

Independent Educational Evaluations

A. Overall IEE Criteria

All assessment instruments must be administered by an evaluator who is skilled and qualified as required by the assessment instrument. The assessment must be administered and scored in conformance with the test publisher's instructions. Assessments are to be chosen based on their relevancy to the educational question to be addressed by the IEE. All instruments must be the current edition.

B. Evaluation Report

The evaluator must prepare a written report which includes the following:

1. Student Name
2. Date of Birth
3. Current Age
4. Current Grade
5. Date(s) of testing
6. A list of all information/data reviewed
7. A list of all assessments/data conducted as part of the assessment
8. A clear explanation of the testing and assessment results
9. Standard scores for all assessments where standard scores are available
10. Evaluator's signature with date

C. Location of Evaluator

The independent evaluator must be located in the same geographic area that the district utilizes for its own evaluations; which is within 30 miles of the Rutherford Public Schools.

The location requirement may be waived or modified in special circumstances, provided the parents can demonstrate the necessity of using an evaluator outside of the specified area. If the district does not agree with the parents' justification for utilizing an evaluator outside of the established area, the district will file for due process.

D. Qualifications of Evaluators and Costs for IEEs

The qualifications of IEE evaluators and maximum allowable costs are set forth below. All certifications and/or licenses must be current. If the parents believe that deviation from established criteria is necessary, the district will consider same. If the district does not agree with the parents' justification for deviation from established criteria, the district will initiate a due process hearing. The parents may also request that the district contribute the maximum allowable costs to the parents' choice of evaluator with the parents being responsible for the balance.

Independent Educational Evaluations

Type of Assessment	Qualifications	Maximum Allowable Cost
Academic Achievement	Certified LDTC or alternative license and/or credentials and qualified to administer chosen assessments as required by publisher	\$600
Adaptive Behavior/ Behavior	Certified School Psychologist or Certified BCBA or Licensed Psychologist or Psychiatrist	\$800
Auditory Processing/Hearing Acuity	Licensed Audiologist	\$550
Cognitive/Intellectual	Licensed Psychologist or Certified School Psychologist	\$750
Health or Medical	Licensed Physician	\$450
Motor/Adaptive	Certified and Licensed Occupational Therapist or Certified and Licensed Physical Therapist	\$650
Neurological	Licensed Neurologist	\$600
Neuropsychological	Licensed Psychologist with American Board of Clinical Neuropsychology or comparable Board Certification	\$2500
Psychiatric	Licensed Psychiatrist	\$600
Speech and Language	Certified or Licensed Speech/Language Specialist or Speech/Language Pathologist	\$650
Social/Emotional	Certified School Psychologist, Licensed Psychologist or Psychiatrist	\$650

E. Approved Evaluators

A list of approved evaluators is available from the Office of Special Services.

The Office of Special Services will recommend the maximum allowable cost annually based upon the most recent data collected from the approved list of providers.

If a parent identifies an alternate evaluator(s), the parent should first notify the district prior to scheduling an evaluation so that the district can ensure the evaluator(s) meet the foregoing criteria and that the cost of the evaluation is not unreasonably excessive. In the event that the parent is seeking an IEE from an evaluator who does not satisfy the foregoing criteria, the parent shall be given the opportunity to demonstrate that unique circumstances justify a waiver of the criteria. If unique circumstances justify a waiver of the criteria, including the cost criteria, the Board may seek due process to demonstrate that the evaluation sought by the parent did not meet the requisite criteria for IEEs and/or that there is no justification for selecting such an evaluator. Notwithstanding the foregoing, where the parent seeks an evaluation that exceeds the cost criteria, the parent may nevertheless request the alternate evaluator

Independent Educational Evaluations

provided that he/she agrees to pay the costs of the evaluation in excess of the established maximum allowable cost.

F. Submission of Report

For consideration at an eligibility or Individualized Education Program meeting, the IEE must be delivered to the district 10 calendar days prior to the meeting.

Adopted: August 17, 2015

Legal References: N.J.A.C. 6A: 14-2.5
N.J.A.C. 6A:14-3.4
N.J.A.C. 6A: 14-5
N.J.A.C. 6A: 14-5.1(e)
34 C.F.R. 300.502(a), (e)