

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORK SESSION/REGULAR MEETING SEPTEMBER 9, 2013

A Work Session/Regular Meeting of the Board of Education was held on Monday evening, September 9, 2013 in the High School Cafeteria. Meeting was called to order by Vice President Griggs at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Griggs, Mrs. Jones, Mrs. Lanni, Mr. McLean, Mr. Novosielski and Mr. Tully.

Dr. Jones and Mr. Kelly were also present.

Mr. Arce arrived at 7:35 P.M.

Mr. Casadonte was absent.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Work sessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

MINUTES APPROVAL

1. Resolution by Mr. Novosielski, and seconded by Mrs. Jones.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Special Meeting of August 26, 2013 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – abstained	Mrs. Jones - aye	Mr. Novosielski –abstained
Mr. Arce - absent	Mrs. Lanni – aye	Mr. Tully – aye
Mr. Griggs- aye	Mr. McLean – aye	Mr. Casadonte - absent

SPECIAL PRESENTATION:

RUTHERFORD EDUCATION FOUNDATION AWARD WINNERS 2013

1. **Pocket Full of Learning – Jamie Tzeiler, Washington School**
2. **Brown Bag Book Lunch – Jeanna Velechko, Lincoln School**
3. **The Barky Awards – Michael Stracco, Rutherford High School**
4. **Read Across Rutherford – Michael Stracco, Margaret Nastasi, Rutherford High School**
5. **Matters of Light and Depth – Michael Stracco**
6. **Smart Document Viewer – Alan Goodman, Pierrepont School**
7. **Constructing a Mineral Oil Cooled Computer – Karen Travellin, Rutherford High School**
8. **A Book for Everyone! – Elizabeth Freitag, Lincoln School**
9. **Walking Club (WOW – Walk on Wednesdays) – Julie Frattorola and Kim Huzzy-Simansky, Pierrepont School**
10. **Classroom Hydroponics – Diane Powell, Rutherford High School**
11. **Living Lab – Helene Wetzel, Diane Powell, Rutherford High School**
12. **College Tour – Cristina Nicolau, Rutherford High School**
13. **in S.P.I.R.E. Readers – Paula Risoli, Lincoln School**
14. **Exploring Extraordinary Ecosystems – Wendy Rossiter, Washington School**
15. **Newark Museum Traveling Plantetarium – RyanAnn Guglielmotti, Pierrepont School**
16. **Astronomy Day at Union School – Joan Marci, Katheryne Szatkiewicz, Kristy DelMastro, Melisa Perry, Michael Blanchard and Season Lyons Union School**
17. **Book Club – Dawn Gallo-Pasquale, Rutherford High School**
18. **Heroes and Cool Kids – Frank Stout, Rutherford High School**
19. **The Poe Project – Grace Lutwyler, Rutherford High School**
20. **Centered on Literacy! – Jennifer Oddo and Alecia Carter, Lincoln School**
21. **Flocabulary – Ryan Ann Guglielmotti, Pierrepont School**
22. **The Lenape/Delaware Indians of NJ – Toni Murphy, Pierrepont School**
23. **Smarty Ants – Rosemary Jones, District**
24. **Wild Work of the Week – Megan Joyce, Rachel Mejias, Wendy Rossiter and Jamie Tzeiler**

**REPORT OF THE
SUPERINTENDENT:**

**PowerPoint Presentation
Opening of School**

Dr. Jones reported on the first week of school and showed the PowerPoint presentation shown to staff at their first day to remember staff members no longer with us and those celebrating service anniversaries.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 8:05 P.M. No one spoke.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mrs. Jones to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote approved by Voice Vote.

Motion by Mrs. Ahmed, seconded by Mrs. Jones to approve Personnel Items #1 thru #8 and Addendums #1A & 2A:

WILLIAM DENK

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of William Denk, Latin Teacher at Union and Pierrepont Schools effective October 28, 2013.

CHARLES HETZEL

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Charles Hetzel as an IT assistant for the district on an as needed basis effective September 1, 2013 through June 30, 2014 at the hourly rate of \$15.25 not to exceed 225 hours.

TITLE I INSTRUCTORS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers for the Title I after school program effective October 1, 2013 through May 30, 2014 at the hourly rate of \$60.00:

Larry Sandmeyer – Washington School
Caitlin Papa – Washington School
Anne Collins – Union School
Megan-Ann Gramlich – Pierrepont School
Bonnie DeBouter - Lincoln School
Elizabeth Freitag – Lincoln School

SUBSTITUTE TEACHERS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school effective September 10, 2013 except where noted at the per diem rate of \$80.00 and in accordance with law:

Kena MacWilliam
Ellen Farrell
Maria Aldridge
Jenna Bado

Cristina Romer
Alicia Rodriguez
John L. Alvarez (9/4/13)
Beth Toole
Thea Stelzle

SUBSTITUTE TEACHER ASSISTANTS

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2013-2014 school year at the hourly rate of \$10.00 effective September 10, 2013:

Cristina Romer
Alicia Rodriguez
Augustine Serio

SALARY LEVEL CHANGES

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salary level change effective September 1, 2013 due to advanced degrees or additional credits:

Louise Hetzel
From: \$89,360 (step 16, level 4) To: \$95,701 (step 16, level 5)

SERVICE PROVIDERS

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers to provide services at the New Teacher Orientation training at the hourly rate of \$65.00 for up to 9 hours each:

Carol Drewes
Judith Leonard

TRAVEL REIMBURSEMENTS

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Denis Mullins	Supervisor	NJMEA State Con.	2/20-21/14	\$180	none	none	none	none
Joseph Kelly	B.A.	P.S. Purchasing	10/9&16/13	\$429	none	none	none	none
Season Lyons	Teacher	Teaching Reading	11/19/13	\$199	none	none	none	none
Irena Drywa	Secretary	P.S. Purchasing	10/9&16/13	\$429	\$22.00	none	none	none

ADDENDA:

FRANK KASPAR

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Frank Kasper as a long term substitute special education teacher at Lincoln School effective September 23,

2013 through January 29, 2014 at the per diem rate of \$263.00 (step 1, level 3).

SUBSTITUTE TEACHER

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher for the 2013-2014 school year effective September 10, 2013 at the per diem rate of \$80.00 and in accordance with the law:

Frank Kasper

Roll Call Vote on Personnel Items # 1 thru #8 and Addendums #1A and # 2A:

Mrs. Ahmed – aye	Mrs. Jones- aye	Mr. Novosielski – aye
Mr. Arce aye	Mrs. Lanni - aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. Mc Lean – aye	Mr. Casadonte - absent

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Lanni, seconded by Mrs. Jones to approve Curriculum and Instruction Items #1 thru #4:

HOME INSTRUCTION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #11921
Student #10062

OUT OF DISTRICT PLACEMENT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following out-of-district placement (name on file in the office of special services and the office of the superintendent) for the 2013-2014 school year:

Student #2007055 – effective 9/5/13 (Student #10062)
Student #2000256 – effective 9/1/13

SUPERINTENDENT’S MERIT GOALS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Superintendent’s Merit Goals for the 2013-2014 school year:

Quantitative Goals:
Goal #1

To improve achievement of special needs students at the middle level by an average of 3% as demonstrated through the AIMSWeb Progress Monitoring Program.

Goal #2 To increase the score of classified students on the High School Proficiency Assessment (HSPA) in mathematics by 20% through: 1) additional in-class support; 2) initiating progress monitoring through *Renaissance Learning*; 3) targeted teaching methodologies; 4) additional out-of-class math support; and 5) revision of the content.

Goal #3 To improve the academic skills of kindergarten students by 1) increasing time by 45 minutes per day, 225 minutes per week (1/2 day program); 2) infusion of phonemic awareness through a push-in speech model; and 3) the purchase and enrollment of all kindergarten students in the Smarty Ants Reading World, a supplementary individualized reading program that can be accessed at home.

Qualitative Goals:

Goal #1 To develop a more relevant and rigorous middle school schedule that addresses the needs posed by the implementation of the Common Core State Standards and PARCC.

Goal #2 To improve the effectiveness, efficiency, and image of the Special Services Department through reorganization and by: 1) increased supervision; 2) greater opportunities for parent involvement; 3) timely communication; 4) development of a SEPAC; and 5) re-design of the Extended School Year program.

Roll Call Vote on Curriculum & Instruction Items #1 thru #4:

Mrs. Ahmed – aye	Mrs. Jones- aye	Mr. Novosielski – aye
Mr. Arce aye	Mrs. Lanni - aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. Mc Lean – aye	Mr. Casadonte – absent

FINANCE:

Motion by Mr. McLean, seconded by Mrs. Lanni to approve Finance Items #1 thru #3.

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	775,427.00
Offline Check	362,146.98
Payroll Expense	196,639.70
General Activities	<u>4,028.45</u>
Grand Total	1,338,242.13

CUSTODIAL AND
MANAGEMENT
CONTRACT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, THE RUTHERFORD BOARD OF EDUCATION (Board) has issued a request for proposals for Custodial and Management Services from interested contractors to provide evening custodial services at the district’s schools for the period from October 1, 2013 through June 30, 2015, with an option for two, one-year extensions at the discretion of the Board; and

WHEREAS, three proposals were received, reviewed and considered by a committee made up of five district and school administrators, who then interviewed all three contractors as well as their proposed on-site managers; and

WHEREAS, following the proposal review and interview process, the committee has unanimously agreed to recommend to the Board to appoint Pritchard Industries, Inc. to provide Custodial and Management Services; therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to enter into a Management Services Agreement with Pritchard Industries, Inc. to provide Custodial and Management Services to the district at a cost of \$469,039.04 for the period October 1, 2013 through June 30, 2014 and \$660,699.68 for the period July 1, 2014 through June 30, 2015, with an option for two further one-year extensions at the discretion of the Board.

CONSULTING
SERVICES
AGREEMENT

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to enter into a Consulting Services Agreement with Edvocate, Inc. to provide contract monitoring services for the district’s custodial services operations, for the period September 1, 2013 through June 30, 2015 at a monthly rate of \$1,000 for the period September 1, 2013 through June 30, 2014 and \$1,020 monthly thereafter.

Roll Call Vote on Finance Items #1 thru #3:

Mrs. Ahmed – aye	Mrs. Jones- aye	Mr. Novosielski – aye
Mr. Arce aye	Mrs. Lanni - aye	Mr. Tully – aye
Mr. Griggs – aye, abstained on Ck #010346 and #010348	Mr. Mc Lean – aye, abstained on Ck # 010312	Mr. Casadonte - absent

POLICY:

Motion by Mr. Novosielski, seconded by Mrs. Jones to approve Policy Item #1:

AT-RISK AND TITLE I

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to re-approve the following Policy 6171.3 At-Risk and Title I (See attached).

Roll Call Vote on Policy Item # 1:

Mrs. Ahmed – aye	Mrs. Jones- aye	Mr. Novosielski – aye
Mr. Arce aye	Mrs. Lanni - aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. Mc Lean – aye	Mr. Casadonte - absent

BUILDINGS AND GROUNDS: (None)

OLD BUSINESS: (None)

LEGISLATIVE UPDATE:

Mrs. Jones reported that legislation to extend the time for Board candidate registration and for budget developments for those districts that have forgone the April election are proceeding.

MEETING OPEN TO THE PUBLIC: (Any Topic) Opened 8:28 P.M. No one spoke.

EXECUTIVE SESSION: (None)

ADJOURNMENT:

Motion by Mr. Novosielski, seconded by Mr. Tully that the meeting be adjourned at 8:30 P.M.

Vote Approved by Voice Vote.

Respectfully submitted,

Mr. Joseph P. Kelly
Business Administrator/Board Secretary