

RUTHERFORD BOARD OF EDUCATION

WORKSESSION MEETING

NOVEMBER 2, 2015

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL

Regular Meeting – October 19, 2015

Executive Session Meeting – October 19, 2015

SPECIAL PRESENTATIONS:

REPORT OF THE SUPERINTENDENT:

REPORT OF THE PRESIDENT:

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD:

MEETING OPEN TO THE PUBLIC (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

MICHELLE CACERES

1A. Motion by M _____, seconded by M _____ to accept the resignation of Michelle Caceres, lunch monitor at Washington School effective October 30, 2015.

Vote _____.

ARTHUR SCHRECKENSTEIN

2A. Motion by M _____, seconded by M _____ to accept with regret, the retirement of Arthur Schreckenstein, custodian at the Lincoln School Annex effective March 1, 2016.

Vote _____.

TRAVEL REIMBURSEMENTS

3A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Stephanie Smallstey	Teacher	Block Scheduling	11/18/15	\$195	none	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HARASSMENT/INTIMIDATION
BULLYING DECISION

1A. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to affirm the Superintendent's decision in HIB investigation #2015-05, for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

On roll call all members present voted _____.

FINANCE:

APPROVAL OF BILLS

1A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	832,595.01
Offline Checks	405,564.02
Food Service Checks	0.00
Payroll	1,237,453.78
General Activities	<u>6,254.14</u>
Total	2,481,866.95

On roll call all members present voted _____.

SECY/TREAS REPORT
SEPTEMBER, 2015

2A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending September 30, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

3A. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period September 1, 2015 through September 30, 2015 as attached.

On roll call all members present voted _____.

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed will report on the items to be acted upon at the November 16, 2015 regular meeting.

SUSAN KOBYLARZ

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Susan Kobylarz, as a long term substitute French teacher at Union and Pierrepont Schools effective November 9, 2015 through March 4, 2015 at the per diem rate of \$273.65 (step 1, level 3). This is a replacement position.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

2. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2015-2016 school year effective November 17, 2015 at the per diem rate of \$80.00 and in accordance with law:

Susan Kobylarz

John DeMan

Erica Risch

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANTS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2015-2016 school year effective November 17, 2015 at the hourly rate of \$10.00:

John DeMan

Erica Risch

On roll call all members present voted ____.

LINDA SZABLICKI

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Linda Szablicki, as a lunch monitor at Union School effective November 17, 2015 through June 30, 2016 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted ____.

SUBSTITUTE BUS DRIVER

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as substitute bus driver for the 2015-2016 school year at the hourly rate of \$18.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted ____.

SUBSTITUTE CUSTODIAN

6. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute custodian for the 2015-2016 school year at the hourly rate of \$11.00 effective November 17, 2015:

Besnik Turka

On roll call all members present voted ____.

TRAVEL REIMBURSEMENTS

7. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2015-2016 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Jaclyn Levine	Teacher	Math Workshop	2/1/16	\$195	none	none	none	none
Nicole Zayatz	Teacher	Math Conf.	1/6/16	\$179	none	none	none	none
Joseph Kelly	Bus. Admin	Affordable Care Wkshp	12/3/15	\$50	none	none	none	none
Jason Killian	Admin.	SE Law	12/10/15	\$359	none	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

Chairperson Jones will report on the items to be acted upon at the November 16, 2015 regular meeting.

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2015-2016 school year.

On roll call all members present voted _____.

FIELD TRIP APPROVALS

2. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of Field Trips for the 2015-2016 school year.

On roll call all members present voted _____.

FINANCE:

Chairperson McLean will report on items to be acted upon at the November 16, 2015 regular meeting.

SECY/TREAS REPORT
OCTOBER, 2015

1. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending October 30, 2015, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

BUDGET
TRANSFERS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION
to approve budget line transfers for the period October 1, 2015 through
October 30, 2015 as attached.

On roll call all members present voted _____.

NONPUBLIC
SECURITY AID

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the security services, equipment and technology that will be
provided to the local nonpublic schools, as follows:
St. Mary's High School: Public Address System Upgrades, not to exceed
\$6,975.00. Academy at St. Mary's: video intercom system for the Day
Care rear entrance door, installed, not to exceed \$3,725.00.

On roll call all members present voted _____.

POLICY:

Chairperson Chu will report on the items to be acted upon at the November 16, 2015 regular meeting.

STUDENT SUPERVISION
AFTER SCHOOL DISMISSAL

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #5142.3 Student Supervision After
School Dismissal on second reading. (See attached.)

On roll call all members present voted _____.

FIELD TRIPS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve
the following revisions to Policy #6153 Field Trips on second reading.
(See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

Chairperson Arce will report on the items to be acted upon at the November 16, 2015 regular meeting.

OLD BUSINESS: (No action to be Taken)

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC:

EXECUTIVE SESSION: Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote _____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M_____, seconded by M_____ that the meeting be adjourned at _____ P.M.

Vote _____