

MINUTES OF A REGULAR MEETING  
OF THE  
RUTHERFORD BOARD OF EDUCATION  
JULY 13, 2009

A regular meeting of the Board of Education was held on Monday evening, July 13, 2009 in the High School Cafeteria. Meeting was called to order by President Casadonte at 7:30 P.M. with the Pledge of Allegiance to the Flag.

On roll call the following members were present: Mrs. Ahmed, Mr. Casadonte, Dr. Fiume, Mr. Griggs, Mrs. Jones, Mr. Novosielski, and Ms. Williams. Mr. Jasko and Mr. McLean were absent for the entire meeting. Also present were Ms. O'Keefe and Mr. Brown.

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

**MINUTES APPROVAL**

1. Resolution by Mr. Novosielski, seconded by Mrs. Jones.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting of June 15, 2009 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**SPECIAL PRESENTATIONS:**

- **Goal Setting - Susan McCusker - NJSBA**
- **Annual District Violence and Vandalism Report - Ms. O'Keefe**

**RUTHERFORD PUBLIC SCHOOLS  
ANNUAL SCHOOL VIOLENCE AND VANDALISM REPORT**

	<b><u>2008-09</u></b>	<b><u>2007-08</u></b>	<b><u>2006-07</u></b>
Violence	16	8	9
Vandalism	5 (\$60,750)	3 (\$505)	1 (\$100)
Weapons	1	1	4
Substance Abuse	1	2	10

- **Recognition of Retiring Board Member Karen Williams**

**REPORT OF THE PRESIDENT**

**MEETING OPEN TO THE PUBLIC:** (Agenda Items Only) 8:40 P.M. No comments made.

**NEW BUSINESS** (Action to be Taken)

**PERSONNEL:**

Motion by Mrs. Ahmed, seconded by Mr. Novosielski to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Approved.

**Motion by Mrs. Ahmed, seconded by Ms. Williams to approve Personnel Items #1 through #24.**

- KAREN WILLIAMS** 1. Motion to accept, with regret, sorrow and gratitude the resignation of Ms. Karen Williams, Trustee, effective July 14, 2009.
- DANIELLE SABATO** 2. Motion to accept the resignation of Mrs. Danielle Sabato as Literary Magazine advisor at Pierrepont School for the 2009-2010 school year.
- JEAN SABATINI** 3. Motion to accept the resignation of Mrs. Jean Sabatini, district speech teacher, effective 7/2/09.
- ELIZABETH MANNION** 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Mrs. Elizabeth Mannion as Transportation Coordinator for the 2009-2010 school year.
- RHONDA SABATINI** 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to appoint Mrs. Rhonda Sabatini as the Transportation Coordinator for the 2009-2010 school year at the annual stipend of \$7,200.00.
- MARIAN DE FEO** 6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Marian DeFeo as a LDT-C at Pierrepont School effective 9/1/09 through 6/30/10 at the

annual salary of \$76,977 (step 12, level 5) including \$1,878 for one week summer 2009 work. This is a replacement position.

RETIREMENT MONIES

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retirees as per agreement between the Rutherford Board of Education and the Rutherford Education Association:

Mrs. Bernadette Farina	-	225 days	-	\$7,500.00
Mrs. Susan Greco	-	130 days	-	\$4,050.00
Mrs. Moira Loughlin	-	178 days	-	\$5,730.00
Mrs. Margaret Tiffner	-	163 days	-	\$5,205.00

PERFECT ATTENDANCE

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a \$250 perfect attendance award to the following employees for the 2008-2009 school year:

Joseph Cavezza  
Lorraine DeCaprio  
Judith DePasquale  
Jovan Evtimovski  
Jessica Iamele  
John Kowal  
Michael Mayerczak  
Theaudry Mayfield  
Kathleen Regan  
Rhonda Sabatini  
Joseph Schreckenstein  
Donna Siegenthaler  
Stavros Siskas  
Margit Smith  
Carol Villano

DR. DEAN FILION

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to appoint Dr. Dean Filion as the Athletic Department Physician for the 2009-2010 school year at the annual rate of \$10,000.

DR. DAVID ISRALOWITZ

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to appoint Dr. David Isralowitz as the School Medical Inspector for the 2009-2010 school year at the annual rate of \$5,000.

EDWARD CORTRIGHT

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the annual payment of \$7,000 to Edward Cortright as the Treasurer of School Monies for the 2009-2010 school year.

COACHES LONGEVITY

12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following longevity stipends to coaches for the 2008-2009 school year:

After 7 years - \$150.00:

Len Baylor  
Katherine Bertrand  
Michael Blanchard  
Brian Gaccione  
Luann Voza-Shoebridge  
Marisa Yoda

After 12 years - \$300.00:

Kenneth Berk  
Nicholas DeBari  
Robert Hemmel  
David Padilla  
Thomas Potor  
Jeffrey Rehan

SUBSTITUTE TEACHERS

13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher(s) effective 9/1/09 at the per diem rate of \$80.00 and in accordance with law:

Caitlin Gearity  
Natalie Hooper  
Joanne Hughes  
Jessica Ignelzi  
Jacqueline McClintock  
Lisa Puso

SUB TEACHER ASSISTANTS 14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following substitute teacher assistants for the 2009-2010 school year at the hourly rate of \$9.00:

- Caitlin Gearity
- Natalie Hooper
- Jacqueline McClintock
- Lisa Puso

TEACHER ASSISTANTS 15. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as personal one to one teacher assistants effective 9/2/09:

- Simone Kucharyk - Union - 6.25 hrs per day - \$17.97/hr. (step 2)
- Louise Micci - Washington - 3.9 hrs per day - \$17.44/hr. (step 1)

HOME INSTRUCTORS 16. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following home instructors for the 2009-2010 school year at the hourly rate of \$35.00:

- Lisa Renzulli
- Paula Dumas
- Jessica Ignelzi
- Jacqueline McClintock

SUB BUS DRIVERS 17. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute bus drivers for the 2009-2010 school year at the hourly rate of \$18.00:

- Bryan Consulmagno
- Michael Flynn

SUMMER CUSTODIANS 18. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Summer Custodians for summer 2009 at the hourly rate of \$11.00:

- Mark McPherson
- Alex Miceli

SERVICE PROVIDER 19. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of Educational Enterprises - Sound Solutions to provide up to ten (10) hours of audiological consultations at the hourly rate of \$175.00.

COACHING ASSIGNMENTS 20. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignments for the 2009-2010 school year:

		<u>Step</u>	<u>Stipend</u>
Football - Head	Frank Morano	3	9112
" - Assistant	Carmen Spina	3	6378
" "	Steven Dunn	3	6378
" "	Andrew Howell	3	6378
" "	Silverio Bastiao	3	6378
" "	Sean Ryan	3	6378
Volunteer Assistant	Frank Viola		
" "	John Zisa		
Soccer - Boys - Head	John Randazzo	3	6834
" " - Assistant	Richard Blanchard	3	4784
Soccer - Girls - Head	Marisa Yoda	3	6834
" " - Assistant	Jim Pickel	3	4784
Cross Country - Boys	Robert Hemmel	3	6378
Cross Country - Girls	Season Lyons	3	6378
Volunteer Assistant	Jessica Macaluso		
Volleyball - Head	Helen Antzoulides	3	6378
" - Assistant	Danica Miller	3	4465
" "	Thomas Potor	3	4465
Tennis - Girls - Head	David Padilla	3	6378
" " - Assistant	Len Baylor	3	4465
Cheering - Fall	Luann Voza-Shoebridge	3	4560
Cheering - Fall	Robyn Cafiero	3	3473
Basketball - Boys - Head	Brian Gaccione	3	7745
" " - Assistant	Ed Guy	3	5422
" " "	Thomas Potor	3	5422

Basketball - Girls - Head	Nicholas DeBari	3	7745
“ “ - Assistant	Marisa Yoda	3	5422
“ “ “	OPEN		
“ - Volunteer	Frank Morano		
Wrestling - Head	Jeffrey Rehain	3	7745
“ - Assistant	Michael Blanchard	3	5422
“ “	Nicholas Hughes	3	5422

Boys Indoor Track	Robert Hemmel	3	6378
Boys Indoor Track - Asst.	Justin VanDyk	3	4465
Girls Indoor Track	OPEN		
Bowling - Head	David Padilla	3	4560
Swimming - Head	Kenneth Berk	3	6834
Swimming - Assistant	OPEN		
Swimming - Volunteer	Nicole Moore		
Cheering - Winter	Luann Voza-Shoebridge	3	4560
Cheering - Winter	Robyn Cafiero	3	3473
Baseball - Head	Carmen Spina	3	6834
Baseball - Assistant	Andrew Howell	3	4784
“ “	Sean Ryan	3	4784
“ - Volunteer	Jeffrey Tango		
Softball - Head	Helen Antzoulides	3	6834
“ - Assistant	OPEN		
“ “	Allison Seaman	3	4784
“ - Volunteer	Allyson Gerdes		
“ “	Jennifer Hoch		
Tennis - Boys - Head	Len Baylor	3	6378
“ “ - Assistant	Michael Mayerczak	3	4465
Boys Spring Track - Head	Justin VanDyk	3	6834
“ “ “ - Asst.	OPEN		
“ “ “ “	Anthony Tesoriero	1	4584
Girls Spring Track - Head	Season Lyons	3	6834
“ “ “ - Asst.	Jennifer Gaggis	3	4784
Strength & Conditioning Coach - Fall	R. Cameron Gardner		4560

H.S. CO-CURRICULAR

21. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following high school co-curricular assignments and stipends for the 2009-2010 school year:

Grace Lutwyler	2010 Class Sponsor 12 <sup>th</sup> Grade	1665.00
Judith DePasquale	2010 Class Sponsor 12 <sup>th</sup> Grade	1665.00
Michael Stracco	2011 Class Sponsor 11 <sup>th</sup> Grade	1441.00
Jennifer Gaggis	2011 Class Sponsor 11 <sup>th</sup> Grade	1441.00
Judith Leonard	2012 Class Sponsor 10 <sup>th</sup> Grade	1240.00
Jessica Macaluso	2012 Class Sponsor 10 <sup>th</sup> Grade	1240.00
Lauren DeMatteo	2013 Class Sponsor 9 <sup>th</sup> Grade	1210.00
Carol Drewes	FBLA	652.50
Lindsay Mollo	FBLA	652.50
Rita O'Neill-Wilson	Interact	652.50
Bonnie Donnell	Interact	652.50
Frank Stout	Heroes and Cool Kids	1305.00
Judith DePasquale	Mock Trial	1305.00
Melissa Dougard	SCRIBE	1305.00
Justin Mann	Senior Play Director	2365.00
Patricia Blanchard	Senior Play Music Director	2365.00
OPEN	Senior Play Choreographer	1300.00
Vincent Tirri	Stage Crew Director	3220.00
Patricia Blanchard	Vocal Ensemble (Special Chorus)	1310.00
William Mains	Audio Visual Aids	1620.00
Camille Mazur	Yearbook - Art & Literary	3750.00
Judith DePasquale	Yearbook - Business	2230.00
Jeffrey Tango	R-Hi Newspaper	2220.00
Justin Mann	All School Play Director	2365.00
Audrey Blinstrub	G.O. Collector	3130.00
Judith Leonard	Student Council	3260.00
Jonathan Kinne	Band Director	4270.00
Eileen Kinne	Band Front Director	1730.00
Emily Corcoran	Percussion Instructor	1740.00
Nicole Moore	Drill Instructor	2340.00
Alison Heinzl	Math Team	1305.00
Geraldine Howard	FCCLA Club	652.50
Robyn Cafiero	FCCLA Club	652.50
Deborah DeLia	National Honor Society	605.00
Linda Dahse	National Honor Society	605.00

Jason Narozny	Academic Decathlon	3260.00
Judith DePasquale	E.R.A.S.E.	1305.00
Charles Ryan	Popcert Director	2419.00
Jonathan Kinne	Pit Band Director	1300.00
Jonathan Kinne	Jazz/Brass Ensemble	1310.00
Stephanie Kowalski	Art Club	423.00
Patricia Germain	Biology Club	423.00
Mark Rojowski	Chemistry Club	423.00
Bonnie Donnell	French Club	423.00
Jennifer Gaggis	Spanish Club	423.00
Kristin Heimbach	Latin Club	423.00
Karen Travellin	Computer Club	525.00
Justin Mann	Drama Club	525.00
Kristin Heimbach	Foreign Language Honor Society	175.00
Bonnie Donnell	Foreign Language Honor Society	175.00
Patricia Cormack	Foreign Language Honor Society	175.00
Judith DePasquale	Health Career Club	525.00
Steven Mett	Photography Club	525.00
Alex Robayo	Physics/Astronomy Club	525.00
Jessica Van	Psychology Club	262.50
Helene Wetzel	Psychology Club	262.50
Alex Robayo	Chess Club	625.00
Judith Leonard	Pep Club	625.00
Joan Lord	Ski Club	625.00
Marissa Yoda	Varsity Club	625.00
Paul Scutti	Golf Club	625.00
Bonnie Donnell	Amnesty International	625.00

Non Stipend Positions:

Dawn Pasquale	Costumes
Lauren DeMatteo	Costumes
Lynda Meredith	Newcomers Club
Vincent Tirri	Political Club
Alan Weber	RTV Club
Margaret Nastasi	Future Teachers of America
Lori Dernelle	Public Relations
Frank Stout	S.A.D.D.
OPEN	Future Problem Solvers
Justin Mann	Repertory
Jennifer Gaggis	Harvesters
Karen Travellin	Green Club

ELEM. CO-CURRICULAR

22. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following elementary co-curricular assignments for the 2009-2010 school year:

Pierrepont:

Union:

Intramural Director	Peter Pampulevski	\$1,604.00	Kristin Jugan	\$ 802.00
			Tina Marie Golda	802.00
Elementary Band Director	Joseph Cavezza	2,002.00	Elaine O'Neill	2,002.00
Yearbook Advisor	Greg Sean Canning	801.00	Colleen Grzesiak	400.50
			Tina Marie Golda	400.50
Student Council Advisor	Justin VanDyk	400.50	Stavros Siskas	801.00
	William Helphingstine	400.50		
Choral Director	Constance DeFazio	1,400.00	Tricia Lalla	1,400.00
Safety Patrol Advisor	Joanne Garabedian	801.00	Maureen Tullo	801.00
Literary Journal Advisor	William Helphingstine	702.00	---	
Poetry Book	---		Nicole Zayatz	602.00
Poetry Book Typist	---		Nicole Zayatz	301.00
Computer Specialist	Danielle Sabato (pro-rate)	1,575.50	Louise Hetzel	3,151.00
School Store Advisor	Alan Goodman	602.00	Louise Hetzel	602.00
8 <sup>th</sup> Grade Class Advisor	Greg Sean Canning	801.00	Christopher Viola	400.50
			Assunta Smith	400.50
Drama Club Advisor	Anthony Bucco	1,601.00	Kim Fecanin	800.50
			Tricia Lalla	800.50
Homework Club	Kristeen Oppido	602.00	Assunta Smith	602.00
World Language Club	Lynn Decker	401.00	Assunta Smith	401.00
Odyssey of the Mind	Norma Perez	1,901.00	Nicole Zayatz	1,901.00
Service Club	Sarah Moran	301.00	Stavros Siskas	602.00
	Ryan Ann Caputo	301.00		
Music Director - Play	Constance DeFazio	602.00	Kim Fecanin	301.00
			Tricia Lalla	301.00

JAMIE TRUNCELLITO

23. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Jamie Truncellito as a computer room monitor at Union School for the 2009-2010 school year at the hourly rate of \$15.00.

FACULTY SALARIES

24. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following faculty salaries and locations effective 9/1/09 through 6/30/10:

<u>Name</u>	<u>Location</u>	<u>Step</u>	<u>Level</u>	<u>Longevity</u>	<u>Salary</u>
Barbara Abrom	W	16	5	2000 (25)	94,600
Nicholas Ackermann	HS	02	2		48,213
Timothy Ajala	HS	16	5		92,600
Cynthia Alai	U	10	2		59,539
Nadia Alvarado	P	13	4		74,146
Helen Antzoulides	HS	13	1		65,546
Christina Arbucho	W	07	1		51,242
Jennifer Augusterfer (.56)	W	04	2		28,063
Rosemarie Barone	P	01	3		50,313
Sara Behnke	L	10	1		57,139
Lourdes Benitez-Osorio	U	05	2		51,213
Kenneth Berk	HS	16	5	1500 (20)	94,100
Katherine Bertrand	U	10	1		57,139
Michael Blanchard	U	07	4		59,442
Patricia Blanchard	HS	11	3		64,824
Richard Blanchard	HS	08	2		55,300
Jennifer Blauth	L	03	1		46,813
Emily Bregman	U	16	3		83,186
Kathleen Bresin	W	16	5	2500 (30)	95,100
Carol Adubato Brown	HS	16	5	1500 (20)	96,415
(Includes \$2,315 for 1 wk. summer work)					
Anthony Bucco	P	16	5	1500 (20)	94,100
Shannondoah Burke	P	08	1		53,000
Richard Byrnes	HS	09	5		67,257
Robyn Cafiero	HS	05	3		54,113
Mary Calabrese	P	16	5	1500 (20)	94,100
Mary Frances Calocino	P	16	5	2000 (25)	94,600
Mary-Louise Cammarano	L	11	1		59,524
Greg Seán Canning	P	16	4	2500 (30)	88,889
Ana Capria	L	10	2		59,539
Ryan Ann Caputo	P	05	3		54,113
Megan Caughey	L	08	3		58,200
Joseph Cavezza	P	10	3		62,439
Mary Cleary	P	16	5	1500 (20)	94,100
Laura Clossey	L	10	3		62,439
Nina Colangelo	U	03	2		49,113
Kathleen Coleman	L	15	2		75,784
Maria Considine	L	13	3		71,146
Barbara Constantinople	HS	14	5		82,727
Patricia Cormack	HS	16	3		83,186
Deborah Courtney	U	13	5		78,546
Nancy Crowley	L	16	3		83,186
Louis Cuomo	U	10	2		59,539
Donald Daborn	P	16	5	2000 (25)	94,600
Linda Dahse	HS	16	5	1250 (18)	93,850
Nicholas DeBari	HS	15	3		79,084.
Lorraine DeCaprio	L	15	2	2500 (30)	78,284
Adelaide DeCarlo	HS	11	3		64,824
Lynn Decker	P	08	2		55,300
Constance DeFazio	P	16	4	1250 (18)	87,639
Marian DeFeo	P	12	5		76,977
(Includes \$1,878 for 1 wk. summer work)					
Deborah DeLia	HS	16	5		92,600
Kristy DelMastro	L	07	2		53,542
Lauren DeMatteo	HS	03	1		46,813
Judith DePasquale	HS	16	5		92,600
Laurie DeSpirito	P	01	1		45,113
Maria DeTrizio	P	08	5		65,400
Erin Devor	P	08	3		58,200
Patricia Di Lorenzo	W	15	2	2500 (30)	78,284
Roxane Di Vuolo	U	15	2		75,784
Bonnie Donnell	HS	07	4		59,442
Jeff Doorn	HS	16	5		92,600
Mark Doty	P	14	5		82,727
Melissa Dougard	HS	09	1		54,857
Carol Drewes	HS	16	3		83,186
Mercedes Duarte	P	11	5		72,024
Steven Dunn	HS	03	1		46,813
Anissa Egar-Smith	L	12	1		62,299
Elizabeth Ersalesi	W	16	5	2500 (30)	95,100
Raquel Espinosa	P	16	5		92,600
Jovan Evtimovski	P	07	3		56,442
Jay Faigenbaum	L	03	1		46,813



Elizabeth Falker	SS	16	5		94,915
(Includes \$2,315 for 1 wk summer work)					
Kim Fecanin	U	13	2		68,046
Colleen Fencik	U	11	4		67,824
Bernadette Ferrone	W	12	1		62,299
Julie Frattarola	P	08	2		55,300
Adriane Freudenberg	L	10	5		71,380
(Includes \$1,741 for 1 wk summer work)					
Jennifer Gagis	HS	04	1		47,813
Dawn Gallo-Pasquale	HS	08	3		58,200
Joanne Garabedian	P	16	4	1500 (20)	87,889
Lisbhet Garcia	HS	01	1		45,113
Dawn Genjian Karczewski	U	10	3		62,439
Patricia Germain	HS	16	5	1500 (20)	94,100
Judith Gioia	W	15	2	2000 (25)	77,784
Joan Gismond	U	16	5	1500 (20)	94,100
Ellen Gittleson	W	16	3		83,186
Tina-Marie Golda	U	05	2		51,213
Kathleen Gonzales	W	16	5		94,915
(Includes \$2,315 for 1 wk summer work)					
Alan Goodman	P	16	5	2500 (30)	95,100
Peter Grompone	P	11	5		73,825
(Includes \$1,801 for 1 wk summer work)					
Colleen Grzesiak	U	05	3		54,113
Edward Guy	HS	06	1		50,013
Ellen Haug (through 12/1/09)	U	16	5	1500 (20)	94,100
Ellen Haug (effective 12/1/09)	U	16	5	2000 (25)	94,600
Darlene Hauptman	HS	16	5		94,915
(Includes \$2,315 for 1 wk summer work)					
Christina Hayunga	P	10	1		57,139
Diana Hecking	P	16	5	2500 (30)	95,100
Kristin Heimbach	HS	01	1		45,113
William Helphingstine	P	10	3		62,439
Robert Hemmel	HS	16	5	2500 (30)	95,100
Anne Hetzel	U	16	5	1500 (18)	94,100
Louise Hetzel	U	14	4		78,027
Jennifer Hoch	HS	02	1		45,913
Michelle Hoen	HS	09	5		68,938
(Includes \$1,681 for 1 wk summer work)					
Wendy Hogan	W	04	3		53,013
Geraldine Howard	HS	16	3		83,186
Andrew Howell	HS	04	1		47,813
Kimberly Huzzy-Simansky	P	11	3		64,824
Jessica lamele	W	06	3		55,213
Beth Iorio	W	07	3		56,442
Neesa Jarrett	P	07	2		53,542
Megan Jones	U	02	1		45,913
Kristin Jugan	U	04	3		53,013
Beverly Keegan	U	16	5	2500 (30)	95,100
Bernadette Kennedy	W	09	3		60,057
Nancy Kenny (through 12/1/09)	HS	16	5	1250 (18)	93,850
Nancy Kenny (effective 12/1/09)	HS	16	5	1500 (20)	94,100
Eileen Kerins (through 1/1/10)	P	16	5	1250 (18)	93,850
Eileen Kerins (effective 1/1/10)	P	16	5	1500 (20)	94,100
Jonathan Kinne	HS	04	1		47,813
Jill Kochan	L	10	3		62,439
Stephanie Kowalski	HS	07	3		56,442
Tricia Lalla	U	11	1		59,524
Judith Leonard	HS	13	5		78,546
Jaclyn Levine	P	05	1		48,913
Sharon Lopaty	HS	16	3		83,186
Joan Lord	HS	16	5	2500 (30)	95,100
Grace Lutwyler	HS	09	2		57,157
Josephine Lynch	U	16	5	1500 (20)	94,100
Season Lyons	U	08	3		58,200
Jessica Macaluso	HS	05	1		48,913
Margaret MacFadyen	P	15	2		75,784
Joan Macri	U	13	5		78,546
William Mains	HS	16	5	2500 (30)	95,100
Justin Mann	HS	02	1		45,913
Lisa Martinelli	L	11	1		59,524
Michael Mayerczak	HS	10	2		59,539
Alayne Mayerson	U	03	3		52,013
Theudry Mayfield	L	16	5	2000 (25)	94,600
Maria McIvor	U	03	1		46,813
Elizabeth McLaughlin	L	02	1		45,913
Lynn McShane	W	07	2		53,542

Lynda Meredith	HS	16	5	2500 (30)	93,200
Steven Mett	HS	11	2		61,924
Danica Miller	HS	04	1		47,813
Diane Moe	U	12	3		67,699
Lindsay Mollo	HS	08	5		65,400
Darlene Monochello	L	15	3		79,084
Nicole Moore	HS	03	1		46,813
Sarah Moran	P	05	4		57,113
Frank Morano	HS	15	5		87,484
Jessica Muddell	U	05	3		54,113
Toni Murphy	P	15	2	2500 (30)	78,284
Amy Murphy	W	12	3		67,699
Jason Narozny	HS	11	4		67,824
Margaret Nastasi (through 4/1/10)	HS	16	5	1500 (20)	94,100
Margaret Nastasi (effective 4/1/10)	HS	16	5	2000 (25)	94,600
Erland Nordstrom	L	16	6	2500 (30)	97,300
Jamie Nowak	P	05	2		51,213
Kathryn O'Connor	HS	08	5		65,400
Corinna Ogden	HS	15	1		72,692
Elaine O'Neill	U	16	5	2500 (30)	95,100
Rita O'Neill-Wilson	HS	16	4		86,389
Kristeen Oppido	P	02	2		48,213
Nicole Oropallo	U	02	3		51,113
David Padilla	P	16	5	1500 (20)	94,100
Peter Pampulevski	P	09	1		54,857
Jerry Parise	U	16	5	2000 (25)	94,600
Norma Perez	P	04	2		50,113
Katherine Piperno	W	09	3		60,057
Lauren Pizzariello	HS	01	3		50,313
(Includes \$1,257 for 1 wk summer work)					
Geraldine Ponti	U	16	5		94,915
(Includes \$2,315 for 1 wk summer work)					
Haleh Podolanczuk	W	01	2		47,413
Thomas Potor	L	15	2	1500 (20)	77,284
John Randazzo	W	11	1		59,524
Elizabeth Reenstra	L	03	3		52,013
Jeffrey Rehan	HS	16	3		83,186
Paula Risoli	L	13	5		78,546
Alexander Robayo	HS	12	5		75,099
Rufina Rodriguez	HS	16	5		92,600
Raymond Roig	P	16	3	2000 (25)	85,186
Mark Rojowski	HS	16	5	1500 (20)	94,100
Janis Rose	U	16	5	1500 (20)	94,100
Benedetta Rubin	L	16	5	1500 (20)	94,100
Amanda Ruddick	W	02	3		51,113
Michael Ryan	U	09	2		57,157
Danielle Sabato	P	13	4		74,146
Michele Sabia	W	10	2		59,539
Gloria Sampedro	HS	12	2		64,699
Lisa Sandmeyer	P	16	3		83,186
Lawrence Sandmeyer	W	12	5		75,099
Colleen Sartori	L	16	5	1500 (20)	94,100
Jessica Saxon	P	07	3		56,442
Tracey Scrimenti	P	01	3		50,313
Paul Scutti	HS	14	4		79,978
(Includes \$1,951 for 1 wk summer work)					
Mary Seaman	HS	16	5	1500 (20)	94,100
Allison Seaman	W	06	1		50,013
Adriana Serrao	U	10	5		71,380
(Includes \$1,741 for 1 wk summer work)					
Daryn Sirota	P	04	1		47,813
Stavros Siskas	U	03	2		49,113
Assunta Smith	U	07	1		51,242
Margit Smith	P	10	4		65,439
Carmen Spina	HS	13	4		74,146
Lawry Stein	P	06	3		55,213
Frank Stout	HS	10	2		59,539
Michael Stracco	HS	16	5		92,600
Gayle Strauss (through 12/1/09)	U	16	4		86,389
Gayle Strauss (effective 12/1/09)	U	16	4	1250 (18)	87,639
Julianne Sundberg	HS	01	1		45,113
Jeffrey Tango	HS	03	1		46,813
Charles Terry	HS	16	5	2500 (30)	95,100
Erin Tiffner	U	09	3		60,057
Vincent Tirri	HS	05	1		48,913
Steven Titus	U	05	1		48,913
Karen Travellin	HS	16	5	1500 (20)	94,100

Jamie Truncellito	U	06	3		55,213
Maureen Tullo	U	16	5	1500 (20)	94,100
Laura Vahey	P	16	5		92,600
Jessica Van	HS	05	2		51,213
Justin Van Dyk	P	04	3		53,013
Patricia VanEs	W	16	5	2000 (25)	94,600
Christopher Viola	U	10	3		62,439
Jacqueline Waldron (through 10/29/09)	W	16	5	2000 (25)	94,600
Jacqueline Waldron (effective 10/29/09)	W	16	5	2500 (30)	95,100
Andrew Warchut	P	04	2		50,113
Alan Weber	HS	16	5	1500 (20)	94,100
Barbara Weissman	HS	16	5	1500 (20)	96,415
(Includes \$2,315 for 1 wk summer work)					
Joseph Wells	HS	16	5		92,600
Helene Wetzel	HS	09	4		63,057
Leonard Williams	HS	16	5	1250 (18)	93,850
Melisa Yar	U	06	1		50,013
Marisa Yoda	HS	09	3		60,057
Nicole Zayatz	U	04	3		53,013

Roll Call Vote Personnel #1-#24:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye, abstain #1

**CURRICULUM AND INSTRUCTION:**

**Motion by Ms. Williams, seconded by Dr. Fiume to approve Curriculum and Instruction Items #1 through #5.**

EXTENDED SCHOOL YEAR 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the extended school year program of the following students (names on file in the office of special services):

- #2005063 - SBJC
- #2008006 - SBJC

OUT-OF-DISTRICT PLACEMENTS 2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following out-of-district placements for the 2009-2010 school year:

<u>Student #</u>	<u>School Attending</u>	<u>Tuition</u>	<u>Transported?</u>
2000410	Sage Day Mahwah	\$42,930.00	Yes
2003223	Chapel Hill	\$52,110.00	Yes
2000008	Paramus Vo-Tech	\$25,000.00	Yes
2003100	SBJC Lodi	\$41,980.00	Yes
2000018	Slocum Skewes	\$64,681.00	Yes
2007036	SBJC Rutherford	\$17,220.00	Yes
2000024	Ridgefield High School	\$68,681.00	Yes
2007016	CP Center Upper School	\$67,315.85	Yes
2004005	SBJC Garfield	\$50,675.00	Yes
2000035	New Bridges	\$65,000.00	Yes
2008004	SBJC Rutherford	\$30,390.00	Yes
2008020	Verona Public Schools	\$28,524.00	Yes
2008021	SBJC Rutherford	\$17,220.00	Yes
2000039	Children's Institute	\$52,562.00	Yes
2003111	CP Center Upper School	\$67,315.85	No
2007004	SBJC S. Hackensack	\$50,675.00	Yes
2004002	SBJC Jefferson	\$50,675.00	Yes
2007059	Gramon School	\$56,015.00	Yes
2000399	Governor Livingston H.S.	\$45,000.00	Yes
2006070	SBJC S. Hackensack	\$50,675.00	Yes
2000081	Sage Day Rochelle Park	\$42,930.00	Yes
2000466	SBJC Lyndhurst	\$50,675.00	Yes
2000320	SBJC Lodi	\$30,390.00	Yes
2000092	ECLC	\$38,696.40	Yes
2002523	Paramus Vo-Tech	\$25,000.00	Yes
2002530	New Beginnings	\$66,313.00	Yes
2005068	Washington South	\$50,290.00	Yes
2006046	Somerset Hills Learning	\$87,838.40	Yes
2005031	Paramus Vo-Tech	\$25,000.00	Yes
2002557	Vo-Tech Teterboro	\$13,125.00	Yes
2002486	Paramus Vo-Tech	\$25,000.00	Yes
2007060	SBJC Maywood	\$50,675.00	Yes
2008008	ECLC	\$38,696.40	Yes
2006069	SBJC S. Hackensack	\$50,675.00	Yes
2008058	SBJC Rutherford	\$17,220.00	Yes
2008057	SBJC Rutherford	\$17,220.00	Yes
2000387	Midland School	\$40,418.00	Yes
2008006	SBJC Rutherford	\$17,220.00	Yes

2005045	Chapel Hill	\$52,110.00	Yes
2008038	Felician School	\$40,062.60	Yes
2008047	SBJC Maywood	\$50,675.00	Yes
2008018	SBJC Maywood	\$50,675.00	Yes
2007039	JCC on the Palisades	\$10,775.00	Yes
2004076	Windsor Learning Center	\$47,696.40	Yes
2006076	HIP Midland Park	\$60,650.00	Yes
2006032	HIP Midland Park	\$60,650.00	Yes
2000183	New Beginnings	\$66,313.00	Yes
2008023	SBJC Jefferson School	\$50,675.00	Yes
2000199	SBJC Lodi	\$41,980.00	Yes
2007026	SBJC Rutherford	\$50,675.00	No
2004085	SBJC Lyndhurst	\$50,675.00	Yes
2008025	SBJC Lyndhurst	\$50,675.00	Yes
2005002	SBJC Jefferson	\$50,675.00	Yes
2004011	Paramus Vo-Tech	\$25,000.00	Yes
2000113	Bonnie Brae	\$63,282.00	No
2000392	SBJC Garfield	\$50,675.00	Yes
2000233	Paramus Vo-Tech	\$25,000.00	Yes
2004012	Shaler Academy	\$32,799.00	Yes
2003168	SBJC Lyndhurst	\$50,675.00	Yes
2002561	Leo Kanner/Deveraux	\$40,700.00	No
2007012	CP Center Belleville	\$47,754.00	No
2000482	SBJC Moonachie	\$50,675.00	Yes
2000244	Midland School	\$40,418.00	Yes
2008064	Gateway School	\$48,300.00	Yes
2004066	CP Center Belleville	\$47,754.00	No
2008007	SBJC Rutherford	\$17,220.00	No
2006034	Chapel Hill Academy	\$52,110.00	Yes
2007055	SBJC Lodi	\$30,390.00	Yes
2000256	Slocum Skewes	\$64,681.00	Yes
2002510	Sage Day Rochelle Park	\$42,930.00	Yes

NCLB GRANT

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve submission of the NCLB FY2010 grant application.

BERGEN TECH/ACADEMY

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attendance of the following students (names on file in the office of the superintendent) to the Bergen Tech/Academy H.S. for the 2009-2010 school year:

Hackensack Campus:	Gr. 9	6
	Gr. 10	5
	Gr. 11	6
	Gr. 12	6
Paramus Campus:	Gr. 9	2
	Gr. 10	3
	Gr. 12	2
Teterboro Campus:	Gr. 9	2
	Gr. 10	2
	Gr. 11	1

UNIFORM MEMORANDUM OF AGREEMENT

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the Annual Uniform Memorandum of Agreement between the Rutherford Board of Education and the Rutherford Police Department for the 2009-2010 school year.

Roll Call Vote Curriculum and Instruction Items #1-#5:

Mrs. Ahmed – aye, abstain #2	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**FINANCE:**

**Motion by Dr. Fiume, seconded by Ms. Williams to approve Finance Items #1 through #7.**

APPROVAL OF BILLS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	\$1,261,708.41
Offline Checks	214,880.05
Payroll	2,487,559.08
General Activities	38,955.05
Total	<u>\$4,003,102.59</u>

SECRETARY/TREASURER'S REPORT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending May 31, 2009, and certifies that the reports indicate that no

major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

EXTRAORDINARY AID

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept an award of \$382,307 in Extraordinary Aid from the State of New Jersey for the 2008-2009 school year. The increase in revenue will be used to help offset costs for tuition placements required for special education students. Cash will be received in August, 2009. This award will be carried over to 2009-2010 and is exempt from fund balance restrictions relating to S-1701.

**DISABILITY INSURANCE PROVIDERS**

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Aflac Company and Colonial Voluntary Benefits Insurance Company to offer to all Rutherford School District employees the opportunity to purchase short term and/or long term disability insurance through payroll deduction. These providers will be in addition to Prudential Insurance Company, which is presently the only approved provider.

**ACKNOWLEDGEMENT OF BID LANDSCAPING SERVICES**

5. Motion that the Board of Education acknowledge receipt of the below listed bids for Contracted Landscaping Services for the 2009-2010 School Year.

D'Onofrio Landscaping	Maplewood, NJ	\$31,317
Andy Matt	Mine Hill, NJ	\$48,580
Ascape Landscaping	Blauvelt, NY	\$39,000
Pat Scanlon Landscaping	New City, NY	\$37,125
Parker Landscaping	Califon, NJ	\$38,950
Garabedian Group	Rutherford, NJ	\$29,440

**AWARD OF BID LANDSCAPING SERVICES**

6. WHEREAS, the Rutherford Board of Education received bid proposals for Contracted Landscaping Services for the 2009-2010 School Year on July 1, 2009 at 3:00 P.M. in the office of the School Business Administrator, and WHEREAS said proposals have been tabulated and the lowest responsible bidder determined; NOW THEREFORE BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that award be made as follows:

Garabedian Group	Rutherford, NJ	\$29,440
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**DONATION-UNION SCHOOL**

7. Resolution by M\_\_\_\_\_, seconded by M\_\_\_\_\_.  
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept, with thanks, the gift of two smart boards to Union School by the Union School PTA and Union School Graduating Class of 2009, in the amount of \$3,192 each.

**Roll Call Vote:**

Mrs. Ahmed – aye, abstain Item #1 check #039196 and #039197	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**POLICY:**

**Motion by Mr. Novosielski, seconded by Ms. Williams to Approve Policy Items #1 through #11 on Second Reading.**

**HEALTH POLICY**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on second reading:

**BOARD OF EDUCATION RUTHERFORD**

**PUPILS 5141/page 1 of 3**

**HEALTH**

The board of education believes that good health is vital to successful learning. In order to help district pupils achieve and maintain good health, the board directs the chief school administrator to develop a program of pupil health services that employs professional personnel and interacts with both parents/guardians and community health agencies. The program shall include but not be limited to:

- A. ~~Employment~~ Engagement of a medical inspector to perform those duties required by law, and to advise the chief school administrator on all matters affecting the health of pupils;
- B. Employment of at least one certified school nurse to assist with physical examinations; conduct biennial scoliosis screening; conduct an audiometric screening; vision screening; maintain pupil health records; observe and recommend to the principal the exclusion of pupils who show evidence of communicable disease; lecture to teachers on communicable diseases and other health concerns; train ~~and supervise~~ the emergency administration of epinephrine ~~for~~ by school staff who have been designated as delegates; supervise other nursing tasks; provide appropriate response to Do Not Resuscitate (DNR) orders; maintain valid, current Cardiopulmonary Resuscitation (CPR) certification; review and summarize health and medical information for the Child Study Team; write and update annually the accommodation plan under Section 504 for any student who requires one;
- C. Provision of proper and adequate facilities, equipment and supplies for professional health personnel and other staff;
- D. Establishment of a system of pupil health records in compliance with state law;
- E. Development of appropriate curriculum in physical education, health, family life, safety, and use of drugs, alcohol, tobacco and anabolic steroids; recommendations for appropriate equipment and supplies to teach such courses;
- F. Development of rules and procedures to foster good pupil health, and dissemination of these rules and procedures to the staff at the beginning of each school year;
- G. Development of a program to provide safe drinking water and otherwise to maintain the buildings, grounds, facilities and equipment of the district in sanitary condition in accordance with law;

- H. Development and enforcement of an eye protection program as required by statute and administrative code;
  - I. A regular report to the board on progress and accomplishments in the field of pupil health;
  - J. Health services to staff that support pupil health;
  - K. Provision of emergency services for injury and sudden illness;
  - L. Provision for required physical examinations including an examination to certify that a pupil returning to school after suffering a contagious/infectious condition or illness is no longer a threat to the health of others;
  - M. Development of all regulations and procedures necessary for evaluation of pupils suspected of being under the influence of drugs/alcohol, tobacco or anabolic steroids;
  - N. Encouragement of correction of defects through fully informing pupils and parents/guardians concerning the findings of health examinations.
  - O. Preparation for the potential disruption of a pandemic flu outbreak, such as avian flu, by filling out a school preparedness checklist available from [www.pandemicflu.gov](http://www.pandemicflu.gov) , with periodic reports to the school board on steps the district has already taken, as well as additional steps that need to be taken, to prepare for a flu pandemic.
- The operation of the pupil health program shall be at all times in compliance with the rules and regulations of the state department of education, local board of health and the state department of health and senior services, and state department of human services. The board shall review and adopt the regulations developed to implement the district's health services.

#### Annual Nursing Plan

The Chief School Administrator (or his/her designee) in conjunction with the school physician and the certified school nurse shall develop an annual Nursing Services Plan that details the provision of nursing services based upon the needs of the students in this school district. The Nursing Services Plan shall be adopted annually at a regular meeting and submitted to the county superintendent of education for review and approval. The Nursing Services Plan shall include:

- A. A description of the basic nursing services provided all students;
- B. A summary of specific medical needs for individual students and the services required to address the needs;
- C. A description of how nursing services will be provided in an emergency;
- D. Detailed nursing assignments for all school buildings;
- E. The nursing services and additional medical services provided to nonpublic schools.

#### Nonpublic School Pupils

The board shall provide mandated nursing services to nonpublic school pupils as required by law. See policy 5200.

Adopted: April 14, 2003  
 Revised: November 13, 2006  
 Revised: March 12, 2007  
 Revised:

<p>Legal References: <a href="#">N.J.S.A.</a> 18A:16-6, -6.1  <a href="#">N.J.S.A.</a> 18A:35-4.6 <u>et seq.</u>  <a href="#">N.J.S.A.</a> 18A:40-1</p> <p><a href="#">N.J.S.A.</a> 18A:40-3  <a href="#">N.J.S.A.</a> 18A:40-4.3  <a href="#">N.J.S.A.</a> 18A:40-5  <a href="#">N.J.S.A.</a> 18A:40-6  <a href="#">N.J.S.A.</a> 18A:40-7, -8,                  -10, -11  <a href="#">N.J.S.A.</a> 18A:40-23 <u>et seq.</u>  <a href="#">N.J.S.A.</a> 18A:40A-1 <u>et seq.</u>  <a href="#">N.J.S.A.</a> 44:6-2  <a href="#">N.J.A.C.</a> 6A:16-1.1 <u>et seq.</u>                  See particularly:</p> <p><a href="#">N.J.A.C.</a> 6A:16-1.1, -1.3,                  -1.4, -2.1, -2.3, -2.4  <a href="#">N.J.A.C.</a> 6A:26-12.1 <u>et seq.</u>                  See particularly:  <a href="#">N.J.A.C.</a> 6A:26-12.3  <a href="#">N.J.A.C.</a> 8:57-1.1 <u>et seq.</u>                  See particularly:  <a href="#">N.J.A.C.</a> 8:57-2</p>	<p>Indemnity of officers and employees against civil actions ...                  Parents Right to Conscience Act of 1979                  Employment of medical inspectors, optometrists and nurses;                  salaries; terms; rules                  Lectures to teachers                  Scoliosis; periodic examination; notice to parents or guardian                  Method of examination; notice to parent or guardian                  In general</p> <p>Exclusion of pupils who are ill...                  Nursing Services for Nonpublic School Pupils                  Substance Abuse                  Maintenance by boards of education of clinics for indigent children                  Programs to Support Student Development</p> <p>Standards for Operating and Maintaining School                  Facilities</p> <p>Reportable Communicable Diseases</p>
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N.J.A.C. 8:61-1.1 Attendance at school by pupils or adults Infected by Human  
Immunodeficiency Virus (HIV)  
N.J.A.C. 8:57-2 Reporting of AIDS and HIV  
Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)  
Manual for the Evaluation of Local School Districts (August 2000)



ILLNESS POLICY

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.2 Illness on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**PUPILS  
5141.2/page 1 of 2**

ILLNESS

When pupils are taken suddenly ill in school, they shall be sent or escorted to the nurse's office. If the nurse is not in the medical office, the pupil shall be sent or taken to the building principal's office. In general, the same procedures that apply to accidents shall apply to sudden pupil illness. The chief school administrator, in cooperation with the medical inspector, shall implement this policy.

Control of Contagious Diseases or Conditions

In order to protect the health of the pupils in our schools, all regulations of the state department of education, the state department of health and the local board of health shall be scrupulously observed, particularly those dealing with contagious or infectious diseases or conditions. Pupils who have been absent because of contagious or infectious diseases or conditions must present a certificate of recovery from a licensed physician or be examined by the medical inspector.

The school nurse shall observe pupils who show evidence of communicable disease and recommend their exclusion to the school principal. Recommendations shall be consistent with reporting requirements on communicable diseases as set forth in the New Jersey Health Code. Such pupils shall be isolated in the nurse's office until a parent/guardian picks them up, and any necessary measures have been taken to prevent spread of the infection. The school nurse, under the direction of the medical inspector, shall instruct all teachers in the symptoms of the most common diseases or conditions at least once a year.

Any student with HIV infection or AIDS or who lives with or is related to someone with HIV or AIDS shall not be excluded from general education, transportation services, extracurricular activities, athletic activities, assigned to home instruction or classified as eligible for special education because of the HIV infection.

In addition to the review of health and safety measures required by law, the school nurse shall individually instruct teachers from whose classrooms a pupil has been excluded in the symptoms of the disease for which the pupil was excluded. Student rights and confidentiality shall be protected in accordance with law. No teacher shall attempt to diagnose any illness of a pupil, but shall refer suspected cases to the nurse immediately.

Handling Blood and Body Fluids

The chief school administrator and medical inspector shall develop detailed routine procedures based on New Jersey administrative code and guidelines from the Centers for Disease Control for proper handling of blood and body fluids resulting from illness/accidents in the schools. These procedures shall be disseminated to all district staff and volunteers.

The medical inspector shall report all cases of communicable disease to the local board of health as required by law.

Illness in School

No student shall be admitted to school with a fever, vomiting and/or diarrhea and any student sent home for such a condition, will not be readmitted to school until such symptoms are absent for 24 hours.

Adopted: April 14, 2003

Revised:

<p>Legal References:</p> <p><u>N.J.S.A.</u> 18A:16-6 <u>N.J.S.A.</u> 18A:16-6.1</p> <p><u>N.J.S.A.</u> 18A:40-3 <u>N.J.S.A.</u> 18A:40-3.2 <u>et seq.</u> <u>N.J.S.A.</u> 18A:40-7 <u>N.J.S.A.</u> 18A:40-8</p> <p><u>N.J.S.A.</u> 18A:40-10 <u>N.J.S.A.</u> 18A:40-11 <u>N.J.S.A.</u> 18A:40-12 <u>N.J.S.A.</u> 26:4-6 <u>N.J.S.A.</u> 26:4-15 <u>N.J.S.A.</u> 26:5C-1 <u>et seq.</u> <u>N.J.A.C.</u> 6:29-6A:16-1.1 <u>et seq.</u></p> <p><u>See particularly:</u> <u>N.J.A.C.</u> 6:29-1.2(b)1v, 1vi, 1.3(a)1, 2, 3, 4, 1.3(d), 1.3(e), 2.3, 2.4, 2.5, 8</p> <p><u>N.J.A.C.</u> 8:57-1.1 <u>et seq.</u> <u>See particularly:</u> <u>N.J.A.C.</u> 8:57-1.3, -1.7, -2</p>	<p>Indemnity of officers and employees against civil actions Indemnity of officers and employees in certain criminal actions Lectures to teachers Medical and Nursing Personnel Exclusion of pupils who are ill Exclusion of pupils whose presence is detrimental to health and cleanliness Exclusion of teachers and pupils exposed to disease Exclusion of pupils having communicable tuberculosis Closing schools during epidemic Prohibiting attendance of teachers or pupils Reporting of communicable diseases by physicians AIDS Assistance Act <u>Health, Safety and Physical Education Student Development Programs</u></p> <p>Reportable Communicable Diseases</p>
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N.J.A.C. 8:61-1.1

Attendance at school by pupils or adults infected by  
Human Immunodeficiency Virus (HIV)

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

HIV Policy and Practice: Regulatory Requirements for New Jersey Public Schools, SDOE Division of Student Services, Sept. 1996, Doc. #P101400-31

HEALTH EXAMINATIONS 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.3 Health Examinations on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**PUPILS  
5141.3/page 1 of 4**

HEALTH EXAMINATIONS

The Board of Education requires that pupils enrolled in this district submit to physical examinations in accordance with law in order that the learning potential of each child is not diminished by a remediable physical disability and that the school community is protected from the spread of communicable disease.

Each pupil entering school for the first time and each pupil who transfers to this district must have a physical examination conducted at the medical home of the student, and a full report sent to the school. If a student does not have a medical home, the district shall provide this examination at the school physician's office or other appropriately equipped facility. "Medical home" means a health care provider and that provider's practice site chosen by the student's parent/guardian for the provision of health care. As the school physician is also a health care provider, the parent/guardian may request that the school physician provide the medical examination. Each candidate for an interscholastic intra-murals athletic squad or team shall submit to a physical examination by the school medical inspector or designated team physician as required by Policy 6145.1.

A pupil shall be exempted from mandatory immunization if the parent/guardian objects to immunization in a written statement submitted to the principal, signed by the parent/guardian, explaining how the administration of immunizing agents conflicts with the pupil's exercise of bona fide religious tenets or practices. General philosophical or moral objection to immunization shall not be sufficient for an exemption on religious grounds.

Every pupil who enters the district schools for the first time shall present an immunization record as required by law.

In order to protect the health of the children and staff in district schools, all regulations of the state department of education, the state department of health and the local board of health shall be scrupulously observed, particularly those dealing with contagious/infectious diseases or conditions. Pupils seeking to enter school who have been identified as having a communicable/infectious disease or condition shall not be enrolled unless they qualify under the above agencies' rules pertaining to periods of incubation, communicability, quarantine and reporting.

~~A Mantoux Tuberculin Test shall be conducted for the following two groups of students: those entering a school system in the United States for the first time, if born in a high TB incidence country (listed on page 3 of the guidance), and those transferring to the New Jersey school system directly from a high TB incidence country (listed on page 3 of the guidance). All other students are exempt from tuberculin skin testing as a requirement for school entry in New Jersey, pupils who have transferred from another state or another country and who do not have a valid record of a Mantoux Tuberculin Test. The test shall also be conducted for all pupils in ungraded classes who have attained the age of thirteen years, except that any such examination may be waived by the New Jersey State Board of Health.~~

Each pupil between the ages of ten and eighteen years shall be examined bi-annually for scoliosis by a school employee trained in scoliosis screening in accordance with regulations promulgated by the State Department of Health and State Department of Education. If a student is suspected of having scoliosis, the Board shall notify the parent or guardian and shall advise him/her of the significance of treating the disease at an early state and the public services available for such treatment.

Audiometric screening shall be conducted for pupils who are:

1. Enrolled in grades kindergarten through 4;
2. Enrolled in grades 6, 8 and 9 or 10;
3. Entering the district with no recent record of hearing screening;
4. At risk for hearing impairment;
5. Referred to the child study team for evaluation; or
6. Referred for screening by a teacher, a parent or at the pupil's own request.

The hearing screening shall be conducted by the school medical examiner, certified school nurse or health care personnel in accordance with the regulations promulgated by the State Department of Education. All screening shall be conducted in cooperation with the school nurse. The school nurse shall notify the parent or guardian in writing if his/her child has failed auditory screening and advise him/her about the necessity for procuring additional evaluation by the family's own physician.

If the school medical inspector determines that the health examination should include the loosening, opening or removal of the pupil's clothing above the waist, the pupil's parent or guardian must be notified in writing of such proposed examination and in such notice the presence of one of the parents or guardians shall be requested. The notice shall state that in the absence of a parent or guardian there shall be present a nurse or teacher of the same sex if the pupil is a female and that if

the parent or guardian objects to such an examination, then the parent or guardian may file a report of the family physician upon the condition for which such examination was deemed advisable by the school medical inspector.

A pupil who presents a statement signed by his or her parent or guardian that a medical examination interferes with the free exercise of his or her religious beliefs shall be examined only to the extent necessary to determine whether the pupil is ill or infected with a communicable disease or to determine fitness to participate in a health, safety, or physical education course required by law.

The Superintendent shall instruct all teaching staff members to observe pupils continually for conditions that indicate a physical defect or disability and to report any such conditions promptly to the school nurse.

Legal References:

N.J.A.C. 6A:16-1.4(a) 1 through – 21	
N.J.A.C. 6A:16-2.2(a)	N.J.A.C.
6A:16.4.1	
No Child Left Behind	
N.J.A.C. 6A:16-2.2(f)	
N.J.S.A. 18A:35-4.6	
through -4.8	Parents Right to Conscience Act of 1979
N.J.S.A. 18A:40-4	Examination for physical defects and screening of hearing of pupils; health records
N.J.S.A. 18A:40-4.3	Scoliosis; periodic examination; notice to parents or guardian
N.J.S.A. 18A:40-4.4	Exemption
N.J.S.A. 18A:40-4.5	Immunity from action of any kind due to provisions of act
N.J.S.A. 18A:40-5	Method of examination; notice to parent or guardian
N.J.S.A. 18A:40-6	In general
N.J.S.A. 18A:40-11	Exclusion of pupils having communicable tuberculosis
N.J.S.A. 18A:40-16	
through -19	Tuberculosis infection; determination of presence ...
N.J.S.A. 18A:40-20	Immunization at public expense
N.J.S.A. 18A:61D-8	
through -10	Findings, declarations relative to Hepatitis B vaccinations....
N.J.S.A. 26:1A-9.1	Exemption of pupils from mandatory immunizations
N.J.S.A. 26:4-6	Prohibiting attendance of teachers or pupils
N.J.S.A. 26:2T-5	
through -9	Findings, declarations relative to Hepatitis C
N.J.A.C. 6A:14-3.4	Evaluation
N.J.A.C. 6A:16-1.1et seq.	Programs to Support Student Development
See particularly:	
N.J.A.C. 6A:16-1.3, -1.4, -2.1, -2.2, -2.3, -2.4, -4.1, -4.3	
N.J.A.C. 6A:32-9.1	Athletics Procedures
N.J.A.C. 8:57-2	Reporting of acquired immunodeficiency syndrome and infection with Human Immunodeficiency Virus
N.J.A.C. 8:57-4.1	Applicability
N.J.A.C. 8:57-4.2	Proof of immunization
N.J.A.C. 8:57-4.3	Medical exemptions
N.J.A.C. 8:57-4.4	Religious exemptions
N.J.A.C. 8:57-4.5	Provisional admission
N.J.A.C. 8:57-4.6	Documents accepted as evidence of immunization

Adopted: November 9, 1987  
 Revised: May 14, 1990  
 Revised: February 12, 2001  
 Revised and Renumbered: May 10, 2004 (5310)  
 Revised: March 12, 2007  
 Revised:

**IMMUNIZATION POLICY** 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.32 Immunization on second reading:

<b>BOARD OF EDUCATION</b>	<b>PUPILS</b>
<b>RUTHERFORD</b>	<b>5141.32</b>

IMMUNIZATION

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the Board of Education requires all pupils, except those exempted in accordance with this policy, to be immunized against certain diseases in accordance with state statute and rules of the New Jersey State Department of Health.

The Board will exempt from the provisions of this policy a pupil whose parent or guardian objects to immunization, in a signed, written statement, on the ground that the proposed immunization interferes with the free exercise of the pupil's

religious principles and will exempt any pupil exempted from immunization on medical grounds in accordance with rules of the New Jersey State Department of Health. **The written statement shall explain how the administration of immunizing agents conflicts with the pupil's exercise of bona fide religious beliefs or practices.**

A pupil who has not complied with the immunization requirements of this district or has not commenced a program of immunization shall be barred from school until the immunization requirements are met.

No immunization program, other than that expressly required by the rules of the New Jersey State Department of Health or by order of the New Jersey State Commissioner of Health, may be conducted in this district without the express approval of the Board of Education.

N.J.S.A18A:40-16 et seq.  
N.J.S.A. 26:1A-7 et seq., 26:4-6  
N.J.A.C. 8:57-4.1 et seq,  
N.J.A.C. ~~6:29-2.1~~ 6A:16-2.1

Adopted: December 10, 1984  
Revised: October 14, 1991  
Revised and Renumbered: 07/12/04 (5320)  
Revised:

USE OF AUTOMATED EXTERNAL DEFIBRILLATOR 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #5300 Use of Automated External Defibrillator (AED) on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**PUPILS  
5300/page 1 of 3**

USE OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Rutherford Board of Education may maintain automated external defibrillators (AED) on school premises as approved by the Superintendent of Schools. Automated external defibrillators shall be used in emergency situations warranting their use by individuals specifically trained in application of the device through a program meeting the standards of the Department of Health and Family Services. The device shall not be administered during the school day by anyone without training.

Automated external defibrillator (AED) or defibrillator means a medical device heart monitor and defibrillator that:

- A. Has received approval of its premarket notification filed pursuant to 21 U.S.C.s, 360(k) from the United State Food and Drug Administration;
- B. Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia, and is capable of determining, without intervention by an operator, whether defibrillation should be performed; and
- C. Upon determining that defibrillation should be performed automatically charges and requests delivery of an electrical impulse to an individual's heart.

The automated external defibrillators shall be maintained and tested in accordance with operational guidelines of the manufacturer and monitored by the school nurse. The school nurse shall notify the appropriate first aid, ambulance or rescue squads or other appropriate emergency medical services provider that the Rutherford Board of Education has acquired a specific type defibrillator, along with the locations of same.

The automated external defibrillator (AED) shall be kept on school property and shall not accompany EMS personnel to a hospital emergency room.

In accordance with protocols, a Rutherford Board of Education employee may use the automated external defibrillator under the following circumstances:

- A. The Rutherford Board of Education employee has successfully completed and holds a current certification from the American Red Cross, American Heart Association, or other training program recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and use of a defibrillator.
- B. The victim is in cardiopulmonary arrest as determined by unconsciousness, absent pulse, and no spontaneous breathing.
- C. "911" is activated.
- D. Cardiopulmonary Resuscitation (CPR) is performed until the automated external defibrillator is brought to the scene.
- E. An AED Incident Report is completed by the employee once the victim has been transferred to the care of Emergency Medical Services (EMS), whose presence shall be requested as soon as practicable. [see N.J.S.A. 2A:62A-6(b)]
- F. The school nurse notifies the school physician of the use of the automated defibrillator after the victim has been transferred to the care of the Emergency Medical Services (EMS).

The use of automated external defibrillators is contraindicated under the following conditions:

- A. Conscious victim
- B. Presence of breathing in victim
- C. Presence of detectable pulse in victim
- D. Children under the age of 8 (With adult pads. Must use pediatric pads for children less than 8 years of age)

- E. Victim is lying in water
- F. Victim is lying on a metal surface

Any person or entity who, in good faith, acquires or provides a defibrillator, renders emergency care or treatment by the use of a defibrillator or supervises such care or treatment and, who has complied with the requirements of N.J.S.A. 2A:62A-24 et seq., shall be immune from civil liability for any personal injury as a result of such care or treatment, or as a result of any acts or omissions by the person or entity in providing rendering, or supervising the emergency care or treatment. The immunity provided shall include the prescribing licensed physician and the person or entity who provided the training in cardio-pulmonary resuscitation and use of the defibrillator. A person shall not be immunized for any act of gross negligence or willful or wanton misconduct. Use of an AED in the absence of duty to do so shall not be considered gross negligence or willful or wanton misconduct. (See N.J.S.A. 2a:62A-27C)

Adopted:

Legal Reference: N.J.S.A. 2A-62A-24 et. seq.  
 American Heart Association, "Instructor's Manual  
Heartsaver AED"  
 Wolkenheim, Becki Jo Hirschy, RNMS, Public Access  
Defibrillation in Schools Project Adam 2000, Children's Hospital of Wisconsin  
 Medtronic Psysio-Control Lifepak 500 Operating Instructions Manual

MANAGEMENT OF LIFE-  
 THREATENING ALLERGIES  
 IN SCHOOL

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #5331 Management of Life-Threatening Allergies in School on second reading:

**BOARD OF EDUCATION  
 RUTHERFORD**

**PUPILS  
 5331/page 1 of 2**

MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOLS

The Board of Education recognizes pupils may have allergies to certain foods and other substances and may be at risk for anaphylaxis. Anaphylaxis is a sudden, severe, serious, systemic allergic reaction that can involve various areas of the body (such as the skin, respiratory tract, gastrointestinal tract, and cardiovascular system). Anaphylaxis is a serious allergic reaction that may be rapid in onset and may cause death. Policy 5331 has been developed in accordance with the Guidelines for the Management of Life-Threatening Food Allergies in Schools developed by the New Jersey Department of Education.

An Individualized Healthcare Plan (IHP) and an Individualized Emergency Healthcare Plan (IEHP) will be developed for each pupil at risk for a life-threatening allergic reaction. Self-administration of medication, the placement and the accessibility of epinephrine, and the recruitment and training of designees who volunteer to administer epinephrine during school and at school-sponsored functions when the school nurse or designee is not available shall be in accordance with N.J.S.A. 18A: 40-12. School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur.

The school district will develop and implement appropriate strategies and prevention measures for the reduction of risk of exposure to food allergens throughout the school day, during before-and after-school programs, at all school sponsored activities, in the cafeteria, or wherever food is present.

Every incident involving a life-threatening allergic reaction and/or whenever epinephrine is administered throughout the school day, during before-and after-school programs, and/or at all school-sponsored activities shall be reported to the school nurse or designee. The school nurse or designee shall be responsible to notify emergency responders, the Principal or designee, the school physician, and the Superintendent of Schools. In accordance with the provisions of N.J.S.A. 18A:40-12.5.e. (3), the school nurse or designee shall arrange for the transportation of a pupil to the hospital emergency room by emergency services personnel after the administration of epinephrine, even if the pupil's symptoms appear to have resolved.

There will be occasions where food and/or beverages will be served as part of a classroom experience, field trip, and/or celebration. Because the ingredients of these food and beverage products may be unknown to the food preparation person and/or server, a pupil with anaphylaxis to food should not consume any food products that he/she is unsure of the ingredients. The teacher will provide, whenever possible, advance notice of the classroom experience, field trip, or celebration in order for the pupil to bring a food or beverage product from their home so they may participate in the activity.

When a parent(s) or legal guardian (s) informs the Building Principal and the school nurse the pupil may have an anaphylactic reaction to a substance other than food, the Building Principal will work with school staff to determine if these substances are on school grounds. The Building Principal will inform and work with the parent(s) or legal guardian (s) and the pupil to avoid the pupil's exposure to these substances if present on school grounds.

School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The school nurse or designee will provide appropriate training to school staff to understand allergies to food and other substances, to recognize symptoms of an allergic reaction, and to know the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The school nurse will work with appropriate school staff to eliminate or substitute the use of allergens in the allergic pupil's meals, educational/instructional tools and materials, arts and crafts projects, or incentives.

Policy 5331 should be annually reviewed, evaluated, and updated where needed. Policy 5331 will be disseminated and communicated to all parent(s) or legal guardian(s) of pupils in the school in the beginning of each school year and when a pupil enters the school after the beginning of the school year.

Adopted:

Legal References: N.J.S.A. 18A:40-12.3 through 18A:40-12.6  
New Jersey Department of Education – Guidelines for the Management of  
Life-Threatening Food Allergies in Schools – September 2008.

ELECTRONIC HOMEWORK POSTING GUIDELINES

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Regulation #R6154 Electronic Homework Posting Guidelines on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**INSTRUCTION  
R6154/page 1 of 2**

**ELECTRONIC HOMEWORK POSTING GUIDELINES**

In an effort to increase communication among the teachers, students and parents of Rutherford Public Schools and to expand the use of technology, all teachers are required to post homework and long-term class assignments on an Electronic Homework Posting.

The following guidelines have been developed to direct the posting of assignments.

1. Teachers will post homework assignments for each day that class is in session. Posting of assignments once for the entire week is acceptable as long as the assignments are edited to ensure accuracy.
2. Long-term projects and due dates will be listed on Electronic Homework Posting.
3. For classes that do not have regularly assigned homework (such as certain computer classes, physical education classes, art, drama, music, etc), Electronic Homework Posting will be updated once a month to reflect projects/activities on which the class is currently working. For classes where individualized instruction occurs (such as speech and basic skills), the teacher will provide contact information for parents.
4. Students are required to write down homework assignments in class. Electronic Homework Posting is meant as an aid for students and parents and is not a substitute for writing down homework and important dates in planners. Internet outages, webpage outages, or lack of Internet access will never suffice as an excuse for missed assignments.
5. Teachers who elect to maintain a website for homework postings will provide a link to access their website on Electronic Homework Posting.
- ~~6. Although teachers are required to keep their Electronic Homework Posting postings current, there may be times that it is not possible to provide updates as planned, due to circumstances such as website problems, illness of a teacher, etc. Therefore, the assignments on Electronic Homework Posting are subject to change. Delays in posting homework online **will never** be an acceptable excuse for any student to miss an assignment. In addition, teachers frequently make adjustments to the homework schedule based on work and activities accomplished in the classroom each day. Every effort will be made to update Electronic Homework Posting; however, changes may not always be reflected on the website.~~
6. Although teachers are required to keep their Electronic Homework Posting current, there may be infrequent occasions that it is not possible to provide updates as planned, due to unusual circumstances such as website problems, illness of a teacher, etc. Therefore, the assignments on Electronic Homework Posting are subject to change. As the primary source of assignments remains the classroom, delays in posting homework online will almost never be an acceptable excuse for any student to miss an assignment. In addition, teachers frequently make adjustments to the homework schedule based on work and activities accomplished in the classroom each day. Every effort will be made to update Electronic Homework Posting; however, changes may not always be reflected on the website. Teachers should be mindful of those students who legitimately used the Electronic Homework Posting as a source of an assignment, such as those students who have prepared work in advance, or have been on an extended absence from the classroom.
7. Access to Electronic Homework Posting can be obtained through the Rutherford Public Schools website ([www.rutherfordschools.org](http://www.rutherfordschools.org)) or through the Electronic Homework Posting website.

Adopted:

HOMEWORK POLICY

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6154 Homework Policy on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**INSTRUCTION  
6154/page 1 of 3**

**HOMEWORK POLICY**

DEFINITION

Homework is an academic activity engaged in by students outside of class.

PURPOSES

The primary objective of homework is to foster a sense of student responsibility for the learning process through tasks requiring time-budgeting and decision making.

More specifically, homework is intended to:

1. provide for essential practice in and reinforcement of skills



2. enrich and extend classroom experiences and build positive work and study habits
3. provide experiences in finding sources and gathering data
4. encourage the development of self discipline and integrity
5. ~~it is expected that homework serves a valid purpose; it should never be used as a punitive measure.~~

#### AMOUNT OF HOMEWORK

The amount of time which students in the same grade will spend on homework will vary due to individual differences; however, it is believed that students should be assigned homework on a daily basis ~~including some weekends~~. The following time allocations are suggested for homework at various grade levels and are approximate. It is conceivable that there may be times when no homework will be assigned and that there may be times when more homework than stated will be necessary.

Kindergarten	15 minutes, 3 times per week
Grade 1	20 minutes daily
Grade 2	30 minutes daily
Grade 3	40 minutes daily
Grade 4	50 minutes daily
Grade 5	1 hour daily
Grade 6	1 hour and 30 minutes daily
Grade 7 & 8	1 ½ to 2 hours daily
Grades 9 through 12	Students should be prepared to spend an average of 30-45 minutes for each academic subject daily <del>or approximately 2 ½ to 3 ¾ hours</del> . From time to time no actual assignment will be given, allowing students time for review, research, and long term assignments.

In addition ~~it is recommended that~~ teachers will encourage parents of primary and elementary students to set aside some time on a daily basis for their children to read or be read to for pleasure.

If a student consistently states that he/she has no homework or that he/she has completed an assignment in school, parents should contact the teacher or school authority for verification.

#### **GRADING/EVALUATION OF HOMEWORK**

In order to encourage positive student attitude toward homework, teachers will be expected to instruct their pupils in the proper techniques and methods of completing homework assignments.

1. The teacher checks homework as quickly as possible and affixes a comment and/or assigns appropriate grade to all written assignments. Thus, homework grades become a part of the report card grade.
2. The students are responsible for and expected to complete and submit each assignment on its due date. The assignments are to conform to the procedures set forth by the teacher in conjunction with the administration.
3. If the teacher employs oral correction or self-checking as the teacher applied grading technique, all papers are to be perused and marks given. This may be a check, a mark or satisfactory for unsatisfactory, or a letter grade.
4. The teacher will provide discussion time after student self-correction of papers to clarify any misconceptions.
5. The teacher will notify a parent by phone or written note whenever a student fails to do his/her homework five times in a marking period.
6. For Grades ~~6~~ 9 – 12:

All homework will be discussed, graded, or checked. Regular assignments in English, Science, Mathematics, Social Studies, Business, Foreign Language, and Health will count as ~~twenty percent (20%)~~ no less than 10% or more than 15% of each marking period's grade.

#### HOMEWORK DURING ABSENCES

All classwork and homework assignments due to absence are to be made up within a time period specified by the classroom teacher or administrator. The student is expected to show initiative in seeking out a teacher to determine what assignments were missed and when these shall be due. Work can be sent home to any student involved in an extended absence.

Adopted: May 12, 1986  
Renumbered: July 12, 2004 (2330)  
Revised: July 11, 2005  
Revised:

#### REPORTING TO PARENTS/ GUARDIANS

9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5124 Reporting to Parents/Guardians on second reading:

REPORTING TO PARENTS/GUARDIANS

The board believes that the cooperation of school and home is vital to the growth and education of the whole child. It recognizes its responsibility to keep parents/guardians informed of pupil welfare and progress in school.

The board directs the establishment of a system of reporting pupil progress that shall include written reports, pupil-teacher conferences, and parent/guardian-teacher conferences. If the parent/guardian's primary language is other than English, translation shall be provided whenever possible.

The chief school administrator shall develop procedures for reporting pupil progress which:

- A. Use various methods of reporting appropriate to grade level and curriculum content;
- B. Ensure that both pupil and parent/guardian receive ample warning of a pending grade of "failure" or one that would adversely affect the pupil's status;
- C. Enable the scheduling of parent/guardian-teacher conferences in such places and at such times as will ensure the greatest degree of participation by parents/guardians;
- D. Specify the issuance of report cards at intervals of not less than four times during the school year and issuance of progress reports as required during the school year; (three times during the year for kindergarten grade 3)
- E. Ensure the continual review and improvement of methods of reporting pupil progress to parents/guardians and involve pupils, staff and parents/guardians in that review.

A record shall be kept indicating the legal custodian of each pupil, so that reports can be made to and conferences arranged with the proper person. Non custodial parents shall receive copies of reports of student progress and any other materials as requested.

Parental Notification

The chief school administrator shall develop regulations to ensure that parents/guardians are notified in all instances when the law and/or the best interests of the pupil and the district require it. Parents whose parental rights have been terminated shall not receive any information pertaining to a pupil. A copy of the court order terminating parental rights shall be presented in order for records be denied access.

Adopted: April 14, 2003

Revised: March 16, 2009

Legal References:	<u>N.J.S.A.</u> 18A:7E-2 through -5	School report card program
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:35-4.9	Pupil promotion and remediation; policies and procedures
	<u>N.J.S.A.</u> 18A:40A-12	Reporting of pupils under influence or believed to be using anabolic steroids; examination report, return home; treatment; evaluation of possible need and referral
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6:3-6.2(d, k)	General considerations
	<u>N.J.A.C.</u> 6:8-2.1	Reporting requirements
	<u>N.J.A.C.</u> 6A:8-4.3	Accountability
	<u>N.J.A.C.</u> 6A:8-4.5	Public reporting
	<u>N.J.A.C.</u> 6A:8-5.1	Graduation requirements
	<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
	<u>See particularly:</u>	
	<u>N.J.A.C.</u> 6A:14-1.1, -2.3, -2.4, -2.5, -2.6, -3.5, -7.9	
	<u>N.J.A.C.</u> 6A:15-1.1 <u>et seq.</u>	Bilingual Education
	<u>See particularly:</u>	
	<u>N.J.A.C.</u> 6A:15-1.13, -1.15	
	<u>N.J.A.C.</u> 6A:16-1.4	District policies and procedures
	<u>N.J.A.C.</u> 6A:24-1.1 <u>et seq.</u>	<i>Urban Education Reform in the Abbott Districts</i>
	<u>See particularly:</u>	
	<u>N.J.A.C.</u> 6A:24-2.1, -3.3, -4.1(i)8	
	<u>N.J.A.C.</u> 6A:30-1.1 <u>et seq.</u>	Evaluation of the Performance of School Districts

Manual for the Evaluation of Local School Districts (August 2000)

GRADING SYSTEM-GR 3

10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.4 Grading System - Grade 3 on second reading:

**GRADING SYSTEM – GRADE 3**

It is the policy of the Board of Education that all grades be determined on the basis of fairness and nondiscrimination. It is the responsibility of the teacher to determine a grade for each pupil in his/her class and to furnish reasons, supported by evidence, to substantiate any grade given.

The grading practices and policies in grade three are as follows:

1. Pupils/Parents have the right to see their grades, if they so request, at a time convenient to the teachers. Pupils/Parents are to be informed by their teachers of the grading system at the beginning of the school year.
2. Students at this grade level will be assessed on academic performance. Assessment may include tests, quizzes, homework, projects, reports, and teacher observation.
3. Students may also be assessed on any or all of the following - effort, preparedness, age appropriate motor skills, responsibility, participation, and/or the ability to follow directions.
4. A ~~marking period~~ trimester grade shall not include penalties for attendance, tardiness or behavior. Absences at approved school functions shall not count against a grade as long as the work, which can be made up, is made up within the appropriate amount of time.
5. A grade will also be given for the “special” classes - Music, Physical Education, Library, Spanish and Art.
6. The grading system used for the academic subjects on the report card are as follows:

7.

- A = 90 - 100
- B = 80 - 89
- C = 70 - 79
- D = 63 – 69
- F = 53 – 62

8. The report card grade will be recorded in a numerical average and its equivalent letter grade for the following subjects: math, reading, language arts, social studies, spelling, and science.
9. The final grade for a subject is determined by the numerical average of all marking period averages. The final grade on a report card will be recorded in a numerical average and its equivalent letter. A student must achieve a final numerical average of 63 or above to pass a subject.

10. In addition to these grades, the following grades shall be recognized:

- NA = Not Applicable
- SA = a. Indicates work below grade but recognized effort and achievement equivalent to the child’s present capabilities.
- b. The teacher planning the utilization of the SA grade shall do this only in consultation with guidance and/or Child Study Team and/or the building administrator.

11. Special teachers will use the following grading system:

- N= Needs Improvement
- I = Improvement Shown
- ~~N= Needs Improvement~~
- ↯ S= Satisfactory
- O = Outstanding

12. ~~Marking periods~~ Trimesters consist of ~~ten~~ twelve weeks. In order for a student to receive a grade in an academic subject, the child must be present for (at least) 40% of the ~~marking period~~ trimester. For specials that meet once a week, a child must be present for (at least) ~~four~~ six classes. Specials that meet twice a week, a child must be present for (at least) ~~seven~~ twelve classes.

Adopted: March 12, 2007  
Revised:

GRADING SYSTEM -  
Grades K, 1, 2

11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #R6147.3 Grading System - Grades K, 1, 2 on second reading:

**GRADING SYSTEM – GRADES K, 1, 2**

It is the policy of the Board of Education that all grades be determined on the basis of fairness and nondiscrimination. It is the responsibility of the teacher to determine a grade for each pupil in his/her class and to furnish reasons, supported by evidence, to substantiate any grade given.

The report card is developmentally and sequentially based. It talks about children in the process of learning and assumes that children will move through developmental stages and skill levels. Through the year(s) the report cards will show continual learning progress from kindergarten through grade two. It gives parents a sense of specifics being taught, as well as the expectations for their child.

The grading practices and policies in grades K, one and two are as follows:

1. Pupils/Parents have the right to see their grades, if they so request, at a time convenient to the teachers. Pupils/Parents are to be informed by their teachers of the grading system at the beginning of the school year.
2. Students at this these grade levels will be assessed on academic ability. Assessment may include tests, quizzes, homework, projects, reports, and teacher observation.
3. Students may also be assessed on any or all of the following - effort, preparedness, age appropriate motor skills, responsibility, participation, and/or the ability to follow directions.
4. A ~~marking period~~ trimester grade shall not include penalties for attendance, tardiness or behavior. Absences at approved school functions shall not count against a grade as long as the work, which can be made up, is made up within the appropriate amount of time.
5. The academic grades used on the report card for these grade levels shall be as follows:
  - ~~For Kindergarten—Level of Performance:~~
    - ~~1 = Strength—consistent success~~
    - ~~2 = Developing—requires some support and practice~~
    - ~~3 = Additional growth needed~~
    - ~~4 = Not formally assessed at this time~~
  - ~~For grade one—Level of Performance:~~
    - ~~1—Independent—Mastery demonstrated in consistent application of the skill/concept~~
    - ~~2—Developing—Gaining confidence; requires some support and practice~~
    - ~~3—Emerging—Skill/concept is being explored with some support~~
    - ~~4—The skill is not evident in the student's performance~~
    - ~~5—Not formally assessed at this time~~
  - For grades ~~two Kindergarten – Grade 2~~ Level of Performance:
    - ~~1—Independent—Mastery demonstrated in consistent application of the skill/concept~~
    - ~~2—Refining—Skill/concept is understood and growth toward increased application is evident.~~
    - ~~3—Emerging—Skill/concept is being explored with some support~~
    - ~~4—Skill was taught, but is not evident in the student's performance~~
    - ~~5—Not formally assessed at this time~~
    - 1—Not formally assessed
    - 2—Introduction: skill/concept was taught, but not evident in the student's performance
    - 3—Emerging: skill/concept is being explored with some support
    - 4—Refining: skill/concept is understood and growth toward increased application is evident
    - 5—Independent: mastery demonstrated in a consistent application of the skill/concept
6. In addition to the above, the following notations shall be recognized:
  - a. SA = Indicates work below grade but recognized effort and achievement equivalent to the child's present capabilities.
  - b. The teacher planning the utilization of the SA grade shall do this only in consultation with guidance and/or Child Study Team and/or the building administrator.
7. A grade will also be given for the "special" classes:
  - a. Kindergarten – Music, Enrichment, Physical Education
  - b. Grade one - Music, Enrichment, Physical Education, Art
  - c. Grade two - Music, Physical Education, Library, Art
8. In the "special" classes stated above, the students may be assessed on any or all of the following - effort, preparedness, age appropriate motor skills, responsibility, participation, and/or the ability to follow directions.
9. Special teachers will use the following grading system:
  - ~~I = Improvement Shown~~ N = Needs Improvement I = Improvement Shown
  - ~~S = Satisfactory~~ O = Outstanding
10. ~~Marking periods~~ Trimesters consist of ~~ten~~ twelve weeks. In order for a student to receive a grade in an academic subject, the child must be present for (at least) 50% of the ~~marking period~~ trimester. For specials that meet once a week, a child must be present for (at least) ~~five~~ six classes. Specials that meet twice a week, a child must be present for (at least) ~~ten~~ twelve classes.

Adopted: March 12, 2007

Revised:

Roll Call Vote Policy Items #1-#11 on Second Reading:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – absent
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Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**BUILDINGS AND GROUNDS**

COMMUNITY POOL PROGRAM 1. Resolution by Mrs. Jones, seconded by Dr. Fiume.  
 BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a renewal contract between the Board of Education and the Meadowlands YMCA to operate the community pool program from 9/1/09 through 8/31/10.

Roll Call Vote Buildings and Grounds Item #1:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**NEW BUSINESS:**

Interview candidates for Board of Education (approximately 9:00 p.m.)

- Ellen Farrell
- Oscar Rodriguez
- Richele Scuro

**OLD BUSINESS:**

- **Legislative Update**

**MEETING OPEN TO THE PUBLIC: (Any Topic)** 10:08 P.M.  
 Bonnie Corcoran expressed regrets about Ms. Williams leaving the Board. She praised the teaching staff and expressed concerns about public statements in the press criticizing teachers.

Oscar Rodriguez noted that the schools should use more technology to report to parents and the public.

Meeting was then closed to the public at 10:23 P.M.

**EXECUTIVE SESSION:** Motion by Mr. Novosielski seconded by Mrs. Ahmed that an Executive Session be held at 10:24 P.M. for the purpose of discussing Board candidates. Action may or may not be taken. The Board expects to return within 45 minutes.

Approved.

The Board returned at 10:46 P.M.

**APPOINTMENT OF NEW BOARD MEMBER** Resolution by Mr. Novosielski, seconded by Ms. Williams to appoint Ms. Richele Scuro to fill the vacant Board seat from July 14, 2009 to the reorganization meeting held after the April 2010 school Election.

Roll Call Vote:

Mrs. Ahmed – aye	Mr. Griggs – aye	Mr. McLean – absent
Mr. Casadonte – aye	Mr. Jasko – absent	Mr. Novosielski – aye
Dr. Fiume – aye	Mrs. Jones – aye	Ms. Williams – aye

**ADJOURNMENT:** Motion by Mr. Novosielski, seconded by Mr. Griggs that the meeting be adjourned at 10:48 P.M.

Approved.

Respectfully submitted,

Robert Brown  
 School Business Administrator/Board Secretary