

RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

DECEMBER 7, 2015

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk. Hard copies of the agenda are available in the meeting room and the agenda is posted electronically on the district's website at www.rutherfordschools.org.

TAPING AND BROADCASTING OF MEETINGS

Regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the tape can make that request to the board secretary.

MINUTES APPROVAL

Regular Meeting – November 16, 2015

Executive Session Meeting – November 16, 2015

SPECIAL PRESENTATION:

Art Students – Mr. Hurley

PARCC Scores – Mr. Hurley

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____

SALARY LEVEL CHANGES

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following level change effective September 1, 2015 due to additional credits:

Courtney McManus

From: \$50,084 (step 2, level 1) To: \$55,716 (step 2, level 3)

On roll call all members present voted _____.

LAURIE SABATINO

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Laurie Sabatino, science teacher at Pierrepont School, effective March 14, 2016 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2016.

On roll call all members present voted _____.

ELIZABETH GILMORE

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Elizabeth Gilmore as a long-term substitute teacher assistant at Pierrepont School effective January 19, 2016 through April 1, 2016 at the hourly rate of \$19.20 for 6.25 hours per day.

On roll call all members present voted _____.

LEONARD WILLIAMS

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Leonard Williams, Family and Consumer Science teacher at Rutherford High School effective June 30, 2016.

On roll call all members present voted _____.

COACHING ASSIGNMENTS

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2015-2016 school year:

Approve:

Daniel Hennessy – Volunteer Girls’ Basketball Coach

Jiana Muscio –Volunteer Assistant Girls’ Basketball Coach

Heather Gearity – Volunteer Assistant Spring Track Coach

Jennifer Moloughney – Girls’ Assistant Softball Coach – Step 3 - \$5,074

Curtis Arsi – Assistant Boys’&Girls’ Winter Track Coach – Step 1 - \$4,547

Rescind:

Heather Gearity – Assistant Spring Track Coach

On roll call all members present voted ____.

CAROL DREWES

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Carol Drewes, business education teacher at Rutherford High School effective June 30, 2016.

On roll call all members present voted ____.

GLORIA SAMPEDRO

7. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve an extension of a leave of absence under the Family Leave Act without pay through January 9, 2016.

On roll call all members present voted ____.

BOARD GRANTED SICK DAYS

8. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a maximum of ten (10) Board granted sick days to Employee “A” (name on file in the office of the superintendent) to take employee “A” through her disability leave to February 5, 2016 after her sick days have been exhausted, to be deducted from her total upon retirement.

On roll call all members present voted ____.

SIDEBAR AGREEMENT

9. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the sidebar agreement between the Rutherford Board of Education and the Rutherford Education Association to permit staff members to donate up to a maximum of ten (10) sick days to employee “A” to take her through her disability leave to February 5, 2016.

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

11. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2015-2016 school year effective December 8, 2015 at the per diem rate of \$80.00 and in accordance with law:

Angelica Fernandez
 Jeffrey Jones

On roll call all members present voted ____.

CHERYL LOURENZO

12. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Cheryl Lourenzo, as a lunch monitor at Pierrepont School effective November 30, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted ____.

TARAH ENGELS

13. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Tarah Engels as a special education teacher at Pierrepont School effective January 1, 2016 through June 30, 2016 at the annual salary of \$49,098 (step 1, level 1). This is a replacement position.

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

14. Resolution by M ____, seconded by M ____.
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Nicole Zayatz	Teacher	Math Workshop	3/2/16	\$195	\$33.14	none	none	none
Michael DiBella	Teacher	Math Conference	1/6/16	\$179	none	none	none	none
Anthony Paterno	Supervisor	B&G Annual Conf.	3/14-16/16	\$125	\$100.74	\$136	\$194	none
David Frazier	Supervisor	Athletic Director Conf.	3/22-24/16	\$350	\$71.30	none	none	none
Kim Huzzy-Simansky	SAC	Behavioral Wkshop	12/4/15	\$219	none	none	none	none
Carmela LaFranca	Teacher	Math Workshop	1/26/16	\$239	none	none	none	none
Joseph Kelly	Business Admin.	ASBO Leadership	2/18-20/16	none	none	none	none	none

On roll call all members present voted ____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

On roll call all members present voted ____.

FIELD TRIP APPROVALS

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.

On roll call all members present voted ____.

HOME INSTRUCTION

3. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent) effective as indicated:

- Student #17094 (10/15/15)
- Student #10854 (11/12/15)
- Student #11692 (11/12/15)

On roll call all members present voted ____.

OVERNIGHT TRIP

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FCCLA State Leadership Conference – Cherry Hill, NJ March 22-23, 2016

Sponsor – Geraldine Howard

On roll call all members present voted ____.

OVERNIGHT TRIP

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for the Wrestling State Championship – Atlantic City, NJ March 4-6, 2016

Sponsors: Jeff Rehain
 Cory Dunn

On roll call all members present voted ____.

PRE-SCHOOL APPROVAL

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION WHEREAS, the Rutherford Board of Education has identified a need in its educational program to provide a quality half-day preschool program, in-district, to service certain classified students, ages three

and four, in accordance with their Individualized Education Programs (IEP); and

WHEREAS, such a program could also serve non-classified students, on a tuition-paying basis, space permitting; and

WHEREAS, a half-day preschool program could provide substantial educational and developmental benefits to all participating students;

THEREFORE, BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to establish a half-day preschool program at Lincoln and Washington Schools for all interested and qualified classified (on an IEP-prescribed basis) and non-classified (on a tuition-paying basis) students, space permitting, effective September 1, 2016, and to authorize the administration to take the necessary steps, effective immediately, to plan for budgetary and facilities resources to provide this program; and

BE IT FURTHER RESOLVED to direct the administration to establish a tuition rate for non-classified students participating in the half-day preschool program that is commensurate with equivalent programs in the vicinity.

On roll call all members present voted ____.

FINANCE:
APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	531,543.58
Offline Check	450,667.96
Food Service Checks	0.00
Payroll Expense	1,212,790.17
General Activities	<u>15,796.66</u>
Total	2,210,798.37

On roll call vote all members present voted _____.

TRANSPORTATION
CONTRACTS

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to transport two students for the East Rutherford School District to area schools to be billed for the 2015/2016 school year. The total amount by Rutherford will be \$9,102.86.

On roll call all members present voted ____.

NEGOTIATIONS
CONSULTANT

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the appointment of Mr. Raymond Wiss of the law firm of Wiss & Bouregy, P.C. to provide consultation services with regard to

negotiations with the Rutherford Education Association at the hourly rate of \$175.00, effective immediately.

On roll call all members present voted ____.

AGENT/ADVISOR SERVICES

4. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the appointment of Phoenix Advisors, LLC to provide Continuing Disclosure Agent Services and to serve as the district's Independent Registered Municipal Advisor of Record for the 2015/16 fiscal year at an annual cost of \$650.

On roll call all members present voted ____.

APPLE DIRECT CUSTOMER

5. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Apple Direct Customer Agreement to permit the administration to purchase equipment directly from Apple, Inc. in the absence of a cooperative purchasing agreement.

On roll call all members present voted ____.

BROADBAND CAPACITY

6. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the amendment to the agreement with Netcarrier Telecom, Inc. to increase the district's broadband capacity from 100MB to 200MB at an additional monthly cost of \$837.13.

On roll call all members present voted ____.

POLICY:

BOARD OF EDUCATION MEETINGS

1. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120 Board of Education Meetings on second reading. (See attached.)

On roll call all members present voted ____.

NEEDLESS PUBLIC LABELING

2. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1120.1 Needless Public Labeling on second reading. (See attached.)

On roll call all members present voted ____.

NEEDLESS PUBLIC LABELING REGULATION

3. Resolution by M____, seconded by M____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R1120.1 Needless Public Labeling Regulation on second reading. (See attached.)

On roll call all members present voted ____.

USE OF SCHOOL FACILITIES/
GROUNDS REGULATION

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.1 Use of School Facilities/Grounds Regulation on second reading. (See attached.)

On roll call all members present voted ____.

USE OF PHYSICAL
EDUCATION FIELDS/
GROUNDS REGULATION

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #1330-R.2 Use of Physical Education Fields/Grounds Regulation on second reading. (See attached.)

On roll call all members present voted ____.

RELATIONS WITH OTHER
PUBLIC AGENCIES

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1410 Relations with Other Public Agencies on second reading. (See attached.)

On roll call all members present voted ____.

RELATIONS BETWEEN
OTHER ENTITIES AND
THE DISTRICT

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1600 Relations Between Other Entities and the District on second reading. (See attached.)

On roll call all members present voted ____.

CONCEPTS AND ROLES IN
ADMINISTRATION: GOALS
AND OBJECTIVES

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #2010 Concepts and Roles in Administration: Goals and Objectives on second reading. (See attached.)

On roll call all members present voted ____.

CHIEF SCHOOL
ADMINISTRATOR

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #2131 Chief School Administrator on second reading. (See attached.)

On roll call all members present voted ____.

ROLE OF THE BOARD

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9000 Role of the Board on second reading. (See attached.)

On roll call all members present voted ____.

EXPENSES AND REIMBURSEMENTS

11. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9250 Expenses and Reimbursements on second reading. (See attached.)

On roll call all members present voted ____.

CODE OF ETHICS

12. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9271 Code of Ethics on second reading. (See attached.)

On roll call all members present voted ____.

MINUTES

13. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9326 Minutes on second reading. (See attached.)

On roll call all members present voted ____.

TRANSFERS

14. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new policy #5119 Transfers on second reading. (See attached.)

On roll call all members present voted ____.

SPECIAL EDUCATION

15. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6171.4 Special Education on second reading. (See attached.)

On roll call all members present voted ____.

BUILDINGS AND GROUNDS:

CHANGE ORDER

1. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the change order presented by ARCO Construction, Inc. with regard to the Yankee Gutter Replacement project at Pierrepont School. The change order details additional costs totaling \$1,133 for the painting of cornices and an additional roof drain, and the release of unused allowances totaling \$3,500, for a total decrease to the contract value of \$2,367.00.

On roll call all members present voted ____.

CHANGE ORDER

2. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the change order presented by ARCO Construction, Inc. with regard to the Roof Replacement project at Pierrepont School. The

change order details additional costs totaling \$2,058 for roofing labor and materials and the release of unused allowances totaling \$5,000, for a total decrease to the contract value of \$2,942.

On roll call all members present voted ____.

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M____, seconded by M____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.
Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M____, seconded by M____ that the meeting be adjourned at _____ P.M.
Vote_____