

RUTHERFORD BOARD OF EDUCATION

AGENDA

REGULAR MEETING December 13, 2010

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board outside the Borough Clerk's Office, mailed to the News Leader, Herald, South Bergenite, and the Record newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

As approved by the Rutherford Board of Education, we are taping and broadcasting our worksessions and regular meetings. These meetings will be broadcast without editing during a two-hour time segment on Tuesday evenings at 8:00 PM on the Comcast public access channel and on FiOS Channel 38. At the conclusion of the two-hour segment, the broadcast will end regardless of what part of the meeting is currently being viewed due to the Comcast time constraint. Any member of the public who wishes to view the two-hour tape should make a written request to the Board Secretary who will have a copy of the tape made available within two weeks of the request. There will be a nominal fee charged for this tape reproduction. We welcome comments from residents viewing the broadcast.

MINUTES APPROVAL

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Worksession and Executive Session Meetings of December 6, 2010 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATIONS:



Retirement Presentation - Mr. Alan Weber – Ms. Baldwin

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)

NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

KRISTIN DOLCI:

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Mrs. Kristin Dolci, Grade 5 teacher at Union School effective March 1, 2011 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2011.

On roll call all members present voted _____.

ANTHONY TESORIERO: 2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the stipend salary for Anthony Tesoriero- Boys Spring Track Assistant from Step 2 to Step 3 (\$4,884).

On roll call all members present voted _____.

ALLISON SEAMAN: 3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the appointment of Allison Seaman as assistant Softball Coach.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS: 4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teachers effective 12/13/10 at the per diem rate of \$80.00 and in accordance with the law:

- Barbara Drew
- Joseph Espinosa
- Christine Toskovich
- Bijal Pandya
- Cristina Vitale
- Shannon Schmeding
- Megha Shah
- Scott Becker
- Tammi Hughes
- Laura McCarthy
- Adrienne Moe
- Victoria Seetaram
- Michael Principe

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS: 5. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ the following as substitute teacher assistant (s) effective 12/13/10 at the hourly rate of \$10.00:

- Scott Becker
- Augustine Serio
- Tammi Hughes

On roll call all members present voted _____.

TRAVEL REIMBURSEMENTS: 6. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2010-2011 school year:

| Name | Position | Name of Activity | Dates | Fee | Trans. | Meals | Lodgings | Other |
|---------------|-------------------|--------------------|------------------|-------|--------|-------|----------|-------|
| David Frazier | Athletic Director | DAANJ Annual Conf. | Mar 14-17, 2011 | \$350 | none | none | none | \$50 |
| John Brigante | Music | NJ Music Educators | Feb 24 -26, 2011 | \$285 | none | none | none | none |

On roll call all members present voted _____.

CAROLYN AZZOLINI: 7. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Carolyn Azzolini as a temporary teacher assistant at Lincoln School for 6.25 hours per day, 5 days per week, effective 12/13/10 through 5/6/11 at the hourly rate of \$17.75 (step 1).

On roll call all members present voted _____.

TEST PREP COURSE:

8. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following teachers to provide test readiness courses in math and language arts for the 2010-2011 school year to prepare students for the HSPA and NJASK8:

High School:

| | | | |
|---------------|-------------------|------------|--------|
| HSPA - Math | Richard Blanchard | 3 sections | \$1800 |
| Language Arts | Dawn Pasquale | 2 sections | \$1200 |

Union School:

| | | | |
|---------------|------------------|-----------|-------|
| Math | Diane Moe | 1 section | \$600 |
| Math | Steven Titus | 1 section | \$600 |
| Math | Nicole Zayatz | 1 section | \$600 |
| Language Arts | Deborah Courtney | 1 section | \$600 |
| Language Arts | Jessica Muddell | 1 section | \$600 |
| Language Arts | Megan Collins | 1 section | \$600 |

Pierrepoint School:

| | | | |
|---------------|---------------|------------|--------|
| Math | David Padilla | 3 sections | \$1800 |
| Language Arts | Laura Vahey | 3 sections | \$1800 |

On roll call all members present voted _____.

MEGHAN WILK:

9. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Meghan Wilk as a leave replacement teacher at the high school as an English teacher effective 1/3/11 through 6/30/11 at the annual salary of \$45,535 (step 1, level 1 pro-rated).

On roll call all members present voted _____.

MEGAN CAUGHEY:

10. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the start date of Mrs. Megan Caughey's disability leave with pay, special education teacher at Lincoln School from 1/3/2011 to 12/13/2010.

On roll call all members present voted _____.

RITA BROSANAN:

11. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the start date for Mrs. Rita Brosnan, long-term substitute Special Education teacher at Lincoln School from 1/3/11 to 12/13/10.

On roll call all members present voted _____.

MILDRED JIMENEZ:

12. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to employ Ms. Mildred Jimenez as a lunch monitor at Pierrepont School for the 2010-2011 school year at the hourly rate of \$8.65 (step 1) effective 12/14/10.

On roll call all members present voted _____.

GREG VOGEL:

13. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Mr. Gregory Vogel as volunteer assistant basketball coach effective 12/14/10.

On roll call all members present voted _____.

KERI ANN CRESCENZI:

14. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Ms. Keri Ann Crescenzi as a long term substitute for grade 8 science teacher at Pierrepont School effective 3/28/11 through 6/30/11 at the per diem rate of \$227.00.

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

HOME INSTRUCTION:

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following student (name on file in the office of the superintendent):

Student "D" – effective 11/8/10

On roll call all members present voted _____.

OUT-OF-DISTRICT:

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following out-of-district placements (names on file in the office of special services):

Student #2010008 – Stepping Stones – effective 12/6/10 – Tuition \$59,500 plus trans.

On roll call all members present voted _____.

CURRICULUM GUIDES:

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following curriculum guides:

- **Art**
Grades K-3
- **Business**
Desktop Publishing
Financial Literacy (interdisciplinary with Social Studies)
Marketing
Web Page Design
- **Computer Technology**
Computer Training C++
- **Family and Computer Sciences**
Fitness Through Nutrition
Foods
International Foods
- **Gifted and Talented**
Curriculum Map-Enrichment Grade 2
- **Language Arts Literacy**
Honors Humanities Seminar
Journalism

- **Mathematics**
 - Advanced Placement Calculus
 - Honors Calculus
 - Statistics and Probability
 - Curriculum Map – Algebra I
- **Music**
 - Wind Ensemble
- **Science**
 - Forensic Science
- **Technology**
 - TV Production
 - TV Studio Workshop

On roll call all members present voted _____.

CURRICULUM REVIEW:

4. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the revised Curriculum Review Cycle

On roll call all members present voted _____.

TEXTBOOK ADOPTION:

5. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the adoption of the following text for Advanced Placement Music Theory:

Tonal Harmony by Stefan Kostka, Dorothy Payne
McGraw-Hill, 2009.

On roll call all members present voted _____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

| | |
|--------------------|---------------|
| Accounts Payable | \$ 894,808.02 |
| Offline Checks | 260,598.49 |
| Payroll | 0.00 |
| General Activities | 7,062.36 |
| Total | 1,162,468.87 |

On roll call all members present voted _____.

SECY/TREAS. REPORT

SEPTEMBER 2010:

OCTOBER 2010:

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the months ending September 30, 2010, and, October 31, 2010, and certifies that the reports indicate that no major account or fund is overexpended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages attached in official minute book. Detailed summary in the office of the Board Secretary.

On roll call vote all members present voted _____.

SOFTWARE RFQ

3. Resolution by M_____, seconded by M_____.

WHEREAS, the Rutherford Board of Education desires to seek proposals for the purchase or licensing of computer software to improve the efficiency of district operations, including but not limited to finance, budget and budget preparation, payroll and personnel services; and

WHEREAS, N.J.S.A.18A:18a-4.1a requires formal competitive contracting for such proprietary acquisitions if it exceeds the bid threshold; and

WHEREAS, N.J.S.A.18A:18a-4.3a requires that a board of education must approve a resolution to initiate the process for formal requests for proposals in the competitive contracting process.

NOW, THEREFORE, BE IT RESOLVED that the Rutherford Board of Education authorizes the School Business Administrator/Board Secretary, who also serves as the district's Qualified Purchasing Agent, to prepare specifications and obtain proposals for the purchase and/or licensing of proprietary computer software to support the district's business services.

On roll call vote all members present voted_____.

LAN ASSOCIATES

4. Resolution by M_____, seconded by M_____.

BE IT RESOLVED by the Rutherford Board of Education to approve Lan Associates for the purpose of providing engineering design services for the replacement of boilers at Lincoln School, Washington School, Union School, and Rutherford High School. The responsibilities of Lan will include providing drawings and specifications for bidding, preparing and submitting applications to the New Jersey Department of Education, assist in the solicitation of bids, and attending the bid opening and reviewing all bids received. The fee for this work covering all four (4) schools shall be \$71,700.

On roll call vote all members present voted_____.

COOPERATIVE PRICING

5. Resolution by M_____, seconded by M_____.

BE IT RESOLVED by the Rutherford Board of Education to enter into a Cooperative Pricing System Agreement for participation in the educational cooperative pricing system administered by Educational Data Services, Inc. of Saddle Brook, N.J. The cost of the agreement covering bulk supply purchases for the school year 2011-2012 shall be \$6,990. The cost of the agreement covering skilled trades and compliance services shall be \$1950 and shall run from January 1, 2011 through March 31, 2012.

On roll call vote all members present voted_____.

BUSINESS SERVICES
SOFTWARE CONSULTANT

6. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE Rutherford Board of Education to approve a professional services contract with M.J.Donow,LLC to assist in the implementation of proposed changes related to business services in accordance with the submitted proposal, at an hourly rate of \$100.00 – estimated hours – 77.

On roll call vote all members present voted_____.

POLICY:

BUILDINGS AND GROUNDS:

OLD BUSINESS:

➤ **Legislative Update**

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M_____, seconded by M_____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____. Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M_____, seconded by M_____ that the meeting be adjourned at _____ P.M.

Vote_____