megan Caughey
Supervisor of Elementary Education

September 9, 2025

Congratulations! Your child has officially started their first full week as a Rutherford Bulldog! I look forward to all that is to come. Please take note of the bullets below to help ensure a successful start!

- If you still have your child's name tag, please have your child wear their name tag through 9/12.
- **Morning arrival:**
 - Doors are open between 8:30-8:45. All children enter through the lobby, the northern most entrance on Sylvan Street.
 - The drop-off lane extends all of Sylvan Street in front of the school and is indicated by cones. Children are to exit the car independently on the curb side and go directly to the entrance. Children must be able to unbuckle and exit the car independently, with their belongings. If they can not, please park and walk your child to the front until they can navigate this independently. Cars should approach the drop off lane from Highland Avenue and use Mountain Way should the line extend beyond the block. Staff is assigned to ensure their safety entering the building.
 - Parents who are walking their children to school are asked to not bring family pets and/or congregate along the sidewalk. This impedes supervision of students exiting vehicles from the drop-off lane.
- **Red White and Blue Day:** Thursday, September 11th Patriots Day
 - Students are encouraged to wear red, white, and blue. First Responders will be visiting our school to discuss their role as community helpers.
- **Parents must supervise their child (children) while they are on school property.** Safety is a priority. No standing on the climbing rock or jumping off any playground equipment or the wall. No pushing or shoving. No throwing. These rules will be reviewed daily throughout the month. **Bulldog Care utilizes our outside space starting at 3:00 on a daily basis. Please be sure to exit the property prior to their start time.**
- Please be sure to pack a nut-free daily snack for snack time and bring a labeled, refillable water bottle.
- **Students have 3 lunch options:**
 - Order school lunch service in advance using PaySchoolsCentral. Ordering information is sent home via email from the District. **Please remember to click Lincoln School when ordering for the Kindergarten Center.**
 - Send a child a lunch daily (we do not heat lunches and all utensils etc must be provided).
 - Order through the PTA. The PTA uses an online ordering system (Boonli). Information is provided directly from the PTA.
- **Dismissal is 2:35. Students are dismissed from various locations:**
 - Mrs. Kratzer and Ms. Sayre Lobby Doors, Sylvan Street
 - Ms. Ruglio and Mrs. Bomzer Center Silver Doors, Sylvan Street
 - Mrs. Witalis and Mrs. Cole Playground Doors (Highland Cross)
 - Mrs. Soto and Mrs. Parkinson Silver Doors behind the school.
- If your child is going to be absent, please email, kcenterattendance@rutherfordschools.org or call the main office. The Kindergarten Center does have an attendance policy and if exceeded, may impede student promotion to grade 1.
- Any emergency changes should be directed to the main office, Mrs. Liz Rizzi, however, all other changes should be made prior to the start of the school day via email or a note to the teacher.
- If your child attends Bulldog Care, please be sure to contact your child's teacher AND Bulldog Care regarding any changes including absences. Bulldog Care drop off and pick up is done via the Multipurpose Room doors behind the school, closest to Highland Cross.

(Continued on back of page)



KINDERGARTEN CENTER

Megan Caughey
Supervisor of Elementary Education

- **Back to School Night is on Tuesday, September 16, 2025.** This is an adult only event to hear about the community:

Session 1 is for parents of **Mrs. Soto, Mrs. Parkinson, Mrs. Witalis and Mrs. Bomzer**

Session 2 is for parents of **Ms. Ruglio, Ms. Sayre, Mrs. Kratzer and Mrs. Cole**

Please see the schedule of each session below:

Session 1: 6:10-7:00

Parents of students in **Mrs. Soto, Mrs. Parkinson, Mrs. Witalis and Ms. Sayre**

6:00	Lobby doors open.
6:10	Welcome messages from: Mrs. Caughey (Supervisor at the Kindergarten Center), Mrs. Farrell (School Nurse), PTA, REF
6:40	Classroom Teacher Presentations in respective classrooms

Session 2: 7:00-8:00

Parents of students in **Ms. Ruglio, Ms. Sayre, Mrs. Kratzer and Mrs. Cole**

6:50	Lobby doors open.
7:00	Welcome messages from: Mrs. Caughey (Supervisor at the Kindergarten Center), Mrs. Farrell (School Nurse), PTA, REF
7:40	Classroom Teacher Presentations in respective classrooms

This evening is intended to provide parents/guardians with general information and is **NOT** the appropriate time to ask questions specific to your child and their experience. If you need additional information or have questions specific to your child, please contact the teacher, in an email, to coordinate a time and date to meet.

- **School Picture Day, September 19th**

- Your child's photo and class photo will be taken at school. No order forms are needed. Information will be sent home in the following weeks with proofs and information to purchase the photos.

We look forward to an exciting year ahead!

Megan Caughey
Supervisor of Elementary Education