

RUTHERFORD BOARD OF EDUCATION
WORKSESSION – FEBRUARY 7, 2005

The Worksession Meeting was called to order at 7:32 P.M. in the High School Library by President Cevasco with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mr. Casadonte, Mr. Ferguson, Mr. Jasko, Mrs. Monahan, Mr. Novosielski, Mrs. Williams and Mrs. Cevasco. Mr. McLean arrived at 7:39 P.M. Mrs. Conlon and Mr. Brown were also present for the meeting.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

MINUTES APPROVAL

1A. Resolution by Mr. Novosielski, seconded by Mr. Casadonte.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting and Executive Session of January 10, 2005 be approved as recorded.

Roll Call Vote Approval of Minutes:

Mrs. Ahmed – aye	Mr. Ferguson – aye	Mrs. Monahan – aye
Mr. Casadonte – aye	Mr. Jasko – abstain	Mr. Novosielski – aye
Mrs. Cevasco – aye	Mr. McLean – absent	Mrs. Williams – abstain

SPECIAL PRESENTATIONS:

➤ **All League Awards:**

Boys Cross Country

1st Team

Charles Goold
Marc Pollifrone

Girls Cross Country

Honorable Mention

Aaisha Alexander
Jeanette Dobrowski

Volleyball

1st Team

Alyse McCann

2nd Team

Adrienne Moe

Honorable Mention

Stephanie Beatini
Michele McKenna

Football:

1st Team

Cory Dunn

Stephen Kupryk
Bradley Marquart

2nd Team

Denis Ackermann
Jeffrey Ferranzano
Brian Miceli
Timothy Ryan
Christopher Schule

Honorable Mention

David Hoskin
Myroslav Zversakhovsky

➤ **All-County Chorus**

Jonathan Berardi

REPORT OF THE PRESIDENT – Mrs. Cevasco

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD – Mr. Schneider

MEETING OPEN TO THE PUBLIC (Action Items Only) 7:48 P.M. No comments made.

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by Mrs. Ahmed, seconded by Mrs. Williams to approve Personnel Items #1A and #2A.

EMERGENT HIRES

1A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following applicant(s) under the emergent hiring law as per the State Department of Education:

James Hinton - Long-Term Substitute Teacher
Jennifer Alvarez - Substitute Teacher
Craig Villanova - " "

EDWARD ARLAUSKAS

2A. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to terminate the employment of Mr. Edward Arlauskas, custodian at the high school pool, effective 1/7/05 as a result of the abandonment of his position.

Roll Call Vote Personnel Items #1A and #2A:

Mrs. Ahmed – aye	Mr. Ferguson – aye	Mrs. Monahan – aye
Mr. Casadonte – aye	Mr. Jasko – aye	Mr. Novosielski – aye
Mrs. Cevasco – aye	Mr. McLean – absent	Mrs. Williams – aye

Motion by Mrs. Ahmed, seconded by Mrs. Monahan to approve Personnel Items #3A-#6A.

KEVIN GOETZ

3A. Motion to accept the resignation of Mr. Kevin Goetz, technology teacher at the high school, effective 3/14/05 or sooner if a suitable replacement can be found.

DOUGLAS DEMO

4A. Motion to accept the resignation of Mr. Douglas Demo, Spanish teacher at the high school, effective 3/27/05 or sooner if a suitable replacement can be found.

GLORIA PRINCE

5A. Motion to accept, with regret, the retirement of Mrs. Gloria Prince, teacher at Pierrepont School, effective 7/1/05.

PATRICIA WILLIAMS

6A. Motion to accept, with regret, the retirement of Mrs. Patricia Williams, Maintenance Coordinator, effective 8/1/05.

Personnel Items #3A-#6A - Approved.

FINANCE:
APPROVAL OF BILLS

1A. Resolution by Mr. Novosielski, seconded by Mrs. Williams.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	1/7/05	242.00
	1/14/05	234,279.40
	2/7/05	517,631.15
	2/7/05	419,048.00
	2/7/05	<u>757,594.19</u>
		\$1,928,794.74
Offline Checks	Wire Transfer 1/14/05	590,000.00
	Wire Transfer 1/18/05	492,312.50
	Postmaster 1/19/05	497.50
	Reserve Restaurant. 1/31/05	<u>300.00</u>
		\$1,083,110.00
Payroll	1/14/05	990,208.24
	1/27/05	(2,291.37)
	1/28/05	958,598.34
	1/31/05	<u>522.59</u>
		\$1,947,037.80
General Activities	January 2005	\$10,734.74
Total		<u>\$4,969,677.28</u>

Roll Call Vote Finance Item #1A:

Mrs. Ahmed – aye	Mr. Ferguson – aye	Mrs. Monahan – aye
Mr. Casadonte – aye, abstain check #25702	Mr. Jasko – aye	Mr. Novosielski – aye
Mrs. Cevalco – aye	Mr. McLean – aye	Mrs. Williams – aye

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed reported on Personnel items to be acted upon at the February 14, 2005 Regular Meeting.

PERSONNEL:

Motion to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

JAMES HINTON

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. James Hinton as a long-term substitute teacher at the high school effective 3/14/05 (or sooner) through 6/30/05 at the per diem rate of \$217.00.

JENNIFER WRONKO

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Jennifer Wronko as a long-term substitute teacher at the WASAL schools effective 1/31/05 through 3/24/05 at the per diem rate of \$188.00.

LONGEVITY CHANGES

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the following salaries due to a change in longevity amounts:

Patricia Williams	\$60,024 (Includes \$1,300 Long. 20)
Linda Verdino	\$50,900 (Includes \$1,700 Long. 25)

- COACHING ASSIGNMENT 4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to appoint Mr. Cory Willey as the Assistant Softball Coach for the 2004-2005 school year at the annual stipend of \$3,730 (step 1).
- LOUIS CUOMO 5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Louis Cuomo to provide ABA home services for the 2004-2005 school year to students for up to 12 hours per month at the hourly rate of \$39.00.
- MICHAEL DAVIDSON 6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve payment of \$1,200 (80 hours x \$15.00) to Mr. Michael Davidson as compensation for CISCO curriculum writing and revision.
- RENE GARCIA 7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Rene Garcia as a part-time custodian at the swimming pool effective 1/24/05 through 6/30/05 at the annual salary of \$13,198 (.48 step 1 pro-rated) plus \$1,056 (8% differential pro-rated) when working the third shift. This is a replacement position.
- SUBSTITUTE TEACHERS 8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher(s) effective 2/15/05 (unless otherwise noted) at the per diem rate of \$80.00 and in accordance with law:
- Rosemary Matos
Craig Villanova
Mary-Kay Herrmann
Jennifer Alvarez
Sarah Berman
Amanda Mitchell - effective 2/8/05
- HASP EMPLOYEE 9. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the HASP Program to employ Vincent DiMeola as a student counselor effective 1/11/05 at the hourly rate of \$8.25.
- GLORIA PAK 10. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Gloria Pak as a substitute bus assistant effective immediately at the hourly rate of \$8.50.
- DR. MEYERHOFF 11. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to increase the fees of Dr. Meyerhoff, utilized by the Child Study Team for psychiatric evaluations, to \$500.00 per evaluation and report.
- RETIREMENT MONIES 12. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following payback of sick days to retiree as per agreement between the Rutherford Board of Education and the Rutherford Supervisors Association:
- George Magdich - 86.5 days x \$55.00 = \$4,757.50
- MEGAN VOGEL 13. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Megan Vogel as a leave replacement special education teacher at Sylvan School effective on or about 3/22/05 through 6/30/05 at the annual salary of \$43,388 (step 4, level 3 pro-rated).
- AMANDA MITCHELL 14. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Miss Amanda Mitchell as a substitute teacher assistant effective 2/8/05 at the hourly rate of \$8.50.

CURRICULUM AND INSTRUCTION:

Chairperson Monahan reported on the meeting of the Curriculum Committee and items to be acted upon at the February 14, 2005 Regular Meeting.

HOME INSTRUCTION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for Student "I" (name on file in the office of the superintendent of schools) effective 1/10/05.

OUT-OF-DISTRICT PLACEMENT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the out-of-district placement of Student #2000256 (name on file in the office of special services) to attend the Shaler Academy effective 1/14/05 at the annual tuition of \$44,765 plus transportation.

OUT-OF-DISTRICT PLACEMENT

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the out-of-district placement of Student #2003216 (name on file in the office of special services) effective 1/31/05 as the student moved out of the district.

NON-TUITION STUDENT

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to permit Student "J", who recently moved to Belleville, to finish his senior year at the high school as a non-tuition paying student.

CURRICULUM REVISIONS

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revised curriculum:

- Biology I
- Honors Biology 1
- Chemistry 1
- Honors Chemistry 1
- Algebra 2
- Honors Algebra 2
- Investing and the Stock Market
- Engineering Drawing 1,2
- Architectural Drafting
- Exploration in Business
- AP Latin - Virgil - NEW
- French 3 Honors
- Spanish 3 Honors
- Career Transition - NEW

TEXTBOOK APPROVAL

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following textbook for use in Algebra 2:

Algebra 2 - R. Larson, L. Boswell, T. Kanold, L Stiff - McDougal Littell - 2004

FINANCE:

Chairperson Novosielski reported on Finance items to be acted upon at the February 14, 2005 Regular Meeting.

SCHOOL ELECTION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the Annual School Election shall be held on Tuesday, April 19, 2005 from 7:00 AM until 9:00 PM in the School District, at Union, Pierrepont, Sylvan, Lincoln, High School, and Congregational Church.

APPROVAL OF TRANSFERS

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following transfer of funds for the 2005-2006 school year.

From:		
11-000-100-562	Tuition Other LEAs	\$279,253
To:		
11-000-100-563	Tuition – Academies	6,050
11-000-100-564	Tuition – Vocational	53,950
11-000-100-565	Tuition – Special Services	57,500
11-000-100-566	Tuition – Private Schools	161,753

Rationale: To record tuition adjustments necessary for the 2004-2005 school year.

From:		
12-000-290-730	Capital Equip-Admin	17,348
To:		
12-000-240-730	Capital Equip-RHS	17,348

Rationale: To purchase cafeteria tables and carpeting for RHS.

From:		
11-000-230-331	Legal Fees	4,000
To:		
11-000-230-332	Audit Fees	600
11-000-230-339	Other Prof. Svcs.	3,400

Rationale: To transfer funds for small audit increased fee and soundproofing estimate for Sylvan School Port Authority Project.

From:		
11-000-291-241	PERS Pension Cost	2,032
To:		
11-000-291-260	Workers Comp Premium	2,032

Rationale: To transfer funds for small increase in workers comp insurance premium.

From:		
12-000-260-730	Shop Equipment	3,398
To:		
11-000-261-420	Outside Repairs	3,398

Rationale: To transfer funds for unexpected repair of pool filter equipment.

From:		
12-000-290-730	Capital-Admin.	9,499
To:		
11-000-230-530	Communication Exp.	9,499

Rationale: To transfer funds to lease telephone equipment on a month to month basis. Final lease payment had already been made.

From:		
11-120-100-101	Salaries Grades 1-5	26,250
To:		
11-190-100-500	Outside Purch. Svcs.	26,250

Rationale: Position that was budgeted in-house was contracted out to South Bergen Jointure Commission.

From:		
12-000-290-730	Capital – Admin.	3,853
To:		
12-000-210-730	Instructional Equipment	3,103
11-000-251-590	Other Purch Services-Board Office	750

Rationale: To transfer funds for escrow fee required for funding of musical instrument bid and to adjust funds for first principal payment.

From:		
11-000-230-895	NJ School Boards Dues	58
To:		
11-000-240-590	Other Prof. Svcs.-Admin.	58

Rationale: To transfer funds to provide for increase in outside substitute service.

From:		
11-140-100-101	Salaries Grades 9-12	10,000
To:		
11-000-223-110	Curriculum Development	10,000

Rationale: To transfer funds to pay for curriculum development stipends paid during the summer.

From:		
11-000-219-104	Salaries-CST	44,811
To:		
11-204-100-101	Salaries-Sp. Ed.	44,811

Rationale: To transfer funds required to pay for special education teacher hired due to increased in-house student population.

From:		
11-000-261-420	Outside Repairs-Maint.	13,990
To:		
11-000-262-420	Outside Contracted Custodial Svcs.	13,990

Rationale: To transfer funds required to hire outside cleaning crew of ten people to help get RHS open for the start of school.

From:		
11-000-261-420	Outside Repairs	20,000
To:		
11-000-261-610	Maintenance Parts	20,000

Rationale: To transfer funds needed due to increased purchase of parts because more maintenance work is being done in-house instead of contracted outside.

SECRETARY'S REPORT
AND TREASURER'S REPORT

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending November, 2004 and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

C&S ENGINEERING CONTRACT
AIRCRAFT NOISE ABATEMENT

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Board Secretary to sign a contractual agreement with C&S Engineering Inc. for the amount of \$332,738 to provide architectural design services for the Airport Noise Abatement Project at Sylvan School. This expenditure will be fully funded by the Port Authority of NY & NJ.

FINANCING – APRIS GROUP
(WIDE AREA NETWORK-WAN)

5. WHEREAS, The Rutherford Board of Education in the County of Bergen, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of Wide Area Network (WAN), and other miscellaneous costs required to enter into a Lease Purchase Agreement ("Lease, Agreement") for an amount of approximately \$450,000 (collectively, the "Acquisition"); and

WHEREAS, The Board has selected The Apris Group, Ltd., to serve as financial advisor (the "Financial Advisor") to conduct a competitive bid (Bid) for the Lease Purchase to finance the cost of the Acquisition; and

WHEREAS, The Apris Group, Ltd., has conducted the Bid for the Lease Purchase on February 3, 2005 and has made a recommendation of award to the Board;

WHEREAS, The Board wishes to expedite the payment of the respective vendors of the Acquisition;

NOW THEREFORE BE IT RESOLVED by Rutherford Board of Education in the county of Bergen, New Jersey, as follows:

The Board hereby awards the lease purchase transaction to _____, and approves the execution of the Lease to the Lessor in order to finance the Acquisition and authorizes the sale of the Lease to _____ as Lessor, after Board Counsel has reviewed the Agreement. This award is to be made in accordance with the proposal form submitted by _____ to the Board Secretary as of the date of the Bid, said proposal shall be attached hereto, and kept on file with the Board Secretary.

The Board hereby awards the lease purchase transaction to _____ at an interest rate of _____% for the _____ year schedule to the lease. Should this lease not fund prior to March 1, 2005, these interest rates may be adjusted according to the following formula:

Adjusted Interest Rate = [(Current Swap Rate – Base Swap Rate) x .51] + Base Rate Where:

Base Rate = The Interest Rate bid the day of the bid opening

Current Swap Rate = Interest Rate Swaps posted from the most recently published H.15 Federal Reserve Statistical Release published one week prior to funding.

Base Swap Rate = The like term or average life U.S. Treasury Note rate from the H.15 Federal Reserve Statistical Release, most recent "week ending" figure published prior to the bid opening.

The Board authorizes the Board President and/or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board.

The Board hereby delegates the President and the Secretary the ability to execute the lease purchase agreement and other related financing documents with _____ serving as the Lessor and purchaser of the lease purchase agreement (the "Lessor" and "Purchaser"); and

This resolution shall take effect immediately.

FIBER OPTIC NETWORK

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a contract between the Rutherford Board of Education and the Borough of Rutherford for the utilization of Borough utility poles to run the cables for the fiber optic network.

AUTHORIZATION TO SOLICIT
BIDS-SCHOOL FURNITURE

7. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Board Secretary to request sealed bids from vendors for the purchase of new furniture for the additions at Lincoln, Washington, and Rutherford High School.

AUTHORIZATION TO SOLICIT BIDS-ASBESTOS REMOVAL

8. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Board Secretary to request sealed bids from vendors for the Phase II asbestos removal activity at Lincoln, Washington, and Rutherford High School.

ACKNOWLEDGEMENT OF BID DOOR REPLACEMENT

9. Motion that the Board of Education acknowledge receipt of the below listed bids for Door Replacement Project at Sylvan, Pierrepont, Union and High School.

<u>APS Contracting, Inc., 155-161 Pennsylvania Avenue, Paterson, NJ 07503</u>	<u>\$473,100</u>
<u>C&M Door Controls, Inc., 20 Markley Street, Port Reading, NJ 07064</u>	<u>\$266,800</u>
<u>E.R. Teshkoyan & Co., Inc., 31 Cavell Place, west Caldwell, NJ 07006</u>	<u>\$317,733</u>
<u>E-Tomic General Contracting, Inc., 63-69 Danforth Avenue, Paterson, NJ 07501</u>	<u>\$298,762</u>
<u>Salazar & Associates, Inc., 1460 Morris Avenue, Union, NJ 07083</u>	<u>\$439,000</u>

AWARD OF BID DOOR REPLACEMENT

10. WHEREAS, the Rutherford Board of Education received bid proposals for Door Replacement Project at Sylva, Pierrepont, Union, and High School on February 1, 2005 at 3:00 P.M. in the office of the School Business Administrator, and WHEREAS said proposals have been tabulated and the lowest responsible bidder determined; NOW THEREFORE BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that award be made as follows:

<u>C&M Door Controls, Inc., 20 Markley Street, Port Reading, NJ 07064</u>	<u>\$266,800</u>
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DISCUSSION ITEM: 2005-2006 PROPOSED BUDGET

POLICY:

BUILDINGS AND GROUNDS:

Chairperson Monahan reported on Buildings and Grounds items to be acted upon at the February 14, 2005 Regular Meeting.

USE OF SCHOOL BUSES

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the use of a school bus by the Recreation Department for day trips as follows. Recreation will provide bus driver.

Friday, February 18, 2005	Mountain Creek – Vernon, NJ
Saturday, February 19, 2005	Continental Airlines Arena
Monday, February 21, 2005	Nyack, NY
Tuesday, February 22, 2005	RexPlex, Elizabeth, NJ

OLD BUSINESS: (No action to be Taken)

MEETING OPEN TO THE PUBLIC: 8:33 P.M.

Diane Jones complimented Gloria Prince, and commended the Board on a good budget process.

Meeting was then closed to the public at 8:35 P.M.

EXECUTIVE SESSION:

Motion by Mr. Novosielski, seconded by Mr. McLean that an Executive Session be held at 8:40 P.M. for the purpose of discussing a legal issue. Action may or may not be taken. The Board expects to return within 30 minutes.

Approved.

The Board returned at 9:48 P.M.

ADJOURNMENT:

Motion by Mrs. Williams, seconded by Mr. Ferguson that the meeting be adjourned at 9:50 P.M.

Approved.