

JURY DUTY

No teaching staff member shall be penalized in any way for an absence caused by service on a panel of grand or petit jurors. The time any such employee is absent on jury duty will not be charged against personal leave and will count as school district service.

Teaching staff members shall report a call to jury duty during the school term to the Superintendent of Schools or his/her designee who shall determine whether or not a replacement is available. If the administration indicates a replacement cannot reasonably be found, the teaching staff member shall seek from the Assignment Judge a deferment of service. The teaching staff member shall obtain from the Superintendent of Schools or designee a letter which supports the request for deferment.

A teaching staff member who is a full-time teacher and is absent from school duties on jury duty will receive full pay, provided that the amount received for jury service is remitted to the school district.

An employee summoned to jury duty shall promptly report the summons to his/her immediate supervisor. On return from jury duty, the employee must submit to his/her immediate supervisor a court record of the number of days served on jury duty.

While on jury duty, an employee must report daily to his/her supervisor the schedule for the following day, and must report to work when he/she is excused from jury duty for half a day or more or suffer loss of pay.

Source: N.J.S.A. 2B:20-1 et seq.
2B:20-10; 2B:20-16

Adopted: June 10, 1996
Renumbered: 07/12/04 (3438)