

RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

DECEMBER 8, 2014

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

OATH OF OFFICE

1. Mr. Joseph Kelly, School Business Administrator/Board Secretary, to administer the oath of office to newly appointed member of the Board of Education:

Mr. Greg Recine

ROLL CALL

MINUTES APPROVAL

Regular Meeting, November 10, 2014
Executive Session, November 10, 2014

SPECIAL PRESENTATIONS: **Annual Report of District Audit – Mr. Robert Marrone,
Bowman & Co., LLP
District Retirees – Mr. Jack Hurley
Art Students – Mr. Jack Hurley
Middle School – Mrs. Shannon Hopkins**

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____

On roll call all members present voted _____.

BERNA DEMIRBULAKLI 1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Berna Demirbulakli, as a leave replacement elementary teacher at Washington School effective January 7, 2015 through June 30, 2015 at the annual salary of \$48,000 (step 1, level 1). This is a replacement position.

On roll call all members present voted ____.

ARACELIS MACHADO 2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Aracelis Machado, as a substitute bus assistant for the district at the hourly rate of \$9.00 effective November 20, 2014.

On roll call all members present voted ____.

LINDA GAETA

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the voluntary transfer of Linda Gaeta from 12-month attendance secretary to 11-month attendance secretary at Rutherford High School effective January 5, 2015 – June 30, 2015 at the annual salary of \$35,851 (step 8). This is a replacement position.

On roll call all members present voted ____.

IVONA SANIEWSKA

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Ivona Saniewska, as a long term substitute math teacher at Pierrepont School through January 30, 2015.

On roll call all members present voted ____.

HOME INSTRUCTORS

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors for the 2014-2015 school year effective December 9, 2014 (unless otherwise noted) at the hourly rate of \$35.00:

Danica Miller – effective 11/21/14

Cristina Nicolau

Chris Gallagher

On roll call all members present voted ____.

DANICA MILLER

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Danica Miller, math teacher at Rutherford High School, effective April 3, 2015 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2015.

On roll call all members present voted ____.

JESSICA FERLAUTO

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Jessica Ferlauto, social studies teacher at Rutherford High School, effective March 21,

2015 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2015.

On roll call all members present voted ____.

BOARD GRANTED
SICK DAYS

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a maximum of sixty-four (64) Board granted sick days to Employee "A" (name on file in the office of the superintendent) to take employee "A" through her disability leave to May 8, 2015 after her sick days have been exhausted, to be deducted from her total upon retirement.

On roll call all members present voted ____.

SIDEBAR AGREEMENT

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the sidebar agreement between the Rutherford Board of Education and the Rutherford Education Association to permit staff members to donate up to a maximum of sixty-four (64) sick days to Employee "A" to take her through her disability leave to May 8, 2015.

On roll call all members present voted ____.

NICKOL MULLER

10. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Nickol Muller, as a leave replacement special education teacher at Pierrepont School through May 8, 2015.

On roll call all members present voted ____.

COACHING ASSIGNMENTS

11. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignments for the 2014-2015 school year:

Approve:

Richard O'Brien	Girls' Assistant Basketball Coach \$5,527 (step 1)
Heather Gearity	Girls' Assistant Spring Track Coach \$4,874 (step 1)

On roll call all members present voted ____.

MAUREEN BERTONE

12. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Maureen Bertone, as a lunch monitor at Union School effective December 9, 2014 through June 30, 2015 at the hourly rate of \$10.00 (step 1) for two hours per day. This is a replacement position.

On roll call all members present voted ____.

JOY SCHEIBE

13. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Joy Scheibe, as a 12-month attendance secretary at Rutherford High School effective January 5, 2015 through June 30, 2015 at the annual salary of \$34,637 (step 3) pro-rated. This is a replacement position.

On roll call all members present voted ____.

ANTHONY BUCCO

14. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Anthony Bucco, grade 8 reading teacher at Pierrepont School effective February 1, 2015.

On roll call all members present voted ____.

JENNIFER ANTONICELLO

15. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Jennifer Antonicello, as a long term substitute reading teacher at Pierrepont School through January 30, 2015.

On roll call all members present voted ____.

SARAH MANOCCHIO

16. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the unpaid maternity leave of Sarah Manocchio, grade 6 teacher at Pierrepont School from February 1, 2015 to May 22, 2015.

On roll call all members present voted ____.

COURTNEY MCMANUS

17. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the continuation of Courtney McManus, as a leave replacement grade 6 teacher at Pierrepont School from February 1, 2015 through May 22, 2015.

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

18. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2014-2015 school year effective December 9, 2014 at the per diem rate of \$80.00 and in accordance with the law:

Ruth Barnes
Alexandra Gemetriades
Cara Coswell

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANTS

19. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2014-2015 school year effective December 9, 2014 at the hourly rate of \$10.00:

Andrew Goll
Kaitlyn Mastrofilippo
Choi Yee

On roll call all members present voted ____.

SUBSTITUTE SECRETARIES

20. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute secretaries for the 2014-2015 school year effective January 5, 2015 at the hourly rate of \$11.00:

Debra Rovito
Roberta Perez

On roll call all members present voted ____.

CANDICE VALDES

21. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Candice Valdes, as an English teacher at Rutherford High School effective January 5, 2015 (or when released from previous district) through June 30, 2015 at the annual salary of \$48,398 (step 2, level 1) pro-rated. This is a replacement position.

On roll call all members present voted ____.

TRACY KILMURRAY

22. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tracy Kilmurray, as a full-time teacher assistant at Washington School effective January 5, 2015 at the hourly rate of \$19.00 (step 1) for 6.25 hours per day. This is a new position.

On roll call all members present voted ____.

NANCY CASTELLI

23. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept the resignation of Nancy Castelli, grade four special education teacher at Union School effective December 23, 2014.

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

24. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Anissa Egar-Smith	Teacher	Singapore Math	12/11/14	\$249	none	none	none	none
Wendy Rossiter	Teacher	PARCC	01/29/15	\$175	\$20	none	none	none
Anne Hetzel	Teacher	Close Reading	01/22/15	\$150	\$25	none	none	none
Denys Gardezabel	Teacher	PARCC	12/5/14	\$175	\$10	none	none	none
Caitlin Papa	Teacher	Adv. Continuum	2/2-5/15	\$975	none	none	none	none
Darlene Monochello	Teacher	Reading Conf.	1/23/15	\$180	\$25	none	none	none
Alayne Lamba	Teacher	Sp. Education Conf.	01/7/15	\$179	none	none	none	none
Richard Blanchard	Teacher	Sp. Education Conf.	01/7/15	\$179	\$20	none	none	none
Jay Faigenbaum	Teacher	Nonfiction Reading	01/21/15	\$235	none	none	none	none
Erin Tiffner	Teacher	Sp. Education Conf.	01/7/15	\$179	none	none	none	none
Lauren Chamberlain	Teacher	PARCC	12/4/14	\$150	\$25	none	none	none
Joan Gismond	Teacher	PARCC	12/4/14	\$150	\$25	none	none	none
Jamie Truncellito	Teacher	PARCC	02/26/15	\$150	\$25	none	none	none
Bonnie DeBouter	Teacher	Guided Reading	01/28/15	\$229	none	none	none	none
John Hurley	Admin.	ISTE Conference	06/28-30/15	\$392	\$64	\$231	\$858	\$100

Ana Capria	Teacher	Kindergarten Conf.	2/23-24/15	\$388	none	\$99	\$92	none
Michael DiBella	Teacher	Sp. Education Conf.	01/7/15	\$179	none	none	none	none
Courtney Boyle	Teacher	Sp. Education Conf.	01/7/15	\$179	none	none	none	none
Stephanie Raimo	Teacher	Kindergarten Conf.	2/23-24/15	\$388	\$79	\$119	\$92	none
Nickol Muller	Teacher	Reading Conf.	01/23/15	\$165	\$30	none	none	none
Burcu Demirbulakli	Teacher	Reading Conf.	01/23/15	\$165	\$30	none	none	none
Jovan Evtimovski	Teacher	Reading Conf.	01/23/15	\$165	\$30	none	none	none
Deborah Courtney	Teacher	Reading Conf.	01/23/15	\$165	\$30	none	none	none
Kaitlin Samra	Teacher	Reading Conf.	01/23/14	\$165	\$30	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2014-2015 school year.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-007, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION
BULLYING DECISION

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent’s decision in HIB investigation #2014-008, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION 4. Resolution by M ____, seconded by M ____.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2014-009, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HOME INSTRUCTION

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #12177 – effective 11/17/14

Student #22030 – effective 11/17/14

Student #13162 – effective 11/14/14

Student #11444 – effective 11/12/14

Student #12856 – effective 12/3/14

On roll call all members present voted ____.

ACTION PLAN

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the 2014-2015 Progress Targets Action Plan for Union School.

On roll call all members present voted ____.

CURRICULUM GUIDES

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new/revised curriculum guides:

Art

Basic Drawing Design 1

Basic Drawing Design 2

Ceramics 3 (new)

Photography 2

Business

Exploration in Business (Grade 8 Cycle Course)

Investing and the Stock Market

Music

Concert Choir

Rock Ensemble

Social Studies

Advanced Placement European History
(description/outline for new course)
Kindergarten Social Studies

Technology

Advanced Design Applications (new)
Architectural Drawing (to be archived)
Engineering Drawing 1
Engineering Drawing 2

World Languages

Advanced Placement Spanish
Kindergarten Spanish

On roll call all members present voted ____.

CURRICULUM REVIEW CYCLE 8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the 2014-2015 Curriculum Review Cycle.

On roll call all members present voted ____.

SERVICE PROVIDERS

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of service providers for out-of-district placements for the 2014-2015 school year.

On roll call all members present voted ____.

NURSING SERVICES PLAN

10. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the preferred nursing vendor for the Middlesex Educational Service Commission extending the discounted rate for the 2014-2015 Rutherford District Nursing Services Plan.

RN Services - \$41.75 per hour

LPN Services - \$33.00 per hour

On roll call all members present voted ____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
that the bills listed below be approved.

Accounts Payable	425,141.06
Offline Check	384,750.06
Food Service Checks	0.00
Payroll Expense	2,609,303.61
General Activities	<u>26,221.88</u>
Total:	3,445,416.61

On roll call vote all members present voted _____.

SECY/TREAS REPORT
October, 2014

2. Resolution by M_____, seconded
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
that it has received and accepts the financial reports of the
Secretary and Treasurer of School Monies for the month ending
October 31, 2014, and certifies that the reports indicate that no
major account or fund is over expended in violation of NJAC 6:20-
2.13 and that sufficient funds are available to meet the district's
financial obligations for the remainder of the school year.
Summary pages are included in the official minute book and a
detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve budget line transfers for the period October 1,2014
through October 31, 2014 as attached.

On roll call all members present voted _____.

TRANSPORTATION
CONTRACTS

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve the Joint Transportation Agreements & Transportation
Services Agreement with the East Rutherford School District to
transport two students from Rutherford to area schools for the
2014/2015 school year, at a cost not to exceed \$8,599.18.

On roll call all members present voted _____.

TRANSPORTATION
AGREEMENT

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Joint Transportation Agreements & Transportation Services Agreement with the Englewood Board of Education to transport students from Rutherford to Dwight Morrow High School in Englewood, NJ for the 2014/15 school year, at a cost not to exceed \$639.28.

On roll call all members present voted _____.

DONATION

6. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with gratitude, the donation of six Automated External Defibrillators to the Rutherford School District, valued at \$9570, from the Andrew Ortega Foundation.

On roll call all members present voted _____.

2013/2014 AUDIT

7. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it acknowledges receipt of the 2013/2014 school year audit, that a copy of the Summary of Audit Report is available for public distribution, and

BE IT FURTHER RESOLVED that the Board of Education acknowledges that there is one (1) audit recommendation and that a Corrective Action Plan will be filed with the Bergen County Office of the New Jersey Department of Education, and

BE IT FURTHER RESOLVED that the Board of Education acknowledges the audit recommendation, "that the internal controls with respect to the Student Activities Account be strengthened".

BE IT FURTHER RESOLVED THAT THE RUTHERFORD BOARD OF EDUCATION approve the attached Corrective Action Plan for the aforementioned recommendation.

On roll call all members present voted _____.

BUDGET CALENDAR

8. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the preliminary calendar for the 2015/2016 budget cycle.

On roll call all members present voted _____.

POLICY:

BUILDINGS AND GROUNDS:

CHANGE ORDER

RHS 100 GYM

BLEACHER REPLACEMENT

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following change order for the Bleacher Replacement
project at Rutherford High School.

Change Order #1: Nickerson Corporation \$4657.50
Reason: To provide protective wall pads.

On roll call all members present voted _____.

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M_____, seconded by M_____ that an Executive
Session be held at _____ P.M. for the purpose of discussing
_____. Action may or may not be taken. The
Board expects to return within _____ minutes.
Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M_____, seconded by M_____ that the meeting be
adjourned at _____ P.M.

Vote_____.