

**RUTHERFORD BOARD OF EDUCATION**  
**WORKSESSION MINUTES– October 4, 2010**

The Worksession Meeting was called to order at 7:32 P.M. in the High School Auditorium by President Casadonte with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mrs. Chituck, Dr. Fiume, Mr. Griggs, Mrs. Jones, Mrs. Lanni, Mr. Novosielski, and Mr. Casadonte. Mr. McLean was absent for the entire meeting. Ms. Baldwin and Mr. Brown were also present for the meeting.

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

**TAPING AND BROADCASTING OF MEETINGS**

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel and on FiOS Channel 38. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

**MINUTES APPROVAL**

1A. Resolution by Mr. Griggs, seconded by Mrs. Jones.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting and the two executive sessions of September 13, 2010 be approved as recorded.

Voice Vote:

Mrs. Ahmed – aye	Dr. Fiume – aye	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – absent
Mrs. Chituck – aye	Mrs. Jones – aye	Mr. Novosielski – aye

**SPECIAL PRESENTATIONS:**

**1. Annual Board of Education Scholastic Awards – Ms. Cheryl Butler**

**BRONZE AWARD - 1 YEAR**

***Seniors:***

Allen, Tyler  
Kinzler, Victoria  
Petronio, Jesse  
Vibulbhan, Malisa

***Juniors:***

Bharade, Ujwal  
EIKadi, Rana  
Garcia, Clarice  
Min, Tae Hong

***Sophomores:***

Balacuit, Kimberly	Disbrow, Brielle	Lee, Seol Gi	Plessel, Rebecca
Benkovich, Jonathan	Donohue, Cara	MacMillan, Rex	Ricciardi, Antonia
Besada, Christina	Isola, Alex	Martinez, Mary	Salfino, Cara
Calabrese, Katherine	Jang, Jessica	McCarthy, Christopher	Scanlon, Mikaela
Cheung, Dana	Kamdar, Vishal	Myers, Allison	Yi, Megan
Chowdhury, Sabrina	Kwon, Ki Won	Paskas, Alexandra	

## **SILVER AWARD - 2 Years**

### **Seniors:**

Arnold, Alexandra  
Brunson, Lindsay  
Michalik, Justyna  
Shah, Vivek  
Singh, Avani

### **Juniors:**

Choi, Joo Yung	Gayed, Mary	McNish, Megan	Seroczynski, Elizabeth
Chow, Emily	Halasan, Alexa	Nardello, Veronica	Skowronski, Christopher
Dojer, Luz	Hayda, Kristina	Park, Jae Hong	Sovikul, Nattapat
Fichtel, Marie	Inguanti, Michael	Ruiz, Tiffany	Willis, Brian
Gallagher, Kimberly	LaFaso, James		

## **GOLD AWARD - 3 Years**

### **Seniors:**

Brahmbhatt, Malvika	Henein, Peter	Martinez, Martha
Cheung, Wendy	Huang, Kevin	Naik, Neel
Davis, Kyle Sean	Kim, BoMi	Polak, Samantha
Fries, Tara	Kressaty, Michael	Ross, Patrick
Hansen, Daniel	Licata, Nicholas	Shah, Ruchi

**Selected to Participate - College Board National Hispanic Recognition Award:** Nicholas Licata

**Xerox Award for Innovation and Technology Award:** Brett Scharfman

**Frederick Douglass & Susan B. Anthony Award:** Nicholas Licata

**George Eastman Young Leaders Award and Scholarship:** Avani Singh

**BAUSCH & LOMB Science Award:** Peter Henein

**RENSELAER:** Nicholas Licata

## **2. RUTHERFORD EDUCATION FOUNDATION AWARD WINNERS 2010**

- Literacy Work Stations – Project Tile Fun** – Paula Risoli, Lincoln School
- Library of Math Manipulatives and Mathematical Games** – Nicole Zayatz, Union School
- Astronomy Day at Union School** – Joan Macri, Maria McIvor, Nicole Oropallo, and Michael Blanchard, Union School
- Teaching Spanish with Technology** – Norma Perez, Pierrepont School
- World Language Festival** – Lynn Decker, Pierrepont
- Kids 2 Kids Tutoring Club** – Jessica Saxon and Laurie DeSpirito, Pierrepont School
- Rachel’s Challenge** – Kurt Schweitzer, Assistant Principal with Character Education Committee – Union School
- Be COOL and in Control!** – Helene Wetzel, Rutherford High School
- Fluency Phones: Whisper Phones to Enhance Fluency** – Wendy Hogan, Washington School
- Iditarod 2011** – Margit Smith, Pierrepont School

11. **Living Lab** – Helene Wetzel, Rutherford High School
12. **Newark Museum Traveling Planetarium – Telescopic Sky** – Ryan Ann Caputo, Pierrepont
13. **Theater Light system for the stage** – Connie DeFazio and Anthony Bucco, Pierrepont School
14. **Math Literature Collection** – Lorraine DeCaprio, Lincoln School
15. **Gym Geography** – Tom Potor, Lincoln School
16. **Pattern Pails – Lunchtime Learning** – Amy Murphy, Washington School
17. **Can You Hear Us Now** – Elizabeth Ersalesi and Katherine Piperno, Washington School
18. **Weather Watching at Washington** – Bernadette Kennedy and Laurie Catalano, Washington School
19. **Budget Project** – Haleh Podolanczuk, Jessica Statham, Larry Sandmeyer and Louis Studer, Washington School
20. **Reading Slides** – Beth Iorio, Washington School
21. **Get Your Wiggles Out** – Allison Seaman, Washington School
22. **Hands on History** – Justin Van Dyk, Pierrepont School
23. **Voices from New Jersey Landscapes** – Laura Vahey, Diana Hecking, Donald Daborn and Lauren King, Pierrepont
24. **Fitnessgram 9.0 Web Based System** – David Frazier, Rutherford High School
25. **Greetings Galore!** – Jeanna Velechko, Principal Lincoln School
26. **Model United Nations** – Vincent Tirri, Rutherford High School
27. **Dynamic Dominoes** – John Randazzo, Washington School
28. **Heroes and Cool Kids** – Frank Stout, Rutherford High School

**Board recessed at 8:09 pm. Returned at 8:39 P.M.**

#### **REPORT OF THE PRESIDENT**

President Casadonte mentioned several upcoming important dates in the School Calendar. He also acknowledged the student representative, Patrick Ross, for receiving a national writing award.

#### **REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD**

Patrick Ross gave an update on recent activities at Rutherford High School, including Freshman Orientation, Back to School Night, and Homecoming. His summary also included information on the new cataloging system in the Library, athletic team results, and a report on the Marching Band's competition accomplishments. Lastly, he expressed a couple of student concerns, which the Interim Superintendent will discuss with Mr. Jack Hurley, Principal of Rutherford High School.

**MEETING OPEN TO THE PUBLIC (Action Items Only)** 8:50 P.M.

No one spoke.

Meeting closed to the public at 8:51 P.M.

**NEW BUSINESS: (Action to be Taken)**

**FINANCE:**

**APPROVAL OF BILLS**

1A. Resolution by Dr. Fuime, seconded by Mr. Novosielski.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	\$ 317,688.32
Offline Checks	453.84
Payroll	2,353,187.17
General Activities	63,680.43
Total	\$2,735,009.76

Roll Call Vote Finance Item 1A:

Mrs. Ahmed – aye, <b>Abstained:ck#002013</b>	Dr. Fiume – aye, <b>Abstained:ck#001915</b>	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – absent
Mrs. Chituck - aye	Mrs. Jones– aye	Mr. Novosielski–aye

**NEW BUSINESS: (Action will not be taken)**

**PERSONNEL:**

**Chairperson Ahmed reported on items to be acted upon at the October 11, 2010 regular meeting.**

**PERSONNEL:**

Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote \_\_\_\_\_.

**GAIL DU VERNAY**

1. Motion by M\_\_\_\_\_, seconded by M\_\_\_\_\_ to accept with regret, the retirement of Mrs. Gail DuVernay, lunch monitor at Rutherford High School, effective 9/30/10.

Vote \_\_\_\_\_.

**SALARY LEVEL CHANGES:**

2. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following salary level change(s) effective 9/1/10 due to advanced degrees or additional credits:

Brenda Hernandez  
From: \$86,811 (step 16, level 4) To: \$93,022 (step 16, level 5)

Marissa Yoda  
From: \$65,861 (step 10, level 4) To: \$70,061 (step 10, level 5)

Justin Mann  
From: \$47,235 (step 3, level 1) To: \$49,535 (step 3, level 2)

Jamie Truncellito  
From: \$56,864 (step 7, level 3) To: \$59,864 (step 7, level 4)

On roll call all members present voted \_\_\_\_\_.

H.S. CO-CURRICULAR:

3. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following high school co-curricular assignments for the 2010-2011 school year:

Rescind:

Patricia Blanchard – Senior Play Music Co-Director  
Patricia Blanchard – Vocal Ensemble Director

Approve:

Marissa Rosen – Senior Play Music Co-Director – Stipend: \$1182.50  
Marissa Rosen – Vocal Ensemble Director – Stipend: \$1310

On roll call all members present voted \_\_\_\_\_.

ELEM.CO-CURRICULAR:

4. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Pierrepont School co-curricular assignment for the 2010-2011 school year:

Rescind:

Justin Van Dyk – Student Council Co-Advisor

Approve:

James Breheney – Student Council Co-Advisor – Stipend: \$400.50  
Lauren King – 8<sup>th</sup> Grade Class Advisor – Stipend: \$801

On roll call all members present voted \_\_\_\_\_.

MELISSA DOUGARD:

5. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Mrs. Melissa Dougard, English teacher at Rutherford High School, effective January 3, 2011 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2011.

On roll call all members present voted \_\_\_\_\_.

JESSICA SAXON:

6. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Mrs. Jessica Saxon, science teacher at Pierrepont School, effective March 28, 2011 through (20) days following the birth of her baby to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2011.

On roll call all members present voted \_\_\_\_\_.

TRAVEL APPROVALS:

7. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION

Bonnie Donnell	Teacher	AP French Language	11/2/2010	\$175	
		AP College Board			
Rufina Rodriguez	Teacher	Wkshp	11/2/2010	\$175	
Jeanna Velechko	Principal	Singamore Math	11/15/2010	\$199	\$15.00
Jennifer Hoch	Teacher	Softball Clinic	1/21/2011	\$110	\$90.00

On roll call all members present voted \_\_\_\_\_.

SUBSTITUTE TEACHERS:

8. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2010-2011 school year effective 10/14/10 at the per diem rate of \$80.00 and in accordance with the law:

Amal Aly  
Lauren Riedl

On roll call all members present voted \_\_\_\_\_.

SUBSTITUTE ASSISTANTS:

9. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2010-2011 school year effective 10/14/10 at the hourly rate of \$10.00:

Amal Aly

On roll call all members present voted \_\_\_\_\_.

LUNCH MONITORS:

10. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following lunch monitors at Pierrepont School for the 2010-2011 school year for 2 hours per day at the hourly rate of \$8.65 (step 1) effective 10/12/10:

Diana Gonzales  
Vasiliki Magalias

On roll call all members present voted \_\_\_\_\_.

LUNCH MONITOR  
SUBSTITUTE:

11. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following lunch monitor substitute for the 2010-2011 school year for 2 hours per day at the hourly rate of \$8.00 when needed effective 10/12/10:

Jose Bernardes

On roll call all members present voted \_\_\_\_\_.

**CURRICULUM AND INSTRUCTION:**

**Chairperson Lanni reported on the items to be acted upon at the October 11, 2010 regular meeting.**

BERGEN ACADEMY:

1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for Student "B" (name of file in the office of the superintendent) to attend the Bergen Academy – grade 12 – for the 2010-2011 school year.

On roll call all members present voted \_\_\_\_\_.

EVVRS FORMS:

2. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the procedure for reporting incidents of violence, vandalism and substance abuse and to accept the state approved forms for the 2010-2011 school year.

On roll call all members present voted \_\_\_\_\_.

OUT-OF-DISTRICT  
PLACEMENT:

3. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following (names of file in the office of special services) for the 2010-2011 school year:

Approve:

Student #2009064 – SBJC Rutherford – Tuition: \$17,650 – plus transportation

On roll call all members present voted \_\_\_\_\_.

OVERNIGHT TRIPS:

4. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trips:

For athletes who qualify:

Wrestling – NJSIAA State Tournament – Atlantic City – March 4-5, 2011

Track and Field – NJSIAA State Group Meet – Egg Harbor - June 3-4, 2011

Swimming – NJSIAA State Individuals – Sewell, NJ – March 5 -6 , 2011

On roll call all members present voted \_\_\_\_\_.

FINANCE:

**Chairperson Fiume reported on the items to be acted upon at the October 11, 2010 regular meeting.**

SECY/TREAS. REPORT  
JULY 2010

1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending July 31, 2010, and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

On roll call vote all members present voted \_\_\_\_\_.

NON-PUBLIC NURSING

2. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that approval be granted for the Superintendent of Schools to enter into a contract with the Rutherford Board of Health to provide required nursing services to St. Mary's Grammar School, St. Mary High School, Rutherford Child Care Center, Rutherford Montessori School, and The Meadow School at a total cost of \$67.38 per student for the 2010-2011 school year.

On roll call vote all members present voted \_\_\_\_\_.

SUBMISSION OF FORM M-1

3. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve submission of the 2010 - 2011 Form M-1, also known as the Annual Maintenance Budget Amount Worksheet, to the office of the Bergen County Superintendent of Schools.

On roll call vote all members present voted \_\_\_\_\_.

POLICY:

**Chairperson Novosielski reported on the meeting of the Policy Committee and items to be acted upon at the October 11, 2010 regular meeting.**

STAFF ACCEPTABLE USE  
OF TECHNOLOGY:

1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4160 Staff Acceptable Use of Technology on first reading:

## **STAFF ACCEPTABLE USE OF TECHNOLOGY**

Employees will maintain high standards of ethical conduct while using the system. This means that employees are not to engage in any behavior that brings embarrassment, harm, or otherwise detracts from the good reputation of the Rutherford School District, its staff, and its students.

Examples of inappropriate behavior include, but are not limited to:

- abusive, obscene, or other objectionable language, graphics, or other media entered into external or internal parts of the computer system
- attempting to bypass the system's security measures
- damaging computers, electronic access devices, computer systems or computer networks
- inappropriate discussion of any school, staff, or student related activities on any public domain websites such as blogs, wikis, etc.
- distributing any commercial, political, or religious material
- employing the network for commercial purposes and personal or financial gains
- engaging in activities that cause disruption to the network or its system
- engaging in or promoting violence
- engaging in racial, gender, or other slurs
- engaging in unlawful activities on the system
- harassing, insulting or attacking others
- receiving or transmitting information pertaining to dangerous instrumentalities such as bombs, automatic weapons, or other illicit firearms, weaponry, or explosive devices
- sending or displaying hateful or pornographic messages or pictures
- using another person's account
- using obscene language or profanity
- using the district communications system to speak for or represent the district without prior approval
- using the network for personal activities while contractually obligated to perform other duties
- violating copyright laws
- willfully sending or receiving of unethical, illegal, immoral, inappropriate, or unacceptable information of any type

District employees should be aware that their personal files might be discoverable under state public record laws.

Use of the computer network may be revoked at any time for inappropriate use. The administrators, in conjunction with the Board of Education, will be the sole determiners of what constitutes inappropriate behavior. The Rutherford School District's building and district policies apply as related to computer network use.

Security on any computer system is a high priority, especially any system that has many users and/or Internet access. An employee shall not let others use his/her account or password as he/she is responsible for all actions related to his/her account. Employees must let a system administrator know immediately if their password is lost or stolen or if they think someone has access to their use. Unauthorized access to any other level of the system, or other system resource, is strictly prohibited. Users will make no attempt to bypass the district antivirus software and safeguards. Subject to the remainder of this policy, filtering for adult Internet usage can be disabled for bona fide research or other lawful purpose by contacting the technology department. When finished with a computer, the employee is expected to logout where appropriate.

All copyright laws must be observed. Employees are not allowed to install software onto the computers or the computer network without prior approval. Programs and/or data stored on local hard drives of classroom computers/electronic devices are subject to removal at any time without prior notice. The Rutherford School District shall not be held responsible for the security, integrity, or longevity of any employee's data and/or programs stored locally on classroom computers/electronic devices.

Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Any type of information stored on district ~~computers~~ electronic devices becomes the property of the Rutherford School District, and as such the Rutherford School District can periodically review and

monitor all ~~computer~~ files and data stored on district ~~computers~~ electronic devices. The Rutherford School District can edit or remove any material, which the system administrators, in their sole discretion, believe to be inappropriate. Access to and review of ~~computer~~ such files is not limited to probable cause. Privacy is neither implied nor granted, nor should it be expected.

Adopted: July 9, 2001  
Renumbered: 07/12/04 (3460)  
Revised: July 9, 2007

On roll call all members present voted \_\_\_\_\_.

ATTENDANCE

2. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #4151.2 Attendance on first reading:

ATTENDANCE

Employee attendance is an important factor in the successful operation of any school district and in the maintenance of the continuity of the educational program. The Board of Education is vitally and continually interested in the attendance of each employee and considers satisfactory attendance an important criterion of satisfactory job performance.

The privilege of district employment imposes on each employee the responsibility to be on the job on time every scheduled work day. This responsibility requires that the employee maintain good health standards, take intelligent precautions against accidents, both on and off the job, and manage personal affairs in order to satisfy district attendance requirements.

The Board is required by the high costs of absences and disrupted work schedules to give continuing attention to the maintenance of regular attendance by employees. Therefore, if an absence of an employee is not in accordance with the provisions of Board policies, a deduction in salary shall be made, unless there seems to be sufficient reason for excusing the absence in which case the matter shall be referred to the Board. A day's salary of any employee on a 10 month appointment shall be considered 1/200<sup>th</sup> of one year's salary. A day's salary of any employee on an 11 month appointment shall be considered 1/~~240~~<sup>220</sup><sup>th</sup> of one year's salary. A day's salary of any employee on a 12 month appointment shall be considered 1/~~260~~<sup>240</sup><sup>th</sup> of one year's salary.

N.J.S.A. 18A:11-1; 18A:27-4; 18A:28-5; 18A:30-6

Adopted: December 10, 1984  
Renumbered: 00/00/00 (3212)  
Revised: November 13, 2006

On roll call all members present voted \_\_\_\_\_.

STUDENT ACCESS TO AND USE OF NETWORKED INFORMATION RESOURCES

3. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.10 Student Access to and Use of Networked Information Resources – Rutherford Public Schools on first reading:

The Board of Education supports telecommunications access and recognizes the importance of access to ~~computers~~ electronic devices and people on an international level. Access to telecommunications will enable

students to explore thousands of libraries and databases throughout the world. Students will also have the opportunity to exchange messages with people around the globe.

The Rutherford School District firmly believes that the valuable information and interaction available on a worldwide network far outweighs the possibility of unacceptable use to procure material not acceptable with the educational goals of the district. With access to ~~computers~~ electronic devices and people all over the world comes the availability of material that may not be of educational value in the context of the school setting. Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications shall apply to computer network use. The network is provided for students and staff to conduct research and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

While it is impossible to control all that is accessible on the network, the District has taken measures to prevent access to inappropriate information, including but not limited to pornographic material, ~~and chat rooms~~. However, we cannot control all the information available on the Internet. The School District is not responsible for other people's actions or the quality and content of information available. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources.

The following guidelines have been established to help students and staff use the network appropriately. If a student does not follow acceptable use policies, his/her privileges of using the network may be withdrawn.

### **PERSONAL SAFETY**

Be safe. In using the computer network and Internet, do not reveal personal information such as your home address or telephone number. Do not use your last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not under any circumstances arrange a ~~face-face-meeting~~ face-to-face meeting with someone you "meet" on the computer network or Internet. If someone attempts to arrange a meeting with you as a result of an Internet contact, you must report the communication immediately to your supervising teacher.

### **GUIDELINES**

The Rutherford School District's purpose in providing access to the Internet is to support research and education by providing access to unique resources and the opportunity for collaborative work. Guidelines are provided so that students are aware of the responsibilities they are about to acquire. **Use of the Internet is a privilege, not a legal right.** Use of the Internet requires efficient, responsible, ethical and legal utilization of network resources.

The system administrator reserves the right to set quotas for disk storage for usage. Users who exceed their quota will be advised to delete files to return to compliance. Failing to delete files when requested may result in loss of access to computer files and disciplinary action and network devices. The system administrator reserves the right to delete files as needed.

Students are responsible for maintaining appropriate behavior on all school computers/electronic devices.

**Examples of inappropriate behavior include, but are not limited to:**

- Abusive, obscene, or other objectionable language, graphics, or other media entered into external or internal parts of the computer system
- Accessing a chat room unless assigned for a class project and supervised by classroom teachers.
- Accessing inappropriate material such as violence, profanity, sex, drug or alcohol related sites, etc.
- Accessing someone else's account
- Allowing someone to login using your password
- Attempting to circumvent the district security and content filters by any means, including proxy servers
- Damaging computers, electronic access devices, computer systems or computer networks
- Deliberate downloading of a virus or other damage to computer/electronic devices files
- Inappropriate discussion of any school, staff, or student related activities on any public domain web sites such as blogs, wikis, etc.

- Distributing any commercial, political, or religious material
- Downloading of inappropriate programs
- Downloading or playing games on the Internet of a non-educational nature
- Employing the network for commercial purposes and personal or financial gains
- Engaging in activities that cause disruption to the network or its system
- Engaging in or promoting violence
- Harassing, insulting or attacking others
- Purchasing, trading, or requesting items on the Internet
- Putting inappropriate content on a school website
- Reconfiguring setups, deleting files or programs in any computer/electronic access device network
- Sending or displaying hateful or pornographic messages or pictures
- Transmitting confidential information (~~phone numbers~~, social security numbers, credit card numbers, addresses, ~~photographs~~, or making arrangements to meet anyone) for self or others
- Using obscene language or profanity
- Violating copyright laws
- ~~Wallpapers, screen savers, icons, etc. saved to the local workstation from the Internet~~

Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Any type of information stored on district ~~computers~~ electronic devices becomes the property of the Rutherford School District, ~~and as such~~ The Rutherford School District can periodically review and monitor all ~~computer~~ files and data stored on district ~~computers~~ electronic devices. The Rutherford School District can edit or remove any material, which the system administrators, in their sole discretion, believe to be inappropriate. Access to and review of ~~computer~~ such files is not limited to probable cause. Privacy is neither implied nor granted, nor should it be expected.

### **DISCIPLINARY ACTION**

Any violation of district rules may result in loss of district-provided access to the Internet and/or other ~~computer~~ electronic devices. Disciplinary action will be determined at the building level in keeping with existing policies regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

Adopted: July 9, 2001  
Renumbered: 07/12/04 (5512)  
Revised: July 9, 2007

On roll call all members present voted \_\_\_\_\_

### **BUILDINGS AND GROUNDS:**

**Chairperson Jones reported that presently there are no items to be acted upon at the October 11, 2010 regular meeting.**

Ms. Baldwin gave an update on the Roof Project. There will be a Buildings And Grounds Committee meeting on October 18, 2010.

### **OLD BUSINESS: (No action to be Taken)**

Ms. Baldwin gave an update on the Inter District Public School Choice Program and the changes that have occurred due to recent legislation.

GOALS AND ACTION PLANS 1. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following district/Board goals and action plans for the 2010-2011 school year:

### **District Goals**

Goal #1 To increase student achievement on standardized assessments.

- Increase number of classified students achieving proficiency in mathematics

- Increase number of general education students achieving proficiency in mathematics

Goal #2 To ensure continued academic progress in the face of a difficult economic climate.

Goal #3 To investigate technology opportunities for student and parent communications.

TBD:

Goal #4 To improve the K-8 World Language program by exploring activities of the departmental action plan submitted in May of 2010.

Goal #5 To develop an academic and career counseling component for Grades 6-8.

**Board Goals**

Goal #1 To identify and retain a new superintendent of schools.

Goal #2 To ensure that the transition to a new superintendent is a success.

Goal #3 To prepare a district budget that maintains the quality of the educational programs in a fiscally responsible manner and gains support from the community.

The Board discussed the district goals and agreed to adopt District Goals # 1- 4.

On roll call all members present voted \_\_\_\_\_.

➤ **Legislative Update**

Mrs. Jones gave the Board a reminder about the 10/7/10 Bergen County School Board Meeting to be held at Union School.

**MEETING OPEN TO THE PUBLIC:**

**EXECUTIVE SESSION:** Motion by Mr. Griggs, seconded by Mr. Novosielski that an Executive Session be held at 9:36 P.M. for the purpose of discussing Personnel and Legal Issues. Action will not be taken. The Board expects to return within 45 minutes.

Approved.

The Board returned at 10:19 P.M.

**ADJOURNMENT:** Motion by Mr. Griggs, seconded by Mrs. Jones that the meeting be adjourned at 10:20 P.M.

Approved.