



# KINDERGARTEN CENTER

Megan Caughey  
*Supervisor of Elementary Education*

January 12, 2024

Dear Parents and Guardians,

I hope that everyone enjoyed the time off during the Holiday Recess. Happy New Year to all!

On Thursday, January 25, 2024 students have a one session day, 12:45 dismissal, and Friday, January 26, 2024 students are not in session. The change in schedule is to accommodate parent-teacher conferences on the evening of January 25th and throughout the day on January 26th.

Parent-teacher conferences provide an opportunity to discuss academic progress and to provide insight on your child's social-emotional development within the classroom community. Conferences are scheduled to allow **15 minutes** with your child's teacher and we ask that you be respectful of the time that has been scheduled. Please be sure to sign up for conferences if you have not already done so or your child's teacher will assign you a day and time.

Please remember that conferences are for adults only. When you arrive, please head directly to your child's classroom and wait in a seat outside until you are called in. If you can not make your appointment, please email the classroom teacher directly.

Thank you for your cooperation and all the best to you and your family in 2024!

Sincerely,  
Megan Caughey  
Supervisor of Elementary Education