



RUTHERFORD HIGH SCHOOL MEDIA CENTER

MLA WORKS CITED REFERENCE

PREPARING THE LIST OF WORKS CITED

- Double-space the entire list.
- Begin each entry flush with the left margin; if an entry runs more than one line, indent the subsequent line or lines one-half inch from the left margin.
- Arrange entries alphabetically by author's last name, first word of a corporate author, or first word of a title (if there is no author) excluding A, An, and The.
- Use the author's name as it appears on the title page, with full name or initials; do not change.
- Do not include degrees (PhD, etc.) or titles (Sir, Saint, etc.)
- If using more than one work by an author, use ---. instead of the author's name for subsequent entries.
- In a title, capitalize the first word, the last word, and all principal words, including those that follow a hyphen in a compound term. Also capitalize the first word of a subtitle following a colon.
- Italicize the names of books, plays, films, newspapers, journals, magazines, pamphlets, Web sites, etc. and any work published independently.
- Use quotation marks for titles of works published within a larger work and for unpublished works; articles, essays, poems, stories, pages in Web Sites, and chapters of books; unpublished manuscripts, lectures, and addresses delivered at conferences.
- Publication information – when the city is well-known, use city name only; no state, province or country. The state is added to clarify an unknown location.
- Date information within a citation is given in day, month, year; abbr. all months but May, June, July.
- Simplify publisher's name – McGraw for McGraw-Hill, Inc. or Norton for W.W. Norton and Co., Inc.
- Separate data elements by periods, i.e., Author. Title. Journal information. Publication information. Database information. Etc.
- In each entry include the medium that was consulted – print, web, film, CD, etc

PRINT**Book with one author:**

Title is italicized.

Format:

Last Name, First Name. *Title of Book*. City: Publisher, Year. Print.

Example:

Shell, Callie. *President Obama: the Path to the White House*. New York: Time Books, 2008. Print.

New for 2009 – add the word **Print**

In MLA format, all words in titles of sources are capitalized with the exception of articles, prepositions, and conjunctions that do not begin the title.

Book with 2 or 3 authors:**Format:**

Last Name, First Name and First Name Last Name. *Title of Book*. City: publisher, year. Print.

Example:

Miller, Paul and Linda A. Kerrigan. *Capital Punishment*. Chicago: U of Chicago P, 2000. Print.

Note the abbreviation U for University and P for press

Note hanging indent.

The first line is against the margin; subsequent lines are tabbed in five (5) spaces.

Booth, Wayne C., Gregory G. Colomb, and Joseph M. Williams. *The Craft of*

Note the ed. for edition

Research, 2nd ed. Chicago: U of Chicago P, 2003. Print.

Two or More Books by the Same Author(s)**Format:**

Last Name, First Name, *Title of Book*. City: Publisher, Year. Print.

---. *Title of Book*. City: Publisher, Year. Print.

Example:

Bloom, Harold. *Dramatists and Dramas*. Philadelphia: Chelsea House, 2005.

Print. **Note:** ---. in place of the author.

---. *Short Story Writers and Short Stories*. Philadelphia: Chelsea House Publishers, 2005. Print.

Multiple works by the same author are alphabetized by the title of the work.

Edited Book, with no author listed on the title page

Format:

Last Name of Editor, First Name, Ed. *Title of Book*. City:

Publisher, year. Print.

Example:

Rafferty, John J., Ed. *Reshaping Education*. Secaucus, NJ: Elementary

Publishing, 2002. Print.

Note the Ed.
for editor

Note: The name of the
state is included to
clarify an unknown
location.

Book by a Corporate Author

Format:

Corporate Author. *Title of Book*. City: Publisher, Year. Print.

Example:

American Medical Association. *The AMA Handbook*. New York: Bantam,

2002. Print.

Work in an Anthology

Format:

Last Name, First Name. "Article of Title." *Book Title*. Ed. Editor's First and

Last Name. Vol. # (**if available**). City: Publisher, year. Page

Number(s). Print.

Example:

Webster, Daniel. "The Memory of the Heart." *The World's Best Poetry for
Children*." Ed. Barbara Lichtenberg. Vol. 1. Great Neck, New York:

Poetry Anthology Press, 1986. 52. Print.

If there is no volume
number, skip over this and
go directly to the city of
publication.

Entry/article from an encyclopedia or reference work

Format:

Last Name, First Name (**if available**). “Title of Entry.” *Title of Book*. Edition
(if available). Date. Print.

Example:

Mueller, Michael E. “Langston Hughes.” *Contemporary Black Biography*.
1993. Print.
“Patricia Cornwell.” *Authors and Artists for Young Adults*. 2004. Print.

Note: it is not necessary to include a Volume Number.

ELECTRONIC SOURCES

Work published only on the Web

Include as much of the following as is available:

- author, editor, corporate author, etc.
- title of work (italicized if independent, in quotes if part of a larger work)
- title of overall Web site (italicized), if distinct from above
- untitled works may be identified by a genre label (e.g., Home page, Introduction, Online posting)
- version or edition used
- publisher or sponsor of the site; if not available, use N.p.
- date of publication (day, month, and year, as available); if not available, use n.d.
- medium of publication (Web)
- date of access (day, month, and year)

Examples:

Bartleby.com: Great Books Online. Bartleby.com, 2008. Web. 19 Feb. 2009.

When no author or editor is provided, start with the title of the work.

Earle, Alice Morse. “The Ducking Stool.” *Curious Punishments of Bygone Days*. N.p. 2006. Web. 23 Feb. 2009

When **no publisher** is provided, use **N.p.**

Liu, Alan, ed. Home page. *Voice of the Shuttle*. Dept. of English, U of California, Santa Barbara, n.d. Web. 20 Feb. 2009.

When **no copyright data** is provided use **n.d.**

Quade, Alex. "Elite Team Rescues Troops behind Enemy Lines." *CNN.com*.

Cable News Network, 19 Mar. 2007. Web. 19 Feb. 2009.

"Rutherford, New Jersey." Map. *Google Maps*. Google, 20 Feb. 2009. Web. 20

Feb. 2009.

"The Scientists Speak." Editorial. *New York Times*. New York Times, 20 Nov.

2007. Web. 20 Feb. 2009.

"Verb Tenses." Chart. *The OWL at Purdue*. Purdue U Online Writing Lab,

2001. Web. 20 Feb 2009.

Article in a Database

Format:

Last Name, First Name. "Title of Article." *Source Title*. Ed. First Name, Last Name (if available). City: Publisher, Date. *Name of Database*. Web. Date accessed.

Example:

Kallini, Jason. "Most Regulations on Gun Ownership Are Not Reasonable."

Opposing Viewpoints: Gun Control. Ed. Tami Roleff. Detroit:

Greenhaven, 2007. *Opposing Viewpoints Resource Center*. Web. 20 Feb.

2009.

If the editor is not provided, skip.

Book in a Database

Format:

Last Name, First Name. "Title of Article." *Source Title*. (Date) : Page

Number(s). *Name of Database*. Web. Date accessed.

Example:

Pourteau, Chris. "The Individual and Society: Narrative Structure and Thematic

Unity in Stephen King's *Rage*." *Contemporary Literary Criticism*.

(2007): 171-177. Literature Resource Center. Web. 23 Feb. 2009.

Note: parenthesis around the copyright date.

When page numbers are not included, type **N. pag.** in place of the page numbers.