

**RUTHERFORD BOARD OF EDUCATION**  
**WORKSESSION – MARCH 1, 2004**

The Worksession Meeting was called to order at 7:30 P.M. in the High School Cafeteria by President Willis with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mrs. Cevasco, Mr. Gibney, Mrs. Monahan, Mr. Novosielski, and Mrs. Willis. Mr. Brancato, Mr. Casadonte, and Mr. Ferguson were absent for the entire meeting. Mrs. Conlon and Mr. Brown were also present for the meeting.

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

**TAPING AND BROADCASTING OF MEETINGS**

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

**REPORT OF THE PRESIDENT:**

Next regularly scheduled meeting will be held on Monday, March 8, 2004.  
Report on the Funding Forum held on February 25, 2004.  
Following have filed petitions for a Board position: Stephen Jasko, Kevin L. McLean, and Karen Williams.  
Cut-off for voter registration is March 22, 2004.

**REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD**

**MEETING OPEN TO THE PUBLIC (Action Items Only)** 734 P.M.  
Helen Schneider commented about the proposed summer math program.

Meeting was then closed to the public at 7:38 P.M.

**NEW BUSINESS (Action to be Taken)**

**MINUTES APPROVAL**

1A. Resolution by Mr. Novosielski, seconded by Mrs. Ahmed.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting of February 9, 2004 and the Special Meeting of February 18, 2004 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – aye	Mrs. Cevasco – aye	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – absent	Mr. Novosielski – aye
Mr. Casadonte – absent	Mr. Gibney – aye	Mrs. Willis – aye

**PERSONNEL:**

**EMERGENT HIRES**

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following applicant(s) under the emergent hiring law as per the State Department of Education:

Mrs. Helene Wetzel - Special Education Teacher  
Ms. Miriam Pujols - Lunch Monitor

**HELENE WETZEL**

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Mrs. Helene Wetzel as a leave replacement special education teacher at the high school effective 2/18/04 through 6/30/04 at the annual salary of \$39,227 (step 4, level 3) pending further negotiations. This is a replacement for Ms. Adamo.

CYNTHIA ALAI

3A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Mrs. Cynthia Alai, at her request, as a leave replacement special education teacher at the high school.

**FINANCE:**

**APPROVAL OF BILLS:**

1A. Resolution by Mr. Gibney, seconded by Mrs. Cevasco.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

<b>Accounts Payable</b>	3/1/04	\$485,909.54
	3/1/04	473,816.94
	2/17/04	205,096.15
Void Check #022311-Bergen County Soil Conservation		(700.00)
Re-Issue #022318-Bergen County Soil Conservation		<u>600.00</u>
		<b>\$1,164,722.63</b>
<b>Payroll</b>	2/13/04	<b>\$916,780.44</b>
<b>General Activities</b>	2/5/04	464.35
	2/6/04	133.00
	2/9/04	2,093.40
	2/12/04	185.20
	2/18/04	45.60
	2/18/04	3,196.00
	2/19/04	251.95
	2/20/04	121.68
	2/24/04	<u>2,748.29</u>
		<b>\$9,239.47</b>
<b>Total</b>		<b><u>\$2,090,742.54</u></b>

Roll Call Vote Finance Item #1A:

Mrs. Ahmed – aye	Mrs. Cevasco – aye, abstain ck#022433	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – absent	Mr. Novosielski – aye
Mr. Casadonte – absent	Mr. Gibney – aye	Mrs. Willis – aye

**NEW BUSINESS: (Action will not be taken)**

**PERSONNEL:**

**Chairperson Ahmed reported on Personnel items to be acted upon at the March 8, 2004 Regular Meeting.**

**PERSONNEL:**

Motion to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

**RETIREMENT MONIES**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following retirement monies to Mrs. Patricia Bardzell who retired effective 7/1/03, as per agreement between the Rutherford Board of Education and the Rutherford Education Association, pending further negotiations:

79 days x \$30.00 = \$2,370

**COMPUTER STIPEND**

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following computer repair stipend for an Apple certificate as follows for the 2003-2004 school year:

Forrest Dowling    Apple Portable Service Certificate    Annual Stipend: \$1,000\*

MIRIAM PUJOLS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Miriam Pujols as a lunch monitor at Union School effective 3/9/04 at the hourly rate of \$8.25.

ROGER KOTLARZ

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Mr. Roger Kotlarz as a Weight Room Advisor effective 2/24/04 at the hourly rate of \$15.00.

THE SUBSTITUTE SERVICE

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to renew the contract with The Substitute Service, LLC for the 2004-2005 school year in the amount of \$8,058.

BRIDGET RULLER

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the unpaid child rearing leave of Mrs. Bridget Ruller through June 30, 2005.

KATHLEEN COCKCROFT

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a one-month unpaid leave of absence for Mrs. Kathleen Cockcroft, secretary in Special Services, during the months of July and August 2004.

**CURRICULUM AND INSTRUCTION:**

**Chairperson Novosielski reported on Curriculum items to be acted upon at the March 8, 2004 Regular Meeting.**

OUT-OF-DISTRICT  
PLACEMENT

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the out-of-district placement of Student #2003182 (name on file in the office of special services) to attend the South Bergen Jointure Commission, East Rutherford campus, effective 2/23/04 at the annual tuition of \$13,900.00.

PROFESSIONAL  
DEVELOPMENT PLAN

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the district Professional Development Plan for 2004-2005 as approved by the Bergen County Professional Development Board on January 22, 2004.

HOME INSTRUCTION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for Student "Q" (name on file in the office of the superintendent) effective 2/29/04.

SUMMER MATH PROGRAM

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the establishment of a mandatory Summer Math Program for students entering grades 9-11.

**FINANCE:**

**Mr. Gibney reported on Finance items to be acted upon at the March 8, 2004 Regular Meeting.**

**SECRETARY'S REPORT AND TREASURER'S REPORT:**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending December 31, 2003 and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.



6171.2	Gifted and Talented
6171.3	At-Risk and Title I
6171.4	Special Education
R6171.4	Special Education
6172	Alternative Educational Programs
6173	Home Instruction
6200	Adult/Community Education
6300	Evaluation of the Instructional Program

**BUILDINGS AND GROUNDS:**

**Chairperson Monahan reported on Buildings and Grounds items to be acted upon at the March 8, 2004 Regular Meeting.**

**AUTHORIZATION FOR RFP**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Business Administrator/Board Secretary to send out requests for proposals to energy conservation companies for the purpose of retrofitting all six schools in the Rutherford school district with more energy-efficient lighting fixtures.

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator/Board Secretary to apply for any energy conservation grants that may be available from the New Jersey Public Utilities Commission for the purpose of providing additional funding toward this project.

**OLD BUSINESS: (No action to be Taken)**

**MEETING OPEN TO THE PUBLIC:** 8:46 P.M.

Helen Schneider spoke about the proposed summer math program.

Karen Williams shared her thoughts on the proposed summer math program.

Meeting was then closed to the public at 8:53 P.M.

**EXECUTIVE SESSION:**

Motion by Mrs. Ahmed, seconded by Mr. Novosielski that an Executive Session be held at 8:54 P.M. for the purpose of discussing negotiations and personnel. Action may or may not be taken. The Board expects to return within 45 minutes.

Approved.

The Board returned at 9:41 P.M.

**ADJOURNMENT:**

Motion by Mrs. Ahmed, seconded by Mr. Novosielski that the meeting be adjourned at 9:42 P.M.

Approved.