

Rutherford Public Schools
2011-2012
Board Goals/Action Plans

Goal #1 To identify and retain a new superintendent of schools

Action	Responsible Person(s)	Timeline
Identify and hire superintendent search consultant(s)	Board	May 2011
Meet with consultants to address the parameters of the search	Board	June 2011
Accept input forums from last search and share information on the scheduling with staff and community	Board	June 2011
Review applicant pool received from the consultants/ select candidates to be interviewed	Board/Interim Superintendent	September 2011
Interview candidates – first round	Board/Interim Superintendent	September 2011
Interview candidates – second round	Board/Interim Superintendent	September 2011
Check references on candidates/discuss/determine finalist(s)	Board/Reference checks only - Interim Superintendent	September 2011
Visitations to finalist(s) school districts	Board Committee(s)	October 2011
Finalist(s) visitations to Rutherford to meet with various stakeholders/feedback to the board	Interim Superintendent	October 2011
Select final candidate as new superintendent/negotiate contract	Board	October/November 2011
Appoint new superintendent	Board	November 2011

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Goal #2 To ensure that the transition to a new superintendent is a success

<u>Action</u>	<u>Responsible Person(s)</u>	<u>Timeline</u>
Welcome new superintendent to the district/meeting with staff/PTA's - school community/community at-large	Board/Interim Supt	November/December 2011
Meet with new superintendent/discussion of goals and expectations	Board president/vice-president, in committee structures, Board as a whole	November/December 2011
New superintendent to meet with interim superintendent to transition	Interim Supt	November/December 2011
Ongoing dialogue with all stakeholders	Board/new Supt	Ongoing

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Goal #3 To prepare a district budget that maintains the quality of the educational programs in a fiscally responsible manner and gains support from the community

Action	Responsible Person(s)	Timeline
Establish budget parameters for 2012-2013 at public meeting	District Administration/Board	September/October 2011
Develop information regarding grant opportunities, both discretionary and entitlement	Research Asst/Business Administrator	Sept/Oct 2011
Provide update on energy management initiative	Business Administrator	October 2011
Review facilities needs including capital improvements	District Administration/Board	Oct/Nov 2011
Review staffing configuration, enrollments, program needs at public meeting	District Administration/Board	Nov/Dec 2011
Present initial preliminary budget to BOE at public meeting	BA/Superintendent	January/February 2012
Develop proposals for energy management initiatives to include in 2012-13 budget	Business Administrator	January/February 2012
Present final budget and send to County for approval	Board/Business Administrator	February 2012
Establish budget campaign agenda	BA/Supt/Board President	February 2012
Report on status of grant applications	Research Asst./Business Administrator	February 2012
Public Hearing	Board/Supt/Business Administrator	March 2012
Conduct community education - information session	BOE Trustees	March-April 2012
Budget Election	Community	April 2012