

MINUTES OF A REGULAR MEETING
OF THE
RUTHERFORD BOARD OF EDUCATION
DECEMBER 13, 2010

A regular meeting of the Board of Education was held on Monday evening, December 13, 2010 in the High School Cafeteria. Meeting was called to order by President Casadonte at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Casadonte, Mrs. Chituck, Mr. Griggs, Mrs. Jones, Mrs. Lanni, and Mr. McLean. Mr. Novosielski arrived at 7:34 P.M. Dr. Fiume was absent. Also present were Ms. Baldwin and Mr. Brown.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel and on FiOS Channel 38. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

MINUTES APPROVAL

1. Resolution by Mr. Griggs, seconded by Mrs. Lanni.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession Meeting and Executive Session Meetings of December 6, 2010 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – abstained	Dr. Fiume – absent	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – abstained
Mrs. Chituck – aye	Mrs. Jones – aye	Mr. Novosielski – absent, arrived at 7:34 P.M.

SPECIAL PRESENTATIONS:

Retirement Presentation - Mr. Alan Weber, Mr. Hurley, Mr. Casadonte and Ms. Baldwin

REPORT OF THE PRESIDENT:

No report given.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 7:39 P.M. No one spoke.

Meeting was then closed to the public at 7:39 P.M.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mr. Novosielski to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote approved by Voice Vote.

Motion by Mrs. Ahmed, seconded by Mr. Novosielski to approve Item #1 thru #14.

KRISTIN DOLCI:

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Mrs. Kristin Dolci, Grade 5 teacher at Union School effective March 1, 2011 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2011.

ANTHONY TESORIERO:

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the stipend salary for Anthony Tesoriero- Boys Spring Track Assistant from Step 2 to Step 3 (\$4,884).

ALLISON SEAMAN:

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Allison Seaman as assistant Softball Coach.

SUBSTITUTE TEACHERS:

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teachers effective 12/13/10 at the per diem rate of \$80.00 and in accordance with the law:

- Barbara Drew
- Joseph Espinosa
- Christine Toskovich
- Bijal Pandya
- Cristina Vitale
- Shannon Schmeding
- Megha Shah
- Scott Becker
- Tammi Hughes
- Laura McCarthy
- Adrienne Moe
- Victoria Seetaram
- Michael Principe

SUBSTITUTE TEACHER ASSISTANTS:

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher assistant (s) effective 12/13/10 at the hourly rate of \$10.00:

- Scott Becker
- Augustine Serio
- Tammi Hughes

TRAVEL REIMBURSEMENTS:

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2010-2011 school year:

Name	Position	Name of Activity	Dates	Fee	Trans.	Meals	Lodgings	Other
David Frazier	Athletic Director	DAANJ Annual Conf.	Mar 14-17, 2011	\$350	none	none	none	\$50
John Brigante	Music	NJ Music Educators	Feb 24 -26, 2011	\$285	none	none	none	None

CAROLYN AZZOLINI:

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Carolyn Azzolini as a temporary teacher assistant at Lincoln School for 6.25 hours per day, 5 days per week, effective 12/13/10 through 5/6/11 at the hourly rate of \$17.75 (step 1).

TEST PREP COURSE:

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers to provide test readiness courses in math and language arts for the 2010-2011 school year to prepare students for the HSPA and NJASK8:

High School:

HSPA - Math	Richard Blanchard	3 sections	\$1800
Language Arts	Dawn Pasquale	2 sections	\$1200

Union School:

Math	Diane Moe	1 section	\$600
Math	Steven Titus	1 section	\$600
Math	Nicole Zayatz	1 section	\$600
Language Arts	Deborah Courtney	1 section	\$600
Language Arts	Jessica Muddell	1 section	\$600
Language Arts	Megan Collins	1 section	\$600

Pierrepont School:

Math	David Padilla	3 sections	\$1800
Language Arts	Laura Vahey	3 sections	\$1800

- MEGHAN WILK: 9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Meghan Wilk as a leave replacement teacher at the high school as an English teacher effective 1/3/11 through 6/30/11 at the annual salary of \$45,535 (step 1, level 1 prorated).
- MEGAN CAUGHEY: 10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the start date of Mrs. Megan Caughey's disability leave with pay, special education teacher at Lincoln School from 1/3/2011 to 12/13/2010.
- RITA BROSNAN: 11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the start date for Mrs. Rita Brosnan, long-term substitute Special Education teacher at Lincoln School from 1/3/11 to 12/13/10.
- MILDRED JIMENEZ: 12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Mildred Jimenez as a lunch monitor at Pierrepont School for the 2010-2011 school year at the hourly rate of \$8.65 (step 1) effective 12/14/10.
- GREG VOGEL: 13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Gregory Vogel as volunteer assistant basketball coach effective 12/14/10.
- KERI ANN CRESCENZI: 14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Keri Ann Crescenzi as a long term substitute for grade 8 science teacher at Pierrepont School effective 3/28/11 through 6/30/11 at the per diem rate of \$227.00.

Roll Call Vote on Personnel Items # 1 thru #14

Mrs. Ahmed – aye	Dr. Fiume – absent	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – aye
Mrs. Chituck - aye	Mrs. Jones– aye	Mr. Novosielski – aye

CURRICULUM AND INSTRUCTION:

Motion by Mrs. Lanni, seconded by Mrs. Ahmed to approve Curriculum and Instruction items #1 thru # 5.

HOME INSTRUCTION: 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following student (name on file in the office of the superintendent):

Student "D" – effective 11/8/10

OUT-OF-DISTRICT: 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following out-of-district placements (names on file in the office of special services):

Student #2010008 – Stepping Stones – effective 12/6/10 – Tuition \$59,500 plus trans.

CURRICULUM GUIDES: 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following curriculum guides:

- **Art**
Grades K-3
- **Business**
Desktop Publishing
Financial Literacy (interdisciplinary with Social Studies)
Marketing
Web Page Design
- **Computer Technology**
Computer Training C++
- **Family and Computer Sciences**
Fitness Through Nutrition
Foods
International Foods
- **Gifted and Talented**
Curriculum Map-Enrichment Grade 2
- **Language Arts Literacy**
Honors Humanities Seminar
Journalism
- **Mathematics**
Advanced Placement Calculus
Honors Calculus
Statistics and Probability
Curriculum Map – Algebra I
- **Music**
Wind Ensemble
- **Science**

Forensic Science

- **Technology**
 - TV Production
 - TV Studio Workshop

CURRICULUM REVIEW: 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the revised Curriculum Review Cycle.

TEXTBOOK ADOPTION: 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the adoption of the following text for Advanced Placement Music Theory:

Tonal Harmony by Stefan Kostka, Dorothy Payne
McGraw-Hill, 2009.

Roll Call Vote on Curriculum Items #1 thru #5

Mrs. Ahmed – aye	Dr. Fiume – absent	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – aye
Mrs. Chituck - aye	Mrs. Jones– aye	Mr. Novosielski – aye

FINANCE:

Motion by Mr. McLean, seconded by Mrs. Ahmed to approve Finance items #1 thru # 6.

APPROVAL OF BILLS 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	\$ 894,808.02
Offline Checks	260,598.49
Payroll	0.00
General Activities	<u>7,062.36</u>
Total	1,162,468.87

SECY/TREAS. REPORT 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School
SEPTEMBER 2010: Monies for the months ending September 30, 2010, and, October 31, 2010, and certifies
OCTOBER 2010: that the reports indicate that no major account or fund is overexpended in violation of NJAC

6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

SOFTWARE RFQ 3. WHEREAS, the Rutherford Board of Education desires to seek proposals for the purchase or licensing of computer software to improve the efficiency of district operations, including but not limited to finance, budget and budget preparation, payroll and personnel services; and

WHEREAS, N.J.S.A.18A:18a-4.1a requires formal competitive contracting for such proprietary acquisitions if it exceeds the bid threshold; and

WHEREAS, N.J.S.A.18A:18a-4.3a requires that a board of education must approve a resolution to initiate the process for formal requests for proposals in the competitive contracting process.

NOW, THEREFORE, BE IT RESOLVED that the Rutherford Board of Education authorizes the School Business Administrator/Board Secretary, who also serves as the district's Qualified Purchasing Agent, to prepare specifications and obtain proposals for the purchase and/or licensing of proprietary computer software to support the district's business services.

LAN ASSOCIATES 4. BE IT RESOLVED by the Rutherford Board of Education to approve Lan Associates for the purpose of providing engineering design services for the replacement of boilers at Lincoln School, Washington School, Union School, and Rutherford High School. The responsibilities of Lan will include providing drawings and specifications for bidding, preparing and submitting applications to the New Jersey Department of Education, assist in the solicitation of bids, and attending the bid opening and reviewing all bids received. The fee for this work covering all four (4) schools shall be \$71,700.

COOPERATIVE PRICING 5. BE IT RESOLVED by the Rutherford Board of Education to enter into a Cooperative Pricing System Agreement for participation in the educational cooperative pricing system administered by Educational Data Services, Inc. of Saddle Brook, N.J. The cost of the agreement covering bulk supply purchases for the school year 2011-2012 shall be \$6,990. The cost of the agreement covering skilled trades and compliance services shall be \$1950 and shall run from January 1, 2011 through March 31, 2012.

BUSINESS SERVICES SOFTWARE CONSULTANT 6. BE IT RESOLVED BY THE Rutherford Board of Education to approve a professional services contract with M.J.Donow,LLC to assist in the implementation of proposed changes related to business services in accordance with the submitted proposal, at an hourly rate of \$100.00 – estimated hours – 77.

Roll Call Vote Finances Items #1 thru #6

Mrs. Ahmed – aye, abstained on ck #'s 002618 thru 002621	Dr. Fiume – absent	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye, abstained on ck #'s 002565, 002658	Mr. McLean – aye, abstained on ck # 002625
Mrs. Chituck - aye	Mrs. Jones– aye	Mr. Novosielski – aye

POLICY:

No items on the Agenda

BUILDING AND GROUNDS:

No items on the Agenda

OLD BUSINESS:

Mrs. Jones gave a report on the Bergen County Board Meeting held at Riverdell Regional High School on December 7, 2010.

MEETING OPEN TO THE PUBLIC: (Any Topic) Meeting opened at 7:55 P.M.

Liz Forte asked about the latest status on the hiring of the new superintendent.

Meeting was then closed at 7:56 P.M.

EXECUTIVE SESSION:

Motion by Mr. Griggs, seconded by Mr. McLean, that an Executive Session be held at 7:57 P.M. for the purpose of discussing Personnel. Action may or may not be taken. The Board expects to return within 25 minutes.

The Board returned at 8:35 P.M.

PERSONNEL:

Elaine Baldwin

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the current Employment Contract with Elaine Baldwin effective December 31, 2010.

BE IT FURTHER RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to move to approve a contract with Elaine Baldwin to serve as Interim Superintendent effective January 1, 2011 through December 31, 2011, or until such time as a new Superintendent assumes his/her duties, whichever is sooner, at the per diem rate of \$750.00.

Roll Call Vote Personnel Item #1

Mrs. Ahmed – aye,	Dr. Fiume – absent	Mrs. Lanni – aye
Mr. Casadonte – aye	Mr. Griggs – aye	Mr. McLean – aye
Mrs. Chituck - aye	Mrs. Jones– aye	Mr. Novosielski – aye

ADJOURNMENT:

Motion by Mr. Griggs, seconded by Mr. Novosielski that the meeting be adjourned at 8:44 P.M.

Vote Approved by Voice Vote.

Respectfully submitted,

Robert R. Brown
School Business Administrator/Board Secretary