

RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

DECEMBER 10, 2012

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act ensures the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Work sessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. For a nominal fee, any member of the public who wishes to view the two-hour tape can make that request to the board secretary, who will have a copy of the tape made available within two weeks.

MINUTES APPROVAL

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession/Regular Meeting and the Executive Session of November 12, 2012, the minutes of Special Meeting and Executive Session of November 19, 2012, and the minutes of the Special Meeting and Executive Session of December 1, 2012 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATION: District Retiree – Dr. Jones and Mr. Griggs

REPORT OF THE PRESIDENT:

REPORT OF THE STUDENT REPRESENTATIVE: Katie Sullivan

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____

On roll call all members present voted _____.

GINA AMADOR-ONG

1. Motion by M_____, seconded by M_____ to accept the resignation of Mrs. Gina Amador-Ong, as lunch monitor at Union School effective December 14, 2012.

Vote _____.

MARY-LOU GIUSTO

2. Motion by M_____, seconded by M_____ to accept with regret the retirement of Ms. Mary-Lou Giusto, grade 2 teacher at Lincoln School, effective January 1, 2013.

Vote _____.

LORI DERNELLE

3. Motion by M_____, seconded by M_____ to accept with regret the retirement of Mrs. Lori Dernelli, Language Arts Literacy Supervisor for the district, effective June 30, 2013.

Vote _____.

SANTA PRINCE

4. Motion by M_____, seconded by M_____ to accept the resignation of Ms. Santa Prince, lunch monitor at Lincoln School, effective December 20, 2012.

Vote _____.

ROBERT BROWN

5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Robert Brown as a business consultant effective January 2, 2013 through June 30, 2013 at the per diem rate of \$450.00.

On roll call all members present voted _____.

H.S. CO-CURRICULAR

6. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following high school co-curricular assignments and stipends for the 2012-2013:

Rescind:

Gloria Sampedro – World Language Honor Society co-advisor

Approve:

Rufina Rodriguez – World Language Honor Society co-advisor - \$175

On roll call all members present voted _____.

TEST PREP COURSE

7. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers to provide test readiness courses in math and language arts for the 2012-2013 school year to prepare students for the HSPA and NJASK8:

High School:

HSPA – Math	Richard Blanchard	3 sections	\$1800
	Language Arts Dawn Gallo-Pasquale	3 sections	\$1800

Union School:

NJASK 8 Math	Diane Moe	1 section	\$600
	Lisa Sandmeyer	1 section	\$600
	Nicole Zayatz	1 section	\$600

NJASK 8 Language Arts	Deborah Courtney	1 section	\$600
	Megan Collins	1 section	\$600
	Christine Stolarski	1 section	\$600

Pierrepont School:

NJASK 8 Math	David Padilla	3sections	\$1800
NJASK 8 Language Arts	Laura Vahey	3 sections	\$1800

On roll call all members present voted _____.

SERVICE PROVIDER

8. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the following service provider for the 2012-2013 school year and the fees:

Specialty

Behavioral Training

Name

Above and Beyond Learning Group

Fee

\$185 per hour

On roll call all members present voted _____.

PATRICIA BLANCHARD

9. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Mrs. Patricia Blanchard, music teacher at Rutherford High School, effective April 29, 2013 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2013.

On roll call all members present voted _____.

BONNIE DEBOUTER

10. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Bonnie DeBouter as a grade 2 elementary teacher at Lincoln School effective January 1, 2013 at the annual salary of \$56,433 (step 8, level 2). This is a replacement position.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

11. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2012-1013 school year effective December 11, 2012 at the per diem rate of \$80.00 and in accordance with the law:

Wendy Ann Armacost

Jodi Braid

Angela Cicchetti

Jeffrey Jones

Hannah Maak

Laura Sanchez

Laura Allen

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS

12. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2012-2013 school year effective December 11, 2012 at the hourly rate of \$10.00:

Hannah Maak
Laura Sanchez
Laura Allen

On roll call all members present voted _____.

SUBSTITUTE BUS ASSISTANT

13. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute bus assistant for the Rutherford School District at the hourly rate of \$9.00 effective December 11, 2012 through June 30, 2013:

Gina Menta

On roll call all members present voted _____.

HALL MONITOR

14. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following hall monitor at Rutherford High School for 3.5 hours per day effective December 11, 2012 through June 30, 2013 at the hourly rate of \$8.65 (step 1). This is a replacement position:

Joanne Fiume

On roll call all members present voted _____.

ELEM. CO-CURRICULAR

15. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following elementary co-curricular assignment and stipend for the 2012-2013 school year:

Jamie Foy – Drama Club (Pierrepoint) - \$800.50
Kaitlin Samra – Dram Club (Pierrepoint) - \$800.50

On roll call all members present voted _____.

TRAVEL APPROVALS

16. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2012-2013 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Louise Hetzel	Teacher	iPad Technology	2/12/13	\$225	None	None	None	None
Danielle Sabato	Teacher	iPad Technology	2/12/13	\$225	None	None	None	None
Dawn Daura	LDT-C	iPad Technology	2/14/13	\$219	None	None	None	None

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

Chairperson Lanni will report on the November 5, 2012 meeting of the Curriculum and Instruction Committee and items to be acted upon.

HOME INSTRUCTION

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of superintendent):

Student #11923 – effective 11-26-12

Student #11954 – effective 12-6-12

Student #29526 – effective 11-6-12

On roll call all members present voted _____.

OUT OF DISTRICT
PLACEMENT

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following out-of-district placements (names on file in the office of special services) for the 2012-2013 school year:

Approve:

Student #2012013 – Children’s Therapy Center Fair Lawn

Tuition: \$43,854.96 plus transportation

Student #2010080 – Holmstead School

Tuition: \$33,514.67 plus transportation

Rescind:

Student #2010131 – Horizon Lower School

Tuition: \$60,831.00

On roll call all members present voted _____.

STUDENT SUSPENSION

3. Resolution by M_____, seconded by M_____.

WHEREAS, on November 19, 2012, the Rutherford Board of Education continued the suspension of student bearing identification number 11835 until the next regular board meeting;

BE IT RESOLVED that the Board of Education hereby continues the suspension until the next regular board meeting;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular board meeting; and

BE IT FURTHER RESOLVED that an alternate education shall continue to be provided to the student during his/her suspension.

On roll call all members present voted _____.

ONE-TO-ONE AIDE

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a contract with the South Bergen Jointure Commission for a 1:1 aide for Student #2008025 effective July 1, 2012 through June 30, 2013 at the annual cost of \$34,401.00.

On roll call all members present voted _____.

OVERNIGHT TRIP

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for FCCLA (Family, Career, and Community Leaders of America) State Conference:

FCCLA State Conference – Cherry Hill, NJ – March 14 and 15, 2013

On roll call all members present voted _____.

FINANCE

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	602,456.92
Offline Check	313,529.45
Payroll Expense	1,164,052.46
General Activities	<u>14,817.41</u>
	2,094,856.24

On roll call vote all members present voted _____.

SECY/TREAS. REPORT
OCTOBER 2012:

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending October 31, 2012, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

On roll call vote all members present voted _____.

TRANSPORTATION
CONTRACT

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to enter into a transportation services agreement with the Englewood Public School District to transport three school choice students from Rutherford to the Academies at Englewood. The total cost for the three students is \$1,912.74.

On roll call vote all members present voted _____.

DONATION

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION: Seeking approval for Mr. Joseph O'Keefe of Montclair, New Jersey to provide each third grade class with a set of dictionaries and a set of thesauruses through the auspices of The Dictionary Project. Information about the Dictionary Project can be found at www.dictionaryproject.org. Mr. O'Keefe, educated in Lyndhurst, would donate the books as an individual donor to help our students use grade appropriate writing reference books as we delve into our new Language Arts curriculum. The approximate cost of the donation would be \$350-\$400

On roll call vote all members present voted _____.

USE OF SCHOOL BUSES
PROJECT GRADUATION

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of four (4) school buses for Project Graduation on Thursday, June 20, 2013. Fees to be waived.

On roll call vote all members present voted _____.

POLICY:

SAFETY

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #3516 Safety on second reading. (See attached.)

On roll call all members present voted _____.

RECRUITMENT, SELECTION
AND HIRING

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4111 Recruitment, Selection and Hiring on second reading. (See attached.)

On roll call all members present voted _____.

NONDISCRIMINATION/
AFFIRMATION ACTION

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4111.1 Nondiscrimination/Affirmative Action on second reading. (See attached.)

On roll call all members present voted _____.

PROHIBITION OF SEXUAL
HARASSMENT

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy Regulation #4111.1R Prohibition of Sexual Harassment on second reading. (See attached.)

On roll call all members present voted _____.

NEPOTISM

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4112.8 Nepotism on second reading. (See attached.)

On roll call all members present voted _____.

RECRUITMENT, SELECTION
AND HIRING

6. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4211 Recruitment, Selection and Hiring on second reading. (See attached.)

On roll call all members present voted _____.

SUSPENSION AND
EXPULSION

7. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5114 Suspension and Expulsion on second reading. (See attached.)

On roll call all members present voted _____.

CONCUSSION GUIDELINES
AND MANAGEMENT
PLAN

8. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following renumbering and revision of Policy Regulation #R5141.2 Concussion Guidelines and Management Plan to Policy Regulation #R5141.8 on second reading. (See attached.)

On roll call all members present voted _____.

NEPOTISM

9. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to of Policy #4212.8 Nepotism on first reading. (See attached.):

On roll call all members present voted _____.

BENEFITS FOR REGULARLY
EMPLOYED PERSONNEL

10. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4240 Benefits for Regularly Employed Part-time Personnel on first reading. (See attached.):

On roll call all members present voted _____.

NONDISCRIMINATION/
AFFIRMATIVE ACTION

11. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4211.1 Non-discrimination/Affirmative Action on first reading. (See attached.)

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

Chairperson Tully will report on the meeting of December 3, 2012 of the Buildings and Grounds Committee and items to be acted upon at the December 10, 2012 regular meeting.

ACCEPTANCE OF BID

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept bids from six [6] contractors pertaining to the Union School Rear Site Repair Project. (See attached list). Bids were received and opened in the office of the Rutherford School Business Administrator on October 25, 2012 at 2:00 P.M.

On roll call all members present voted _____.

AWARDING OF BID

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to award the bid pertaining to the Union School Rear Site Repair Project to Tec-Con Construction Co. for the amount of \$122,835.

On roll call all members present voted _____.

SYLVAN SCHOOL
SCHEMATIC FOR
ELECTRIC SERVICE
UPGRADE

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the creation of schematic drawings and other professional services for the purpose of upgrading the electric service at Sylvan School at a cost not to exceed \$7500.

On roll call all members present voted _____.

STEM LAB SCHEMATIC
AND APPLICATION

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the district architect to proceed with the development of a schematic and the filing of an application with the New Jersey Department of Education for a STEM LAB at Rutherford High School, the amount of which is not to exceed \$15,000.

On roll call all members present voted _____.

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M____, seconded by M____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____ . Action may or may not be taken. The Board expects to return within _____ minutes.
Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M____, seconded by M____ that the meeting be adjourned at _____ P.M.
Vote_____