

**RUTHERFORD BOARD OF EDUCATION**  
**WORKSESSION – MARCH 6, 2006**

The Worksession Meeting was called to order at 7:33 P.M. in the High School Cafeteria by President Cevasco with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mr. Jasko, Mrs. Jones, Mr. McLean, Mrs. Monahan, Mr. Novosielski, Mrs. Williams and Mrs. Cevasco. Mr. Casadonte was absent for the entire meeting. Mrs. Conlon and Mr. Brown were also present for the meeting.

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

**TAPING AND BROADCASTING OF MEETINGS**

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

**MINUTES APPROVAL**

1A. Resolution by Mr. Novosielski, seconded by Mrs. Williams.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting of February 13, 2006 and Special Meeting/Executive Session of February 27, 2006 be approved as recorded.

Roll Call Vote:

Mrs. Ahmed – aye	Mr. Jasko – aye	Mrs. Monahan – aye
Mr. Casadonte – absent	Mrs. Jones – aye	Mr. Novosielski – aye
Mrs. Cevasco – aye	Mr. McLean – aye	Mrs. Williams – aye

**SPECIAL PRESENTATION:**

➤ **Update on Special Education Programs - Ms. Lynne Crawford, Director of Special Services**

**REPORT OF THE PRESIDENT**

**REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD**

**MEETING OPEN TO THE PUBLIC (Action Items Only)** 8:20 P.M. No comments made.

**NEW BUSINESS (Action to be Taken)**

**PERSONNEL:**

**Motion by Mrs. Ahmed, seconded by Mrs. Jones to approve Personnel Items #1A and #2A.**

**EMERGENT HIRES**

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following applicant(s) under the emergent hiring law as per the State Department of Education:

Ms. Edith Thomas - Substitute Teacher  
Ms. Marilyn Loughran - Substitute Bus Assistant

**NICHOLAS MOCCIA**

2A. Motion to accept the resignation of Mr. Nicholas Moccia, Latin teacher at the high school, effective 6/30/06.

Roll Call Vote Personnel Items #1A and #2A:

Mrs. Ahmed – aye	Mr. Jasko – aye	Mrs. Monahan – aye
Mr. Casadonte – absent	Mrs. Jones – aye	Mr. Novosielski – aye
Mrs. Cevasco – aye	Mr. McLean – aye	Mrs. Williams – aye

**FINANCE:**

**Motion by Mr. Jasko, seconded by Mr. Novosielski to approve Finance Items #1A through #6A.**

APPROVAL OF BILLS: 1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	<b>\$599,472.16</b>
Offline Checks	<b>\$277,738.28</b>
Payroll	<b>\$2,178,863.22</b>
General Activities	<b><u>\$16,521.27</u></b>
 Total	 <b><u>\$3,072,594.93</u></b>

APPROVAL OF  
BASE BUDGET

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a FY-2006-2007 school district budget for submission to the voters of the Borough of Rutherford as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$33,297,905	\$30,302,192
Special Revenue Fund	\$693,787	
Debt Service Fund	\$1,960,225	\$1,855,225
<b>Total Base Budget</b>	<b>\$35,951,917</b>	<b>\$32,157,417</b>

STATUTORY SGLAs,  
EXCL. CAPITAL OUTLAY &  
NEW FACILITY

3A. BE IT FURTHER RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to apply for the following statutory spending growth limitation adjustment to the FY-2006-2007 school budget:

**Special Education                      \$107,858**

STATUTORY SGLA  
CAPITAL OUTLAY

4A. BE IT FURTHER RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to apply for a capital outlay statutory spending growth limitation adjustment to the FY-2006-2007 school budget to purchase a replacement boiler at Sylvan School, to acquire replacement stage rigging at Rutherford High School, to procure construction management advisory services for the Union School addition, and to provide financing for a lease purchase payment to acquire district-wide energy efficient lighting for all district buildings in the total amount of \$354,904. This equipment is directly related to classroom instruction, is part of an established periodic schedule of equipment maintenance, and is essential to the administration of necessary school level activities.

STATUTORY SGLA – OPENING  
OF NEW FACILITY

5A. BE IT FURTHER RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to apply for a new facility statutory spending growth limitation adjustment to the FY-2006-2007 school budget in the amount of \$402,942. The following facilities that are being opened are needed to correct overcrowding and to increase functional capacity at this location. This addition is also needed to meet NJDOE Thorough and Efficient Education guidelines.

1. Location: Addition at Union School

Square Footage: 21,000 sq. ft.

Space Added:

- a) One (1) Full-Size Cafeteria
- b) One (1) Multi-Story Elevator
- c) One (1) Instrumental Music Room
- d) One (1) Vocal Music Room
- e) One (1) Enlarged Media Center
- f) One (1) Small-Group Instruction Room
- g) Two (2) Special Education Classrooms
- h) Various Storage Rooms
- i) Four (4) Full Size Classrooms

j) One (1) Administrative Office  
NJDOE Project No: SP#4600-100-02-1028  
Present Enrollment: 485 Students  
After Construction Enrollment: 500 Students  
Completion Date: December 1, 2006  
Project Completion Percentage to Date: 20 Percent

UTILIZING BANKED CAP

6A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to apply to utilize “banked cap” from the 2005-2006 prior budget year to increase budget year spending authority in the 2006-2007 school budget for an amount of \$428,973 in order to fulfill legal and contractual obligations in the areas of group health insurance, special education tuition, energy costs, and district share of pension obligations for non-certificated personnel. These needs must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

Roll Call Vote Finance Items #1A-#6A:

Mrs. Ahmed – aye	Mr. Jasko – aye	Mrs. Monahan – aye
Mr. Casadonte – absent	Mrs. Jones – aye	Mr. Novosielski – aye
Mrs. Cevasco – aye	Mr. McLean – aye	Mrs. Williams – aye

**NEW BUSINESS: (Action will not be taken)**

**PERSONNEL:**

**Chairperson Ahmed reported on items to be acted upon at the March 13, 2006 regular meeting.**

**PERSONNEL:**

Motion to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

COLLEEN SARTORI

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the salary of Mrs. Colleen Sartori effective 4/1/06 due to achievement of longevity:

From: \$67,260 (step 14, level 4)  
 To: \$68,260 (step 14, level 4) includes \$1,000 (pro-rated Longevity 18)

SUBSTITUTE SERVICE

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to use the Substitute Service, LLC, to arrange for substitute coverage for teacher absence for the 2006-2007 school year at a cost of \$8,461.00.

JOB DESCRIPTION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revised job description for Web Master effective 3/13/06:

BOARD OF EDUCATION  
 RUTHERFORD

LOCATOR: 2-166  
 PAGE 1 OF 2

Position: Web Master

Responsible to: Supervisor of Computer Technology

- Qualifications:
1. Possesses a working knowledge of basic composition, page layout, art, and software such as Adobe PhotoShop, Flash, Dream Weaver, PDF conversion software, optical character recognition software, HTML, PHP, and CSS.
  2. Possesses the ability to work both as team member and independently.
  3. Strong interpersonal and communication skills.
  4. Desire to motivate and work with high school students.
  5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status.

Terms of Employment: Twelve Months – Stipend Position

Goal: To develop, oversee, and update district website.

Duties and Responsibilities:

1. Oversees and coordinates updates for the district website.
2. Establishes contact with the entire staff and establishes a procedure for information gathering.
3. Works cooperatively with the students and teacher in the Advanced Web Page Design class to make revisions in the district website both in terms of design and content.
4. Updates the website independently of and cooperatively with the Advanced Web Page Design class to make sure information is correct and timely.
5. Maintains an overall vision for the layout of the website.
6. Works with the administration and others in suggesting new items to be included on the website.
7. Develops the general design for additions and provides the mechanism for that information to be provided to the students and then the students post the end result.
8. Assures that the website is accessible to a wide variety of users including novices, older browsers and low speed connections. Implements advanced technologies that will appeal to power users.
9. Checks bugs and problems, diagnoses, and fixes them.
10. Posts emergency information to the website from the school or remotely both on and off school hours.
11. Makes recommendations to the Supervisor of Computer Technology for updates and improvements for equipment and software.
12. Reformats submitted information into the appropriate format using various tools such as a scanner, graphic editing software, optical character recognition software, word processing software, web page authoring software, PDF conversion software, animation software, multimedia software, and more.
13. Checks the website for broken links, errors and outdated information and is responsible for maintaining the integrity of the website when school is and is not in session.
14. Performs other such duties or tasks as may be assigned by the Supervisor of Computer Technology or other administrator.

Evaluation: Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of staff.

Adopted: April 12, 2004  
Revised: March 13, 2006

JENNIFER GAGIS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Jennifer Gagis as a Spanish teacher at the high school effective 9/1/06 through 6/30/07 at the annual salary of \$40,600 (step 1, level 1). This is a new/replacement position.

ESSEX COUNTY EDUC. SERVICES COMMISSION

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the Child Study Team to utilize the services of the Essex County Educational Services Commission for Child Study Team services on an as needed basis according to the following rate scale: Social Assessment - \$290.00; Educational Evaluation - \$290.00; and Psychological Evaluation - \$290.00-\$310.00 for the 2006-2007 school year.

SUBSTITUTE TEACHERS

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher(s) effective 3/14/06 at the per diem rate of \$80.00 and in accordance with law:

Ms. Edith Thomas

MARILYN LOUGHRAN

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Marilyn Loughran as a substitute bus assistant effective 3/14/06 at the hourly rate of \$8.50.

EDWIN RENTEL

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to appoint Mr. Edwin Rentel as the Supervisor of World and American Studies (social studies and world languages) effective 9/1/06 through 6/30/07.

**CURRICULUM AND INSTRUCTION:**

**Chairperson Monahan reported on items to be acted upon at the March 13, 2006 regular meeting.**

OVERNIGHT TRIPS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trips for athletes pending qualifications:

Wrestlers: to Atlantic City for States the weekend of 3/11/06

Spring Track - Boys & Girls: to Egg Harbor the weekend of 6/2/06

OUT-OF-DISTRICT PLACEMENT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the out-of-district placements of the following students (names on file in the office of special services):

Student #2005025 - SBJC Rutherford campus - eff. 2/27/06 Annual Tuition: \$14,595

Student #2005019 - " " " - eff. 2/15/06 " " "

Student #2005018 - " " " - " " " "

HOME INSTRUCTION

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for Student "N" (name on file in the office of the superintendent of schools) effective 2/22/06.

CURRICULUM GUIDES

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following curriculum guides for the 2006-2007 school year:

Gifted & Talented

- Honors Humanities Seminar
- Honors Great Books Seminar
- Battle of the Books
- FFE - Design Project
- Future Problem Solving
- Mini Model Congress
- News Print
- Writers Workshop - Poetry

Language Arts Literacy

- Grades 6-8 English
- Grades 6-8 Reading
- Reading - Grades 9-12
- Research Methodology - Grades 6-12

World Languages

- French 4 Honors
- Spanish 4 Honors
- Elementary Spanish Grade 3
- Grade 4
- Grade 5
- Grade 6
- Grade 7
- Grade 8

Business and Computer Education

- Computer Programming C++
- Marketing
- Web Page Design
- Desktop Publishing

H.S. CO-CURRICULAR

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the creation of a Golf Club for the 2006-2007 school year with the annual stipend of \$458 as per REA contract.

**FINANCE:**

**Chairperson Jasko reported on items to be acted upon at the March 13, 2006 regular meeting.**

**RISK MGT. CONSULTANT**

1. WHEREAS, the Rutherford Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund (“SAIF”) following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each educational facility designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established by SAIF;

NOW, THEREFORE, BE IT RESOLVED that the Rutherford Board of Education, does hereby appoint Polaris Galaxy Insurance, LLC as its Risk Management Consultant in accordance with the Fund’s Bylaws.

**SECY/TREAS. REPORT**

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending January 31, 2006, and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

**POLICY:**

**Chairperson Novosielski reported on items to be acted upon at the March 13, 2006 regular meeting.**

**PUBLIC ATTENDANCE AT SCHOOL EVENTS**

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #1251 Public Attendance at School Events on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**COMMUNITY RELATIONS  
1251**

**PUBLIC ATTENDANCE AT SCHOOL EVENTS**

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools of the district and acknowledges its duty to maintain order and preserve the facilities of the district during the conduct of such events.

The Board may bar the attendance of any person at a school event whose conduct may constitute a disruption. The Board prohibits the possession and consumption of alcoholic beverages at any function sponsored by the district, and, further, prohibits wagering on school premises. There will be no smoking at any public function held in a school building, or on school grounds, or at any function sponsored by the district.

A fee for school events may be prepared by the Principal in accordance with conference rules. Free passes to school events will be available to each Board member.

Adopted: December 10, 1984  
Renumbered: 07/12/04 (9160)  
Revised: March 13, 2006

EMERGENCY RESPONSE  
LEAVE-TEACHING STAFF

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4170.1 Emergency Response Leave - Teaching Staff Members on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**INSTRUCTIONAL AND SUPPORT PERSONNEL  
4170.1**

**EMERGENCY RESPONSE LEAVE – TEACHING STAFF MEMBERS**

The Board of Education recognizes that service rendered by any district employee serving as a first responder in cases of catastrophic events is a service benefiting all citizens. Any permanent or full-time officer and/or employee of the district will be provided with leave and related benefits pursuant to this policy and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of an organized volunteer fire department, emergency response team, or other organization providing emergency relief shall be entitled, in addition to pay received, if any, to a leave of absence without loss of pay or time on all days in which he/she is engaged in any period of State or Federal active duty. The leave of absence shall not exceed thirty work days in the aggregate in any calendar year. A permanent or full-time temporary officer or employee who has served less than one year in the district shall receive this leave without pay, but without loss of time. This paid leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty workdays shall be without pay, but without loss of time.

The Board of Education shall have the right to deny such leave if, upon the recommendation of the Superintendent of Schools, it is determined that such leave would prove harmful to the school district or any of its operations.

Adopted: March 13, 2006

EMERGENCY RESPONSE  
LEAVE-SUPPORT STAFF

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following new Policy #4270.1 Emergency Response Leave - Support Staff Members on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**INSTRUCTIONAL AND SUPPORT PERSONNEL  
4270.1**

**EMERGENCY RESPONSE LEAVE – SUPPORT STAFF MEMBERS**

The Board of Education recognizes that service rendered by any district employee serving as a first responder in cases of catastrophic events is a service benefiting all citizens. Any permanent or full-time officer and/or employee of the district will be provided with leave and related benefits pursuant to this policy and any other applicable Federal and State laws.

A permanent or full-time temporary officer or employee of the school district who is a member of an organized volunteer fire department, emergency response team, or other organization providing emergency relief shall be entitled, in addition to pay received, if any, to a leave of absence without loss of pay or time on all days in which he/she is engaged in any period of State or Federal active duty. The leave of absence shall not exceed thirty work days in the aggregate in any calendar year. A permanent or full-time temporary officer or employee who has served less than one year in the district shall receive this leave without pay, but without loss of time. This paid leave shall be in addition to the regular vacation or other accrued leave provided to the officer or employee. Any leave of absence for such duty in excess of thirty workdays shall be without pay, but without loss of time.

The Board of Education shall have the right to deny such leave if, upon the recommendation of the Superintendent of Schools, it is determined that such leave would prove harmful to the school district or any of its operations.

Adopted: March 13, 2006

PUBLIC AND EXECUTIVE  
SESSIONS

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #9322 Public and Executive Sessions on second reading:

**BOARD OF EDUCATION  
RUTHERFORD**

**BYLAW  
9322/page 1 of 2**

PUBLIC AND EXECUTIVE SESSIONS

The board of education shall officially transact all business at a legal meeting of the board in accordance with New Jersey law.

Robert's Rules of Order, Newly Revised, shall govern the Board in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

All meetings of the board of education shall be open to the public with the exception of meetings to discuss:

- A. Any matter which by express provision of state or federal law or rule of court shall be rendered confidential;
- B. Any matter in which the release of information would impair a right to receive federal funds;
- C. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, unless the individual (or all the individuals) concerned shall request in writing that the same be disclosed publicly. This includes information contained in pupil records, and any reports or recommendations concerning a specific individual (see 1120 for "needless public labeling");
- D. Any collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the actual negotiating sessions with representatives of employee groups;
- E. Any matter involving the purchase, lease or acquisition of real property (land or buildings) with public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- F. The tactics and techniques used in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- G. Any investigations of violations or possible violations of law;
- H. Any pending or anticipated litigation or contract negotiations other than collective bargaining, and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer;
- I. Any matter involving employment, appointment, termination, terms and conditions of employment, evaluation, promotion or disciplining of any prospective or current public employee or officer unless all the individual employees whose rights could be adversely affected request in writing that the matter be discussed at a public meeting;
- J. Any deliberations occurring after a public hearing that may result in the imposition of a specified civil penalty or loss of license to an individual.

Such sessions shall be closed to the public and press, and shall be declared so by a formal motion at a public meeting. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the executive session. That such a meeting will be or was held shall be recorded in the minutes of the preceding or subsequent regular meeting. Board members and other persons attending the session shall not disclose the topic or details of discussion at executive session.

The board may invite staff members or others to attend executive sessions at its discretion.

No official action shall be taken at executive sessions, except such as may be sanctioned by law. To take final action on any other matter discussed, the board shall convene or reconvene in open session.

Public Participation

Meetings of the board are open to the public and all members of the community should feel free to attend. A time for public discussion of agenda items shall be included in the order of business at an appropriate time.

Brief comments on any matter of interest to the district should be reserved for the time provided in the order of business.

Provision may be made for the introduction by a member of the public of business not on the agenda when the matter is of such urgency or wide interest that delaying consideration of it to the next meeting would not be in the public interest.

Grievances or complaints that have not previously been considered through administrative channels shall not be considered by the board.

Adopted: June 10, 2002  
Revised: March 13, 2006

Legal References:	<u>N.J.S.A.</u> 2C:33-8	Disrupting meetings and processions
	<u>N.J.S.A.</u> 10:4-6 <u>et seq.</u>	Open Public Meetings Act
	<u>N.J.S.A.</u> 18A:10-6	Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:12-21 <u>et seq.</u>	School Ethics Act
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.A.C.</u> 6:8-2.1	Quality Assurance Annual Report

Rice v. Union City Board of Education, 143 N.J. Super 64 (1978)

**BUILDINGS AND GROUNDS:**

**OLD BUSINESS: (No action to be Taken)**

Discussion Item: Highland Cross at Rutherford

**MEETING OPEN TO THE PUBLIC:** 9:22 P.M. No comments made.

**EXECUTIVE SESSION:**

Motion by Mrs. Jones, seconded by Mr. Novosielski that an Executive Session be held at 9:23 P.M. for the purpose of discussing negotiations. Action may or may not be taken. The Board expects to return within 15 minutes.

Approved.

The Board returned at 10:09 P.M.

**ADJOURNMENT:**

Motion by Mrs. Williams, seconded by Mr. Novosielski that the meeting be adjourned at 10:10 P.M.

Approved.