

RUTHERFORD BOARD OF EDUCATION

MINUTES OF THE WORKSESSION/REGULAR MEETING OF February 10, 2014

A work session meeting of the Board of Education was held on Monday evening, February 10, 2014 in the High School Library. Meeting was called to order by President Novosielski at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mrs. Arce, Mrs. Jones, Mrs. Lanni, Mr. Novosielski and Mr. Tully. Also present were Dr. Jones and Mr. Kelly.

Absent: Mr. McLean

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald, South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

MINUTES APPROVAL

1A. Resolution by Mr. Tully, seconded by Mrs. Jones.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession/Regular Meeting of January 13, 2014 and the minutes of the Executive Session of January 13, 2014 be approved as recorded.

Roll Call Vote on Minutes Item #1A:

Mrs. Ahmed – aye	Mrs. Lanni – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mr. McLean – absent	
Mrs. Jones – aye	Mr. Tully – aye	

SPECIAL PRESENTATIONS: [None]

REPORT OF THE PRESIDENT:

Mr. Novosielski reminded the Board to let him know of their committee preferences.

REPORT OF THE SUPERINTENDENT: [None]

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD:

Miss Sullivan updated the Board on recent events and accomplishments of the R.H.S. students.

MEETING OPEN TO THE PUBLIC (Action Items Only) 7:37 P.M. [No one spoke]

NEW BUSINESS (Action to be Taken)

PERSONNEL: Motion by Mrs. Ahmed, seconded by Mrs. Lanni to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved by Voice Vote.

KATHLEEN GONZALES

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Kathleen Gonzales, learning disabilities teacher-consultant for Washington/Lincoln Schools effective June 30, 2014.

ROXANE DI VUOLO

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Roxane DiVuolo, art teacher at Union School effective June 30, 2014.

SUBSTITUTE TEACHERS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school year effective February 11, 2014 at the per diem rate of \$80.00 and in accordance with law:

Christian Spinella
Robert Zalewski
Albina Lala
Melissa Toscano
Jatinkumar Patel
Luz Morales

SUBSTITUTE TEACHER ASSISTANT

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistant for the 2013-2014 school year effective February 11, 2014 at the hourly rate of \$10.00:

Christian Spinella
Jatinkumar Patel
Luz Morales

DOROTHEA CRAYTON

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a lunch monitor at Union School effective February 11, 2014 through June 30, 2014 at the hourly rate of \$10.00 (step 1) for two hours per day.

ROBERT MATHISEN

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Robert Mathisen as a part-time physics teacher at Rutherford High School effective March 1, 2014.

ROBERT MATHISEN

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Robert Mathisen as a long-term substitute physics teacher at Rutherford High School effective March 3, 2014 at the per diem rate of \$132.20.

DOROTHEA CRAYTON

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Dorothea Crayton as a substitute bus assistant for the district at the hourly rate of \$9.00 effective February 11, 2014.

DENYS GARDEAZABAL

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Denys Gardezabal as a leave replacement grade 3 teacher at Washington school effective January 29, 2014 through June 30, 2014 at the annual salary of \$47, 217 (step 1, level 1) (pro-rate). This is a replacement position.

COACHING ASSIGNMENTS

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve/rescind the following coaching assignments for the 2013-2014 school year:

Rescind:

Christine Dyson Girls Softball Assistant

Approve:

Julianne Sundberg Spring Track Coordinator - \$7834 (step 1)

Frank Viola Spring Track Assistant - \$5003 (step 3)

Anthony Tesoriero Spring Track Assistant - \$5003 (step 3)

Justin Van Dyk Spring Track Assistant - \$5003 (step 3)

Season Lyons Spring Track Assistant - \$5003 (step 3)

Donald Daborn Spring Track Volunteer

Kellie Dunn Spring Track Volunteer

Marisa Yoda Girls Softball Assistant - \$5003 (step 3)

Cheryl Bott Girls Softball Volunteer

DONNA RYAN-O’CONNOR 11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the end date for Donna Ryan-O’Connor, long term substitute at Washington School from February 13, 2014 to February 28, 2014.

TRAVEL REIMBURSEMENTS 12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
Carol Drewes	Teacher	Google Apps.	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	NJECC Workshop	03/13/14	\$190	none	none	none	none
Jennifer Hoch	Teacher	Google in Education	03/13-14/14	\$249	none	none	none	none
Brenda Hernandez	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Pat Germain	Teacher	Google Apps.	03/12/14	\$190	none	none	none	none
Jamie Truncellito	Teacher	NJECC Workshop	03/12/14	\$190	none	none	none	none
Lindsay Richmond	Teacher	Google Apps	02/20-21/14	\$299	none	none	none	none
Kim Fecanin	Teacher	Childhood Neurology	03/17/14	\$189.99	none	none	none	none
Michael Mayerczak	Teacher	Good Ideas – Math	03/21/14	\$165.00	none	none	none	none
Bernadette Kratzer	Teacher	Kindergarten Conf.	02/24-25/14	\$369	none	none	none	none

Roll Call Vote on Personnel Items #1 thru #12:

Mrs. Ahmed – aye	Mrs. Lanni – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mr. McLean – absent	
Mrs. Jones – aye	Mr. Tully – aye	

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Lanni, seconded by Mrs. Jones to approve Curriculum and Instruction Items #1 thru #6.

OUT-OF-DISTRICT PLACEMENTS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2013/2014 school year.

HOME INSTRUCTION

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):
 Student #11792 –effective - 1/27/14
 Student #11923 – effective – 1/20/14
 Student #29430 – effective – 1/23/14

SCHOOL CALENDAR

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following school calendar for the 2014-2015 school year:

**RUTHERFORD PUBLIC SCHOOLS
SCHOOL CALENDAR
2014-2015**

Tuesday, September 2	Orientation of Teachers
Wednesday, September 3	Teachers Professional Development Day
Thursday, September 4	Schools Open
Monday, October 13	Schools Closed, Columbus Day Teachers Professional Development Day
Tuesday, November 4	Schools Closed, Election Day
Thursday & Friday, Nov. 6, 7	Schools Closed, NJEA Convention
Thursday, November 13	One Session Day, Conferences (K-5 ONLY)
Friday, November 14	Schools Closed, Conferences (K-5 ONLY)
Wednesday, Nov. 26	One-Session Day
Thursday & Friday, Nov. 27, 28	Schools Closed, Thanksgiving
Tuesday, December 23	One-Session Day
December 24 – January 2	Schools Closed, Holiday Recess
Monday, January 5	Schools Reopen
Monday, January 19	Schools Closed, Dr. King's Birthday
Friday, February 13 & Monday, February 16	Schools Closed, Winter Recess
Monday, March 2	One-Session Day (Students) Prof. Development for Teachers p.m.
Friday, April 3	Schools Closed, Good Friday
April 6 - 10	Schools Closed, Spring Recess
Friday, May 22	Schools Closed (Schools will be open if <u>all</u> emergency closing days have been used.)
Monday, May 25	Schools Closed, Memorial Day
June 19, 22, 23	One-Session Days for Students
Friday, June 19	Union Graduation
Monday, June 22	High School Graduation
Tuesday, June 23	Pierrepont Graduation
	Last Day of School for Students/Teachers
	K-12 Report Cards Issued

NUMBER OF DAYS SCHOOLS ARE IN SESSION

September	19	February	18
October	22	March	22
November	15	April	16
	14 (K-5 Only)		
December	17	May	20
January	19	June	17
Total:	92	Total:	93
	(91) K-5 Only		
		Total Days:	185 (students 6-11)

184 (students K-5) 188 (faculty)
(184) 12 Grade

The above calendar is subject to change if deemed necessary by the Board of Education. The Board of Education wishes to apprise all employees, students and parents that any recess period may be utilized for days lost due to inclement weather. Accordingly, the Board advises employees not to make travel plans that are non-refundable during any of these times since school may be in session.

HARASSMENT/INTIMIDATION 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

BULLYING DECISION to affirm the Superintendent’s decision in HIB investigation #2013-007, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

HARASSMENT/INTIMIDATION 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

BULLYING DECISION to affirm the Superintendent’s decision in HIB investigation #2013-008, for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents.

OVERNIGHT TRIP 6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

to approve the following overnight trip for FBLA (Future Business Leaders of America) State Competition:

FBLA State Competition – East Brunswick, NJ – March 27, 2014
Sponsor – Judith Leonard

Roll Call Vote on Curriculum and Instruction Items #1 thru #6:

Mrs. Ahmed – aye	Mrs. Lanni – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mr. McLean – absent	
Mrs. Jones – aye	Mr. Tully – aye	

FINANCE:

Motion by Mr. Tully, seconded by Mrs. Lanni to approve Finance Items #1 thru #6.

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.(January 14-February 3, 2014)

Accounts Payable	277,962.90
Offline Checks	0.00
Food Service Checks	5,602.29
Payroll	2,351,427.89
General Activities	<u>8,058.02</u>
Total	2,643,051.10

APPROVAL OF BILLS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved. (February 4-February 10, 2014)

Accounts Payable	764,645.89
Offline Checks	367,239.99
Food Service Checks	0.00
Payroll	0.00
General Activities	<u>24,768.57</u>
Total	1,156,654.45

SECY/TREAS REPORT
DECEMBER 2013

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 31, 2013, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year. Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

BUDGET
TRANSFERS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve budget line transfers for the period December 1, 2013 through December 31, 2013, as attached.

TRANSPORTATION
CONTRACT

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a transportation contract between the Rutherford Board of Education and Mr. Alex Dwek to transport a student up to 214 days @ \$20.00 per day at a cost of \$4,280.

REQUEST WAIVER OF FEES
PROJECT GRADUATION

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of three to four Rutherford Board of Education school buses to provide round-trip transportation for Project Graduation on 6/24/14 at no charge.

Roll Call Vote on Finance Items #1 thru #6:

Mrs. Ahmed – aye, abstained on Ck#011448 and 011449	Mrs. Lanni – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mr. McLean – absent	
Mrs. Jones – aye	Mr. Tully – aye	

POLICY:

Motion by Mrs. Jones, seconded by Mrs. Lanni to approve Policy Item #1.

HEALTH

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on first reading. (See attached.)

BUILDINGS AND GROUNDS: [None]

OLD BUSINESS: (No action to be Taken)

LEGISLATIVE UPDATE: [None Given]

MEETING OPEN TO THE PUBLIC: 7:47 P.M.

In response to a parent's question about the full-day kindergarten program, Mr. Novosielski responded that it had been taken off the agenda due to time constraints in tonight's meeting but will be discussed at a March meeting.

Closed at 7:49 P.M.

BOARD OF EDUCATION CANDIDATE INTERVIEWS: The Board interviewed ten candidates, in open session, for the two open seats.

EXECUTIVE SESSION:

Motion by Mrs. Jones, seconded by Mr. Tully that an Executive Session be held at 9:14 P.M. for the purpose of discussing Personnel. Action may or may not be taken. The Board expects to return within 60 minutes.

Approved by Voice Vote.

The Board returned at 10:25 P.M.

NEW BUSINESS:

Motion by Mrs. Jones, seconded by Mrs. Shelly, to act on a motion or motions to appoint one or more qualified candidates to the Rutherford Board of Education.

APPOINT BOARD MEMBER

WHEREAS, following the resignation of Mr. Thom Casadonte from the Rutherford Board of Education (Board) on December 31, 2013, the Board actively sought candidates for this open seat, reviewed letters of interest and resumes and interviewed all qualified

candidates, and having identified a qualified candidate to fill this vacant seat on the Board, therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to appoint Ms.Sally Librera to fill the seat recently vacated by Mr. Thom Casadonte, effective immediately and until January 5, 2015, the Board’s next scheduled organization meeting.

APPOINT BOARD MEMBER

WHEREAS, following the resignation of Mr. Thomas Griggs from the Rutherford Board of Education (Board) on December 31, 2013, the Board actively sought candidates for this open seat, reviewed letters of interest and resumes and interviewed all qualified candidates, and having identified a qualified candidate to fill this vacant seat on the Board, therefore

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION, to appoint Mr. Keith Kyongyup Chu to fill the seat recently vacated by Mr. Thomas Griggs, effective immediately and until January 5, 2015, the Board’s next scheduled organization meeting.

Roll Call Vote on New Business Items #1 and #2:

Mrs. Ahmed – aye	Mrs. Lanni – aye	Mr. Novosielski – aye
Mr. Arce – aye	Mr. McLean – absent	
Mrs. Jones – aye	Mr. Tully – aye	

ADJOURNMENT:

Motion by Mrs. Lanni, seconded by Mrs. Jones, that the meeting be adjourned at 10:28 P.M.

Approved by Voice Vote.