

RUTHERFORD BOARD OF EDUCATION

WORKSESSION MEETING

FEBRUARY 3, 2014

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald, South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL

1A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession/Regular Meeting of January 13, 2014 and the minutes of the Executive Session of January 13, 2014 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATIONS:

REPORT OF THE PRESIDENT:

REPORT OF THE SUPERINTENDENT:

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD:

MEETING OPEN TO THE PUBLIC (Action Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

FINANCE:

APPROVAL OF BILLS

1A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	277,962.90
Offline Checks	0.00
Food Service Checks	5,602.29
Payroll	2,351,427.89
General Activities	<u>8,058.02</u>
Total	2,643,051.10

On roll call all members present voted _____.

SECY/TREAS REPORT
DECEMBER 2013

2A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 31, 2013, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

3A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period December 1, 2013 through December 31, 2013, as attached.

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HARASSMENT/INTIMIDATION 1A.Resolution by M ____, seconded by M ____.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2013-007, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

HARASSMENT/INTIMIDATION 2A.Resolution by M ____, seconded by M ____.

BULLYING DECISION

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2013-008, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted ____.

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed will report on the items to be acted upon at the February 10, 2014 regular meeting.

KATHLEEN GONZALES

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Kathleen Gonzales, learning disabilities teacher-consultant for Washington/Lincoln Schools effective June 30, 2014.

On roll call all members present voted ____.

ROXANE DI VUOLO

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Roxane DiVuolo, art teacher at Union School effective June 30, 2014.

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school year effective February 11, 2014 at the per diem rate of \$80.00 and in accordance with law:

Christian Spinella
Robert Zalewski
Albina Lala

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANT

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistant for the 2013-2014 school year effective February 11, 2014 at the hourly rate of \$10.00:

Christian Spinella

On roll call all members present voted ____.

DOROTHEA CRAYTON

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a lunch monitor at Union School effective February 11, 2014 through June 30, 2014 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted ____.

ROBERT MATHISEN

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Robert Mathisen as a part-time physics teacher at Rutherford High School effective March 1, 2014.

On roll call all members present voted ____.

ROBERT MATHISEN

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Robert Mathisen as a long-term substitute physics teacher at Rutherford High School effective March 3, 2014 at the per diem rate of \$132.20.

On roll call all members present voted ____.

DOROTHEA CRAYTON

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a substitute bus assistant for the district at the hourly rate of \$9.00 effective February 11, 2014.

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Carol Drewes	Teacher	Google Apps.	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	NJECC Workshop	03/13/14	\$190	none	none	none	none
Jennifer Hoch	Teacher	Google in Education	03/13-14/14	\$249	none	none	none	none
Brenda Hernandez	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Pat Germain	Teacher	Goggle Apps.	03/12/14	\$190	none	none	none	none
Jamie Truncellito	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	Google Apps	02/20-21/14	\$299	none	none	none	none
Kim Fecanin	Teacher	Childhood Neurology	03/17/14	\$189.99	none	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

Chairperson Lanni will report on the meeting of the January 31, 2014 Curriculum and Instruction meeting and items to be acted upon at the February 10, 2014 regular meeting.

OUT-OF-DISTRICT PLACEMENTS

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2013/2014 school year.

On roll call all members present voted ____.

HOME INSTRUCTION

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):
Student #11792 –effective - 1/27/14
Student #11923 – effective – 1/20/14
Student #29430 – effective – 1/23/14

On roll call all members present voted ____.

SCHOOL CALENDAR

3. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
 approve the following school calendar for the 2014-2015 school year:

**RUTHERFORD PUBLIC SCHOOLS
 SCHOOL CALENDAR
 2014-2015**

Tuesday, September 2	Orientation of Teachers
Wednesday, September 3	Teachers Professional Development Day
Thursday, September 4	Schools Open
Monday, October 13	Schools Closed, Columbus Day Teachers Professional Development Day
Tuesday, November 4	Schools Closed, Election Day
Thursday & Friday, Nov. 6, 7	Schools Closed, NJEA Convention
Thursday, November 13	One Session Day, Conferences (K-5 ONLY)
Friday, November 14	Schools Closed, Conferences (K-5 ONLY)
Wednesday, Nov. 26	One-Session Day
Thursday & Friday, Nov. 27, 28	Schools Closed, Thanksgiving
Tuesday, December 23	One-Session Day
December 24 – January 2	Schools Closed, Holiday Recess
Monday, January 5	Schools Reopen
Monday, January 19	Schools Closed, Dr. King's Birthday
Friday, February 13 & Monday, February 16	Schools Closed, Winter Recess
Monday, March 2	One-Session Day (Students) Professional Development for Teachers – p.m.
Friday, April 3	Schools Closed, Good Friday
April 6 - 10	Schools Closed, Spring Recess
Friday, May 22	Schools Closed (Schools will be open if <u>all</u> emergency closing days have been used.)
Monday, May 25	Schools Closed, Memorial Day
June 19, 22, 23	One-Session Days for Students
Friday, June 19	Union Graduation
Monday, June 22	High School Graduation
Tuesday, June 23	Pierrepoint Graduation Last Day of School for Students/Teachers K-12 Report Cards Issued

NUMBER OF DAYS SCHOOLS ARE IN SESSION

September	19	February	18
October	22	March	22
November	15	April	16
	14 (K-5 Only)		

December	17	May	20
January	19	June	17
Total:	92	Total:	93
	(91) K-5 Only	Total Days:	185 (students 6-11) 184 (students K-5) 188 (faculty) (184) 12 Grade

The above calendar is subject to change if deemed necessary by the Board of Education. The Board of Education wishes to apprise all employees, students and parents that any recess period may be utilized for days lost due to inclement weather. Accordingly, the Board advises employees not to make travel plans that are non-refundable during any of these times since school may be in session.

FINANCE:

Chairperson McLean will report on the meeting of the January 23, 2014 Finance Committee and items to be acted upon at the February 10, 2014 regular meeting.

TRANSPORTATION
CONTRACT

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a transportation contract between the Rutherford Board of Education and Mr. Alex Dwek to transport a student up to 214 days @ \$20.00 per day at a cost of \$4,280.

On roll call all members present voted ____.

POLICY:

Chairperson Novosielski will report on the items to be acted upon at the February 10, 2014 regular meeting.

HEALTH

1. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on first reading. (See attached.)

On roll call all members present voted ____.

BUILDINGS AND GROUNDS:

OLD BUSINESS: (No action to be Taken)

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC:

EXECUTIVE SESSION:

Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____ . Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT:

Motion by M_____, seconded by M_____ that the meeting be adjourned at _____ P.M.

Vote_____