

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORKSESSION MEETING OF November 2, 2015

A work session meeting of the Board of Education was held on Monday evening, November 2, 2015 in the High School Cafeteria. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Chu, Mrs. Jones, Mrs. Lanni, Mrs. Librera, Mr. Recine and Mr. Novosielski. Also present were Mr. Hurley and Mr. Kelly.

Absent: Mr. McLean.
Mr. Arce Arrived at 7:40 P.M.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Tonight's meeting of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request to the board secretary.

Minutes Approval: **Regular Meeting, October 19, 2015**
 Executive Session Minutes, October 19, 2015

No corrections. Minutes approved as recorded.

REPORT OF THE SUPERINTENDENT:

- The recently-approved plan for reorganization is being implemented, with an action plan developed and committees in place. While some activity, particularly relating to curriculum, will take place this calendar year, much of the implementation work will take place in the new year.
- He has a proposal in hand for a new preschool program in district, which would provide the least restrictive environment to local special needs students, as well

as general education students, and assist in managing the district's out-of-district tuition budget. More information will be forthcoming.

- Upcoming committee meetings are scheduled as follows:

Thursday, November 5, 7:00 p.m.: Negotiations

Monday, November 9:

9:30 a.m.: Curriculum & Instruction

6:45 p.m.: Personnel

7:30 p.m.: Policy

8:00 p.m.: Buildings & Grounds

- The Finance Committee meeting will be scheduled in early December and will begin discussions on the 2016/17 budget.
- A representative from Interlogic Solutions will be in district on November 12 to provide a security assessment. Interlogic specializes in security solutions using existing equipment.
- PARCC results are expected to be released in mid-November.

REPORT OF THE PRESIDENT:

Mr. Novosielski and Mrs. Jones reported on their attendance at the 2015 New Jersey School Boards Association Workshop.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD: None

MEETING OPEN TO THE PUBLIC (Action Items Only) 7:44 P.M. None

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mrs. Jones to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote. [8-0-1]

Motion by Mrs. Ahmed, seconded by Mrs. Lanni to approve Personnel Items #1A thru #3A:

MICHELLE CACERES

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Michelle Caceres, lunch monitor at Washington School effective October 30, 2015.

ARTHUR SCHRECKENSTEIN

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Arthur Schreckenstein, custodian at the Lincoln School Annex effective March 1, 2016.

TRAVEL REIMBURSEMENTS

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Stephanie Smallstey	Teacher	Block Scheduling	11/18/15	\$195	none	none	none	none

Roll Call Vote on Personnel Items #1A thru #3A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. McLean– absent
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Jones, seconded by Mr. Arce to approve Curriculum and Instruction Items #1A thru #2A:

HARASSMENT/INTIMIDATION 1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to uphold the
BULLYING DECISION Superintendent’s decision in HIB investigation #2015-05, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

Roll Call Vote on Curriculum and Instructions Item #1A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. McLean– absent
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

FINANCE:

Motion by Mrs. Librera, seconded by Mr. Chu to approve Finance Items #1A thru #3A:

APPROVAL OF BILLS 1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	832,595.01
Offline Checks	405,564.02
Food Service Checks	0.00
Payroll	1,237,453.78
General Activities	<u>6,254.14</u>
Total	2,481,866.95

SECY/TREAS REPORT
SEPTEMBER, 2015

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending September 30, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period September 1, 2015 through September 30, 2015 as attached.

Roll Call Vote on Finance Items #1A thru #3A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. McLean– absent
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Recine – aye
Mr. Chu – aye	Mrs. Librera – aye	Mr. Novosielski – aye

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed reported on items to be acted upon at the November 16, 2015 regular meeting.

1. Resolution Tabled.

SUBSTITUTE TEACHERS

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2015-2016 school year effective November 17, 2015 at the per diem rate of \$80.00 and in accordance with law:

Susan Kobylarz
John DeMan
Erica Risch

On roll call all members present voted ____.

SUBSTITUTE TEACHER
ASSISTANTS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2015-2016 school year effective November 17, 2015 at the hourly rate of \$10.00:

John DeMan
Erica Risch

On roll call all members present voted ____.

LINDA SZABLICKI

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Linda Szablicki, as a lunch monitor at Union School effective November 17, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted ____.

SUBSTITUTE BUS DRIVER

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as substitute bus driver for the 2015-2016 school year at the hourly rate of \$18.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted ____.

SUBSTITUTE CUSTODIAN

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute custodian for the 2015-2016 school year at the hourly rate of \$11.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Jaclyn Levine	Teacher	Math Workshop	2/1/16	\$195	none	none	none	none
Nicole Zayatz	Teacher	Math Conf.	1/6/16	\$179	none	none	none	none
Joseph Kelly	Bus. Admin	Affordable Care Wksp	12/3/15	\$50	none	none	none	none
Jason Killian	Admin.	SE Law	12/10/15	\$359	none	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

Chairperson Jones reported on the items to be acted upon at the November 16, 2015 regular meeting.

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

On roll call all members present voted ____.

FIELD TRIP APPROVALS

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.

On roll call all members present voted ____.

FINANCE:

Committee-member Mrs. Librera reported on the items to be acted upon at the November 16, 2015 regular meeting.

SECY/TREAS REPORT
OCTOBER, 2015

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending October 31, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.
Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted ____.

BUDGET
TRANSFERS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period October 1, 2015 through October 31, 2015 as attached.

On roll call all members present voted ____.

NONPUBLIC
SECURITY AID

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the security services, equipment and technology that will be provided to the local nonpublic schools, as follows:

- St. Mary's High School: Public Address System Upgrades, not to exceed \$6,975.00. Academy at St. Mary's: video intercom system for the Day Care rear entrance door, installed, not to exceed \$3,725.00.

On roll call all members present voted ____.

POLICY:

Chairperson Chu reported on the items to be acted upon at the November 16, 2015 regular meeting.

STUDENT SUPERVISION
AFTER SCHOOL DISMISSAL

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142.3 Student Supervision After School Dismissal on second reading. (See attached.)

On roll call all members present voted ____.

FIELD TRIPS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6153 Field Trips on second reading. (See attached.)

On roll call all members present voted ____.

BUILDINGS AND GROUNDS:

Chairperson Arce reported on the items to be acted upon at the November 16, 2015 regular meeting.

OLD BUSINESS: (No action to be Taken) None

LEGISLATIVE UPDATE None

MEETING OPEN TO THE PUBLIC: 7:53 P.M.

Mrs. Ryan Ann Guglielmotti, REA Co-President, requested an update on the Board's thoughts on using a facilitator in the upcoming negotiations. Mr. Novosielski responded that he would discuss the issue with her privately.

Public comment closed at 7:54 P.M.

EXECUTIVE SESSION:

Motion by Mrs. Ahmed, seconded by Mr. Arce that an Executive Session Session be held at 7:54 P.M. for the purpose of discussing a student matter. Action may or may not be taken. The Board expects to return within 10 minutes.

Approved by Voice Vote. [8-0-1]

The Board returned at 8:05 P.M.

ADJOURNMENT:

Motion by Mr. Arce , seconded by Mrs. Ahmed that the meeting be adjourned at 8:05 P.M.

Approved by Voice Vote. [8-0-1]

Respectfully submitted,

Joseph P. Kelly
Business Administrator/Board Secretary