

Rutherford Public Schools
2008-2009
District Goals/Action Plans

Goal #1 To maintain quality programs in fiscally responsible manner that will be supported by the community

Action	Responsible Person(s)	Timeline
Establish budget parameters for 2009-2010 at public meeting	District Administration/Board	September 2008
Develop information regarding grant opportunities, both discretionary and entitlement	Research Asst/Business Administrator	Sept/Oct 2008
Provide update on energy management initiative	Business Administrator	October 2008
Review facilities needs including capital improvements	District Administration/Board	Oct/Nov 2008
Review staffing configuration, enrollments, program needs at public meeting	District Administration/Board	Nov/Dec 2008
Present initial preliminary budget to BOE at public meeting	BA/Superintendent	January 2009
Develop proposals for energy management initiatives to include in 2009-10 budget	Business Administrator	January 2009
Present final budget and send to County for approval	Board/Business Administrator	February 2009
Establish budget campaign agenda	BA/Supt/Board President	February 2009
Report on status of grant applications	Research Asst./Business Administrator	February 2009
Public Hearing	Board/Supt/Business Administrator	March 2009
Conduct community education - information session	BOE Trustees	March-April 2009
Budget Election	Community	April 2009

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Goal #2 To maintain focus on increasing student achievement on standardized assessment, including sub-groups

Action	Responsible Person(s)	Timeline
Review student performance on standardized assessments	Principals/Supervisors/Teachers	Summer 2008
Develop school level goals and school action plans to address identified needs		
Report on student achievement to Board and public/ approve goals	Supt/Principals/Research Asst.	September 2008
Develop PIPs/PGPs that focus on improving student performance on standardized assessments	Principals/Supervisors/Teachers	September 2008
Review secondary level science program and facilities needs	Principals/Supervisors/Teachers	Fall 2008
Make program/course recommendations for high school science	Principals/Supt./Teachers	Fall 2008
Develop and analyze data on special education students	CST/Director/Principals	Fall 2008
Monitor IEP requirements for take/pass assessments	CST/Director/Principals	Fall 2008
Increase knowledge of CCCS and assessments' format	Prins/Supervisors/Specialists/Teachers	Fall 2008
Conduct staff training in assessment format and incorporate test-taking skills in classes	Principals/Supervisors/Teachers	On-going 2008-2009
Conduct grade level/subject area meetings to identify and implement strategies	Principals/Supervisors/Teachers	Monthly 2008-2009
Monitor resource center/special education classes for adherence to regular curriculum and infusion of test taking strategies	Principals/Supervisors	September 2008-June 2009

Action	Responsible Person(s)	Timeline
Offer GEPA/HSPA programs for at-risk students	Principals/Supervisors/Teachers	January - May 2009
Provide professional development activities related to assessment	Res. Asst./Prins/Supervisors	September 2008-June 2009
Investigate additional programmatic needs of at-risk students	Prins./Dir. of Guidance/CST Director	September 2008-June 2009
Status Report to Board	Superintendent	February 2009
Final Report to Board	Superintendent	June 2009

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Goal #3 To develop and implement effective methods that shares the district’s vision and enhances community support

Action	Responsible Person(s)	Timeline
Review district’s mission statement at public meeting	Board President/Superintendent	September 2008
Publish vision in Fall newsletter	Superintendent	September 2008
Implement “Alert Now” parent notification system	Superintendent/Administrators	Fall 2008
Report district news at Borough Council meetings	Board Liaison to Council	Monthly 2008-09
Recognize staff and student accomplishments	Superintendent/Board	Monthly 2008-09
Attend PTA meetings to report district news	Board Liaison to PTA	Monthly 2008-09
Publish five district newsletters per year	Superintendent	Sept 2008 - June 2009
Publish bi-monthly Special Education Newsletter	CST Director	Sept 2008 -June 2009
Broadcast bi-monthly report on district on Cable TV	Superintendent	Sept 2008 - June 2009
Discuss legislative issues related to school governance and administration	Board/Superintendent	Monthly 2008-09
Status Report to Board	Superintendent	February 2009
Final Report to Board	Superintendent	June 2009