

GRADING SYSTEM – GRADES FOUR AND FIVE

It is the policy of the Board of Education that all grades be determined on the basis of fairness and nondiscrimination. It is the responsibility of the teacher to determine a grade for each pupil in his/her class and to furnish reasons, supported by evidence, to substantiate any grade given.

The grading practices and policies in grades 4 -5 are as follows:

1. The grading system consists of five letter grades as follows: A B C D F

In equating daily/quarterly averages to the five grade format, the following percentage equivalents shall apply:

90 – 100 A
80 - 89 B
70 – 79 C
63 - 69 D
53 – 62 F

The first number of the range is the minimum number to achieve the grade and the number averages shall not be rounded up.

2. The report card grade will be recorded in a numerical average and its equivalent letter grade for the following subjects: math, reading, language arts, social studies, spelling, science, physical education, instrumental music and keyboarding.
3. The report card grade will be recorded as satisfactory (s) and needs improvement (n) for the following subjects: art, music, library, penmanship and Spanish.
4. The final grade for a subject is determined by the numerical average of all marking period averages. The final grade on a report card will be recorded in a numerical average and its equivalent letter. A student must achieve a final numerical average of 63 or above to pass a subject.
5. Pupils/Parents have the right to see their grades, if they so request, at a time convenient to the teachers. Pupils are to be informed by their teachers of the grading system at the beginning of the school year.
6. A marking period grade may include tests, quizzes, homework, projects, papers (ex. – research), laboratory performance, preparedness, effort and class participation.

GRADING SYSTEM – GRADES FOUR AND FIVE

7. A marking period grade shall not include penalties for attendance, tardiness or behavior. Absences at approved school functions shall not count against a grade as long as the work which can be made up is made up within the appropriate amount of time.
8. In addition to the letter grades and their numerical equivalents, the following grades shall be recognized:

INC	=	Incomplete
EX	=	Excused
SA	=	Indicates work below grade but recognizes effort and achievement equivalent to the student's present capabilities.

The teacher planning the utilization of the SA grade shall do this in consultation with the building administrator.

Adopted: July 10, 2006
Revised: March 12, 2007