

RUTHERFORD BOARD OF EDUCATION

REGULAR MEETING
NOVEMBER 11, 2013

AGENDA

MEETING CALL TO ORDER AT 7:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board outside the Borough Clerk's Office, mailed to the *Herald*, *South Bergenite*, and the *Record* newspapers, and filed with the Borough Clerk.

TAPING AND BROADCASTING OF MEETINGS

Worksessions and regular meetings of the Rutherford Board of Education will be broadcast without editing during a two-hour segment, as limited by Comcast's time constraints, on Tuesday evenings at 8:00 p.m. on the Comcast public access channel and on FiOS Channel 38. Any member of the public who wishes to view the two-hour tape can make that request to the board secretary.

MINUTES APPROVAL

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the minutes of the Special Meeting of October 28, 2013 and the Worksession Meeting of November 4, 2013 be approved as recorded.

On roll call all members present voted _____.

SPECIAL PRESENTATIONS:

REPORT OF THE PRESIDENT:

MEETING OPEN TO THE PUBLIC: (Agenda Items Only)NEW BUSINESS (Action to be Taken)

PERSONNEL:

Motion by M_____, seconded by M_____ to move the following resignations, retirements, salary adjustments, reassignments, appointments, etc., as recommended by the Superintendent of Schools, pending approval from the State Department of Education, subject to the New Jersey Criminal Background Check and other legal requirements.

Vote _____.

ELEM. CO-CURRICULAR

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following elementary co-curricular assignments and stipends for the 2013-2014 school year:

Approve:

| | | |
|----------------|---------------------------|-----------|
| Meetu Khanuja | Safety Patrol (Union) | \$ 801.00 |
| Michael Faugno | Music Co-Director (Union) | \$ 301.00 |
| Rachel Ladutke | Music Co-Director (Union) | \$ 301.00 |
| Rachel Ladutke | Drama Director(Union) | \$1000.00 |
| Michael Faugno | Drama Assistant Director | \$ 601.00 |

On roll call all members present voted _____.

HIGH SCHOOL
CO-CURRICULAR

2. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following high school co-curricular assignment for the 2013-2014 school year:

| | | |
|-----------------|-----------------------------|-------------|
| Michael Stracco | Gay Straight Alliance (GSA) | Non-stipend |
|-----------------|-----------------------------|-------------|

On roll call all members present voted _____.

RACHEL MEJIAS

3. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Rachel Mejias, grade 2 teacher at Washington School, effective January 6, 2014 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through May 2, 2014.

On roll call all members present voted _____.

HALEH PODOLANCZUK

4. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve a disability leave with pay for Haleh Podolanczuk, grade 3 teacher at Washington School, effective January 23, 2014 through twenty (20) days following the birth of her baby, to be followed by a child rearing leave of absence under the Family Leave Act without pay through June 30, 2014.

On roll call all members present voted _____.

SUBSTITUTE TEACHERS

5. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teachers for the 2013-2014 school year effective November 12, 2013 unless otherwise indicated at the per diem rate of \$80.00 and in accordance with law:

Kaitlyn Cockcroft

Jillian Davis

Jack Madden

Rosemarie Doyle

Evelyn Pino

Xiomara Hernandez

Matthew Vaccaro

Ronald Kloor

On roll call all members present voted _____.

SUBSTITUTE TEACHER ASSISTANTS

6. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following substitute teacher assistants for the 2013-2014 school year effective November 12, 2013 at the hourly rate of \$10.00:

Kaitlyn Cockcroft

Jack Madden

Ronald Kloor

On roll call all members present voted _____.

TERESA THOMAS

7. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Teresa Thomas as a lunch monitor at Washington School effective November 12, 2013 through June 30, 2014 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted _____.

KELLY GALLEGOS

8. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Kelly Gallegos as a lunch monitor at Lincoln School effective November 12, 2013 through June 30, 2014 at the hourly rate of \$10.00 (step 1) for two hours per day.

On roll call all members present voted _____.

CHRISTINE FARNUM

9. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Christine Farnum as a substitute secretary for the 2013-2014 school year at the hourly rate of \$11.00.

On roll call all members present voted _____.

PATRICIA HANLON

10. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Patricia Hanlon as a teacher assistant at Lincoln School effective November 12, 2013 through June 30, 2014 at the hourly rate of \$18.80 (step 1) for 6.25 hours per day. This is a replacement position.

On roll call all members present voted _____.

COACHING ASSIGNMENTS

11. Resolution by M _____, seconded by M _____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following coaching assignments for the 2013-2014 school year:

| | |
|-------------------|---|
| Frank Viola | Assistant Winter Track Coach \$4677 (step 3) |
| Anthony Tesoriero | Assistant Winter Track Coach \$4677 (step 3) |

On roll call all members present voted _____.

TRAVEL REIMBURSEMENTS 12. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following travel reimbursements for the 2013-2014 school year:

| <u>Name</u> | <u>Position</u> | <u>Name of Activity</u> | <u>Dates</u> | <u>Fee</u> | <u>Trans.</u> | <u>Meals</u> | <u>Lodgings</u> | <u>Other</u> |
|--------------------|-----------------|-------------------------|-------------------------------------|------------|---------------|--------------|-----------------|--------------|
| Paula Risoli | Teacher | Literacy Develop. | 03/28/14 | \$180 | none | none | none | none |
| Emily Bregman | Teacher | Anxiety Treatment | 12/6/13 | \$189.99 | none | none | none | none |
| Nicole Zayatz | Teacher | Middle School Math | 12/13/13 | \$195 | none | none | none | none |
| Brian Ersalesi | Supervisor | Literacy Develop. | 03/28/14 | \$180 | none | none | none | none |
| Elizabeth Reenstra | Teacher | Literacy Develop. | 03/28/14 | \$180 | none | none | none | none |
| Jeanna Velechko | Admin. | Leadership Council | 1/8/14, 1/22/14, 2/5/14, 2/26/14 | \$500 | none | none | none | none |

On roll call all members present voted _____.

CHRISTINE DYSON 13. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the Family Leave return date of Christine Dyson, math teacher at Rutherford High School from January 2, 2014 to December 16, 2013.

On roll call all members present voted _____.

RACHEL MEJIAS 14. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to adjust the Disability Leave date of Rachel Mejias, grade 2 teacher at Washington from January 6, 2014 to November 18, 2013.

On roll call all members present voted _____.

KENNETH POLAKOWSKI 15. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to accept with regret, the retirement of Kenneth Polakowski, principal at Union School effective June 30, 2014.

On roll call all members present voted _____.

BRIAN MCGLYNN 16. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve Brian McGlynn as a substitute custodian for the 2013-2014 school year at the hourly rate of \$11.00 effective November 12, 2013.

On roll call all members present voted _____.

CURRICULUM AND INSTRUCTION:

OUT-OF-DISTRICT
PLACEMENTS

1. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the attached list of contracts for tuition and other services provided for out-of-district placements for the 2013-2014 school year.

On roll call all members present voted _____.

OVERNIGHT TRIP

2. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following overnight trip for the Band and Choir:

High Note Music Festival – Camp Hill, PA – May 15-16, 2014

On roll call all members present voted _____.

NJQSAC

3. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to attest to the Accuracy of the NJQSAC Statement of Assurance for the 2013-2014 school year.

On roll call all members present voted _____.

HOME INSTRUCTION

4. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve home instruction for the following students (names on file in the office of the superintendent):

Student #11046 – effective 10-18-13

Student #49217 – effective 10-30-13

On roll call all members present voted _____.

DISTRICT AND BOARD
GOALS

5. Resolution by M _____, seconded by M _____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following District and Board Goals for the 2013-2014 school year:

District Goals

- Goal #1 To increase student achievement in language arts and math for general education students and classified students on standardized assessments.
- Goal #2 To implement a uniform Response to Intervention (RTI) process across the district resulting in an integrated system of regular educational services to meet the needs of students.
- Goal #3 To continue to assess the facilities throughout the District and make prioritized recommendations based on capacity, instructional needs and fiscal prudence.
- Goal #4 To implement the Danielson model of teacher evaluations and the Marshall Evaluation Rubrics for Principals.

Board Goals

- Goal #1 To prepare a district budget that maintains the quality of the educational programs in a fiscally responsible manner and gains support from the community.
- Goal #2 To develop a plan to address the building capacity issues as they relate to the instructional needs of students.
- Goal #3 Relative to Board Goals #1 and 2, develop a strategy to ensure meaningful and timely communication between the district and the community through a variety of media.

On roll call all members present voted ____.

SCHOOL GOALS

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following school goals for the 2013-2014 school year. (See attached.)

On roll call all members present voted ____.

FINANCE:

APPROVAL OF BILLS

1. Resolution by M_____, seconded by M_____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that the bills listed below be approved.

| | |
|--------------------|------------------|
| Accounts Payable | 445,891.25 |
| Offline Checks | 0.00 |
| Payroll | 0.00 |
| General Activities | <u>13,369.25</u> |
| Total | 459,260.50 |

COOPERATIVE PRICING AGREEMENT

2. Resolution by M_____, seconded by M_____.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish Cooperative Pricing Systems and to enter into Cooperative Pricing Agreements for its administration; and WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and WHEREAS, on November 4, 2013 the governing body of the Rutherford Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

- (1) This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Rutherford Board of Education;
- (2) Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency;
- (3) The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey; and
- (4) This resolution shall take effect immediately upon passage.

On roll call all members present voted _____.

SECY/TREAS REPORT
SEPTEMBER 2013

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION that it has received and accepts the financial reports of the Secretary and Treasurer of School Monies for the month ending September 30, 2013, and certifies that the reports indicate that no major account or fund is over expended in violation of NJAC 6:20-2.13 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

Summary pages are included in the official minute book and a detailed summary is on file in the office of the Board Secretary.

On roll call all members present voted _____.

POLICY:

ROLE OF PARENTS/
GUARDIANS

1. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5020 Role of Parents/Guardians on second reading. (See attached.)

On roll call all members present voted _____.

ADMISSIONS

2. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5111 Admissions on second reading. (See attached.)

On roll call all members present voted _____.

NONRESIDENTS

3. Resolution by M_____, seconded by M_____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5118 Nonresidents on second reading. (See attached.)

On roll call all members present voted _____.

ASSESSMENT OF
INDIVIDUAL NEEDS

4. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5120 Assessment of
Individual Needs on second reading. (See attached.)

On roll call all members present voted ____.

REPORTING TO PARENTS/
GUARDIANS

5. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5124 Reporting to
Parents/Guardians on second reading. (See attached.)

On roll call all members present voted ____.

PUPIL RECORDS

6. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5125 Pupil Records on
second reading. (See attached.)

On roll call all members present voted ____.

COMMENCEMENT
ACTIVITIES

7. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5127 Commencement
Activities on second reading. (See attached.)

On roll call all members present voted ____.

CONDUCT/DISCIPLINE

8. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5131 Conduct/Discipline
on second reading. (See attached.)

On roll call all members present voted ____.

VANDALISM/VIOLENCE

9. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to
approve the following revisions to Policy #5131.5
Vandalism/Violence on second reading. (See attached.)

On roll call all members present voted ____.

HEALTH

10. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141 Health on second reading. (See attached.)

On roll call all members present voted ____.

ACCIDENTS

11. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.1 Accidents on second reading. (See attached.)

On roll call all members present voted ____.

ILLNESS

12. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.2 Illness on second reading. (See attached.)

On roll call all members present voted ____.

ADMINISTERING
MEDICATION

13. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.21 Administering Medication on second reading. (See attached.)

On roll call all members present voted ____.

HEALTH EXAMINATIONS

14. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.3 Health Examinations on second reading. (See attached.)

On roll call all members present voted ____.

CHILD ABUSE AND
NEGLECT

15. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5141.4 Child Abuse and Neglect on second reading. (See attached.)

On roll call all members present voted ____.

PUPIL SAFETY

16. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5142 Pupil Safety on second reading. (See attached.)

On roll call all members present voted ____.

QUESTIONING AND APPREHENSION

17. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5145.11 Questioning and Apprehension on second reading. (See attached.)

On roll call all members present voted ____.

SEARCH AND SEIZURE

18. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5145.12 Search and Seizure on second reading. (See attached.)

On roll call all members present voted ____.

EQUAL EDUCATIONAL OPPORTUNITY

19. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5145.4 Equal Educational Opportunity on second reading. (See attached.)

On roll call all members present voted ____.

PHOTOGRAPHS OF PUPILS

20. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5145.5 Photographs of Pupils on second reading. (See attached.)

On roll call all members present voted ____.

PUPIL GRIEVANCE PROCEDURE

21. Resolution by M ____, seconded by M ____.
BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #5145.6 Pupil Grievance Procedure on second reading. (See attached.)

On roll call all members present voted ____.

BASIC SKILLS

22. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Policy #6142.6 Basic Skills on second reading. (See attached.)

On roll call all members present voted ____.

ATTENDANCE IN BASIC SKILLS IMPROVEMENT

23. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #6142.6R Attendance in Basic Skills Improvement Program (BSIP) on second reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM - GRADES FOUR AND FIVE

24. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #6147.2R Grading System Grades Four and Five on second reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM - GRADES K, 1, 2

25. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to approve the following revisions to Regulation #6147.3R Grading System Grades K, 1, and 2 on second reading. (See attached.)

On roll call all members present voted ____.

GRADING SYSTEM - GRADE 3

26. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following to Regulation #6147.4R Grading System – Grade 3. (See attached.)

On roll call all members present voted ____.

USE OF AUTOMATED EXTERNAL DEFIBRILLATOR

27. Resolution by M ____, seconded by M ____.

BE IT RESOLVED BY THE RUTHERFORD BOARD OF EDUCATION to rescind the following Policy #5300 Use of Automated External Defibrillator (AED). (See attached.)

On roll call all members present voted ____.

BUILDINGS AND GROUNDS:

OLD BUSINESS:

LEGISLATIVE UPDATE

MEETING OPEN TO THE PUBLIC: (Any Topic)

EXECUTIVE SESSION: Motion by M____, seconded by M____ that an Executive Session be held at _____ P.M. for the purpose of discussing _____ . Action may or may not be taken. The Board expects to return within _____ minutes.

Vote_____

The Board returned at _____ P.M.

ADJOURNMENT: Motion by M____, seconded by M____ that the meeting be adjourned at _____ P.M.

Vote_____