

RUTHERFORD BOARD OF EDUCATION
WORKSESSION –FEBRUARY 2, 2004

The Worksession Meeting was called to order at 7:36 P.M. in the High School Cafeteria by President Willis with the Pledge of Allegiance to the Flag. On roll call the following members were present: Mrs. Ahmed, Mr. Casadonte, Mrs. Cevasco, Mr. Ferguson, Mr. Gibney, Mrs. Monahan, Mr. Novosielski, and Mrs. Willis. Mr. Brancato was absent for the entire meeting. Mrs. Conlon and Mr. Brown were also present for the meeting.

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

SPECIAL PRESENTATION: Interim Report on the Achievement of District Goals – Leslie Conlon

REPORT OF THE PRESIDENT:

- Hall of Fame dinner – Sunday, April 25, 2004 at 3 p.m.
- Voter registration deadline is March 22, 2004.
- Petitions to run for the Board must be submitted by 4 p.m. on March 1, 2004.
- February 25, 2004 Rutherford will host a forum on school finance at 7:30 p.m. at Rutherford High School.

REPORT OF THE STUDENT REPRESENTATIVE TO THE BOARD

- Michael Green gave a report on various student activities

MEETING OPEN TO THE PUBLIC (Action Items Only) 7:48 P.M. No comments made.

NEW BUSINESS (Action to be Taken)

BOARD MEETING CALENDAR 1A. Resolution by Mrs. Monahan, seconded by Mrs. Cevasco.

CHANGE BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to amend the Board of Education 2003-2004 Meeting Schedule as follows:

- Cancel March 22, 2004 Budget Hearing Meeting/Worksession
- Add March 29, 2004 Budget Hearing Meeting/Worksession for April

Roll Call Vote:

Mrs. Ahmed – aye	Mrs. Cevasco – aye	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – aye	Mr. Novosielski – aye
Mr. Casadonte – aye	Mr. Gibney – aye	Mrs. Willis – aye

MINUTES APPROVAL

1A. Resolution by Mr. Novosielski, seconded by Mr. Casadonte.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Regular Meeting and Executive Session of January 12, 2004 be approved as recorded.

Roll Call Vote Minutes Approval Item #1A:

Mrs. Ahmed – aye	Mrs. Cevasco – abstain	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – abstain	Mr. Novosielski – aye

PERSONNEL:
EMERGENT HIRES

1A. Resolution by Mrs. Ahmed, seconded by Mrs. Cevasco.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following applicant(s) under the emergent hiring law as per the State Department of Education:

Carolyn Wassong - Substitute Teacher
Vincent Mamone - " "
Brian Saccomanno - " "
James Moore - Lifeguard
Anna Caputo - Lunch Monitor

Roll Call Vote Personnel Item #1A::

Mrs. Ahmed – aye	Mrs. Cevasco – aye	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – aye	Mr. Novosielski – aye
Mr. Casadonte – aye	Mr. Gibney – aye	Mrs. Willis – aye

FINANCE:
APPROVAL OF BILLS:

1A. Resolution by Mr. Gibney, seconded by Mrs. Cevasco.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

Accounts Payable	2/2/04	\$155,559.05
	2/2/04	<u>606,503.37</u>
		\$762,062.42
Offline Checks - Wire Transfers (Interest payment Checks #666001 and 666002)		\$1,091,900.00
Payroll	1/15/04	\$913,056.00
General Activities	1/9/04	\$3,859.17
	1/12/04	469.50
	1/14/04	1,316.29
	1/15/04	546.00
	1/20/04	1,864.83
	1/26/04	645.00
	1/27/04	<u>10,300.00</u>
		\$19,000.79
Total		<u>\$2,786,019.21</u>

Roll Call Vote Finance Item #1A:

Mrs. Ahmed – aye	Mrs. Cevasco – aye	Mrs. Monahan – aye
Mr. Brancato – absent	Mr. Ferguson – aye	Mr. Novosielski – aye
Mr. Casadonte – abstain ck#022188	Mr. Gibney – aye	Mrs. Willis – aye

NEW BUSINESS: (Action will not be taken)

PERSONNEL:

Chairperson Ahmed reported on items to be acted upon at the February 9, 2004 Regular Meeting.

PERSONNEL:

Motion to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

SUBSTITUTE TEACHERS

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher(s) effective 2/10/04 at the per diem rate of \$70.00 and in accordance with law:

Alberta Alleva
Norbert Janc
Carolyn Wassong
Vincent Mamone
Brian Saccomanno

STEPHANIE DI MEOLA

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Stephanie DiMeola as a teacher assistant at Union School effective 1/28/04 for 7 hours per day, 5 days per week, at the hourly rate of \$12.50 (step 1) pending further negotiations.

COACHING ASSIGNMENTS

3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the 2003-2004 school year:

- to rescind the appointment of Ray Venezia as Head Boys' Tennis Coach
- to rescind the appointment of Ed Bosland as Head Girls' Spring Track Coach
- to rescind the appointment of Len Baylor as Assistant Boys' Tennis Coach
- to approve the appointment of Len Baylor as Head Boys' Tennis Coach at the annual stipend of \$4,253 (1-4) pending further negotiations
- to approve the appointment of John DePalma as Assistant Boys' Spring Track Coach at the annual stipend of \$3,258 (1-4) pending further negotiations

H.S. CO-CURRICULAR

4. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION for the 2003-2004 school year:

- Rescind Len Williams as Ski Club Advisor and Pep Club Advisor effective 2/1/04. Mr. Williams should receive \$196.50 as a Ski Club stipend and \$252.78 for his Pep Club stipend.

ANNA CAPUTO

5. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Mrs. Anna Caputo as a lunch monitor at Union School effective 2/10/04 at the hourly rate of \$8.25 (step 1). This is a replacement position.

JAMES MOORE

6. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Mr. James Moore as a part-time lifeguard at the high school pool effective 2/10/04 at the hourly rate of \$10.00.

CURRICULUM AND INSTRUCTION:

Chairperson Novosielski reported on items to be acted upon at the February 9, 2004 Regular Meeting.

SUMMER MATH PROGRAM

Discussion – Proposed High School Summer Math Program

OUT-OF-DISTRICT PLACEMENT

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the placement of Student #2003174 at ECLC effective 1/7/04 at the annual tuition of \$30,836.00 (\$16,188.90 January through June).

HOME INSTRUCTION

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for Student "P" (name on file in the office of the superintendent) effective 1/17/04.

OUT-OF-DISTRICT PLACEMENT 3. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the out-of-district placement of Student #2000380 (name on file in the office of special services) at the Holmstead School as the student has signed out of school.

FINANCE:

Mrs. Cevasco reported on items to be acted upon at the February 9, 2004 Regular Meeting.

SCHOOL ELECTION 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the Annual School Election shall be held on Tuesday, April 20, 2004 at 7:00 AM until 9:00 PM in the School District, at Union, Pierrepont, Sylvan, Lincoln, High School, and Congregational Church.

SECRETARY'S AND
TREASURER'S REPORT

2. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending November 30, 2003 and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

POLICY:

Chairperson Cevasco reported on items to be acted upon at the February 9, 2004 Regular Meeting.

6000 SERIES POLICIES 1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following Series 6000 policies on second reading:

6142.2	English as a Second Language
R6142.2	Entrance and Exit Policy for ESL
6142.6	Basic Skills
R6142.6	Required Attendance in Basic Skills Improvement Program
6142.7	Controversial Issues
6145.3	Publications
6151	Class Size
6152	Field Trips
6156	Instructional Planning/Scheduling
6160	Instructional Services and Resources
6161.1	Guidelines for Evaluation and Selection of Instructional Materials
6161.2	Complaints Regarding Instructional Materials

BUILDINGS AND GROUNDS:

Chairperson Monahan reported on items to be acted upon at the February 9, 2004 Regular Meeting, and also reported on the meeting of the Buildings and Grounds Committee.

CHANGE-ORDER.
AUTHORIZATION

1. BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to authorize the Superintendent and/or the Business Administrator/Board Secretary to approve change orders for the Lincoln and Washington School construction projects in an amount not to exceed \$10,000 per change order. This resolution is to prevent small changes in the scope of the work from hampering the continuity of the construction process. The change orders would be reviewed and ratified by the full Board at the next Board meeting.

OLD BUSINESS: (No action to be Taken)

MEETING OPEN TO THE PUBLIC: 9:10 P.M. No comments made.

EXECUTIVE SESSION:

Motion by Mr. Casadonte, seconded by Mr. Novosielski that an Executive Session be held at 9:11 P.M. for the purpose of discussing Personnel, Student Matter, and Negotiations. Action may or may not be taken. The Board expects to return within 30 minutes.

Approved.

The Board returned at 9:44 P.M.

ADJOURNMENT:

Motion by Mrs. Cevasco, seconded by Mr. Casadonte that the meeting be adjourned at 9:45 P.M.

Approved.