

RUTHERFORD BOARD OF EDUCATION

PUBLIC HEARING/WORKSESSION MINUTES

MARCH 25, 2013

The Public Hearing/Worksession Meeting was called to order at 7:30 P.M. in the High School Cafeteria by President Casadonte with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mr. Arce, Mr. Casadonte, Mr. Griggs, Mrs. Jones, Mrs. Lanni, Mr. McLean, Mr. Novosielski, and, Mr. Tully. Dr. Jones and Mr. Kelly were also present for the meeting.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Worksessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

MINUTES APPROVAL

1. Resolution by Mr. McLean, seconded by Mrs. Jones.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting of March 11, 2013 and the minutes of the Executive Session of March 11, 2013 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Novosielski – aye
Mr. Arce – abstained	Mrs. Lanni – aye	Mr. Tully – aye
Mr. Griggs – abstained	Mr. McLean – aye	Mr. Casadonte – aye

PUBLIC HEARING ON 2013 – 2014 PROPOSED BUDGET:

Dr. Jones and Mr. Kelly gave a Power Point presentation on the 2013-2014 Budget.

MEETING OPEN TO THE PUBLIC (Budget Items Only) 8:01 P.M.

Ms. Liz Forte, 111 Woodward Avenue, requested clarification on amounts budgeted for transportation expenditures, which was provided by Mr. Kelly.

Public Discussion closed at 8:02 P.M.

APPROVAL OF BUDGET

1A. Resolution by Mr. McLean, seconded by Mrs. Ahmed.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the final final School District Budget be approved for the 2013-2014 school year as follows:

Current Expense and Capital Outlay	38,805,645
Special Revenue Funds	815,817
Debt Service	<u>1,532,275</u>
Total	41,153,737

BE IT FURTHER RESOLVED that for funding the School District Budget for the 2013-2014 school year, the following amounts are the amounts necessary to be raised by local taxation:

Current Expense and Capital Outlay	35,738,844
Debt Service	<u>1,523,262</u>
Total	37,262,106

BE IT FURTHER RESOLVED that the 2013/14 school year budget includes no automatic adjustments and/or banked cap, in accordance with N.J.S.A. 18A:7F-39(e).

- **Board decided to move Item 2A to Finance Section of Agenda for discussion and vote.**

Roll Call Vote on Budget Item 1A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. McLean – aye	Mr. Casadonte – aye

REPORT OF THE PRESIDENT None given.

REPORT OF THE STUDENT REPRESENTATIVE None given.

MEETING OPEN TO THE PUBLIC: (Action Items Only) 8:07 P.M.

Ms. Liz Forte, 111 Woodward Avenue, requested clarification on the transportation agreement with the South Bergen Jointure Commission (Finance motion #2A), which was provided by Mr. Kelly.

Public Discussion was then closed to the public at 8:08 P.M.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mr. Novosielski, to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote.

SAMANTHA AQUINO

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Ms. Samantha Aquino, as teacher assistant at Washington School effective March 25, 2013.

JACQUELINE SABALE

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Jacqueline Sabale, as a full time teacher assistant at Washington School for 6.25 hours per day effective March 25, 2013 through June 30, 2013 at the hourly rate of \$18.68 (step 1). This is a replacement position.

Roll Call Vote Personnel Items #1A and #2A:

Mrs. Ahmed – aye	Mrs. Jones – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. McLean – aye	Mr. Casadonte – aye

FINANCE:

Motion by Mr. McLean, seconded by Mr. Tully, to approve Finance Items #1A and #2A.

APPROVAL OF BILLS

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	553,021.99
Offline Checks	0.00
Payroll	1,306,465.83
General Activities	<u>27,921.31</u>
Total	1,887,409.13



Item 2A moved from Budget section.

**COORDINATED
TRANSPORTATION
SERVICES**

2A. BE IT RESOLVED that the Rutherford Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the **2013-2014** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT RESOLVED, that the Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

Roll Call Vote Finance Items #1A and 2A:

Mrs. Ahmed – aye, abstained on 2A	Mrs. Jones – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mrs. Lanni – aye	Mr. Tully – aye
Mr. Griggs – aye	Mr. McLean – aye	Mr. Casadonte – aye

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed reported on items to be acted upon at the April 15, 2013 regular meeting.

CHRISTINA ARBUCHO

1. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the Child Rearing Leave of Christina Arbucho, Kindergarten teacher at Washington School for the 2013-2014 school year.

On roll call all members present voted _____.

JOHANNA ZULETA

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Johanna Zuleta, as a long term substitute music teacher at Rutherford High School effective April 29, 2013 through June 30, 2013 at the per diem rate of \$80.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2012-2013 school year effective April 16, 2013 at the per diem rate of \$80.00 and in accordance with law:

Johanna Zuleta
Edward Egbert

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

Chairperson Lanni reported on items to be acted upon at the April 15, 2013 regular meeting.

OUT OF DISTRICT
PLACEMENT

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following out-of-district placements (names on file in the office of special services) for the 2012-2013 school year:

Approve:

Student #2012036 – Holmstead School

Tuition \$33,514.67 plus transportation

Student #2007030 – Chapel Hill Academy

Tuition \$55,080 plus transportation

Student #2012033 – SBJC PrimeTime East Rutherford

Tuition \$5,859 plus transportation

Rescind:

Student #2010008 - Holmstead School

On roll call all members present voted _____.

NJSIAA

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Summer Athletic Practice for RHS during the NJSIAA Summer Recess period beginning June 10, 2013 through September 1, 2013.

On roll call all members present voted _____.

TRAVEL APPROVALS

3. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Mark Rojowski	Teacher	AP Summer Institute	7/29-8/1/13	\$900				
Irena Drywa	Secretary	Public School Bidding	4/10/13	\$206	None	None	None	\$35.26

DISTRICT EVALUATION
 ADVISORY COMMITTEE

On roll call all members present voted _____.
 4. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as members of the District Evaluation Advisory Committee for the 2012-2013 school year:

- Rosemary Jones
- Brenda Fargo
- Mary Lanni
- Liz Forte
- Michael Stracco
- Lynne Crawford
- Joan Carrion
- Erin Devor
- Paula Risoli

On roll call all members present voted _____.

HOME INSTRUCTION

5. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following student (name on file in the office of the superintendent):

Student #2010008 – effective 3/8/13

On roll call all members present voted _____.

BOARD MEETING
 SCHEDULE

6. Resolution by M_____, seconded by M_____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adopt the following Board meeting schedule for the 2013-2014 school year. Meetings are to be held at 7:30 p.m. unless otherwise noted.

**RUTHERFORD BOARD OF EDUCATION
 MEETING SCHEDULE
 2013 – 2014**

May	6	Worksession	7:30 p.m.
	13	Regular Meeting	7:30 p.m.

June	3	Worksession	7:30 p.m.
	10	Regular Meeting	7:30 p.m.
August	12	Worksession/Regular Meeting	7:30 p.m.
September	9	Worksession/Regular Meeting	7:30 p.m.
October	7	Worksession *	7:30 p.m.
	14	Regular Meeting	7:30 p.m.
November	4	Worksession	7:30 p.m.
	11	Regular Meeting	7:30 p.m.
December	9	Worksession/Regular Meeting	7:30 p.m.
January	6	Reorganization	7:30 p.m.
	13	Worksession/Regular	7:30 p.m.

* Board of Education Scholastic Awards

- Mr. McLean requested clarification on the purpose for the District Evaluation Advisory Committee, which was provided by Dr. Jones.

FINANCE:

Chairperson McLean reported items to be acted upon at the April 15, 2013 regular meeting.

SECY/TREAS. REPORT

JANUARY 2013

FEBRUARY 2013

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending January, 2013 and February, 2013, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

On roll call vote all members present voted _____.

MANAGEMENT
CONSULTANT

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the appointment of the Morville Agency as the district's Risk Management Consultant for the 2013-2014 school year, effective July 1, 2013.

On roll call vote all members present voted _____.

POLICY:

Chairperson Novosielski reported on the meeting of the Policy Committee and items to be acted upon at the April 15, 2013 regular meeting.

CERTIFICATION

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4112.2 Certification on first reading. (See attached.)

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4121 Substitute Teachers on first reading. (See attached.)

On roll call all members present voted _____.

CLASSROOM AIDES

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4123 Classroom Aides on first reading. (See attached.)

On roll call all members present voted _____.

NONSCHOOL EMPLOYMENT

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4138 NonSchool Employment on first reading. (See attached.)

On roll call all members present voted _____.

ATTENDANCE PATTERNS

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4151 Attendance Patterns on first reading. (See attached.)

On roll call all members present voted _____.

ATTENDANCE PATTERNS

6. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4251 Attendance Patterns on first reading. (See attached.)

On roll call all members present voted _____.

SICK LEAVE

7. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4251.1 Sick Leave on first reading. (See attached.)

On roll call all members present voted _____.

PERSONAL ILLNESS
AND INJURY/HEALTH
AND HARDSHIP

8. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4251.12 Personal Illness and Injury/Health and Hardship on first reading. (See attached.)

On roll call all members present voted _____.

FAMILY LEAVE REGULATION

9. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4151.3R Family Leave Regulation on first reading. (See attached.)

On roll call all members present voted _____.

FAMILY LEAVE REGULATION

10. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4437R Family Leave Regulation on first reading. (See attached.)

On roll call all members present voted _____.

EMPLOYEE EVALUATION

11. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4216.1 Employee Evaluation on first reading. (See attached.)

On roll call all members present voted _____.

SUBSTANCE ABUSE

12. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4219.23 Substance Abuse on first reading. (See attached.)

On roll call all members present voted _____.

STUDENT ATTENDANCE
HIGH SCHOOL

13. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5113 Student Attendance High School on first reading. (See attached.)

On roll call all members present voted _____.

STUDENT ATTENDANCE
ELEMENTARY SCHOOLS

14. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5113.1 Student Attendance Elementary School on first reading. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

Chairperson Tully reported on items to be acted upon at the April 15, 2013 regular meeting.

None at this time.

OLD BUSINESS: (No action to be Taken)

Mr. Casadonte announced that the April 29, 2013 meeting has been cancelled.

LEGISLATIVE UPDATE:

Mrs. Jones reported on two resolutions, recommended by NJSBA, that she is presenting for Board consideration. Mrs. Jones also reminded the Board to submit their input for the Superintendent's evaluation and the Board self-evaluation.

MEETING OPEN TO THE PUBLIC: 8:29 P.M. No one spoke.

EXECUTIVE SESSION:

Motion by Mr. Griggs, seconded by Mr. McLean that an Executive Session be held at 8:29 P.M. for the purpose of discussing Student Matters and Personnel. Action will not be taken. The Board expects to return within 15 minutes.

Approved by Voice Vote.

The Board returned at 8:39 P.M.

ADJOURNMENT:

Motion by Mr. McLean, seconded by Mr. Novosielski that the meeting be adjourned at 8:39 P.M.

Approved by Voice Vote.