

RUTHERFORD BOARD OF EDUCATION

WORKSESSION/REGULAR MEETING

SEPTEMBER 9, 2013

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Work sessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

MINUTES APPROVAL

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Special Meeting of August 26, 2013 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATION: RUTHERFORD EDUCATION FOUNDATION AWARD WINNERS 2013

**REPORT OF THE SUPERINTENDENT: PowerPoint Presentation
Opening of School**

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____

On roll call all members present voted _____.

WILLIAM DENK

1. Motion by M _____, seconded by M _____ to accept the resignation of William Denk, Latin Teacher at Union and Pierrepont Schools effective October 28, 2013.

Vote _____.

CHARLES HETZEL

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Charles Hetzel as an IT assistant for the district on an as needed basis effective September 1, 2013 through June 30, 2014 at the hourly rate of \$15.25 not to exceed 225 hours.

On roll call all members present voted _____.

TITLE I INSTRUCTORS

3. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers for the Title I after school program effective October 1, 2013 through May 30, 2014 at the hourly rate of \$60.00:

Larry Sandmeyer – Washington School
Caitlin Papa – Washington School
Anne Collins – Union School
Megan-Ann Gramlich – Pierrepont School
Bonnie DeBouter - Lincoln School
Elizabeth Freitag – Lincoln School

On roll call all members present voted ____.

SUBSTITUTE TEACHERS

4. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school effective September 10, 2013 except where noted at the per diem rate of \$80.00 and in accordance with law:

Kena MacWilliam
Ellen Farrell
Maria Aldridge
Jenna Bado
Cristina Romer
Alicia Rodriguez
John L. Alvarez (9/4/13)
Beth Toole
Thea Stelzle

On roll call all members present voted ____.

SUBSTITUTE TEACHER ASSISTANTS

5. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2013-2014 school year at the hourly rate of \$10.00 effective September 10, 2013:

Cristina Romer
Alicia Rodriguez
Augustine Serio

On roll call all members present voted ____.

SALARY LEVEL CHANGES

6. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salary level change effective September 1, 2013 due to advanced degrees or additional credits:

Louise Hetzel
From: \$89,360 (step 16, level 4) To: \$95,701 (step 16, level 5)

On roll call all members present voted _____.

SERVICE PROVIDERS

7. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers to provide services at the New Teacher Orientation training at the hourly rate of \$65.00 for up to 9 hours each:

Carol Drewes
Judith Leonard

On roll call all members present voted _____.

TRAVEL REIMBURSEMENTS

8. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Denis Mullins	Supervisor	NJMEA State Con.	2/20-21/14	\$180	none	none	none	none
Joseph Kelly	B.A.	P.S. Purchasing	10/9&16/13	\$429	none	none	none	none
Season Lyons	Teacher	Teaching Reading	11/19/13	\$199	none	none	none	none
Irena Drywa	Secretary	P.S. Purchasing	10/9&16/13	\$429	\$22.00	none	none	none

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HOME INSTRUCTION

1. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #11921

Student #10062

On roll call all members present voted _____.

OUT OF DISTRICT
PLACEMENT

2. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following out-of-district placement (name on file in the office of special services and the office of the superintendent) for the 2013-2014 school year:

Student #2007055 – effective 9/5/13 (Student #10062)

Student #2000256 – effective 9/1/13

On roll call all members present voted _____.

SUPERINTENDENT'S
MERIT GOALS

4. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Superintendent's Merit Goals for the 2013-2014 school year:

Quantitative Goals:

Goal #1

To improve achievement of special needs students at the middle level by an average of 3% as demonstrated through the AIMSWeb Progress Monitoring Program.

Goal #2

To improve the facilities through the submission of 23 proposals for Regular Operating Districts (ROD) grants and to complete a minimum of 10% of the projects.

Goal #3

To improve the academic skills of kindergarten students by 1) increasing time by 45 minutes per day, 225 minutes per week (1/2 day program); 2) infusion of phonemic awareness through a push-in speech model; and 3) the purchase and enrollment of all kindergarten students in the Smarty Ants Reading World, a supplementary individualized reading program that can be accessed at home.

Qualitative Goals:

Goal #1 To develop a more relevant and rigorous middle school schedule that addresses the needs posed by the implementation of the Common Core State Standards and PARCC.

Goal #2 To improve the effectiveness, efficiency, and image of the Special Services Department through reorganization and by: 1) increased supervision; 2) greater opportunities for parent involvement; 3) timely communication; 4) development of a SEPAC; and 5) re-design of the Extended School Year program.

On roll call all members present voted ____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	775,427.00
Offline Check	362,146.98
Payroll Expense	196,639.70
General Activities	<u>4,028.45</u>
Grand Total	1,338,242.13

On roll call vote all members present voted ____.

CUSTODIAL AND
MANAGEMENT
CONTRACT

2. Resolution by M_____, seconded by M_____.
WHEREAS, THE RUTHERFORD BOARD OF EDUCATION (Board) has issued a request for proposals for Custodial and Management Services from interested contractors to provide evening custodial services at the district's schools for the period from October 1, 2013 through June 30, 2015, with an option for two, one-year extensions at the discretion of the Board; and

WHEREAS, three proposals were received, reviewed and considered by a committee made up of five district and school administrators, who then interviewed all three contractors as well as their proposed on-site managers; and

WHEREAS, following the proposal review and interview process, the committee has unanimously agreed to recommend to the Board to appoint Pritchard Industries, Inc. to provide Custodial and Management Services; therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to enter into a Management Services Agreement with Pritchard Industries, Inc. to provide Custodial and Management Services to the district at a cost of \$469,039.04 for the period October 1, 2013 through June 30, 2014 and \$660,699.68 for the period July 1, 2014 through June 30, 2015, with an option for two further one-year extensions at the discretion of the Board.

On roll call all members present voted _____.

CONSULTING
SERVICES
AGREEMENT

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to enter into a Consulting Services Agreement with Edvocate, Inc. to provide contract monitoring services for the district's custodial services operations, for the period September 1, 2013 through June 30, 2015 at a monthly rate of \$1,000 for the period September 1, 2013 through June 30, 2014 and \$1,020 thereafter.

On roll call all members present voted _____.

POLICY:
AT-RISK AND TITLE I

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to re-approve the following Policy 6171.3 At-Risk and Title I (See attached).

On roll call all members present voted _____.

BUILDINGS AND GROUNDS:

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing

_____. Action may or may not be taken. The
Board expects to return within _____ minutes.
Vote _____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M _____, seconded by M _____ that the meeting be
adjourned at _____ P.M.

Vote _____