

MINUTES OF A REGULAR MEETING
OF THE
RUTHERFORD BOARD OF EDUCATION
JANUARY 11, 2010

A regular meeting of the Board of Education was held on Monday evening, January 11, 2010 in the High School Cafeteria. Meeting was called to order by President Casadonte at 7:34 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Casadonte, Dr. Fiume, Mr. Griggs, Mr. Jasko, Mrs. Jones, Mr. McLean, and Mr. Novosielski. Ms. Scuro was absent for the entire meeting.. Also present were Ms. O'Keefe and Mr. Brown.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel and on FiOS Channel 38. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

MINUTES APPROVAL

1. Resolution by Mr. Novosielski, seconded by Mrs. Ahmed.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting of December 14, 2009 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – aye
Mr. Casadonte – abstain	Mr. Jasko – aye	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Scuro – absent

SPECIAL PRESENTATIONS:

- **Retirement Presentation - Mrs. Joan Moss - Ms. O'Keefe**
- **Board Evaluation - Susan McCusker, NJSBA Facilitator**
Ms. McCusker and the Board discussed the Board Self-Evaluation and Professional Development Improvement Plan.

REPORT OF THE PRESIDENT

Pres. Casadonte gave current budget information for the 2010-2011 school year, and reported on upcoming calendar events.

MEETING OPEN TO THE PUBLIC: (Agenda Items Only) 8:14 P.M. No comments made.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Dr. Fiume to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved.

Motion by Mrs. Ahmed, seconded by Mrs. Jones to approve Personnel Items #1 through #18.

EMERGENT HIRES

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following applicant(s) under the emergent hiring law as per the State Department of Education:

- Delores Pegiese - lunch monitor
- Suzanne Petronio - bus assistant and substitute lunch monitor

TEST PREP COURSE

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following additional teachers to provide test readiness courses in math for the 2009-2010 school year to prepare students for the NJASK:

<u>Union</u>			
NJASK6 - <u>Math</u>	Diane Moe	- 1 section	\$600
NJASK7 - <u>Math</u>	Steven Titus	- 1 section	\$600

SUBSTITUTE TEACHERS 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher(s) effective 1/12/10 at the per diem rate of \$80.00 and in accordance with law:

- Elizabeth Dispenza
- Meghan Lynch
- Donna Dempsey
- Kelly Holmes
- Tiffany Aromando
- Daria Greiner
- Christina Dinan

SUB TEACHER ASSISTANTS 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as substitute teacher assistants for the 2009-2010 school year at the hourly rate of \$9.00:

- Meghan Lynch

HOME INSTRUCTORS 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following as home instructors for the 2009-2010 school year at the hourly rate of \$35.00:

- Elizabeth Dispenza
- Meghan Lynch

LUNCH MONITOR 6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Delores Pegeise as a lunch monitor at Pierrepont School for the 2009-2010 school year for 2 hours per day at the hourly rate of \$8.65 (step 1).

COACHING ASSIGNMENT 7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Gia O'Keefe as a Volunteer Assistant Girls Basketball Coach for the 2009-2010 school year.

H.S. CO-CURRICULAR 8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following high school co-curricular changes for the 2009-2010 school year:

Rescind:
Patricia Blanchard - Senior Play Music Director

Approve:
Patricia Blanchard - Senior Play Music Co-Director - Stipend \$1182.50
Marissa Rosen - Senior Play Music Co-Director - Stipend \$1182.50

RETIREMENT MONIES 9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retirees as per agreement between the Rutherford Board of Education and the Rutherford Education Association:

Joan Moss - 174.5 days - \$5,607.50

MARYANNE MANDELBAUM 10. Motion to accept the resignation of Mrs. Maryanne Mandelbaum, speech teacher at Union School, effective 3/1/10 or sooner if a suitable replacement can be found.

DANIELLE SABATO 11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the unpaid leave, without benefits, of Mrs. Danielle Sabato, computer specialist at Pierrepont School, through 3/31/10.

ROSEMARIE BARONE 12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to extend the long term substitute assignment of Mrs. Rosemarie Barone, computer specialist at Pierrepont School, through 3/31/10.

SERVICE PROVIDER 13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of Dr. Carol A. Fiorile to provide ABA training to teacher assistants and district ABA providers at a cost of \$185 per hour and to provide an all-day ABA workshop at a cost of \$1,800.

TRAVEL REIMBURSEMENTS 14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2009-2010 school year:

<u>Staff Name</u>	<u>Position</u>	<u>Name of Activity</u>	<u>Dates</u>	<u>Fee</u>	<u>Trans.</u>	<u>Meals</u>	<u>Lodgings</u>	<u>Other</u>
William Mulcahy	Principal	NAESP Convention	Apr 7-12	\$275	\$500	\$250	\$750	none
Maria De Trizio	Speech Therapist	MES Workshop	18-Mar	\$189	\$30	none	none	none
Lori Dernelle	Supervisor	Reading/Writing Conf	16-Apr	\$195	\$50	none	none	none
Denis Mullins	Supervisor	NJMEA Conference	Feb 18-19	\$180	\$150	none	none	none
Anissa Egar-Smith	GT Teacher	NJAGC Conferencer	4-Mar	\$182	\$75	none	none	none
Jennifer Augusterfer	GT Teacher	NJAGC Conferencer	4-Mar	\$182	\$0	none	none	none
Anthony Paterno	Director of Facilities	School Dude Program	3/21-3/24	\$300	\$200	\$153	\$435	\$175

- KELLEY HENNESSY 15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Kelley Hennessy as a full-time teacher assistant at Washington School for 6.25 hours per day, 5 days per week, effective 12/15/09 at the hourly rate of \$17.44 (step 1).
- ROY HINCHMAN 16. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Roy Hinchman as the strength and conditioning coach for the winter and spring seasons of the 2009-2010 school year at the stipend of \$4,560 (step 3) per season.
- SUZANNE PETRONIO 17. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Suzanne Petronio as a part-time bus assistant effective 2/1/10 for up to 19.5 hours per week at the hourly rate of \$16.64 (step 1).
- SUB LUNCH MONITOR 18. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Suzanne Petronio as a substitute lunch monitor effective 2/1/10 at the hourly rate of \$8.00.

Roll Call Vote Personnel Items #1-#18:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – aye
Mr. Casadonte – aye	Mr. Jasko – aye	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Scuro – absent

CURRICULUM AND INSTRUCTION:

Motion by Mr. Novosielski, seconded by Dr. Fiume to approve Curriculum and Instruction Items #1 through #3.

- HOME INSTRUCTION 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following students (names on file in the office of the superintendent) for home instruction:

Student “H” - effective 12/14/09
Student “I” - effective 12/18/09
Student “J” - effective 1/6/10

- MEMORANDUM OF UNDERSTANDING - RTTT 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a Memorandum of Understanding with the State Department of Education for participation in the Race to the Top (RTTT) federal grant program.

Roll Call Vote Curriculum and Instruction Item #2:

Mrs. Ahmed – no	Mr. Griggs – no	Mr. McLean – no
Mr. Casadonte – no	Mr. Jasko – no	Mr. Novosielski – no
Dr. Fiume – no	Mrs. Jones – no	Ms. Scuro – absent

- MOTION TO AMEND 2A. Motion by Mr. Griggs, seconded by Mrs. Jones to amend the language of Item #2 as follows:

- MEMORANDUM OF UNDERSTANDING - RTTT 2B. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a Memorandum of Understanding with the State Department of Education for participation in the Race to the Top (RTTT) federal grant program, with the language to allow the Board to decline the grant monies if the conditions are unacceptable to the Board.

- RHS ALUMNI DIRECTORY 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the creation, by the Rutherford Education Foundation, of a Rutherford High School Alumni Directory at no cost to the district.

Roll Call Vote Curriculum and Instruction Items #1, #2A, #2B, and #3:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – aye
Mr. Casadonte – aye	Mr. Jasko – aye	Mr. Novosielski – aye #1, no #2A and #2B
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Scuro – absent

FINANCE:

Motion by Dr. Fiume, seconded by Mrs. Jones to approve Finance Items #1 through #3.

- APPROVAL OF BILLS 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	\$548,017.29
Offline Checks	265,780.87
Payroll	2,335,830.80
General Activities	22,261.74
Total	<u>\$3,171,890.70</u>

- TRANSFER OF FUNDS 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following budget transfers for the 2009-2010 school year:

From:
11-000-100-562

Tuition – Other LEAs – Spec. Education

12,711

11-000-100-563	Tuition – Academies	7,720
11-000-100-566	Tuition-Private Schools In State	77,498
To:		
11-000-100-561	Tuition – Other LEAs – Reg. Education	12,711
11-000-100-564	Tuition – Vocational Spec. Education	20,650
11-000-100-565	Tuition – County Special Services Schools	60,068
11-000-100-568	Tuition – State Facilities	4,500

Rationale: To record tuition adjustments necessary for the 2009-2010 school year.

From:		
11-190-100-500	Contracted Services – Instruction	3,000
11-190-100-610	Classroom Supplies	3,700
11-000-252-890	Technology Exp. – Misc.	5,000
11-000-261-610	Maintenance Supplies	10,000
11-000-262-520	Ins. Exp. – Prop & Casualty	17,678
To:		
11-000-261-420	Outside Repairs – Maintenance	39,378

Rationale: To record transfer needed to provide air conditioning of the computer hub room at RHS, to blacktop the area around the new playground at Lincoln School, to do a cable repair on a telephone pole pertaining to the phone system, and to remediate damaged area and provide soil testing at Lincoln School which housed the destroyed playground.

From:		
11-000-230-100	Salaries – Board Office	1,950
11-000-230-332	Prof. Fees – Auditing	2,052
11-000-230-530	Telephone Expense	3,930
11-000-230-590	Purchased Services – Board Office	427
11-000-291-260	Ins. Expense – Workers Compensation	20,000
11-204-100-320	Purchased Prof. Services. Spec. Education	50,000
To:		
11-000-230-334	Prof. Fees – Architect	19,789
11-000-230-339	Other Professional Fees	8,570
12-000-400-390	Purchased Services – Construction Projects	50,000

Rationale: To record transfer required to provide increase in architect fees for RHS roof and other projects, to hire energy company to look at gas and electric purchase options, and to have Stonegate Associates provide district security training.

From:		
11-000-219-104	Salaries – CST	5,809
11-000-262-100	Salaries – Custodial	11,476
11-000-270-107	Salaries – Bus Aides	918
11-204-100-320	Purchased Prof. Services – Spec. Education	31,966
To:		
11-000-216-100	Salaries – Speech	3,648
11-000-218-104	Salaries – Guidance	2,161
11-000-261-100	Salaries – Maintenance	12,394
11-204-100-101	Salaries – Resource Room	31,966

Rationale: To record transfers necessary to adequately fund payroll accounts from July through December 2009.

From:		
11-000-291-260	Insurance Exp. – Workers Compensation	2,699
To:		
12-000-240-730	Equipment – Administrative	2,699

Rationale: To record transfer to fund new computer server needed for the Board Office accounting software.

From:		
11-000-291-260	Insurance Exp. Workers Compensation	3,265
11-000-291-270	Health Benefits	21,187
11-000-291-290	Dental Benefits	5,548
To:		
11-000-291-250	Insurance Exp. – Unemployment	30,000

Rationale: To record transfer to fund increase needed for unemployment insurance account.

From:		
11-000-251-580	Business Office – Travel Expense	2,000
11-190-100-500	Purchased Services – Instruction	8,250
11-190-100-640	Classroom Textbooks	7,500
To:		
11-190-100-610	Classroom Supplies	15,750
11-000-251-610	Supplies – Business Office	2,000

Rationale: To purchase extra smart boards for RHS, to purchase classroom furniture at RHS, and to purchase two storage cabinets for the vault in the Board Office.

From:		
11-000-218-104	Salaries – Guidance	240,610
To:		
11-000-100-566	Tuition – Private Schools In-State	240,610

Rationale: To record transfer needed to properly reflect partial use of ARRA stimulus funds.

From:		
11-000-219-104	Salaries – CST	16,255
11-204-100-320	Other Purchased Services Spec. Ed.	12,184
To:		
11-000-222-340	Other Purchased Services – Library	28,439

Rationale: To record transfer to fund new Destiny Library Manager System which is a district-wide up-to-date cataloging system for all school libraries in the district.

From:		
11-000-291-270	Health Benefits	20,455
To:		
11-000-291-241	Pension Costs – PERS	20,455

Rationale: To record transfer to fund additional money needed to pay PERS pension liability billed by the State of New Jersey.

From:		
11-204-100-320	Other Purchased Services – Spec. Education	85,000
To:		
11-000—240-103	Salaries – Administrative	85,000

Rationale: To record transfer to finance Interim Assistant Principal at RHS.

From:		
11-000-262-520	Insurance Exp. – Prop. & Casualty	3,894
To:		
11-000-262-490	Utilities – Water	3,894

Rationale: To record increases in water for school year 2009-2010

From:		
11-000-216-320	Other Purchased Services – Speech	126
11-000-222-610	Library Supplies	60
11-000-240-610	Supplies – Administrative	2,946
11-204-100-610	Supplies – Resource Room	515
11-204-100-640	Textbooks – Resource Room	599
11-213-100-640	Textbooks – Spec. Education	535
11-403-100-320	Other Purchased Svcs – Home Instruction	1,491
To:		
11-000-216-600	Supplies – Speech	126
11-000-222-890	Library – Misc. Expense	60
11-000-240-890	Misc. Expense – Administrative	3,996
11-213-100-610	Supplies – Spec. Education	1,649
11-401-100-610	Supplies – Co-Curricular	441

Rationale: To record miscellaneous transfers for period July 1, 2009 through December 31, 2009.

PARENT TRANSPORTATION 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve parent
CONTRACTS transportation contracts for the following students (names on file in the office of special services):

#2004066	1 st Cerebral Palsy of NJ	\$8.25 per day x 180 days	\$1,485.00
#2003111	Children’s Therapy Center	\$16.00 per day x 205 days	\$3,280.00

Roll Call Vote Finance Items #1-#3:

Mrs. Ahmed – aye, abstain check #000234 and 000235	Mr. Griggs – aye, abstain check #000251	Mr. McLean – aye
Mr. Casadonte – aye	Mr. Jasko – aye	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Scuro – absent

DISCUSSION - 2010-2011 BUDGET

The Board reviewed the preliminary proposed appropriations budget for 2010-2011 school year. This budget includes increases which bring the proposed budget to the state permitted cap. The Board directed the Superintendent to identify areas to consider for possible reductions.

POLICY:

BUILDINGS AND GROUNDS:

Motion by Mrs. Jones, seconded by Mr. Griggs to approve Buildings and Grounds Items #1 and #2.

SCHOOL ELECTION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the Annual School Election shall be held on Tuesday, April 20, 2010 at 7:00 AM until 9:00 PM in the School District, at Union, Pierrepont, Sylvan, Lincoln, Washington, High School, and Congregational Church.

USE OF SCHOOL BUSES
PROJECT GRADUATION

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of four (4) school buses for Project Graduation on Thursday, June 17, 2010. Fees to be waived.

Roll Call Vote Buildings and Grounds Items #1 and #2:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – aye
Mr. Casadonte – aye	Mr. Jasko – aye	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Scuro – absent

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic) 9:43 P.M. No comments made.

EXECUTIVE SESSION: Motion by Mr. Novosielski, seconded by Mr. Griggs that an Executive Session be held at 9:44 P.M. for the purpose of discussing negotiations. Action may or may not be taken. The Board expects to return within 20 minutes.

Approved.

Mr. Griggs and Mr. Novosielski were excused from the Executive Session due to conflict regarding REA negotiations..

The Board returned at 10:44 P.M.

ADJOURNMENT: Motion by Mr. McLean, seconded by Mr. Jasko that the meeting be adjourned at 10:45 P.M.

Approved..

Respectfully submitted,

Robert Brown
School Business Administrator/Board Secretary