



**Welcome to the
Kindergarten Center!**

Kindergarten is an exciting time for children to grow socially, emotionally, and academically! We look forward to working with you!

We are SAFE!
We are KIND!
We are BRAVE!

These are the 3 guiding principles we follow to promote a positive school climate and to better understand their importance as a citizen of their classroom community, school community and the Rutherford community!

Kindergarten Center

Main Office

Supervisor: Megan Caughey
Admin. Asst.: Elizabeth Rizzi
201-438-7675 x6219
Nurse: Erica Farrell
201-438-7675 x7278

Important Dates:

9/3 Sneak-a-Peek 1:30-2:15
9/4 First Day of School
Doors Open 8:30-8:45
9/11 Wear Red, White, and Blue
9/16 Back To School Night
(Adults only)
9/19 Picture Day
No forms needed

Dismissal Locations: 2:35

- **Mrs. Kratzer and Ms. Sayre**
 - Lobby Doors, Sylvan St.
- **Ms. Ruglio and Mrs. Bomzer**
 - Center Silver Doors, Sylvan St.
- **Mrs. Witalis and Ms. Cole**
 - Playground Doors, HighlandCross
- **Mrs. Soto and Mrs. Parkinson,**
 - Silver doors behind the school

This month's topics:

- School and Playground Safety
- Citizenship
- What it looks like to be learning ready.
- Proper writing formation and posture.
- Developing independence within daily routines.

Allergies & Medical Information

Nurse Erica can be contacted at 201-438-7675 ext. 7278 or efarrell@rutherfordschools.org.

Please be sure Nurse Erica is notified of any changes or updates regarding any medical situations as the year progresses.

Notes must be provided from physicians should any requests be made.

Celebrations

Food/candy will not be distributed from home at any time. To celebrate your child on their birthday, students may bring in a party favor, donate an item such as a book or game to the class, and/or have a guest reader. Additionally, party invitations will be distributed at school only if the whole class or all boys/all girls are invited. Please contact your child's teacher directly to coordinate.

Absences/Attendance/Arrival

A child must be present 4 hours to be marked present for the day. The Lobby Entrance Doors are open from 8:30-8:45. Students may be walked to the arrival area or let out in the front of the school via the drop off line. If your child arrives after the doors have closed, they must be signed in at the main office. **All absences must be reported to the main office. Please report your child absent by 9:00 am by calling the office at 201-438-7675. ext. 6219 OR email kcenterattendance@rutherfordschools.org.** Upon return, please provide a written note regarding their absence(s) signed by a parent/guardian as well as a note from the physician if applicable. **Daily attendance is a requirement for every grade including Kindergarten. Students who are absent more than 18 days may be retained as noted in the Student Handbook.**

Drop-off Lane

The drop-off lane is indicated by orange cones beginning on Highland Cross and continues north on Sylvan Street. Please follow the staff's directives as you pull up. Cars are to pull all the way up to the driveway and pull up directly to the car behind them. Once stopped in the the drop-off lane on Sylvan Street, please have your child exit the car independently. Parents/guardians are not permitted to exit the car when utilizing the drop-off lane. Staff is there to supervise. However, your child must be able to independently exit the car. This includes unbuckling and opening/closing the door. If your child can not, you must park and walk your child to the front of the building.

Lunch

Parents must provide a drink and lunch for their child daily. Please see the options below:

Lunch from Home: Please provide a lunch meal, snack and drink. The school does not heat lunches or provide drinks. Glass containers are not permitted to be sent to school. Please practice opening containers independently and be sure to send utensils/napkins.

Ordered Lunch: The Kindergarten Center falls under Lincoln School for lunch ordering and you must select Lincoln School as the school when prompted. Specific information regarding the lunch service has been shared. The district will notify families via email as to when the lunch portal is open for each month. Lunch orders are not accepted after the closing date of the portal.

PTA Lunch: The PTA has partnered with local businesses to provide additional lunch options to students. This lunch option will start the week of September 29 and the specifics will be shared directly by the PTA at Back to School Night.

If a child does not have lunch, they will receive an extra lunch or crackers. We do not call home unless a child finds this out early in the morning.

Lost Items

To reduce the number of items in our Lost and Found Box, which will be located in the lobby, please label all clothing items (sweaters, sweatshirts, jackets, hats, etc.) with your child's last name. From time to time we will have all items outside the school for parents to go through.

Playground/School Grounds

Bulldog Care has priority to use the outdoor school grounds beginning at 3:00 daily. Should you allow time for your child to play following dismissal, please be sure to leave school grounds by 3:00. **All children must be well supervised by their adult.** Children should be in sight of their adult at all times and should refrain from playing on the stairs, ringing the bells to the building, throwing rocks or any other items, standing on top of the climbing "rock" on the playground or being physical with other children. **It is the responsibility of the parents/guardians to maintain the safety of our students.**