

CONCEPTS AND ROLES IN BUSINESS AND  
NONINSTRUCTIONAL OPERATIONS; GOALS AND OBJECTIVES

Fiscal Management

The board of education recognizes that money and money management are a necessary support of the whole school program. To make that support as effective as possible, the board intends:

- A. To encourage financial planning through the best possible budget procedures;
- B. To explore all practical sources of dollar income;
- C. To guide the expenditure of funds so as to extract the greatest educational returns;
- D. To expect top-quality accounting and reporting procedures; to adopt and implement sound fiscal procedures. The business administrator shall prepare a manual of procedures to ensure that all business operations of the district are carried out uniformly, efficiently and in accordance with law and board policy;
- E. To maintain a level of per pupil expenditure sufficient to provide high quality education.

Support Services

The board of education expects operation and maintenance of the school plant and equipment to set high standards of safety, to maintain the health of pupils and staff, to reflect the aspirations of the community, to support environmentally the efforts of the staff to provide a good education and to preserve the community's major investment.

Long-range Plans

In compliance with law, the chief school administrator will develop a five-year comprehensive maintenance plan. The board will review this plan, and the district's long-range facilities plan annually, and will revise them as necessary with the advice of the chief school administrator and the district architect.

Adopted: November 11, 2002

Revised: March 12, 2012

Legal References: N.J.S.A. 2C:30-4

N.J.S.A. 18A:4-14

Disbursement of public moneys or incurrence of obligations in excess of appropriation and limit of expenditure

Uniform system of bookkeeping for school districts

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<u>N.J.S.A. 18A:17-14.1</u> through -14.3	Appointment of school business administrator; may act as secretary; duties, etc. ...
<u>N.J.S.A. 18A:17-24.1</u>	Superintendents and school business administrators shared by two or more school districts; approval
<u>N.J.S.A. 18A:18A-1 et seq.</u>	Public School Contracts Law
<u>N.J.S.A. 18A:20-1 et seq.</u>	Acquisition and Disposition of Property
<u>N.J.S.A. 18A:33-1 et seq.</u>	Facilities in general
<u>N.J.S.A. 18A:39-1 et seq.</u>	Transportation to and from schools
<u>N.J.S.A. 40:8A-1 et seq.</u>	Interlocal Services Act
<u>N.J.A.C. 2:36-1.1 et seq.</u>	Child Nutrition Programs
<u>N.J.A.C. 6:11-9.1 et seq.</u>	Requirements for administrative certification
<u>See particularly:</u>	
<u>N.J.A.C. 6:11-9.1, -9.2,</u> <u>-9.3(d), -9.7</u>	
<u>N.J.A.C. 6A:23-1.1 et seq.</u>	Finance and Business Services
<u>N.J.A.C. 6A:26-1.1 et seq.</u>	Educational Facilities
<u>N.J.A.C. 6A:27-1.1 et seq.</u>	Student Transportation